



FY 2024 Budget Book

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Memo



To: Mayor and Council

From: Joseph Bennett, City Administrator
Kristin Robinson, Finance Director

Date: June 5, 2023

Re: FY 2024 Recommended Budget

Staff is presenting for your consideration the FY 2024 Recommended Budget totaling \$100,257,946. Fiscal Year 2024 refers to the period of time between July 1, 2023, and June 30, 2024. This submittal is the result of the annual budgeting process that began last November. It satisfies the State of Georgia requirement for every local government to adopt a balanced operating budget. Once adopted, subsequent amendments may be considered and approved by the Governing Body as needed.

The budget document plays a critical role in setting and pursuing the overall direction of the City. It allows the City to implement the policies adopted by Mayor & Council. It requires staff to think strategically about both short- and long-term goals, prioritizing funding requests and making best use of limited resources. It incorporates public input from informal conversations between constituents and elected officials.

Heading into FY 2024, the City is seeing continued recovery from a period of uncertain economic conditions. Strong revenue collections, paired with budgetary discipline and federal funding from the American Rescue Plan Act (ARPA), have allowed the City to accomplish priorities and meet operational demands. However, personnel and operating costs have risen as well, with more increases to come. This budget has been developed using current data and trends, keeping in mind potential challenges that lay ahead and may require flexibility. The following pages provide a few highlights of the detailed information found elsewhere in this Budget Book.

Contents of Budget Book

Overview	Fund level summaries of revenues and expenditures and the impact on reserves with a comparison to the FY 2023 revised budget.
Revenues	Projections for each revenue type as well as comparisons with prior years have been provided.
Fees/Charges	Suggested schedule of fees and charges for FY 2024 with a comparison to current year fees.
Expenditures	A summary level overview of the total expenditures as well as comparisons with prior years.
Debt	A summary of future debt obligations including revenue bonds and capital leases.
Personnel	Information on historical personnel levels as well as the requested and recommended staffing changes.
Capital	An overview of FY 2024 recommended projects and five-year plans for the various capital project funds.
Details	Function, goals, and measures for each department. High level department summaries of requested and recommended expenditures, including historical data grouped by personnel costs and other operating costs. Summaries are followed by line item detail for non-personnel accounts.

Revenues

- Property taxes remain the General Fund’s largest source of revenue. This budget anticipates the millage rate will remain unchanged at 8.99 mills for the seventeenth consecutive year. A projected 13% increase in the tax digest will increase the billed amount compared to last year.
- Revenues in the Hotel/Motel Fund are collected through a tax imposed on each room night occupied in Smyrna hotels and motels. Although FY 2021 collections were substantially lower than previous years, FY 2022 revenues saw a significant rebound, which has continued during FY 2023. As recreational and business travel are expected to remain strong, revenues are projected to increase slightly over FY 2023 collections. However, with large expenditures expected for City’s upcoming birthday celebration, a \$435K use of cash reserves is budgeted.
- Emergency 911 operations are funded primarily by fees collected from telecommunications providers. Historically, those revenues have been supplemented by a transfer from the General Fund. For FY 2024, the transfer is budgeted at \$554K (25% of total revenues).
- Utility revenues in the Water/Sewer Fund are based on customer demand. Weather is unpredictable and a significant contributing factor. Through nine months, FY 2023 revenues are tracking slightly lower than budgeted. The FY 2024 revenue projection is 3.2% higher than the FY 2023 Revised Budget. Built into this projection is an automatic pass-through of the Cobb County-Marietta Water Authority’s annual increase in January (2.5% in recent years).
- Revenues projected for the Storm Water CIP include a \$0.07 increase effective January 2024. At that time, the monthly storm water fee will increase from \$3.66 to \$3.73. Following more sizable fee increases of \$0.50 each in 2018 and 2020, a smaller annual increase going forward should give the City sufficient revenues to maintain its infrastructure over the next five years.

Expenditures

- The proposed General Fund budget of \$62M is \$2.2M higher than the FY 2023 Revised Budget. Health insurance and other employee benefits are budgeted in the General Government & Allocations division, along with the General Fund transfers to other funds and a contingency of \$1.2M. Excluding that division, the proposed budget for General Fund departments total \$1.8M more than the FY 2023 Revised Budget, an increase of 4.5%. General Government services have increased by \$411K (2.1%).
- In the Hotel/Motel Fund, proposed expenditures of \$2.26M represent an 8.4% increase over the FY23 revised budget. The increase is mostly attributed to higher expenditures for bands and production during the City's annual birthday celebration, along with higher required payments related to Hotel/Motel Tax collection.
- Expenditures in the Water/Sewer Fund are projected to increase \$1.5M (7.8%) compared to the FY 2023 Revised Budget. This is due primarily to larger transfers to the General Fund and for Water/Sewer capital projects. The wholesale purchase of water is the largest line item at \$11.1M (54% of fund total).

Personnel

- One new part-time program assistant is recommended for the Environmental Services Department. The position will allow the department to improve and expand KSB, Community Garden, and Recycling Center programs that are currently managed by only two staff. This position will replace an existing internship in the department.
- In all, department heads requested eight new full-time positions and one new part-time position. Only the part-time position is recommended. The total budgeted impact of the new position for FY 2024 is about \$19K.
- Eight reclassifications of existing positions were requested, all of which are recommended. Reclassifications are justified for various reasons, including changing job responsibilities, adapting to current needs of departments, and correcting grades for recent changes in departmental structures. The total budget impact for reclassifications is \$30K.
- Merit raises totaling \$326K are set aside in General, Hotel/Motel, E-911, and Water/Sewer funds contingencies. Annual merit raises have historically ranged from 0% to 3.5% based on each employee's annual performance review. Funds for cost-of-living adjustments (COLA) totaling \$586K have also been added to the budget this year. FY 2023 was the first year of COLA raises, allowing the City to keep salaries equal to inflation. Adoption of this budget does not guarantee any of these measures will be implemented. Subsequent action by Mayor & Council will be required to make them effective.
- The full-time employee salary line items for Police Administration, the Jail, and E-911 have been budgeted at 97% to account for turnover in these divisions. Highways & Streets and Water Distribution have been budgeted at 98%. Fire Response is budgeted at 99%. Current year actuals are in line with these budget projections.

- Overtime across all funds and departments is budgeted at \$784K, an increase of \$210K over the FY 2023 Revised Budget.

Capital Projects

- The CIP Committee recommends 15 capital projects totaling \$2.1M in the General Fund CIP. Projects totaling \$2.1M were eliminated or moved out of FY 2024. One project is recommended for \$168K in the E-911 CIP. While the General Fund and E-911 CIPs are usually funded fully through a transfer-out from the General Fund, it is recommended that \$1,483,000 of FY 2024 projects be funded from the American Rescue Plan Act (ARPA) Fund and the remaining \$800K be funded from a transfer-out from the General Fund.
- The Water/Sewer CIP includes \$4.1M for new equipment and various infrastructure projects.
- The Storm Water CIP includes \$1.5M for various infrastructure projects.
- The Vehicle Replacement Fund includes planned expenditures of just over \$1.56M. This includes six scheduled replacements and three early replacements. By budgeting the 30-year average annual contribution, the City is also able to fund \$150K for emergency replacements and send an anticipated \$11K to reserves for future years.
- Although revenues collection for the 2016 SPLOST ended in 2021, expenditures are still planned for the rest of FY 2023 and potentially into FY 2024. The bulk of expenditures will focus on completing aspects of the Windy Hill Road project. Total revenue collections are sufficient to cover expenditures needed to complete projects.
- Revenues for the 2022 SPLOST anticipate the collection of \$12.8M, with \$8.8M projected from sales tax disbursements. \$21.6M of expenditures are planned for 2022 SPLOST during FY 2024. The largest expenditure planned for FY 2024 is allocated for the Aquatics, Gymnastics, and Family Learning Library project, while funds are allocated for several other projects including downtown and South Cobb Drive improvements, a pedestrian bridge on Cobb Parkway, Windy Hill Parkway improvements, conversion of sports lighting to LED lights, facility improvements, resurfacing, and other miscellaneous projects.

Other Highlights

- A \$200K line item is included in the Economic Development budget for a city branding update. The update will hire consultants to analyze the City's current brand and create an updated toolkit for managing and communicating the City's identity and messaging consistently across all departments and communication channels.
- Economic Development is also budgeting \$245K to replace signage across the City. The update will provide consistency and improvements for signage on monuments.
- The Parks Administration division has budgeted \$75K of matching funds for a sponsorship of public art along Atlanta Road, along with a new \$150K line item for other art projects. The concept for the "ARTery" was approved by Council during FY 2022.

- The Parks Programs division has budgeted just over \$30K to begin a new “Music in the Park” series at Riverview Park. The series will consist of five events over the course of several months.
- A few changes are being made to accurately reflect functions of some divisions. The Parks Brawner division is changing its name to “Parks Facilities.” Parks Brawner does not accurately represent the function of the division, as there are many facilities outside of Brawner Hall. With this change, five full-time employees are being moved from Parks Administration to Parks Facilities. These employees are responsible for the daily operations and maintenance of Parks facilities. Public Works’ Buildings and Plant division is also changing its name to “Facilities” to better represent the work it does.
- The Administration Department and Library have budgeted \$30K total for heritage celebrations. This funding will cover events celebrating things like Black History Month, Hispanic Heritage Month, and other cultural celebrations.
- A \$123K line item is included in the Community Development Department to account for ongoing maintenance costs associated with the department’s OpenGov online permitting service. This service provides a convenient and efficient permitting process for both the City and developers.
- The Facilities division has budgeted several line items for maintenance and upkeep, including \$30K to paint the interiors of several buildings across the City, \$50K for miscellaneous pressure washing, and \$15K for repairs and maintenance of Parks buildings.
- The Community Relations Department continued to make preparations in for the City’s annual birthday celebration. Expenditures include \$20K for fireworks and a total of \$437K for an opening band, headliner band, Community Center band, and professional production. Reserves from the Hotel/Motel fund are budgeted to cover costs for the celebration.
- Engineering has budgeted \$25K for new traffic signal studies and analysis. The analysis will help optimize signal timings to address increased traffic volumes resulting from population growth. Additionally, the department has budgeted over \$7K for mobile radar signs to conduct speed studies. Additional money for traffic calming will come from the 2022 SPLOST program.

FY 2024 Budget Summary by Fund

	Projected Revenues	Recommended Expenditures	Transfer To/(From) Cash Reserves
Governmental Funds			
General Fund	62,033,000	62,033,000	-
Special Revenue Funds			
ARPA Fund	-	1,483,000	(1,483,000)
Auto Rental Tax Fund	190,000	190,000	-
CDBG Fund	480,000	480,000	-
Confiscated Assets	252,013	252,013	-
Donations & Special Fees Fund	370,000	370,000	-
E-911 Fund	2,202,082	2,202,082	-
Hotel/Motel Fund ¹	2,263,679	2,263,679	-
Multiple Grant Fund	24,000	24,000	-
TAD Fund	2,255,000	2,255,000	-
Total Special Revenue Funds:	8,036,774	9,519,774	(1,483,000)
Capital Project Funds			
2016 SPLOST Fund	-	-	-
2022 SPLOST Fund ²	-	-	-
Capital Improvement Plan Fund	800,000	800,000	-
E-911 Capital Project Fund	-	-	-
Total Capital Project Funds	800,000	800,000	-
Internal Service Funds			
Vehicle Replacement Fund	1,718,000	1,557,000	161,000
Total Internal Service Funds	1,718,000	1,557,000	161,000
Total Governmental Funds:	72,587,774	73,909,774	(1,322,000)
Enterprise Funds			
Stormwater Fund	1,545,000	1,545,000	-
Water/Sewer Capital Project Fund	4,061,000	4,061,000	-
Water/Sewer Fund	21,446,850	20,742,172	704,678
Total Enterprise Funds:	27,052,850	26,348,172	704,678
Total of All Budgeted Funds	99,640,624	100,257,946	(617,322)

NOTES

1. The Hotel/Motel Fund has been balanced using \$435K from reserves.

FY 2024 - FY 2023 Budget Comparison

Governmental Funds	FY 2023 Revised	FY 2024 Recommended	Increase/ (Decrease)	% Change
General Fund	59,809,951	62,033,000	2,223,049	3.7%
Special Revenue Funds				
ARPA Fund	2,350,636	1,483,000	(867,636)	-36.9%
Auto Rental Tax Fund	180,000	190,000	10,000	5.6%
CDBG Fund	423,140	480,000	56,860	13.4%
Confiscated Assets	106,259	252,013	145,754	137.2%
Donations & Special Fees Fund	324,497	370,000	45,503	14.0%
E-911 Fund	2,153,445	2,202,082	48,637	2.3%
Hotel/Motel Fund	2,088,480	2,263,679	175,199	8.4%
Multiple Grant Fund	10,000	24,000	14,000	140.0%
TAD Fund	1,994,000	2,255,000	261,000	13.1%
Total Special Revenue Funds	9,630,457	9,519,774	(110,683)	-1.1%
Capital Project Funds				
2016 SPLOST Fund	29,893,741	-	(29,893,741)	-100.0%
2022 SPLOST ¹	-	-	-	N/A
Capital Improvement Plan Fund	1,512,808	800,000	(712,808)	-47.1%
E-911 Capital Project Fund	-	-	-	N/A
Total Capital Project Funds	31,406,549	800,000	(30,606,549)	-97.5%
Internal Service Funds				
Vehicle Replacement Fund	1,164,937	1,557,000	392,063	33.7%
Total Internal Service Funds	1,164,937	1,557,000	392,063	33.7%
Total Governmental Funds	102,011,894	73,909,774	(28,102,120)	-27.5%

Enterprise Funds	FY 2023 Revised	FY 2024 Recommended	Increase/ (Decrease)	% Change
Stormwater Fund	1,535,000	1,545,000	10,000	0.7%
Water/Sewer Capital Project Fund	3,295,121	4,061,000	765,879	23.2%
Water/Sewer Fund	19,244,193	20,742,172	1,497,979	7.8%
Total Enterprise Funds	24,074,314	26,348,172	2,273,858	9.4%

Total of All Budgeted Funds	126,086,208	100,257,946	(25,828,262)	-20.5%
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NOTES

1. Full 6-year 2022 SPLOST budget adopted in FY 2022

Descriptions of Budgeted Funds

General Fund

The General Fund is the principal fund of the City and is used to account for all activities related to providing central governmental services, such as police protection, fire protection, recreation, library services, street repairs, sanitation and recycling services, and administration services. The primary revenue source for the General Fund is property taxes.

