



# CITY OF SMYRNA

## STAFF REPORTS FOR MAYOR AND COUNCIL



### UPCOMING MEETINGS

**Monday, February 6, 2023**

Pre-Council Meeting  
6:30 PM

Smyrna Community Center - Magnolia Room

**Monday, February 6, 2023**

Mayor and Council Meeting  
6:30 PM

Smyrna Community Center - Magnolia Room

**Wednesday, February 8, 2023**

License and Variance Board  
10:00 AM

A. Max Bacon City Hall - Admin Conference Room

**Wednesday, February 8, 2023**

Traffic Calming Committee - Concord Road  
6:30 PM

Fire Station 2

# ADMINISTRATION



**Smyrna Youth Council:** On Wednesday evening, the Smyrna Youth Council met with Solicitor Tim Williams and Court Administrator Cardi McManus. Tim and Cardi gave them a presentation on what court services does and explained the court process. Thank you Tim and Cardi for a fun discussion!

# ENVIRONMENTAL SERVICES

**Community Outreach:** On January 26, Keep Smyrna Beautiful staff participated in Nickajack Elementary School's STEAM Night. Eighty students and parents stopped by to participate in our "Litter Timeline" activity to learn about how litter negatively affects wildlife and how they can help.



**Field Trip to the Recycling Center:** On January 20, Keep Smyrna Beautiful staff welcomed eleven members of Norton Park Elementary School's Recycling Team and their teachers at the Smyrna Recycling Center. The students toured the center and took part in a hands-on papermaking recycling activity.

# ENVIRONMENTAL SERVICES

## INVASIVE SPECIES REMOVAL



Volunteer to remove invasive plants!



Friday, Feb. 3, 9am-12pm  
 Friday, Feb. 10, 9am-12pm  
 For ages 12+ with an adult

**Invasive Species Removal:** Keep Smyrna Beautiful is hosting an invasive species removal! On Friday, February 3, and Friday, February 10, volunteers are invited to help us thin out invasive non-native plants to make room for trees that will be planted on Arbor Day (April 17). [Register here to volunteer for this project.](#)

**Adopt-a-Tree:** Adopt-a-Tree is still going strong with lots of dogwood seedlings available. Request yours today at: <https://keepsmyrnabeautiful.com/adopt-a-tree/>

**Arbor Day:** The official Arbor Day Tree Planting will take place from on Friday, February 17 from 12:00-12:30 PM at the City of Smyrna Arboretum. This ceremonial tree planting is open to the public. No registration is required.

**Tree Planting:** After the ceremonial Arbor Day tree planting, volunteers will have the opportunity to plant trees from 1:30-3:30 PM on a piece of city-owned land. [Volunteer registration is required.](#)

## Arbor Day Tree Planting



Celebrate trees with us!  
 Friday, February 17th  
 12:00pm-12:30pm



**Community Cleanup:** Three volunteers kicked off Community Cleanups for the year by picking up 118 pounds of litter, including 30 pounds of recyclable material, on Spring Hill Parkway on January 27.

**Recycling Center:** The Recycling Center processed 109,732 pounds of material in January.

# HUMAN RESOURCES

**Pay Update:** Each year, the City of Smyrna considers several actions to keep our compensation plan current and competitive. These actions are not automatic and are contingent upon the city's fiscal condition and approval from Mayor and Council.

Effective December 26, 2022, Mayor and Council approved a 4.6% market adjustment to the city's compensation plan. This adjustment will be applied as an increase to the salary scale and as a general percentage increase for all eligible employees. This adjustment is linked to the Employment Cost Index, an economic indicator of the growth of employee compensation.

Additionally, eligible employees received a performance-based (merit) adjustment of 1.5-3.5%. For police and firefighter recruits, sworn law enforcement, and certified firefighter positions, an additional \$2,000 adjustment to the salary scale and general pay increase was also approved.