Revenue projections are based on historical data analysis, property assessments performed by the Cobb County Tax Assessor's Office, advice from Department Heads, and consideration of other pertinent information.

General Fund expenditures were requested by department heads to cover the cost of operations for the upcoming fiscal year. These requests were reviewed and revised in budget meetings with Finance and Administration.

Special Revenue Funds

American Rescue Plan Act (ARPA) Fund

The American Rescue Plan Act was passed by Congress in 2021 as an economic stimulus bill to address issues related to the COVID-19 pandemic. Within ARPA, funds are provided for states and municipalities. Smyrna is a recipient of these funds, which can be used for purposes including supporting public health expenditures, addressing negative impacts caused by the public health emergency, replacing lost public sector revenue, and providing for water and sewer broadband infrastructure.

Auto Rental Tax Fund

The Auto Rental Tax Fund is set up to receive tax collections from vehicles rented within Smyrna City limits. One hundred percent of the revenues are transferred into the Hotel/Motel Fund each year.

Community Development Block Grant (CDBG) Fund

CDBG is a flexible federal grant program providing resources to address a wide range of community development needs. The budget is based on the award letter from Cobb County for eligible projects. The amount is tentative pending a final funding decision from HUD. In FY 2024, CDBG reimbursements are expected to help fund improvements for Parks and Recreation and homeowner assistance programs. They will also continue to fund an administrative fee payable to Cobb County.

Confiscated Assets - MCS Fund

The Confiscated Assets Fund holds the city's allocated portion of the confiscated assets collected by the Marietta-Cobb-Smyrna joint police task force. These funds can be spent at the discretion of the Chief of Police and have historically been used to pay for education and training for officers and for equipment purchases. Since staff cannot anticipate when proceeds from confiscated assets will come in, revenues and expenditures are budgeted as the available cash on hand at the time of budget development.

Donations & Special Fees Fund

The Donations & Special Fees fund holds several cash accounts for various specialized functions. Some examples of these cash accounts are Records Management (separate accounts for Fire and Community Development), Tree Bank, Jonquil Jog Road Race, Community Garden, Summer Camp, and Senior Trips. Revenues and expenditures for this fund are budgeted as an estimate of the combined total activity among the various cash accounts.

E-911 Fund

The E-911 Fund provides for the staffing and maintenance of the Smyrna E-911 Communications Center. Revenues are generated from state-mandated E-911 fees that landline and mobile phone providers collect from their customers and pass on to the City. In addition to these revenues, a subsidy from the General Fund has historically been required to fully fund the operations and maintenance of the Center.

Hotel/Motel Fund

The Hotel/Motel Fund provides for the promotion of travel and tourism in the City. Revenues are generated from a tax on proceeds from hotels and motels within City limits. A portion of these revenues is passed on to the Cobb-Marietta Coliseum and Exhibit Hall Authority per the terms of an intergovernmental agreement. A fixed percentage of the revenues (37.5%) is also transferred to the General Fund each year. Expenditures include the staffing of the Community Relations department and operations related to the promotion of travel and tourism.

Multiple Grant Fund

The Multiple Grant Fund holds the proceeds from several miscellaneous public safety grants awarded to the City. Since staff cannot predict which grants will be renewed, revenues and expenditures are budgeted as the available cash on hand at the time of budget development.

Capital Project Funds

2016 SPLOST Fund

The 2016 SPLOST Fund holds the city's revenues received from the 2016 1% Special Purpose Local Option Sales Tax (SPLOST). Projects include transportation, infrastructure, public safety, and park improvements. Budgeted expenditures represent project costs as provided by Croy Engineering, LLC, which serves as the city's project manager for all SPLOST projects. Revenue collection for this fund ended in December 2021.

2022 SPLOST Fund

The 2022 SPLOST Fund holds the city's revenues received from the 2022 1% Special Purpose Local Option Sales Tax (SPLOST). Cobb County voters approved this tax to be collected through 2027. Projects include transportation, infrastructure, public safety, park improvements, and other citywide projects. Budgeted expenditures represent project costs as provided by Croy Engineering, LLC, which serves as the city's project manager for all SPLOST projects.

General Fund CIP

The General Fund Capital Improvement Plan (CIP) is a five-year schedule approved by Mayor & Council each year in conjunction with the annual operating budget. The City defines a capital project as an expenditure costing at least \$20K with a useful life of at least three years. Department heads initiate the process by submitting requests for capital projects. The recommended projects reflect these requests after review and revision by the CIP Committee. Although this is a five-year plan, only the first year is funded by the FY 2024 Budget. These capital projects are funded by an operating transfer from the General Fund.

E-911 CIP

The E-911 CIP was established in FY 2015 to hold any capital projects needed for the E-911 Communications Center. It is funded by an operating transfer from the General Fund. Separating these capital projects from other General Fund capital projects makes it easier to see how much the General Fund is subsidizing the E-911 Fund.

Internal Service Funds

Vehicle Replacement Fund

The Vehicle Replacement Fund (VRF) was created in FY 2014 to support the scheduled replacement of vehicles and rolling equipment. Replacement criteria include mileage, age, and life-to-date maintenance costs. The Budget Office tracks the data and makes a recommendation each year for vehicles to be replaced. In addition to the qualified vehicle replacements and recommended fleet additions, the FY 2024 Budget adds an additional \$150,000 for emergency purchases as needed. The VRF is funded by operating transfers from both the General Fund and the Water/Sewer Fund.

Enterprise Funds

Water/Sewer Fund

The Water/Sewer Fund provides for the operation of the city's water and sewer systems. Revenues are generated from charges for services. Expenses were requested by staff to cover the cost of operating and maintaining the water and sewer systems. These requests were reviewed and revised in budget meetings with Finance and Administration.

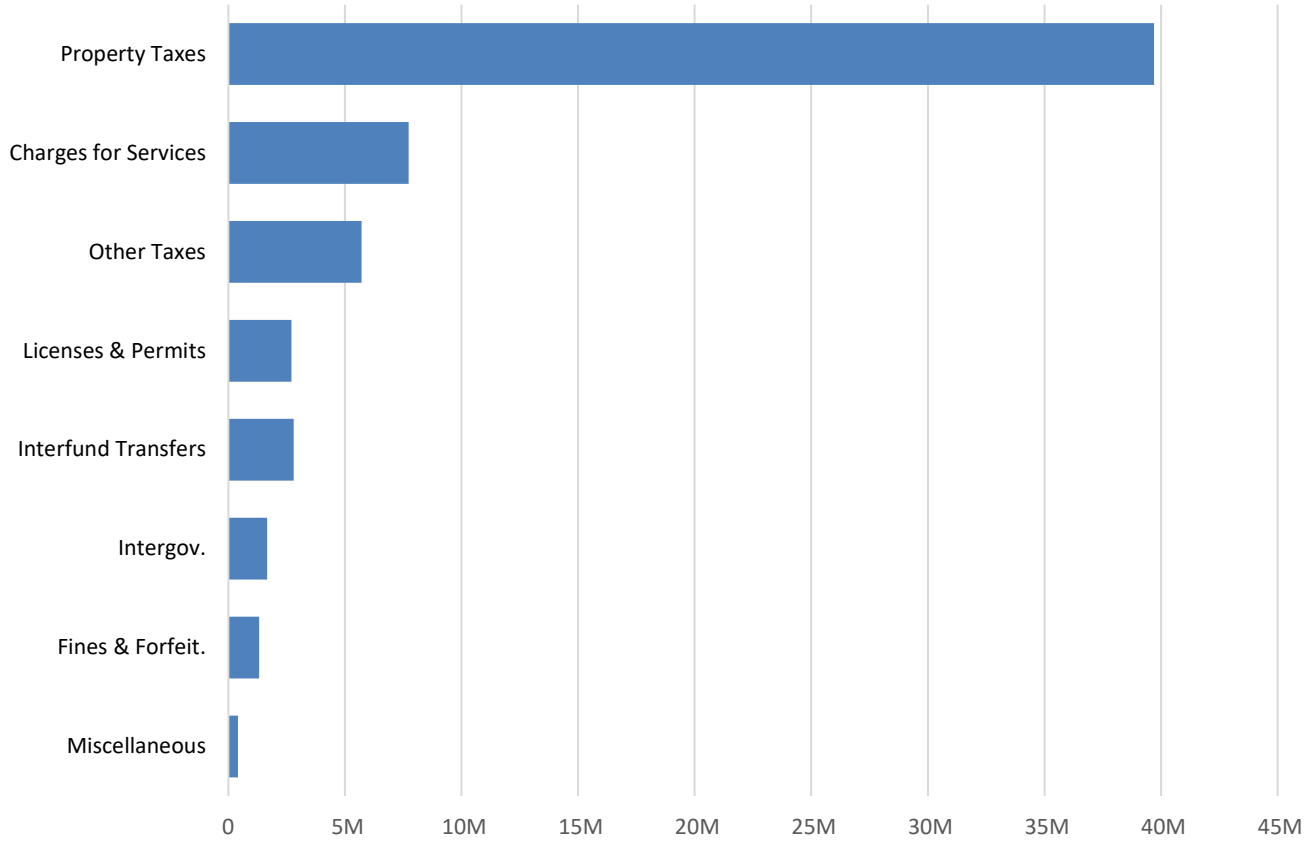
Water/Sewer CIP

The Water/Sewer CIP was created in FY 2014. This fund was established to hold the capital projects for the Water/Sewer Fund and to hold the Water/Sewer Renewal & Extension cash account. It is funded by an annual transfer-in from the Water/Sewer Fund. These revenues balance the capital project expenses requested by the Director of Water, Sewer, and Utility.

Storm Water CIP

The Storm Water Fund was created in FY 2014. This fund was established to account for all storm water infrastructure and maintenance projects. Revenues come from the storm water fee paid by customers of the city's water utility. The fee is based on square feet of impervious surface for commercial customers. Residential customers pay a flat fee per residential unit. Budgeted expenses are the capital projects necessary to maintain the storm water system.

General Fund Revenues Summary



Revenue Category	FY 2022 Actuals	FY 2023 Revised	FY 2024 Projected	% of Fund Total
Property Taxes	33,461,317	35,872,000	39,695,000	64.0%
Charges for Services	9,247,378	7,577,000	7,729,500	12.5%
Other Taxes	5,522,432	5,421,000	5,711,000	9.2%
Licenses & Permits	3,047,026	2,541,750	2,701,250	4.4%
Interfund Transfers	2,248,274	3,670,132	2,803,850	4.5%
Intergovernmental	1,611,736	1,600,000	1,660,000	2.6%
Fines & Forfeitures	1,607,520	1,667,500	1,317,500	2.1%
Miscellaneous	424,581	499,900	414,900	0.7%
Total General Fund	57,170,264	58,849,282	62,033,000	100.0%

Special Revenue Fund Revenues Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Projected	% of Fund Total
ARPA Fund	8,199,412	-	-	100.0%
Auto Tax Rental Fund	192,409	180,000	190,000	100.0%
CDBG Fund	598,455	261,000	480,000	100.0%
Confiscated Assets	7,090	100,423	252,013	100.0%
Donations & Special Fees Fund	548,879	280,000	370,000	100.0%
TAD Fund	1,777,485	1,994,000	2,255,000	100.0%
E-911 Fund				
Charges for Services	1,527,611	1,430,000	1,600,000	72.6%
Miscellaneous	67,678	78,000	48,000	2.2%
Transfer-In from General Fund	315,998	644,058	554,082	25.2%
Total E-911 Fund	1,911,287	2,152,058	2,202,082	100.0%
Hotel/Motel Fund				
Other Taxes	1,600,069	1,467,000	1,610,000	71.1%
Charges for Services	23,524	26,537	29,123	1.3%
Miscellaneous	137	-	-	0.0%
Other Financing Sources	196,697	590,691	624,556	27.6%
Total Hotel/Motel Fund	1,820,427	2,084,228	2,263,679	100.0%
Multiple Grant Fund	13,039	10,000	24,000	100.0%
Total Special Revenue Funds	15,068,483	7,061,709	8,036,774	

Capital Project Fund Revenues Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Projected	% of Fund Total
2016 SPLOST Fund	11,420,609	-	-	100.0%
2022 SPLOST Fund ¹	9,648,236	-	-	100.0%
Capital Improvement Plan Fund	1,883,192	1,300,000	800,000	100.0%
E-911 Capital Project Fund	-	-	-	100.0%
Total Capital Project Funds	22,952,037	1,300,000	800,000	

Internal Service Fund Revenues Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Projected	% of Fund Total
Vehicle Replacement Fund	1,786,951	1,680,000	1,718,000	100.0%
Total Internal Service Funds	1,786,951	1,680,000	1,718,000	

Enterprise Fund Revenues Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Projected	% of Fund Total
Stormwater Fund	1,487,487	1,535,000	1,545,000	100.0%
Water/Sewer Capital Project Fund	3,446,723	3,292,000	4,061,000	100.0%
Water/Sewer Fund	20,868,381	20,775,850	21,446,850	100.0%
Total Enterprise Funds	25,802,591	25,602,850	27,052,850	

Total of All Budgeted Funds	122,780,326	94,493,841	99,640,624	
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NOTES

1. Full 6-year 2022 SPLOST budget adopted in FY 2022

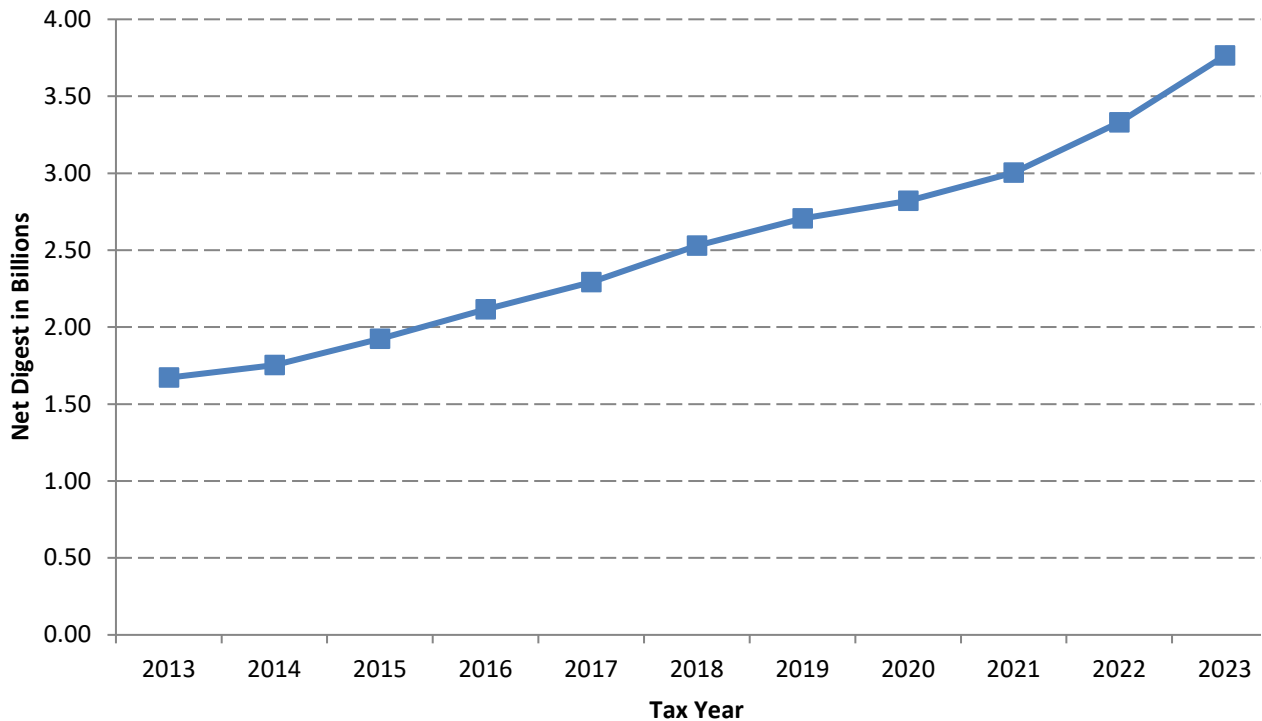
Estimated Net Property Tax Digest

The **Net Property Tax Digest** is the total value of all real and personal property (40% of fair market value) minus any property tax exemptions. This is the actual amount that is multiplied by the millage rate to estimate property tax revenues. Since 2007, Smyrna has been able to balance its budget using the same low millage rate of 8.99 mills.