**Benefits Update:** Every fall, with assistance from our broker, the city re-evaluates and selects its insurance plans, providers, and plan designs for employee benefits (medical, stop loss, prescription drug, HSA, flexible spending, dental, vision, life, AD&D, short-term and long-term disability, and COBRA administration) for the coming year. For 2023, in keeping with our efforts to enhance benefits while employing cost-saving strategies, Mayor and Council approved a change to employee medical and stop-loss carriers. This allowed the city to keep employee medical plan contributions the same for the 3rd year!

Additionally, as of January 17, 2023, Mayor and Council adopted several improvements to the city's retirement plan. These changes improve the city's 2010 defined benefit plan by increasing the retirement benefit factor from 1% to 2% and lowering the employee's contribution from 5% to 3.25%. The city's goal is to provide retirement income to make it easier for our retirees and their families to be secure their retirement years. If employees have any questions retirement plans, please contact HR.

**February is Heart Month:** February is heart month! Get your blood pressure checked on February 28 with Jamie from 8:00-9:30 AM at the Community Center. Corporate Health Partners will raffle off 5 \$25 gift cards to anyone that attends!

**Save the Date:** Save the date for the City of Smyrna Employee Wellness Day brought to you by Corporate Health Partners on Friday, March 10 at Tolleson Park. There will be games, food, activities, and more!



# POLICE DEPARTMENT



## Weekly Police Totals

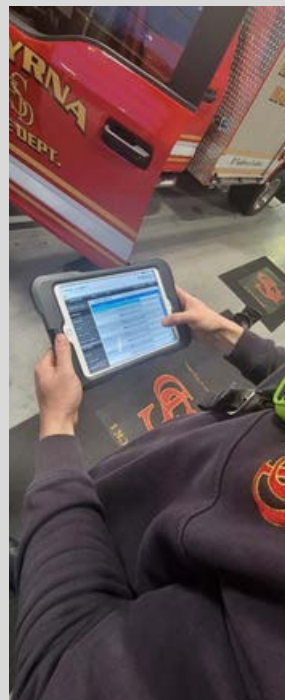
Arrests: 23  
 Citations: 141  
 Warnings: 40  
 Calls for Service: 627

# FIRE DEPARTMENT



**EMS Training:** EMS Director Rachel Barnhard has been teaching EMS airway skills to Smyrna Fire Department staff. All shifts will undergo this training throughout the week.

**Smyrna Fire Department Daily Operations:** Pictured below is part of the everyday routine for the Smyrna Fire Department. This includes vehicle maintenance, inspections, and inventory.



## Weekly Incident Totals

Fire: 3  
 Medical: 91  
 Other: 48  
 Total: 142

# ENGINEERING

**Roadway Striping:** A "do not block" (DNB) box was striped at the intersection of Concord Road and Lee Street. The DNB box is intended to leave an opening on Concord Road to facilitate residents exiting Lee Street. Traffic typically queues past this intersection in the morning and afternoon peak times due to its proximity to the traffic signal at Concord Road and Atlanta Road. Roadway striping was also completed for the Oak Drive project, which included chevron striping around the newly constructed medians, double yellow centerline striping, crosswalks, stop bars, and turn arrows. RP Paving was the contractor for both projects.



**Signal Repairs:** The final repair was made to the overhead red flashing beacon at Old Spring Road and San Fernando Drive. This beacon is now fully operational.

# PUBLIC WORKS

**Streets Department:** Staff has been hard at work on the following projects:

- Completed Pat Mell Road sidewalk project from Gober Terrace to Harold Lane (pictured right)
- Completed asphalt repairs on King Street, Shawnee Trail, Daniel Drive, and Lake Park Drive
- Began repairs on a drainage issue at Redbud Court



# INFORMATION TECHNOLOGY

**Department News:** The IT Department closed out 70 help desk tickets this week.

**Tech Quick Tips from IT:** The IT team will be adding a section of useful technology tips to the weekly report!

Accidentally closed a recent tab or your computer restarted and closed all your web windows? Press "Ctrl + Shift + T" to reopen a closed tab in any web browser.