Based on preliminary information from the Cobb County Tax Assessor's office, staff is estimating an 13% increase in the property tax digest for tax year 2023. As always, Smyrna residents with the floating homestead exemption will not see an increase to their Smyrna tax bill.

Tax Year	Net Property Tax Digest	% Change from Prior Year
2013	\$1,671,755,506	-0.87%
2014	\$1,753,938,784	4.92%
2015	\$1,924,567,923	9.73%
2016	\$2,114,707,898	9.88%
2017	\$2,292,551,418	8.41%
2018	\$2,528,561,304	10.29%
2019	\$2,705,867,791	7.01%
2020	\$2,819,982,092	4.22%
2021	\$3,002,531,628	6.47%
2022	\$3,330,670,815	10.93%
2023*	\$3,763,658,021	13.00%

*Preliminary estimates based on current information.



General Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
311100	REAL PROP TAX - CURR YR	Ad valorem taxes levied on assessed value of property.	25,585,716	28,493,000	32,166,000	3,673,000	12.9%
311110	REAL PROP-PUB UTIL - CY	Ad valorem taxes levied on property of public utilities.	339,293	315,000	320,000	5,000	1.6%
311200	REAL PROP TAX-PRIOR YR	Revenues from collected prior year property taxes.	276,205	50,000	75,000	25,000	50.0%
311310	PERS PROP TAX - VEH-CURR	Annual ad valorem tax levied on motor vehicles.	127,021	35,000	40,000	5,000	14.3%
311315	AD VALOREM TAX	One-time title ad valorem tax levied on motor vehicles.	2,244,142	2,150,000	2,460,000	310,000	14.4%
311340	INTANGIBLES (REG & RECD)	Taxes levied on issuance of mortgages on real estate.	978,456	900,000	645,000	(255,000)	-28.3%
311350	RAILROAD EQUIPMENT TAX	Ad valorem taxes levied on railroad equipment.	-	1,000	1,000	-	0.0%
311600	REAL ESTATE TRANSFER TAX	Tax on real property when sold or transferred.	313,996	200,000	160,000	(40,000)	-20.0%
311700	FRANCHISE TAX	Tax on using public right of way for private purposes.	3,563,930	3,700,000	3,800,000	100,000	2.7%
311790	GOLF CONCESSION FEES	Revenues from contract for Fox Creek golf course.	32,557	28,000	28,000	-	0.0%
314200	ALCOHOLIC BEV EXCISE TAX	Tax on alcohol wholesale distributors based on volume.	778,384	730,000	750,000	20,000	2.7%
314300	LOCAL 3% MIXED DRINK TAX	Tax levied on sale of liquor purchased by the drink.	334,486	250,000	300,000	50,000	20.0%
316200	INSURANCE PREMIUM TAX	Tax on premiums of all insurers with policies in the City.	4,218,710	4,300,000	4,500,000	200,000	4.7%
316300	FIN INSTITUTIONS TAX	Tax on gross receipts of financial institutions in the City.	95,339	95,000	115,000	20,000	21.1%
319100	PEN & INT-GEN PROP TAX	Penalties and interest on late property tax payments.	84,977	40,000	40,000	-	0.0%
319500	PEN & INT-FIFA	Charge for tax lien recorded with Clerk of Supeior Court.	10,536	6,000	6,000	-	0.0%
321100	ALCOHOLIC BEVERAGE LIC	Fees collected for the issue of alcohol business licenses.	497,886	450,000	490,000	40,000	8.9%
321200	GENERAL BUSINESS LICENSE	Fees collected for the issue of general business licenses.	1,751,942	1,500,000	1,600,000	100,000	6.7%
322230	SIGN PERMIT	One time fees collected when applying for a sign permit.	23,750	25,000	25,000	-	0.0%
322300	TAXI OPERATORS PERMIT	Fees for applying for vehicle-for-hire permits.	-	-	-	-	-
322990	ADVERTISEMT FEES FOR LIC	Fees assessed to run ads for alcohol business licenses.	6,075	6,000	6,000	-	0.0%
322995	RACE PERMIT FEES	Processing fee for parade/race permit applications.	250	250	250	-	0.0%
323120	BUILDING INSPECTION FEES	Fees for inspections conducted by Comm. Development.	662,567	500,000	500,000	-	0.0%
323130	PLUMBING INSPECTION FEES	Fees when applying for a plumbing permit & inspection.	9,500	8,000	8,000	-	0.0%
323140	ELECTRIC INSPECTION FEES	Fees when applying for a electrical permit & inspection.	6,950	5,000	5,000	-	0.0%
323160	AIR COND INSPECT FEES	Fees when applying for a HVAC permit & inspection.	19,415	12,000	12,000	-	0.0%
323300	SHORT-TERM VACATION RENTAL	Fees when applying for a short term rental license.	-	35,000	35,000	-	0.0%
324100	PEN&INT-LICENSE & PERMITS	Penalties and interest on late business license fees.	68,691	500	20,000	19,500	3900.0%
336000	LOCAL GOV UNIT GRANTS	Revenues from local government grants.	-	-	-	-	-
341120	COURT COST-PROBATION FEE	Supervision fees collected from people sentenced to probation.	37,224	35,000	35,000	-	0.0%
341300	PLANNING & DEV FEES	Misc. charges for services from Comm. Dev. department.	198,879	160,000	160,000	-	0.0%
341400	PRINTING & DUPLIC SVCS	Fees for providing copies requested by public.	-	1,000	1,000	-	0.0%
341910	OTHER-ELECTION QUAL FEE	Fees for candidates qualifying for local elections.	2,835	-	-	-	-
341930	OTHER-SALE OF MAPS & PUB	Fees for providing maps when requested by public.	25	-	-	-	-
342120	SPEC POL SVC-ACCID/PERMS	Fees for providing accident reports from Police dept.	69,763	85,000	85,000	-	0.0%
342130	SPEC POL SVC-FALSE ALARM	Fees for emergency response to multiple false alarms.	17,500	22,000	22,000	-	0.0%
342330	DET&CORR SVC-PRISON HSG	Revenue from housing other municipality's prisoners.	394,072	375,000	850,000	475,000	126.7%
342600	EMS TRAINING	Revenue from Fire staff training staff of other jurisdictions.	-	-	-	-	-
342900	EMERGENCY MANAGEMENT	Money from the state for Emergency Management dept.	7,000	20,000	7,500	(12,500)	-62.5%
344110	SANI-REFUSE COLLECTN CHG	Charges for garbage collection service.	6,239,852	4,927,000	4,500,000	(427,000)	-8.7%
344130	SANI-SALE OF RECYCL MATL	Revenues from sale of mixed recycled materials.	20,194	5,000	5,000	-	0.0%

General Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
344190	SANI-OTHER CHARGES	Misc. charges for services from Sanitation dept.	47,943	38,000	42,000	4,000	10.5%
344192	FUEL SURCHARGE	Fuel surcharge for sanitation service.	-	-	-	-	
344195	RECYCLE CTR DRY TRASH	Fees on disposal of dry solid waste at recycling center.	-	-	-	-	
346700	KSB RECYCLING	Revenues generated by KSB through recycling center.	16,278	21,000	21,000	-	0.0%
346800	ADS RECYCLING	Rebates from agreement with Advanced Diposal.	-	3,000	3,000	-	0.0%
346900	COMMERCIAL RECYCLING	Revenues for providing recycling services to businesses.	72,872	95,000	3,000	(92,000)	-96.8%
346910	STREET LIGHTS	Revenues generated through street light fee.	829,856	800,000	800,000	-	0.0%
347000	OIL RECYCLING	Revenues from sale of collected used motor oil.	-	-	-	-	
347100	LIBRARY USE FEES	Misc. charges for Library services.	25,482	31,000	31,000	-	0.0%
347200	ACTIVITY FEES	Fees for use of recreational & other facilities.	916,038	635,000	800,000	165,000	26.0%
347210	ACTIVE NET FEES	Charged to the City for citizens' online use of ActiveNet.	-	-	-	-	
347300	EVENT ADMISSION FEES	Fees collected for admission to certain city events.	-	-	-	-	
347500	PROGRAM FEES	Fees collected for participation in recreation programs.	305,864	320,000	360,000	40,000	12.5%
347900	OTHER CULTURE/REC FEES	Misc. charges for other culture & recreation services.	45,700	4,000	4,000	-	0.0%
349300	BAD CHECK FEES	Fees applied when a bad check is written to the City.	-	-	-	-	
351170	COURT-MUNICIPAL	Fines from tickets or citations written within City limits.	1,493,261	1,550,000	1,200,000	(350,000)	-22.6%
351175	RESTITUTION	Revenues from court-ordered restitution paid to the City.	2,750	4,500	4,500	-	0.0%
351500	LIBRARY FINES	Fines from when borrowed materials are returned late.	11,108	13,000	13,000	-	0.0%
351900	PROBATION FINES	Fines from tickets or citations paid monthly over probation.	100,402	100,000	100,000	-	0.0%
361000	INTEREST REVENUES	Interest revenues from the General Fund cash account.	4,268	3,500	3,500	-	0.0%
361100	INTEREST RESERVE/INVEST	Interest revenues from the reserve cash account.	-	-	-	-	
361110	INTEREST FSA ACCOUNT	Interest revenues from the FSA account.	-	-	-	-	
381000	RENTS & ROYALTIES	Revenue from cell tower and bus stop shelter leases.	223,177	200,000	200,000	-	0.0%
381100	VILLAGE MAINT FEES	From agreement with building owners in Market Village.	61,258	62,000	62,000	-	0.0%
381200	INTERGOVERNMENTAL REV489	Revenues from Cobb County in accordance with HB 489.	1,611,736	1,600,000	1,660,000	60,000	3.8%
382000	TELEPHONE COMMISSIONS	Charges for use of the jail phones by inmates.	5,542	16,000	16,000	-	0.0%
382010	SMALL CELL	Rental fees for use of right of way related to small cells.	9,236	5,400	5,400	-	0.0%
383000	INSURANCE REIMBURSEMENT	Insurance reimbursement for damages to City property.	80,124	155,000	70,000	(85,000)	-54.8%
383100	DONATIONS	Miscellaneous donations.	-	-	-	-	
389000	OTHER MISC REVENUE	Any miscellaneous revenues that do not fit elsewhere.	28,391	8,000	8,000	-	0.0%
391110	OPER TRN IN-HOTEL(275)	Transfer in from Hotel/Motel fund.	576,384	550,125	603,750	53,625	9.7%
391115	OPER TRN IN E911 CIP (216)	Transfer in from E-911 CIP fund.	-	-	-	-	
391120	OPER TRN IN-HICKORY(376)	Transfer in from Hickory Lake Apartments fund.	-	-	-	-	
391125	OPER TRN IN E911 (215)	Transfer in from E-911 fund.	-	-	-	-	
391150	OPER TRN IN - CIP(370)	Transfer in from CIP fund.	-	150,000	-	(150,000)	-100.0%
391175	OPER TRN IN-FIRE STA(285)	Transfer in from Fire Station Construction Grant fund.	-	-	-	-	
391200	OPER TRN IN-WATER (505)	Transfer in from Water/Sewer fund.	1,623,200	1,802,500	2,024,100	221,600	12.3%
391210	OPER TRANS IN-SW (540)	Transfer in from Stormwater fund.	48,690	73,821	76,000	2,179	3.0%
391215	OPER TRANS IN-GRANT 221	Transfer in from CARES Grant fund.	-	-	-	-	
391225	USE OF COMMITTED FUNDS	Funds set aside for specific uses.	-	100,000	100,000	-	0.0%
391220	USE OF RESERVE(FUNDBAL)	Use of General Fund fund balance.	-	993,686	-	(993,686)	-100.0%

General Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
392100	SALE OF GEN FIXED ASSETS	Proceeds from the sale of surplus fixed assets.	12,585	50,000	50,000	-	0.0%
General Fund Total			57,170,264	58,849,282	62,033,000	3,183,718	5.4%

E-911 Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
342500	E-911 FEES	State mandated E-911 fees from phone companies	1,527,611	1,430,000	1,600,000	170,000	11.9%
361000	INTEREST REVENUES	Interest revenues from E-911 cash account.	178	3,000	3,000	-	0.0%
361200	INTEREST-CORE REPLACEMENT	Interest revenues from core replacement account.	-	-	-	-	
381210	INTERGOVERNMENTAL REVENUE	Revenues passed on from state for prepaid wireless.	67,500	75,000	45,000	(30,000)	-40.0%
391215	OPER TRANS IN-GRANT 221	Revenues received from federal CARES grant.	-	-	-	-	
391100	OPER TRN IN-GENERAL(101)	Transfer in from General Fund.	315,998	644,058	554,082	(89,976)	-14.0%
E-911 Fund Total			1,911,287	2,152,058	2,202,082	50,024	2.3%

Hotel/Motel Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
314100	HOTEL/MOTEL TAXES	Tax from hotels & motels within city limits.	1,600,069	1,467,000	1,610,000	143,000	9.7%
314400	EXCISE TAX ON RENTAL VEH	Tax from vehicle rentals within city limits.	-	-	-	-	
341940	COMMSSN ON TAX COLLECTD	Received from Cobb Galleria for commission.	23,524	26,537	29,123	2,586	9.7%
347910	CAR TAGS	Sales of tags with Smyrna logo.	10	-	-	-	
361000	INTEREST REVENUES	Interest earned from Hotel/Motel fund cash account.	127	-	-	-	
391100	OPER TRANS IN-GEN FUND (101)	Transfer in from General Fund.	4,295	-	-	-	
391220	USE OF RESERVE (FUND BAL)	Use of fund balance reserves.	-	410,691	434,556	23,865	5.8%
391130	OPER TRANS IN - AUTO RENTAL	Transfer of Excise Tax revenues from Auto Rental Fund.	192,402	180,000	190,000	10,000	5.6%
Hotel/Motel Fund Total			1,820,427	2,084,228	2,263,679	179,451	8.6%

Water/Sewer Fund Revenues by Account

Obj	Account	Revenue Description	FY22 Actuals	FY23 Revised	FY24 Projected	FY24/FY23 Difference	% Diff
344210	WATER/SEWERAGE-WATER CHG	Revenues from metered water service.	7,056,095	7,205,000	7,510,000	305,000	4.2%
344215	WATER REFUNDS/ADJS	Water refunds and adjustments.	(4,890)	-	-	-	
344217	TOILET REBATE PROGRAM	Refunds for low-flow toilet rebate program.	(4,650)	(7,000)	(7,000)	-	0.0%
344255	WATER/SEWERAGE-SEWER CHG	Revenues from sewer service.	9,756,770	9,542,000	9,960,000	418,000	4.4%
344258	BASE RATE WATER & SEWER	Base rates for water and sewer service.	3,315,910	3,367,000	3,427,000	60,000	1.8%
344265	SEWER TAP FEES	Fees from new service tapping into sewer.	180,185	180,000	125,000	(55,000)	-30.6%
344270	WATER TAP FEES	Fees from new service tapping into water.	322,122	235,000	220,000	(15,000)	-6.4%
344275	CONNECTION FEES	Fees generated from connection fees.	56,575	55,000	55,000	-	0.0%
344280	WS LATE FEES	Revenues from 10% penalty on late payments.	115,178	187,000	140,000	(47,000)	-25.1%
344285	COLLECTION FEE REVENUE	Collections fee for receipts on past-due accounts.	49,197	-	-	-	
349300	BAD CHECK FEES	Fees for checks returned NSF.	525	1,850	1,850	-	0.0%
361000	INTEREST REVENUES	Interest on water/sewer fund cash account.	1,966	10,000	15,000	5,000	50.0%
389000	OTHER MISC REVENUE	Revenue from other miscellaneous charges.	11,850	-	-	-	
389100	CONTRIBUTED CAPITAL	Assets conveyed to City ownership.	-	-	-	-	
391100	OPER TRANS IN-GEN FUND (101)	Transfer in from General Fund.	11,548	-	-	-	
Water/Sewer Fund Total			20,868,381	20,775,850	21,446,850	671,000	3.2%

FY 2024 Schedule of Fees & Charges

Summary of Proposed Changes

Staff proposes the FY 2024 Schedule of Fees & Charges with the following changes from the FY 2023 Schedule. All proposed changes are summarized below by department and can be found in each department's respective section of the proposed FY 2024 Schedule of Fees & Charges.

Fire

The department is proposing to change several fees assessed by the Fire Marshall's Office involving plan reviews and inspections, including some descriptions with no fee changes. Descriptions have been altered for site and building plans to improve clarity with no proposed fee changes. Fire sprinkler plan reviews have been broken out by system types and increased from a range of \$50-\$100 to a range of \$100-\$200, depending on the system. The department is also adding a special-agent fire suppression system plan review fee for \$200. Descriptions for commercial cooking hood/grease duct and cooking hood suppression systems fees have been separated out to improve clarity and better define review type, although no fee changes are proposed. Additionally, the department is proposing a new \$200 fee for IFC 510 emergency responder radio system plan reviews.

Descriptions for the existing building and commercial tenant inspections have been changed to improve clarity with no proposed fee changes. Descriptions for building construction inspection have been changed for clarity and some amounts changed, including fees of \$150 for first re-inspection (previously none) and \$200 for second re-inspection (previously \$150). Lastly, the department is proposing to add a \$500 fee (in addition to the base inspection fee, if applicable) for expedited inspection fees. This allows permit holders the ability to request any of the following: a same-day inspection, a same-day re-inspection, or an after-hour/non-workday inspection (4-hours maximum and subject to staff availability).

Library

The Library is proposing to increase meeting room rental fees from \$15 for up to 2 hours for residents (or nonresidents with a library card) to \$25 for up to 2 hours. For non-residents, room rental fees would increase from \$30 to \$50. Additionally, the department is proposing to add tutoring use fees, required only for tutors using the library for paid sessions. This would be a \$100 annual fee for residents (or non-residents with a library card) and \$150 for non-residents.

Parks

The department is proposing adding fees for the anticipated opening of the Riverline splashpad. The department is proposing a fee of \$2 (\$4 for non-residents) for daily admission, \$75 for a family season pass (up to 4 people), with an additional \$10 for each additional family member.

The department is consolidating fees for the Magnolia Room and kitchen use changing from separated fees of \$425 for residents (\$475 for non-residents) and \$100 for kitchen use with the rooms to one fee of \$525 for residents (\$575 for non-residents) with use of the kitchen included. The department is also

adding portable screen rental fees for \$50 as an add-on to room rentals in both the Community Center and Brawner Hall. For the Reed House, the department is proposing to add a \$120 fee for event lawn photography (2-hour block Monday through Friday). This would allow for photographer use during non-rental times of the house. Additionally, the department is proposing to increase weekly fees for Smyrna Summer Day Camp from a range of \$125-\$175 (\$150-\$200 for non-residents) to \$150-\$250 (\$175-\$300 for non-residents).

Water/Sewer/Storm Water Utilities

Annual increases by the Cobb County Marietta Water Authority are automatically passed through to Smyrna customers. Water utility rates have been updated to reflect the 2.5% increase, which went into effect January 1, 2023. Tier 1 (0-3,000 gallons) has increased from \$4.43 per thousand gallons to \$4.54. Tier 2 (3,001-7,000 gallons) has increased from \$5.89 per thousand gallons to \$6.04. Tier 3 (7,001-14,000 gallons) has increased from \$7.34 per thousand gallons to \$7.52. Tier 4 (14,001 gallons and up) has increased from \$8.59 per thousand gallons to \$8.80. The multi-family/commercial rate has increased from \$5.89 per thousand gallons to \$6.04.

The irrigation rate has increased from \$8.86 to \$9.08, or 200% of the lowest water tier, as required by the Metropolitan North Georgia Water Planning District.

In addition to anticipated water rate increases next January, this budget also includes a storm water fee increase at that time. The monthly fee is currently \$3.66 per residential unit. Commercial properties pay the same rate per 3,900 SF of impervious surface. To continue covering this utility's future capital needs, the storm water fee would increase by 2 percent, from \$3.66 to \$3.73.

Water Distribution

The department is proposing to increase certain water meter fees, meter installation fees, and some miscellaneous fees due to price increases for materials. This proposal includes increasing 4" water meters from \$4,500 to \$4,890, 3/4" line charge from \$4.50 to \$6.52/LF 100' LF min, 1" line charge from \$7.00 to \$8.62/LF 100' LF min, 2" line charge from \$11.00 to \$27.75/LF 100' LF min. The department is proposing to increase all meter installation – water main tap fees between 6"x 4" Tap and 20"x 20" Tap. All increases are connected to increased costs.

The department is also proposing to adjust water main installation fees for various sizes of ductile iron pipes. Proposed changes include increasing fees for 6" pipes from \$17.04/foot to \$20, 8" pipes from \$23.43/foot to \$27, 10" pipes from \$29.82/foot to \$33, and 20" pipes from \$52.19/foot to \$78. Additionally, the department is proposing to increase double check detector valve fees for several sizes of valves. Proposed changes include increasing 4" fees from \$7,668 to \$30,215, 6" fees from \$11,502 to \$34,730, 8" fees from \$13,206 to \$39,920, 10" fees from \$15,443 to \$47,904.

Lastly, the department is proposing to increase three sewer main installation fees. The proposal includes increasing fees for 6" DIP 0-6 ft depth from \$17.04/per foot to \$20, 8" DIP 0-6 ft depth from \$16.81/foot to \$27, and standard manhole 0-6 feet from \$127.80 to \$207.33.

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FY 2024 Schedule of Fees & Charges



Schedule of Fees & Charges

Administration	
Parade/Race Permit Application	\$250

City Clerk's Office	
Records and Record Retrieval	
Actual time of record preparation (varies)	Hours x Hourly rate of preparer in excess of 15 min.
Actual time of record copying (varies)	Hours x Hourly rate of preparer in excess of 15 min.
Actual time of supervising record research	Hours x Hourly rate of preparer in excess of 15 min.
Administrative Fee for Incident/Accident Reports:	
Police Department	\$0.10 / page
Fire Department Report (2-6 pages)	\$0.10 / page
B&W copies per page (8.5x11, 8.5x17, and 11x17)	\$0.10 / page
Color copies per page (8.5x11, 8.5x17, and 11x17)	\$1.00 / page
DVDs	\$10.00 each plus staff time in excess of 15 min.
Audio Tapes	\$10.00 each plus staff time in excess of 15 min.
Photographs	\$10.00 each plus staff time in excess of 15 min.
Plats	\$50.00 plus \$2.00 per additional lot
Mileage costs for record retrievals	Current IRS mileage rate
Comprehensive Annual Financial Report (CAFR)	\$0.10 / page
Court Services	
Fees and Citation Fines vary. Please call 770-431-2804 for more information.	
Probation	
Per Probationee	\$44 / month
Drug Screens	\$35
Minimum Application Fee & Permit	\$100

Community Development	
Building Permits	\$7.00 per \$1,000 of construction cost
Records Fee	10% of above total
Reinspection Fee (1st Visit)	\$50
Reinspection Fee (2nd Visit)	\$100
Reinspection Fee (3rd Visit)	\$150
Reinspection Fee (4th Visit)	\$200
Technology Fee	\$15
Mechanical permits	\$50
Residential Tree Removal Permit	\$100
Refuse Container	\$150
Arborist Plan Review & Inspections	\$350
Tree Assessment	\$50
Plan Review	\$350 per plan
Townhome Plan Review	\$50 per plan
Film Permit Review	\$200
Monument Signs	\$300
Wall Signs	\$150
Sign Face Changes	\$100
Temporary (Banners, Construction ID, etc.)	\$100
Maps	\$30
Copies	\$0.10 per copy regular size / \$5 ea. for plan size copy
Ordinance books	\$35

Schedule of Fees & Charges

Community Development (continued)		
Subdivision books	\$35	
Preliminary Plats	\$50 plus \$2 per lot	
Final Plats	\$25	
Special Event Permit	\$100	
Zoning Fees:		
0 - 5 Acres		
Single Family	\$500	
M/H Density	\$700	
Commerical	\$900	
5 - 10 Acres		
Single Family	\$700	
M/H Density	\$1,200	
Commerical	\$1,500	
10 - 20 Acres		
Single Family	\$1,000	
M/H Density	\$1,500	
Commerical	\$1,800	
20 - 100 Acres		
Single Family	\$1,500	
M/H Density	\$2,000	
Commerical	\$2,000	
Zoning Amendment	Same as sliding scale above	
Zoning Certification Letter	\$30	
Rezoning Tree Plan Review	\$500	
Special Land Use Permit	\$500	
Variance Fees:		
Residential	\$250 plus \$50 for each additional variance	
Commercial	\$450	
NPDES Fees	\$40.00 per disturbed acre	
Inspection fee (Site)	1% of development cost	
Occupational Taxes (Business License):		
See "Schedule 1" for details		
Based on type of business and annual gross receipts	\$95 and up	
Insurance Policy written in City Limits	\$150 / yr	
Alcoholic Beverage License:	Commercial:	Non-Profit Veteran Orgs:
Beer Pouring	\$600	\$500
Wine Pouring	\$600	\$500
Liquor Pouring	\$5,000	\$1,000
Sunday Sales (restaurant)	\$1,000	\$500
Special Hours	\$2,600	
Beer Package	\$600	
Wine Package	\$600	
Liquor Package	\$5,000	
Sunday Sales (package stores)	\$500	
Alcohol Catering License (pouring at festivals/events)	\$50 for 30-day permit	
Hotel Sundry Shop / Hotel Reception License	\$600 for beer and wine (no existing alcohol permit)	
	\$200 for beer and wine (with existing alcohol permit)	
Brewery (manufacturing, package & tastings)	\$1,700	
Distillery (manufacturing, package & tastings)	\$1,700	
Winery (manufacturing, package & tastings)	\$1,700	

Schedule of Fees & Charges

Community Development (continued)		
Wholesale - Beer	\$600	
Wholesale - Wine	\$600	
Wholesale - Liquor	\$5,000	
Wholesale - Out of Area	\$100	
Advertising for Alcohol License:		
Beer (only)	\$275	
Wine (only)	\$275	
Beer and Wine (combination)	\$300	
Beer, Wine and Liquor	\$400	
Additional Alcohol Fees:		
Liquor Sales	3% per drink	
Alcohol Distributor Wholesale Tax:		
Beer	\$1.20 per case	
Wine	\$0.22 per liter	
Liquor	\$0.22 per liter	
Hotel - Motel Fee	8% of revenues	
False alarm response fees	\$50 each (after 3rd false alarm per quarter).	
Computer printout of all businesses in Smyrna	\$50	

Environmental Services		
Recycling Center		
Recycling Fees:	Resident:	Non-Resident:
Paint	\$5 per gallon	\$5 per gallon
TVs	\$20	\$20
Monitors	\$10	\$10
Projection TVs	\$0.35 per pound	\$0.35 per pound
Community Garden Annual Leases:	Resident:	Non-Resident:
4' x 6' plot	\$35	\$50
4' x 8' plot	\$45	\$60
4' x 12' plot	\$70	\$85
12' x 12' plot	\$195	\$205

Finance Department		
Property Tax	40% of assessed value × millage rate	
	Residential:	Commercial / Industrial:
Street Light Fee	\$3.50 per month (\$42/year)	\$7.00 per month (\$84/year)