# PARKS AND RECREATION

**Mother/Son Nerf Wars:** Registration for Parks and Recreation's award-winning Mother/Son Nerf Wars is now open! The event is on March 17 from 6:00-9:00 PM. Registration is \$60 per mother/son couple (please register under your son's name) with a \$10 city resident discount. There is a \$20 early-bird registration discount as well. Last year's Nerf Wars event was so popular that we sold out within weeks of registration opening, so be sure to sign up early! Last year, one mother wrote: "Thank you for hosting an event for mothers and sons. My son said that was the best night of his life. We can't wait for next year." Don't miss out on this bonding opportunity with your son(s)! Register at <https://secure.rec1.com/GA/smyrna-ga/catalog>



**Parents' Night Out:** Register your children for Parents' Night Out and leave the childcare to us. On March 3 and April 14 from 5:00-8:00 PM, we will have our gyms, art room, and theater open for their enjoyment. They won't even notice you're gone! Registration opens Monday, February 6. The cost is \$30 per child. All children MUST be fully potty-trained. This is for ages 4-12 years old.

**Spring Break Adventure Camp:** Spring Break Adventure Camp registration begins soon! Tired of your children sitting at home and complaining that they never do anything fun during school break? Sign them up for Adventure Camp! This spring break, we will have a special 4-day Adventure Camp. Each day campers will come along for a different field trip around metro Atlanta and north Georgia region. Campers will explore the outdoors, tour museums, and play at arcades and trampoline parks! Registration begins February 6 and space is limited! Camp costs \$175 per camper with a \$25 city resident discount. This camp is for ages 6-12 years old.

**Photography Contest:** Parks and Recreation's Winter Photography Contest is open until March 31. The theme is "The People of Smyrna." Send photos to [parkphotos@smyrnaga.gov](mailto:parkphotos@smyrnaga.gov). If you have any questions, call (678) 631-5392.

# PARKS AND RECREATION

**Hiring Camp Counselors:** Do you know someone looking for a summer job or internship in childcare? We are hiring camp counselors for 40 hours per week with pay starting at \$15 an hour. Counselors don't have to work weekends, and we can provide you with an exceptional resume builder in childcare! Applications are now open at [smyrnaga.gov](http://smyrnaga.gov)! Have questions about the available positions or how to earn college credit for internships? Contact Ashley Putnam at [aputnam@smyrnaga.gov](mailto:aputnam@smyrnaga.gov) or 678-631-5392.



**Updates at Brawner Hall:** The first-floor restrooms at Brawner Hall received a much-needed update. Artisans of Atlanta completed renovations on both restrooms adding new cabinetry, granite countertops, sinks, faucets, mirrors, and lighting. The lady's room also had some broken tiles replaced. The exceptional new look will make both spaces much more appealing to our rental customers.

**Trip to Jekyll Island:** Programs Recreation Coordinator Lewis Lay and 16 Wolfe Center members are visiting Jekyll Island this week. Highlights of the trip include a shrimp boat ride, a historic tour of Jekyll Island, a tour of historic homes of Saint Simons, a trip to shark tooth beach, and a visit to the turtle center. This trip is sure to be full of special memories to share with family and friends when the group returns.

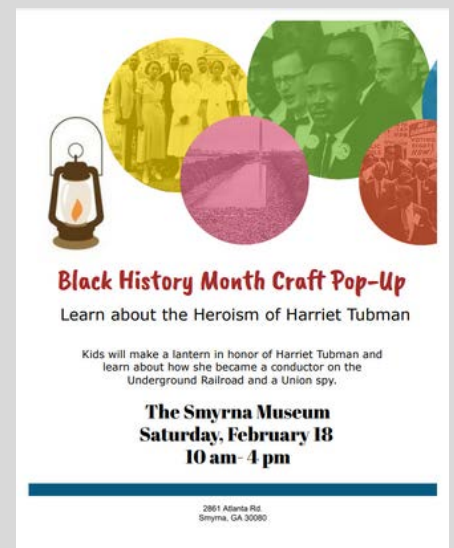
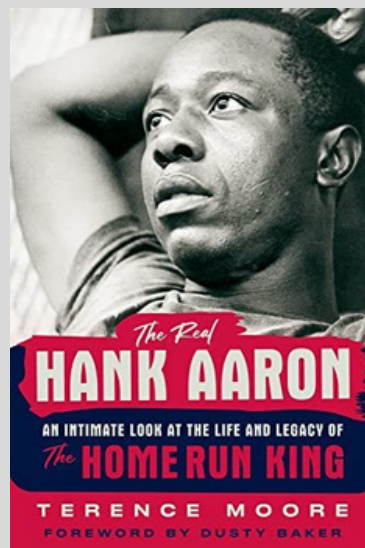