Fire Department	
Permits:	
Anhydrous Ammonia storage permit in bulk	\$100 One-time fee for sale or distribution
Manufacture of explosives other than fireworks	\$100 Annual license
Manufacture, storage, or transport of fireworks	\$1,000 Annual license
Carnival License	\$100
Certificate of Occupancy	\$100
Special Event Permit	\$100
New self-service gasoline station permit	\$100 One-time fee
Firework Sales (Buildings)	\$100
Consumer Firework Retail Sales Stand	\$500

Schedule of Fees & Charges

Fire Department (continued)	
Firework Special Use Permit	\$100
Blast Permit	\$25 per week
Purchase, Storage, Sale, Transport, or Use of Explosives Other Than Fireworks:	
500 pounds or less	\$50
More than 500 pounds	\$100
Liquefied Petroleum Gas Storage License:	
2,000 gallons or less	\$100
More than 2,000 gallons	\$500
Fire Marshall Construction Plan Review:	
Site Plans	\$150 for the first acre or less*
Site Plans	* add \$10 for each additional acre or part thereof
Building construction, for 10,000 square feet (sq. ft.) or less	\$200
Building construction for structures/spaces over 10,000 sq. ft.	\$0.020 per square foot (total sq. ft. x \$0.020)
Bulk Storage Construction	\$100
Other construction	\$100
Plan Review Expedite Fee (in addition to normal fee)	\$1,000 per project
Fire System Plan Review:	
Fire Sprinkler Plan Review - NFPA 13	\$150 per riser (\$50 per each additional floor)
Fire Sprinkler Plan Review - NFPA 13R Modified	\$125 per riser (\$50 per each additional floor)
Fire Sprinkler Plan Review - NFPA 13R	\$125 per riser (\$50 per each additional floor)
Fire Sprinkler Plan Review - NFPA 13D	\$100 per riser
Special Agent Fire Extinguishing System	\$200 per system
Fire Alarm Plan	\$200
Commercial Cooking Hood/Grease Duct	\$200 per hood
Commercial Cooking Hood Suppression System	\$200 per system
IFC 510 Emergency Responder Radio System	\$200 (per radio system and/or DAS antennae)
Building Construction Inspection:	
Initial 50% (wall cover), 80% (ceiling cover) & 100% (Final) Inspection	None
First re-inspection	\$150
Second re-inspection	\$200
Third and each subsequent re-inspection	\$250
Expedited Inspection Fee (any inspection, subject to staff availability)	\$500 (in addition to the base inspection fee, if applicable)
Existing Building & Commercial Tenant Inspection:	
Annual inspection & first re-inspection	None
Second re-inspection	\$150
Third re-inspection and each subsequent re-inspection	\$200

Human Resources	
Personnel File Records	
Actual time of record research (varies)	Hours x Hourly rate of preparer in excess of 15 min.
Actual time of record copying (varies)	Hours x Hourly rate of preparer in excess of 15 min.
Actual time of record preparation (varies)	Hours x Hourly rate of preparer in excess of 15 min.
B&W copies per page (8.5x11, 8.5x17, and 11x17)	\$0.10 / page
Color copies per page (8.5x11, 8.5x17, and 11x17)	\$1.00 / page
* The individual requesting the file will be responsible for postage costs.	

Schedule of Fees & Charges

Library	
Non-resident library card (annual card)	\$25 / Individual \$60 / Family
Non-resident library card (two-year card)	\$50 / Individual \$120 / Family
Replacement library card	\$2.00
Public Computers	\$1.00 / hr for non-cardholders (free for cardholders)
B&W Printouts and Photocopies	\$0.15 / page
Color Printouts and Photocopies	\$0.50 / page
Test proctoring	\$10 / hr (for cardholders only)
Late Fees:	
Books/CDs/DVDs	\$0.20 / day
Video tapes/DVDS	\$0.20 / day
Meeting Room Rentals:	
Residents (or non-residents with a library card)	\$25 for up to 2 hours
Non-residents	\$50 for up to 2 hours
Tutoring Use Fee:	
Residents (or non-residents with a library card)	\$100 annual fee
Non-residents	\$150 annual fee

Police Department	
Central Records	
Copies of Reports:	
Phone Requests (credit/debit card only)	\$5
Mail Requests (fee must be received prior to mailing)	\$5
BuyCrash (online option)	\$10
Parties involved in incident	First copy free for involved Smyrna residents (ID or utility bill required). \$2 additional copies and non-
Attorneys and Insurance Agencies	\$5
Private Investigators and Parties not involved	\$5
Open Records Requests:	
Copies	\$0.10 per page (front & back are 2 pages)
Administrative Fee	Hourly rate of preparer in excess of 15 minutes
911 Tape	Hourly rate of preparer in excess of 15 minutes
Video Tape (DVDs)	\$1 plus staff cost of preparation in excess of 15 min.
Dash Camera Video	\$10 plus staff cost of preparation in excess of 15 min.
Body Camera Video	\$10 plus staff cost of preparation in excess of 15 min.
Color Photos (non public safety)	\$1 each
Inmate Housing for Other Jurisdictions	\$42/day per inmate \$45/day per inmate: Powder Springs, incl. bonding \$50/day per inmate: Sandy Springs, incl. court
Fingerprinting:	
Live Scan	\$15 up to 3 cards. \$1 each additional card
Permits:	
Bingo Permits	\$35 / two years
Alcohol Serving Permit with Photo	\$45 / two years
Replacement Fee for Lost Alcohol Serving Permit	\$10
Pawn Brokers	\$35 / two years
Peddler Permit	\$30 (30 days only)
Peddler Permit Renewal	\$10
Bonding Company	\$100

Schedule of Fees & Charges

Police Department (continued)	
Personal Background Check	\$25 each
Impounds:	
Electric Mobility Device Storage and Return	\$100 plus \$5 / day

Sanitation		
Garbage Pick-Up:	Residential	Commercial
Roll-Out Can	\$22.75 / month	\$25.75 / month
Additional Roll-Out Can	\$12 / month	\$12 / month
In-Ground Can	\$22.75 / month	n/a
City Recycling	Included w/garbage pick-up	\$3.83 / month
Senior Citizen Discount (age 62 & over)	(\$2.00) / month	n/a
Large item pick-up (per item)	\$30	\$30
Mowing grass due to citation from City Marshal	\$200 - \$750	\$200 - \$750
Additional charge for large item removal due to citation from City Marshal	\$100	\$100

Water Administration	
Water Rates: Effective January 1, 2023	
Tier 1: 0 - 3,000 gallons	\$4.54 per thousand gallons
Tier 2: 3,001 - 7,000 gallons	\$6.04 per thousand gallons
Tier 3: 7,001 - 14,000 gallons	\$7.52 per thousand gallons
Tier 4: 14,001 gallons & up	\$8.80 per thousand gallons
Multi-Family / Commercial	\$6.04 per thousand gallons
Irrigation	\$9.08 per thousand gallons
Sewer	\$8.99 per thousand gallons (effective Feb 1, 2019)
Storm Water	\$3.66 per unit (residential) \$3.66 per 3,900 sq ft of impervious surface
Base Rates:	
3/4" Residential	\$15.18 per month
3/4" Irrigation	\$12.77 per month
3/4" Commercial	\$15.18 per month
1" Residential	\$15.18 per month
1" Irrigation	\$12.77 per month
1" Commercial	\$22.24 per month
1 1/2"	\$48.43 per month
2"	\$90.00 per month
3"	\$266.25 per month
4"	\$317.24 per month
6"	\$421.18 per month
8"	\$526.11 per month
DCDA Fire Line - 1"	\$20.00 per month
DCDA Fire Line - 2"	\$20.00 per month
DCDA Fire Line - 3"	\$20.00 per month
DCDA Fire Line - 4"	\$40.00 per month
DCDA Fire Line - 6"	\$151.00 per month
DCDA Fire Line - 8"	\$201.00 per month
DCDA Fire Line - 10"	\$251.00 per month
DCDA Fire Line - 12"	\$350.00 per month
Deposits:	

Schedule of Fees & Charges

Water Administration (continued)	
Residential	\$100 (\$50 for sanitation)
Commercial	\$150
Restaurants	\$150
Hotel/Motel/Apartments	\$150
Water Meters:	
1"	\$1,700 Residential & Commercial
2"	\$1,950 Residential & Commercial
3"	\$4,000
4"	\$4,890
6"	\$23,250
8"	\$26,775
Apartments 6" or 8" meter with bypass	Developer to pay all costs + 20% of contractor's fee
3/4" Line Charge	\$6.52/LF 100 LF min.
1" Line Charge	\$8.62/LF 100 LF min.
2" Line Charge	\$27.75/LF 100 LF min.
Long Side Tap Fee	\$2,700
Sewer Fees:	
Residential	\$1,331
Commercial	Calculated
City of Smyrna to install all water meters other than 3" or larger; unless special arrangements have been made and approved by Public Works Director.	
Water Meter Fees:	
Meter Installation - Water Main Taps	
6" x 4" Tap	\$1,887
6" x 6" Tap	\$2,150
8" x 6" Tap	\$2,550
8" x 8" Tap	\$3,275
10" x 6" Tap	\$3,450
10" x 8" Tap	\$3,650
10" x 10" Tap	\$3,850
12" x 6" Tap	\$4,000
12" x 8" Tap	\$4,500
12" x 10" Tap	\$5,500
12" x 12" Tap	\$6,500
20" x 6" Tap	\$12,250
20" x 8" Tap	\$13,000
20" x 10" Tap	\$13,750
20" x 20" Tap	\$22,250
Water Main Installation	
4" Ductile Iron Pipe	\$13.85 per foot
6" Ductile Iron Pipe	\$20.00 per foot
8" Ductile Iron Pipe	\$27.00 per foot
10" Ductile Iron Pipe	\$33.00 per foot
12" Ductile Iron Pipe	\$38.34 per foot
20" Ductile Iron Pipe	\$78.00 per foot
Water Casing Bores	
12" Casing Bore	\$125 per foot
16" Casing Bore	\$135 per foot
20" Casing Bore	\$155 per foot
24" Casing Bore	\$175 per foot

Schedule of Fees & Charges

Water Administration (continued)	
36" Casing Bore	\$230 per foot
Water Meter w/ Bypass, Single Check Valve and Vault Only	
4" x 2" MFM MVR	\$15,400
6" x 3" MFM MVR	\$18,212
8" x 4" MFM MVR	\$21,087
8" x 6" MFM MVR	\$26,902
10" x 6" MFM MVR	\$35,337
Double Check Detector Valves with Vault	
4"	\$30,215
6"	\$34,730
8"	\$39,920
10"	\$47,904
Irrigation Meters	
1"	\$1,700
4"	\$4,793
6"	\$24,761
8"	\$28,515
Fire Hydrant	\$2,663
6" Gate Valve	\$565
8" Gate Valve	\$895
10" Gate Valve	\$1,395
12" Gate Valve	\$1,765
Asphalt Saw Cuts	\$80 per foot
Concrete Saw Cuts	\$80 per foot
Sewer Main Installation	
6" DIP 0 - 6 ft depth	\$20.00 per foot
6" DIP 6 - 8 ft depth	\$20.24 per foot
6" DIP 8 - 10 ft depth	\$24.50 per foot
6" DIP 10 - 12 ft depth	\$28.76 per foot
6" DIP 12 - 14 ft depth	\$33.02 per foot
6" DIP 14 - 16 ft depth	\$39.41 per foot
6" DIP 16 - 18 ft depth	\$43.67 per foot
6" DIP 18 - 20 ft depth	\$47.93 per foot
6" DIP 20 - 22 ft depth	\$59.64 per foot
6" DIP 22 - 24 ft depth	\$91.59 per foot
6" PVC 0 - 6 ft depth	\$10.95 per foot
6" PVC 6 - 8 ft depth	\$12.52 per foot
6" PVC 8 - 10 ft depth	\$14.14 per foot
6" PVC 10 - 12 ft depth	\$19.44 per foot
6" PVC 12 - 14 ft depth	\$21.57 per foot
6" PVC 14 - 16 ft depth	\$24.76 per foot
6" PVC 16 - 18 ft depth	\$35.41 per foot
8" DIP 0 - 6 ft depth	\$27.00 per foot
8" DIP 6 - 8 ft depth	\$18.37 per foot
8" DIP 8 - 10 ft depth	\$20.00 per foot
8" DIP 10 - 12 ft depth	\$26.92 per foot
8" DIP 12 - 14 ft depth	\$27.42 per foot
8" DIP 14 - 16 ft depth	\$30.62 per foot
8" DIP 16 - 18 ft depth	\$41.27 per foot
8" DIP 18 - 20 ft depth	\$51.92 per foot

Schedule of Fees & Charges

Water Administration (continued)	
8" DIP 20 - 22 ft depth	\$62.57 per foot
8" DIP 22 - 24 ft depth	\$73.22 per foot
8" PVC 0 - 6 ft depth	\$10.95 per foot
8" PVC 6 - 8 ft depth	\$12.51 per foot
8" PVC 8 - 10 ft depth	\$14.14 per foot
8" PVC 10 - 12 ft depth	\$19.44 per foot
8" PVC 12 - 14 ft depth	\$21.57 per foot
8" PVC 14 - 16 ft depth	\$24.76 per foot
8" PVC 16 - 18 ft depth	\$35.41 per foot
Standard Manhole 0 - 6 feet	\$207.33 V.F.
Extra Depth Manhole 6 - 12 feet	\$95.85 V.F.
Extra Depth Manhole 12 + feet	\$95.85 V.F.
Connection to existing manhole	\$852 each
Construct invert and table	\$320 each
Frame and Cover	\$266 each
Watertight Frame and Cover	\$373 each
Miscellaneous	
Changes in Direction	4" \$90; 6" \$101; 8" \$133; 10" \$160; 12" \$213; 20" \$266
Line Valves M & H	6" \$53; 8" \$91; 10" \$107; 12" \$160
Reducers	6"x8" \$43; 8"x10" \$48; 10"x12" \$53
Solid Sleeve	6" \$102; 8" \$163; 10" \$196; 12" \$263
Grade Lock	6" \$560
Threaded Rod	\$3.50 / LF
Sewer Tap Locating	\$250 each
Crew and Equipment	\$375 per hour
Meter Drop-In	\$830
Water Meter Upgrade	\$1,600 long side / \$830 short side
Public Works Re-Connect Fee	\$25
Public Works Re-Connect Fees (After Hours)	\$50 (weekday); \$100 (weekend)
Returned Check Fee	\$25
EPA Service Line Compliance Fee	\$1,000 long side / \$830 short side

CITY OF SMYRNA, GEORGIA
FEES AND CHARGES
SCHEDULE 1

COMMUNITY DEVELOPMENT - BUSINESS LICENSE TABLES

Occupational Tax

Class 1		
At Least	Annual Gross Receipts Not More Than	Amount Of Tax
\$0	\$99,999	\$95
\$100,000	\$249,999	\$170
\$250,000	\$499,999	\$295
\$500,000	\$749,000	\$450
\$750,000	\$999,999	\$610
\$1,000,000	\$2,999,999	\$1,315
\$3,000,000	\$4,999,999	\$2,575
\$5,000,000	\$9,999,999	\$3,625
\$10,000,000	\$19,999,999	\$5,600
\$20,000,000	\$39,999,999	\$7,600
\$40,000,000	\$79,999,999	\$9,600
\$80,000,000	And Above	\$11,500 Plus \$105 Per Million or Portion Thereof Over \$100,000,000

Occupational Tax

Class 2		
At Least	Annual Gross Receipts Not More Than	Amount Of Tax
\$0	\$99,999	\$95
\$100,000	\$249,999	\$185
\$250,000	\$499,999	\$335
\$500,000	\$749,000	\$520
\$750,000	\$999,999	\$700
\$1,000,000	\$2,999,999	\$1,525
\$3,000,000	\$4,999,999	\$2,995
\$5,000,000	\$9,999,999	\$4,045
\$10,000,000	\$19,999,999	\$5,995
\$20,000,000	\$39,999,999	\$7,995
\$40,000,000	\$79,999,999	\$9,995
\$80,000,000	And Above	\$11,900 Plus \$210 Per Million or Portion Thereof Over \$100,000,000

CITY OF SMYRNA, GEORGIA
 FEES AND CHARGES
 SCHEDULE 3

	Resident Fee	Program / Activity/ Rental Fee
PARKS & RECREATION		
Department Managed Athletics		
Youth Sports Participant Facility Use Fee (per person season fee)	\$ 15	\$ 25
Adult Basketball (team)	\$ 420	
Adult Softball		
Spring (team)	\$	455
Fall (team)	\$	400
Adult Volleyball (team)	\$	400
Sand Volleyball (team)	\$	250
ALTA Tennis Leage (team)	\$	135
Non Resident Player Fee		\$ 10
Individual Player Fee (All Leagues)	\$40-\$80	
Ultimate Frisbee League	\$	300
Pickle Ball Leagues (Individuals and Team)	\$30-\$200	
Tolleson Pool Admission		
Daily admission Kids (16 years and younger)	\$	5
Daily Adminssion Adults (17 years and older)	\$	7
Tolleson Pool Passes		
Individual season pass	\$ 50	\$ 75
Family season pass (up to 4)	\$ 125	\$ 150
Each Additional Family Member		\$ 15
Tolleson Swim Lesson Fees		
IPAP	\$ 50	\$ 85
Level 1	\$ 75	\$ 125
Tolleson Pool Parties (3 hours)		
Up to 100	\$ 200	\$ 275
100 - 150 participant max (For each additonal group up to 50)		\$ 60
Riverline Splashpad		
Daily Admission Youth (16 and under)	\$ 2	\$ 4
Daily AdmissionAdult (17 years and older)	\$ 2	\$ 4
Family season pass (up to 4)	\$	75
Each Additional Family Member	\$	10
Park Fees		
Facility Rentals		
Tolleson Dayroom (2 hour)		\$ 80
Each additional hour		\$ 20
Pavilion (Per Hour)	\$ 30	\$ 50

CITY OF SMYRNA, GEORGIA
 FEES AND CHARGES
 SCHEDULE 3

	Resident Fee	Program / Activity/ Rental Fee
PARKS & RECREATION		
Riverview Park Event (Full Park per day)	\$ 750	\$ 1,000
Athletic Fields Rental		
Single Field - Cobb, Chuck Camp, Tolleson, and Ward Parks (2 hours)	\$ 120	
Each additional hour	\$ 40	
Complex Rental		
Riverline & Jonquil Soccer Complex, Brinkley Baseball Complex (per day)	\$ 900	
Brinkley (Wagon Wheel - 3 fields) (per day)	\$ 900	
Chuck Camp Baseball Complex (per day)	\$ 900	
Tolleson Softball Fields (per day)	\$ 600	
Tolleson Multipurpose Field (per day)	\$ 400	
Light Usage Fee First hour (per field per hour)	\$ 30	
Light Usage Fee each additional hour (per field per hour)	\$ 15	
Other Rentals (Per Hour)		
Racquetball Court	\$ 5	\$ 10
Tennis Court Rental	\$ 5	\$ 10
Tennis/Pickleball Court Rental	\$ 5	\$ 10
Commercial Classes		\$ 50
Outdoor Sand Volleyball Court	\$ 50	\$ 60
Community Center		
Membership ID Card	\$ 5	
Fitness Equipment Area & Open Gym		
Daily / walk-in	\$ 2	\$ 2
Monthly	\$ 5	\$ 15
Quarterly	\$ 15	\$ 45
Annually	\$ 50	\$ 150
Gymnasium		
Basketball Gym Rental (2 hour), each gym	\$ 120	\$ 180
Each additional hour		\$ 40
Special Events/Tournaments (4 hour minimum)		\$ 600
Each additional hour		\$ 60
Event Rentals		
Magnolia Room / Kitchen (8 hours)	\$ 1,200	\$ 1,350
Magnolia Room / Kitchen (12 hours)	\$ 1,400	\$ 1,550
Magnolia / Dogwood / Kitchen (8 hours)	\$ 1,400	\$ 1,550

CITY OF SMYRNA, GEORGIA
 FEES AND CHARGES
 SCHEDULE 3

	Resident Fee	Program / Activity/ Rental Fee
PARKS & RECREATION		
Magnolia / Dogwood / Kitchen (12 hours)	\$ 1,600	\$ 1,750
Dogwood Room / Kitchen (8 hours)	\$ 650	\$ 700
Dogwood Room / Kitchen (12 hours)	\$ 900	\$ 1,000
Gazebo (Wedding Ceremony, 4 hours)	\$ 250	\$ 300
Dogwood Room (4 hours)	\$ 300	\$ 350
Each Additional hour	\$ 50	
Magnolia Room* (4 hours)	\$ 525	\$ 575
Each Additional hour	\$ 50	
Kitchen (4 hours) (Professional use only)	\$ 200	\$ 250
Jonquil Room (4 hours)	\$ 150	\$ 200
Each Additional hour	\$ 20	
Lily, Orchid, Sunflower, Azalea Rooms (4 hours)	\$ 90	\$ 140
Each Additional hour	\$ 20	
Tulip Room (4 hours)	\$ 120	\$ 170
Each Additional hour	\$ 20	
Daisy Room (2 hours)	\$ 55	\$ 105
Oak Room (4 hours)	\$ 300	\$ 350
Portable Screen Rental	\$ 50	
Brawner Hall		
Reception Room with Kitchen (4 hours)	\$ 400	\$ 450
Each Additional hour	\$ 50	
Wedding Use (8 hours)	\$ 1,200	\$ 1,300
Wedding Use (12 hours)	\$ 1,350	\$ 1,440
Entire First Floor-Wedding Use (8 hours)	\$ 1,600	\$ 1,700
Entire First Floor-Wedding Use (12 hours)	\$ 1,950	\$ 2,040
Front Porch Ceremony add-on w/entire First Floor rental	\$ 250	\$ 250
Studios A or B (Single Classrooms) (2 hours)	\$ 75	\$ 90
Each Additional hour	\$ 20	
Conference Room (4 hours)	\$ 75	\$ 90
Each Additional hour	\$ 10	
Entire First Floor (4 hours minimum)	\$ 650	\$ 780
Each Additional hour	\$ 100	
Special Event Service Package (add-on to entire First Floor rental)	\$ 150	\$ 180
Chiavari Chair Rental (per Chair)	\$ 4	\$ 4
Portable Screen Rental	\$ 50	

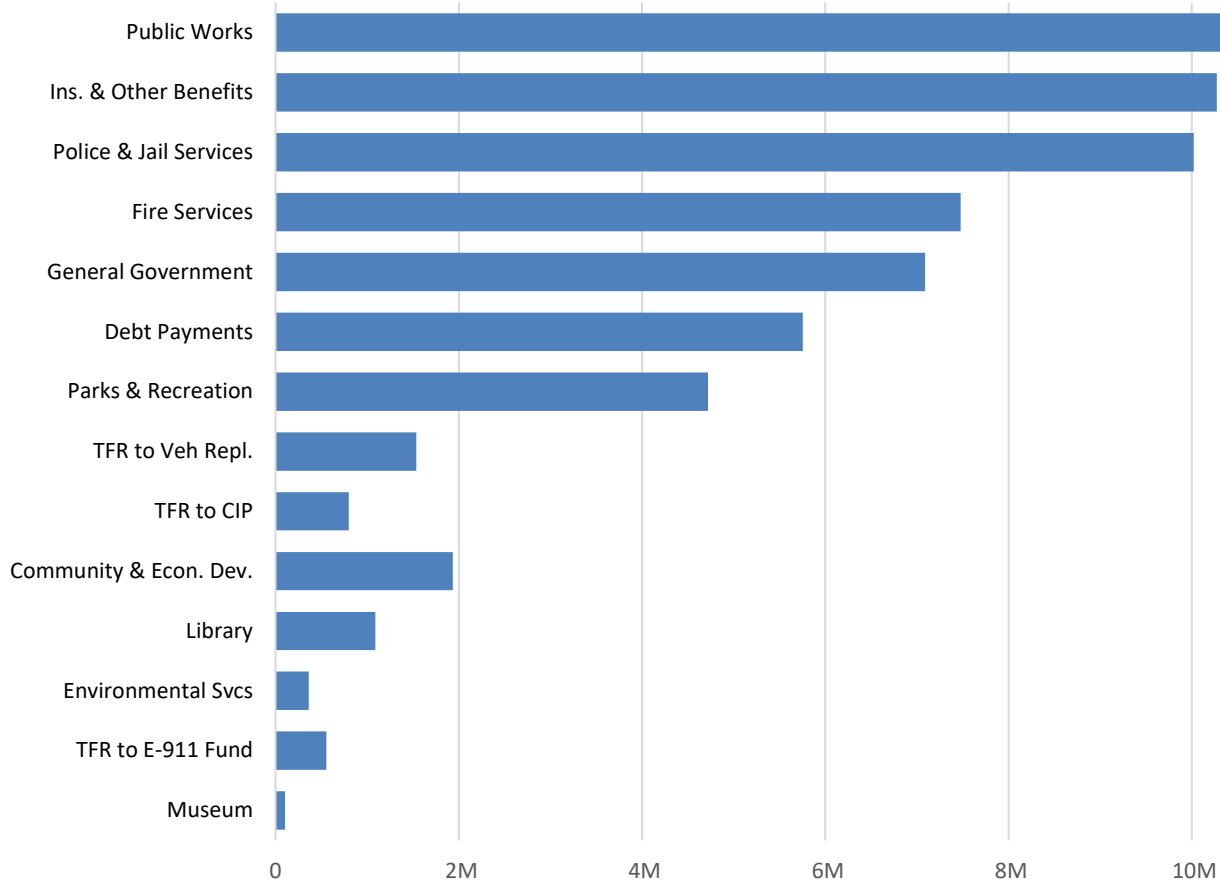
CITY OF SMYRNA, GEORGIA
 FEES AND CHARGES
 SCHEDULE 3

	Resident Fee	Program / Activity/ Rental Fee
PARKS & RECREATION		
Taylor - Brawner Park		
Pavilion (per hour)	\$ 30	\$ 40
Amphitheater (seats 75)	\$ 35	\$ 40
Taylor - Brawner House		
Taylor - Brawner House Rental (4 hours)	\$ 350	\$ 450
Each Additional hour	\$ 50	
Wedding Function (8 hours)	\$ 1,000	\$ 1,200
Reed House		
First Floor Only (4 hours)	\$ 600	\$ 700
Each Additional hour	\$ 75	
Entire House/Property (4 hours)	\$ 1,000	\$ 1,200
Entire House/Property (8 hours)	\$ 1,500	\$ 1,700
Entire House/Property (12 hours)	\$ 1,800	\$ 1,980
Event Lawn Photography Fee (2 Hour Block Mon-Fri)	\$ 120	
Entire House/Property (each additional hour)	\$ 125	
Reed House Damage Deposit	\$ 250	
General Rental Booking Terms		
Alcohol Permit with Security (3 hours, any facility)	\$ 200	
Each Additional hour	\$ 50	
Cancellation Fee	20% of rental fee prior to 30 days of rental	
Date Change Fee	20% of rental fee prior to 30 days of rental	
Refundable Deposit		
Gymnasium, Brawner Banquet, TB House, and Reed House	\$ 250	
Magnolia, Dogwood, Jonquil, Aunt Fanny's Cabin	\$ 200	
All other rooms	\$ 100	
Table Rental		
Summer Concert Series (per table)	\$60-\$120	\$75-\$150
Birthday Celebration (per table)	\$120-\$300	\$175-\$400
Concert Table Bundle	\$200-\$400	\$300-\$500
Senior Adults		
Aqua Exercise at Tolleson Pool		
With Wolfe Center Pass	\$ -	\$ -
Without Wolfe Center Pass	\$ 5	\$ 6

CITY OF SMYRNA, GEORGIA
 FEES AND CHARGES
 SCHEDULE 3

	Resident Fee	Program / Activity/ Rental Fee
PARKS & RECREATION		
Wolfe Center Membership (annual)	\$ 25	\$ 55
Wolfe Center Membership (6 months)	\$ 20	\$ 35
Wolfe Center Fitness Room Pass (per month)	\$ 10	
Wolfe Center Fitness Room Pass (annual)	\$ 100	\$ 120
Wolfe Therapy Pool Pass (annual)	\$ 55	\$ 130
Wolfe Therapy Pool Pass (6 months)	\$ 35	\$ 75
Senior Adult Group Fitness (per class)	\$ 5	\$ 5
Senior Adult Group Fitness (per month)	\$ 40	\$ 45
One-on-One with Rudi (30 minute session)	\$ 25	
One-on-One with Rudi (eight 30 minute session)	\$ 185	
Personal Training (30 minute session)	\$ 25	
Personal Training (eight 30 minute session)	\$ 185	
Senior Day Trips (prices vary based on destination)		
Classes		
Smyrna Summer Day Camp (per week)	\$150-\$250	\$175-\$300
Early Drop-Off OR Late Pick-Up (weekly)	\$ 40	\$ 50
Early Drop-Off AND Late Pick-Up (weekly)	\$ 70	\$ 80
<i>Many classes offered as a service by independent contractors. See class instructors for pricing.</i>		