# LIBRARY AND MUSEUM

**Black History Month Activities:** Smyrna Library has things going on throughout February in celebration of Black History Month. The festivities kick off with a visit by Smyrna journalist and author Terence Moore on Saturday, February 4. Mr. Moore will discuss his book, *The Real Hank Aaron*, sharing stories of his decades-long friendship with the baseball giant. The lecture will be held in the Library Meeting Room at 3:00 PM. Other activities in February at the Library and Museum include arts and crafts programs, STEM projects, book discussions, and a visit by Squeeze the Clown. Event details are on the library's online calendar. The month's signature event is the Black History Month Dinner with author Erica Armstrong Dunbar, on Friday, February 24. Tickets are on sale through the Parks and Recreation website.

**Visitors:**  
 Library: 2,605  
 Museum: 6



**Stuffed Animal Sleepover:** Smyrna Library hosted a stuffed animal sleepover. Pajama-clad kids brought their stuffed animal friends to the library for a special goodnight story and then hugged them goodbye for the night. Mrs. Hannah, Youth Services Associate, took very good care of the cuddly friends who enjoyed stories and games, snack time, and a movie before being tucked in with their kid-made sleep mask. The kids returned the next day to collect their friends and a special scrapbook of their evening library adventures.

# COMMUNITY DEVELOPMENT



## Weekly Inspections:

287 Inspections

68 Sites

## Total Estimated Cost of Construction:

\$2,233,485.90

### Building Remodel/ Residential (10)

- (4) Re-roof
- (1) Addition
- (5) Interior Renovation

**Estimated Cost of Construction:**  
\$318,485.90

### Building New/ Residential (1)

- (1) New Construction  
-2648 Davenport St SE

**Estimated Cost of Construction:**  
\$200,000.00

### Building Remodel / Commercial (1)

- (1) Interior Renovated/Tenant Finish  
-6020 Riverview Rd SE Unit BLDG 7000, STE 100

**Estimated Cost of Construction:**  
\$415,000.00

### Building New/ Commercial (1)

- (1) New Construction  
-3261 S Cobb Dr SE
- (1) Land Disturbance  
-3261 S Cobb Dr SE

**Estimated Cost of Construction:**  
\$1,300,000.00

**Electrical (5) HVAC (5) Plumbing (3) Tree (1) Signs (1)**

## New Businesses

**Cousin's Brothers BBQ**  
Limited-Service Restaurants  
2445 Cobb Parkway  
Ward 1

**Atlas Residential Management LLC**  
Residential Property Managers  
Home Businesses  
Ward 3

**Glenn Atelier, LLC**  
Furniture Retailers  
2264 Atlanta Road, STE 102  
Ward 3

**GP Mobile 2, LLC**  
Agents for Wireless Telecommunications Services  
3240 S Cobb Drive, STE 1900  
Ward 3

**I Candy Lounge LLC**  
Esthetician Services  
3616 Highlands Parkway  
Ward 3

**CCB Filmz**  
Office Administrative Services  
2279 Benson Poole Road, STE 100  
Ward 5

**Certified Motors of GA LLC**  
Auto Broker  
2279 Benson Poole Road, STE 100  
Ward 5

**JVAD Investors LLC**  
Residential Property Managers  
Home Business  
Ward 5

**Zona de Nutricion LLC**  
Diet and Weight Reducing Centers  
2220 Atlanta Road, STE 108  
Ward 5

**Complete Ketamine Solutions of Atlanta, LLC**  
Offices of Physicians  
3616 Highlands Parkway  
Ward 7

**Ultravision LLC**  
Clothing and Clothing Accessories Retailers  
500 Technology Court, STE C-2  
Ward 7

[smyrnaga.gov](http://smyrnaga.gov)

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