General Fund Expenditures Summary



Expenditure Category	FY 2022 Actuals	FY 2023 Revised	FY 2024 Recomm	% of Fund Total
Public Works	9,705,568	10,037,474	10,320,093	16.6%
Insurance & Other Benefits	9,239,588	10,380,799	10,272,830	16.4%
Police & Jail Services	8,447,587	9,807,716	10,021,461	16.2%
Fire Services	6,487,326	7,178,507	7,476,588	12.1%
General Government	4,710,279	5,406,563	7,090,556	11.4%
Debt Payments	4,689,618	5,836,211	5,753,385	9.3%
Parks & Recreation	3,445,637	4,411,696	4,719,322	7.6%
Transfer to CIP	1,883,084	1,300,000	800,000	1.3%
Transfer to Veh Replacement	1,474,000	1,550,000	1,537,000	2.5%
Community & Economic Dev.	1,176,940	1,683,996	1,934,848	3.1%
Library	901,458	1,044,807	1,088,429	1.8%
Transfer to E-911 Fund	315,998	644,058	554,082	0.9%
Environmental Services	261,730	383,622	362,092	0.6%
Museum	101,812	144,502	102,314	0.2%
Total General Fund	52,840,625	59,809,951	62,033,000	100.0%

Special Revenue Fund Expenditures Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Recomm	% of Fund Total
ARPA Fund	438,297	2,350,636	1,483,000	100.0%
Auto Rental Tax Fund	192,402	180,000	190,000	100.0%
CDBG Fund	598,448	423,140	480,000	100.0%
Confiscated Assets	11,796	106,259	252,013	100.0%
Donations & Special Fees Fund	263,108	324,497	370,000	100.0%
TAD Fund	1,779,926	1,994,000	2,255,000	100.0%
E-911 Fund				
Salaries	1,214,921	1,362,896	1,368,689	62.2%
Insurance & Other Benefits	366,722	417,510	403,990	18.3%
Other Operating Expenditures	328,899	373,039	429,403	19.5%
Total E-911 Fund	1,910,542	2,153,445	2,202,082	100.0%
Hotel/Motel Fund				
Salaries	168,493	185,576	206,410	9.1%
Insurance & Other Benefits	52,420	59,544	57,516	2.5%
Other Operating Expenditures	266,942	738,262	790,682	34.9%
Payments to Cobb Galleria	631,836	554,973	609,071	26.8%
Transfer to General Fund	576,384	550,125	600,000	26.5%
Total Hotel/Motel Fund	1,696,075	2,088,480	2,263,679	100.0%
Multiple Grant Fund	11,430	10,000	24,000	100.0%
Total Special Revenue Funds	6,902,024	9,630,457	9,519,774	

Capital Project Fund Expenditures Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Recomm	% of Fund Total
2016 SPLOST Fund	10,589,608	29,893,741		100.0%
2022 SPLOST Fund ¹	7,642,983	-	-	100.0%
Capital Improvement Plan Fund	1,321,650	1,512,808	800,000	100.0%
E-911 Capital Project Fund	-	-	-	100.0%
Total Capital Project Funds	19,554,241	31,406,549	800,000	

Internal Service Fund Expenditures Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Recomm	% of Fund Total
Vehicle Replacement Fund	498,385	1,164,937	1,557,000	100.0%
Total Internal Service Funds	498,385	1,164,937	1,557,000	

Enterprise Fund Expenditures Summary

	FY 2022 Actuals	FY 2023 Revised	FY 2024 Recomm	% of Fund Total
Storm Water Fund	1,427,665	1,535,000	1,545,000	100.0%
Water/Sewer Capital Project Fund	4,138,595	3,295,121	4,061,000	100.0%
Water/Sewer Fund				
Salaries	1,016,666	1,415,975	1,577,342	7.5%
Insurance & Other Benefits	364,827	573,590	555,338	2.7%
Operating Expenses	1,410,381	1,403,935	1,343,392	6.5%
Depreciation	1,609,284	-	-	0.0%
Transfer to General Fund	1,623,200	1,802,500	2,024,100	9.8%
Wholesale Purchase of Water	10,618,741	10,756,193	11,181,000	53.9%
Infrastructure	-	-	-	0.0%
Transfer to Water/Sewer CIP Fund	3,446,000	3,292,000	4,061,000	19.6%
Debt Obligations	-	-	-	0.0%
Total Water/Sewer Fund	20,089,099	19,244,193	20,742,172	100.0%
Total Enterprise Funds	25,655,359	24,074,314	26,348,172	

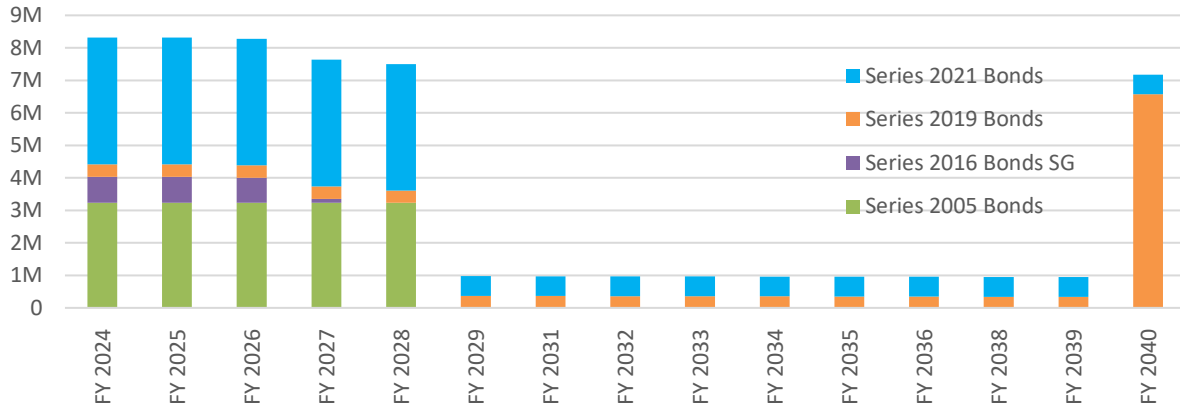
Total of All Budgeted Funds	105,450,634	126,086,208	100,257,946	
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NOTES

1. Full 6-year 2022 SPLOST budget adopted in FY 2022

Summary of Debt Obligations

As of June 30, 2023, the City will have approximately \$57.8M in outstanding revenue bond debt (principal and interest). The breakdown of this General Fund and SPLOST debt is shown in the charts below:



Revenue Bond	Principal Outstanding	Interest Outstanding	Total Outstanding	Date of Final Payment
2005 Series	13,905,000	2,264,325	16,169,325	2/1/2028
2016 Series SG	2,390,000	93,372	2,483,372	2/1/2027
2019 Series	7,940,000	4,430,370	12,370,370	2/1/2040
2021 Series	21,930,000	4,858,400	26,788,400	2/1/2040
Totals	46,165,000	11,646,467	57,811,467	

2005 Series Revenue Bonds – Bonds totaling \$22,000,000 were issued through the Downtown Development Authority to acquire, construct and renovate parks and recreation facilities.

2016 Series Smyrna Grove Revenue Bonds – Bonds totaling \$6,175,000 were issued through the Downtown Development Authority for public infrastructure and other improvements necessary for site development at the former Hickory Lake Apartment complex. These were refinanced in 2016.

2019 Series Smyrna TAD Bonds – Bonds in the amount of \$12,725,000 were issued through the Downtown Development Authority to satisfy payments owed for infrastructure reimbursements in the Tax Allocation District. The tax increment from the redevelopment will amortize this debt.

2021 Series Bonds - Bonds in the amount of \$24,735,000 were issued through the Downtown Development Authority to cover both General Fund and 2022 SPLOST projects. General Fund revenue and 2022 SPLOST revenue will amortize this debt.

Recommended FY 2024 Funding for General Fund Bond Obligations

As summarized by the table below, staff recommends funding from cash reserves a portion of the FY 2024 payments owed for the 2016 Series (Smyrna Grove). As of June 30, 2023, there will be approximately \$1.02M set aside for future debt obligations, so using \$100K of this toward the FY 2024 payments will reduce the reserves for future debt obligations to \$920K.

Bond Series	Scheduled Payments	Funding Source				Total Funding
		General Fund	TAD Fund	SPLOST	Reserves	
2005 Series	3,235,013	3,235,013				3,235,013
2016 Series SG ¹	794,454	694,454			100,000	794,454
2019 Series ²	389,810		2,255,000			2,255,000
2021 Series ³	3,895,050	1,721,918		2,173,132		3,895,050
TOTAL	8,314,327	5,651,385	2,255,000	2,173,132	100,000	10,179,517

NOTES

1. The 2016 Series Smyrna Grove bonds are a refinancing of the 2014 Series bonds.
2. The 2019 Series is being amortized by the tax increment from redevelopment within the Tax Allocation District. Since the contributions from the Smyrna tax increment and the Cobb County tax increment are expected to exceed the scheduled payments, the additional revenues will be applied as an additional principal payment.
3. The 2021 Series principal payments are shared between the General Fund and 2022 SPLOST revenues. Percentages are based on a cost allocation formula. All interest payments are made by the General Fund.

Full Life of Current Bond Obligations

Date Due	2005 Series Parks Bond			2016 Series Smyrna Grove			2019 Series Smyrna TAD ¹			2021 Series			Date Total	Fiscal Year	Fiscal Year Totals
	Principal	Interest	Total P+I	Principal	Interest	Total P+I	Principal	Interest	Total P+I	Principal	Interest	Total P+I			
8/1/2023	-	365,006	365,006	-	22,227	22,227	-	-	-	-	490,025	490,025	877,258	FY2024	8,314,327
2/1/2024	2,505,000	365,006	2,870,006	750,000	22,227	772,227	100,000	289,810	389,810	2,915,000	490,025	3,405,025	7,437,068		
8/1/2024	-	299,250	299,250	-	15,252	15,252	-	-	-	-	431,725	431,725	746,227	FY2025	8,318,614
2/1/2025	2,635,000	299,250	2,934,250	770,000	15,252	785,252	100,000	286,160	386,160	3,035,000	431,725	3,466,725	7,572,387		
8/1/2025	-	230,081	230,081	-	8,091	8,091	-	-	-	-	355,850	355,850	594,022	FY2026	8,280,555
2/1/2026	2,775,000	230,081	3,005,081	750,000	8,091	758,091	100,000	282,510	382,510	3,185,000	355,850	3,540,850	7,686,532		
8/1/2026	-	157,238	157,238	-	1,116	1,116	-	-	-	-	276,225	276,225	434,579	FY2027	7,633,017
2/1/2027	2,920,000	157,238	3,077,238	120,000	1,116	121,116	100,000	278,860	378,860	3,345,000	276,225	3,621,225	7,198,439		
8/1/2027	-	80,588	80,588	-	-	-	-	-	-	-	192,600	192,600	273,188	FY2028	7,501,585
2/1/2028	3,070,000	80,588	3,150,588	-	-	-	100,000	275,210	375,210	3,510,000	192,600	3,702,600	7,228,398		
8/1/2028	-	-	-	-	-	-	-	-	-	-	104,850	104,850	104,850	FY2029	981,260
2/1/2029	-	-	-	-	-	-	100,000	271,560	371,560	400,000	104,850	504,850	876,410		
8/1/2029	-	-	-	-	-	-	-	-	-	-	96,850	96,850	96,850	FY2030	976,610
2/1/2030	-	-	-	-	-	-	100,000	267,910	367,910	415,000	96,850	511,850	879,760		
8/1/2030	-	-	-	-	-	-	-	-	-	-	88,550	88,550	88,550	FY2031	971,360
2/1/2031	-	-	-	-	-	-	100,000	264,260	364,260	430,000	88,550	518,550	882,810		
8/1/2031	-	-	-	-	-	-	-	-	-	-	79,950	79,950	79,950	FY2032	970,510
2/1/2032	-	-	-	-	-	-	100,000	260,610	360,610	450,000	79,950	529,950	890,560		
8/1/2032	-	-	-	-	-	-	-	-	-	-	70,950	70,950	70,950	FY2033	963,860
2/1/2033	-	-	-	-	-	-	100,000	256,960	356,960	465,000	70,950	535,950	892,910		
8/1/2033	-	-	-	-	-	-	-	-	-	-	61,650	61,650	61,650	FY2034	961,610
2/1/2034	-	-	-	-	-	-	100,000	253,310	353,310	485,000	61,650	546,650	899,960		
8/1/2034	-	-	-	-	-	-	-	-	-	-	51,950	51,950	51,950	FY2035	958,560
2/1/2035	-	-	-	-	-	-	100,000	249,660	349,660	505,000	51,950	556,950	906,610		
8/1/2035	-	-	-	-	-	-	-	-	-	-	41,850	41,850	41,850	FY2036	954,710
2/1/2036	-	-	-	-	-	-	100,000	246,010	346,010	525,000	41,850	566,850	912,860		
8/1/2036	-	-	-	-	-	-	-	-	-	-	33,975	33,975	33,975	FY2037	950,310
2/1/2037	-	-	-	-	-	-	100,000	242,360	342,360	540,000	33,975	573,975	916,335		
8/1/2037	-	-	-	-	-	-	-	-	-	-	25,875	25,875	25,875	FY2038	950,460
2/1/2038	-	-	-	-	-	-	100,000	238,710	338,710	560,000	25,875	585,875	924,585		
8/1/2038	-	-	-	-	-	-	-	-	-	-	17,475	17,475	17,475	FY2039	945,010
2/1/2039	-	-	-	-	-	-	100,000	235,060	335,060	575,000	17,475	592,475	927,535		
8/1/2039	-	-	-	-	-	-	-	-	-	-	8,850	8,850	8,850	FY2040	7,179,110
2/1/2040	-	-	-	-	-	-	6,340,000	231,410	6,571,410	590,000	8,850	598,850	7,170,260		
	<i>2005 Series Parks Bond</i>			<i>2016 Series Smyrna Grove</i>			<i>2019 Series Smyrna TAD</i>			<i>2021 Series</i>			Grand Total		57,811,467
Bonds Total	13,905,000	2,264,325	16,169,325	2,390,000	93,372	2,483,372	7,940,000	4,430,370	12,370,370	21,930,000	4,858,400	26,788,400	57,811,467		

NOTES

1. 2019 Series Smyrna TAD amortization schedule subject to change if additional principal paid each year as expected.

Summary of Requested Personnel Additions

Requested Additions						Totals					% of Year Budgeted	FTE	Budget Impact*
Department	Position Title	Type	Grade	#	Position Salary	Salaries	Benefits	Oper. & Maint Exp	Capital Outlay	Fiscal Impact			
Environmental Svcs	PT Program Assistant ¹	PT	GOVT-1	1	18,000	18,000	1,377			19,377	100%	1.00	19,377
Totals	FT = 0 PT = 1				18,000	18,000	1,377	-	-	19,377		1.00	19,377

Additions Requested but NOT Recommended						Totals					% of Year Requested	FTE	Requested Impact
Department	Position Title	Type	Grade	#	Position Salary	Salaries	Benefits	Oper. & Maint Exp	Capital Outlay	Fiscal Impact			
Facilities	Maintenance Tech I	FT	GOVT-2	3	34,660	103,980	56,645			160,625	100%	3.00	160,625
Facilities	Maintenance Tech II	FT	GOVT-4	3	38,430	115,290	58,353			173,643	100%	3.00	173,643
Facilities	Maintenance Tech III	FT	GOVT-6	1	42,201	42,201	20,020			62,221	100%	1.00	62,221
Fire Training	EMS Program Coordinator	FT	FD-5	1	59,120	59,120	22,575	500		82,195	75%	0.75	61,771
Totals	FT = 8 PT = 0				174,411	320,591	157,593	500	-	478,684		7.75	458,260

* Budget impact is based on anticipated hiring dates for new positions.

NOTES

1. Requested to support various programs across the department. Replaces existing internship.

Summary of Requested Personnel Reclassifications

Department	Original			Requested			Increase		Budget Impact
	Job	Type	Grade	Job	Type	Grade	Salary	Benefits	
Comm Dev	Chief Building Official ¹	FT	GOVT-14	Asst. Community Development Director	FT	GOVT-14	4,939	746	5,685
Fire Prevention	Fire Division Chief - Fire Marshall ²	FT	FD-7	Deputy Fire Chief	FT	FD-8	4,792	724	5,516
Recycling	Sanitation Truck Driver ³	FT	GOVT-4	Equipment Operator III	FT	GOVT-6	2,666	403	3,068
Sanitation	Sanitation Truck Driver ³	FT	GOVT-4	Equipment Operator III	FT	GOVT-6	2,328	352	2,679
Water Admin	Utility Services Manager ⁴	FT	GOVT-13	Utility Services Supervisor	FT	GOVT-10	-	-	-
Water Dist	Capital Projects Manager ⁵	FT	GOVT-13	Water Sewer Field Operations Manager	FT	GOVT-12	(3,090)	(467)	(3,557)
Water Dist	Assistant Public Works Director ⁴	FT	GOVT-14	Water, Sewer, and Utility Director	FT	MGMT-2	5,571	841	6,412
Water Dist	Water Sewer Manager ⁴	FT	GOVT-12	Assistant Director of Water, Sewer, and Utility	FT	GOVT-14	9,104	1,375	10,478
Totals	FT = 8 PT = 0			FT = 8 PT = 0			26,309	3,973	30,281

NOTES

1. Requested to support daily operations and assist director with workload.
2. Reclassified position will focus on administrative aspects of the department, including Community Risk Reduction and accreditation.
3. Recommended due to added requirements for position.
4. Three water classifications recommended due to changing roles and responsibilities associated with department's reorganization.
5. Recommended to suit operational needs of department.

Summary of Other Personnel Requests

Department	Proposal	Budget Impact
Fire	\$2/hr extra for specialty teams (Fire Training Cadre, Honor Guard, Bike Team, TEMS Team, etc.) when activated.	3,000
Fire	5% supplemental pay for EMS Education: Instructors and Class Assistance.	8,250
Sanitation	\$2/hr supplemental hazard pay for Sanitation workers.	62,400

Full Time Salary Grades

Effective April 1, 2022

In FY 2022, an independent third-party consultant completed a review of the City's full-time salary grades, comparing them to regional and industry standards. Recommendations from the study were adopted by Mayor & Council in FY 2022, with the potential to maintain the cost of living for employees by adopting yearly pay band adjustments. FY 2023 was the first full year of the new salary grades, during which Mayor & Council approved a 4.6% increase to the pay bands, utilizing national inflation metrics to determine the increase.

General Government			
Grade	Minimum	Midpoint	Maximum
GOVT - 1	32,774	41,787	50,800
GOVT - 2	34,660	44,191	53,723
GOVT - 3	36,545	46,595	56,645
GOVT - 4	38,430	48,999	59,567
GOVT - 5	40,316	51,403	62,489
GOVT - 6	42,201	53,806	65,412
GOVT - 7	44,559	56,813	69,067
GOVT - 8	46,917	59,820	72,722
GOVT - 9	49,276	62,827	76,377
GOVT - 10	54,152	69,044	83,936
GOVT - 11	59,028	75,261	91,494
GOVT - 12	63,905	81,478	99,052
GOVT - 13	66,995	85,419	103,843
GOVT - 14	75,487	96,245	117,004
MGMT - 1	83,751	106,782	129,814
MGMT - 2	97,185	123,910	150,636
MGMT - 3	106,895	136,292	165,688
MGMT - 4	114,454	145,929	177,403

Fire Department			
Grade	Minimum	Midpoint	Maximum
FD - 1	47,179	60,153	73,127
FD - 2	50,895	64,891	78,887
FD - 3	54,871	69,961	85,051
FD - 4	59,339	75,657	91,975
FD - 5	63,839	81,395	98,951
FD - 6	72,970	93,037	113,104
FD - 7	82,101	104,679	127,257
FD - 8	93,790	119,583	145,375
FD - 9	107,396	136,930	166,463

Police Department			
Grade	Minimum	Midpoint	Maximum
PD - 1	47,179	60,153	73,127
PD - 2	50,895	64,891	78,887
PD - 3	56,125	71,559	86,993
PD - 4	62,057	79,123	96,189
PD - 5	72,216	92,075	111,934
PD - 6	86,471	110,251	134,030
PD - 7	95,549	121,826	148,102
PD - 8	109,149	139,165	169,181

Summary of Personnel by Fund - Full Time Equivalents

As recommended for FY 2024 Budget

Fund	FY 2021	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.	FY24/FY23 Difference
General Fund	410.63	415.10	420.97	431.92	420.99	0.02
E-911 Fund	24.31	24.31	22.58	22.43	22.43	-0.15
Hotel/Motel Fund	2.07	2.07	2.07	2.00	2.00	-0.07
Water/Sewer Fund	27.00	28.00	28.00	28.75	28.75	0.75
Totals	464.01	469.48	473.62	485.10	474.17	0.55

Summary of Personnel by Department - Full Time Equivalents

As recommended for FY 2024 Budget

Function	FY 2021 Budget	FY22 Budget	FY23 Budget	FY 2024 Requested	FY 2024 Recomm.	FY24/FY23 Difference
General Government						
Administration	9.25	9.25	9.20	9.20	9.20	0.00
Court	8.90	9.40	9.50	9.50	9.50	0.00
Facilities	4.00	4.00	4.00	11.00	4.00	0.00
Finance	7.00	7.00	7.00	7.00	7.00	0.00
Governing Body	9.25	9.25	9.25	9.25	9.25	0.00
Human Resources	4.07	5.07	5.10	5.10	5.10	0.00
Information Technology	6.00	6.00	7.00	7.00	7.00	0.00
Water Administration	7.00	8.00	8.00	8.00	8.00	0.00
Total General Government	55.47	57.97	59.05	66.05	59.05	3.58
Public Safety						
E-911 Communications	24.31	24.31	22.58	22.43	22.43	-0.15
Emergency Management	0.00	1.00	1.00	1.00	1.00	0.00
Fire Administration	4.00	5.00	5.00	5.00	5.00	0.00
Fire Prevention	6.00	6.00	6.00	6.00	6.00	0.00
Fire Response	69.00	69.00	72.00	72.00	72.00	0.00
Fire Training	3.00	3.00	3.00	4.00	3.00	0.00
Police Administration	106.00	106.00	106.00	106.00	106.00	0.00
Police - Jail	21.50	21.50	22.00	22.00	22.00	0.00
Total Public Safety	233.81	235.81	237.58	238.43	237.43	3.62
Community Services						
Community Development	13.00	13.00	14.00	14.00	14.00	0.00
Community Relations	2.07	2.07	2.07	2.00	2.00	-0.07
Economic Development	2.00	2.00	2.00	2.00	2.00	0.00
Environmental Services	5.30	5.15	5.46	5.74	5.74	0.28
Library	12.45	12.60	12.60	13.30	12.65	0.05
Museum	1.75	1.75	1.00	1.75	1.00	0.00
Parks Administration	11.38	11.86	11.86	2.63	2.63	-9.23
Parks Athletics/Aquatics	5.85	4.22	4.22	5.66	4.13	-0.09
Parks Facilities	4.81	4.81	4.81	13.83	13.83	9.02
Parks Maintenance	11.25	11.25	11.25	12.00	12.00	0.75
Parks Programs	8.87	8.99	8.99	8.96	8.96	-0.03
Total Community Services	78.73	77.70	78.26	81.87	78.94	0.21
Public Works						
Engineering	8.00	9.00	9.00	9.00	9.00	0.00
Highways & Streets	25.00	26.00	26.73	26.00	26.00	-0.73
Maintenance & Shop	7.00	7.00	7.00	7.00	7.00	0.00
Recycling	12.00	12.00	12.00	12.00	12.00	0.00
Sanitation	24.00	24.00	24.00	24.00	24.00	0.00
Water Distribution	20.00	20.00	20.00	20.75	20.75	0.75
Total Public Works	96.00	98.00	98.73	98.75	98.75	2.75
Grand Total	464.01	469.48	473.62	485.10	474.17	0.55

Departmental Position Listing

As recommended for FY 2024 Budget

Administration	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
City Administrator	FT	N/A	1	1	1	1
Deputy City Administrator	FT	MGMT-4	1	1	1	1
City Clerk	FT	MGMT-1	1	1	1	1
Special Projects Manager	FT	GOVT-12	1	1	1	1
ICMA Local Govt Mgt Fellow	FT	GOVT-8	1	1	1	1
Deputy City Clerk	FT	GOVT-8	1	1	1	1
Administrative Coordinator	FT	GOVT-6	1	1	1	1
City Attorney	FT	N/A	1	1	1	1
Total FT Employees			8	8	8	8
Total PT FTEs			1.25	1.20	1.20	1.20

Community Development	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Director of Comm Dev	FT	MGMT-2	1	1	1	1
Assistant Comm Dev Director	FT	GOVT-14	0	0	1	1
Chief Building Officer	FT	GOVT-14	1	1	0	0
Planner II	FT	GOVT-11	1	1	1	1
City Arborist	FT	GOVT-9	0	1	1	1
Planner I	FT	GOVT-10	1	1	1	1
Lead City Marshal	FT	GOVT-9	1	1	1	1
Building Inspector	FT	GOVT-9	2	2	2	2
Permit Specialist	FT	GOVT-9	1	1	1	1
Business License Coordinator	FT	GOVT-6	1	1	1	1
City Marshal - Code Enforc. Officer	FT	GOVT-7	3	3	3	3
Administrative Assistant	FT	GOVT-4	1	1	1	1
Total FT Employees			13	14	14	14

Community Relations	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Director of Community Relations	FT	GOVT-14	1	1	1	1
Community Relations Coordinator	FT	GOVT-8	1	1	1	1
Total FT Employees			2	2	2	2
Total TEMP FTEs			0.07	0.07	0.00	0.00

Court	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Judge	FT	N/A	1	1	1	1
Solicitor	FT	N/A	1	1	1	1
Municipal Court Administrator	FT	GOVT-13	1	1	1	1
Court Services Coordinator	FT	GOVT-10	1	1	1	1
Chief Probation Officer	FT	GOVT-9	1	1	1	1
Court Clerk Coordinator (Sr.)	FT	GOVT-6	1	1	1	1
Municipal Court Clerk	FT	GOVT-2	2	2	2	2
Total FT Employees			8	8	8	8
Total PT FTEs			1.40	1.50	1.50	1.50

E-911	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Police Lieutenant	FT	PD-5	1	1	1	1
E-911 Manager*	FT	GOVT-11	0	1	1	1
Public Safety Sys Administrator	FT	GOVT-12	1	1	1	1
Communications Supervisor	FT	GOVT-9	4	4	4	4
Communications Officer II	FT	GOVT-7	12	10	10	10
Communications Officer I	FT	GOVT-5	4	4	4	4
GCIC Coordinator	FT	GOVT-8	1	1	1	1
Total FT Employees			23	22	22	22
Total PT FTEs			1.31	0.58	0.43	0.43

*Department removed two Emergency Comm Officer Positions and added E-911 Manager in FY23.

Economic Development	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Economic Development Director	FT	MGMT-1	1	1	1	1
Economic Development Coord	FT	GOVT-8	1	1	1	1
Total FT Employees			2	2	2	2

Emergency Management	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Fire Lieutenant - Emer Mgt Specialist	FT	FD-5	1	1	1	1
Total FT Employees			1	1	1	1

Engineering	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
City Engineer	FT	MGMT-1	1	1	1	1
Assistant City Engineer	FT	GOVT-14	2	2	2	2
Environmental & Erosion Inspector	FT	GOVT-9	2	2	2	2
Traffic Signal Technician	FT	GOVT-6	2	2	2	2
Stormwater Inspector	FT	GOVT-7	1	1	1	1
Traffic Signal Technician Trainee	FT	GOVT-4	1	1	1	1
Total FT Employees			9	9	9	9

Environmental Services	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Environmental Services Director	FT	GOVT-14	1	1	1	1
KSB Coordinator	FT	GOVT-8	1	1	1	1
Recycling Center Coordinator	FT	GOVT-8	1	1	1	1
Community Services Worker	FT	GOVT-1	1	1	1	1
Recycling Center Attendant	FT	GOVT-1	1	1	1	1
Total FT Employees			5	5	5	5
Total PT FTEs			0.15	0.19	0.74	0.74
Total TEMP FTEs			0.00	0.27	0.00	0.00

Facilities	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Building & Grounds Manager	FT	GOVT-11	1	1	1	1
Maintenance Technician III	FT	GOVT-6	0	0	1	0
Maintenance Technician II	FT	GOVT-4	2	2	5	2
Maintenance Technician I	FT	GOVT-2	1	1	4	1
Total FT Employees			4	4	11	4

Finance	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Asst. City Admin & Finance Director	FT	MGMT-3	1	1	1	1
Assistant Finance Director	FT	GOVT-13	1	1	1	1
Purchasing Manager	FT	GOVT-12	1	1	1	1
Budget Officer	FT	GOVT-11	1	1	1	1
Tax & AP Supervisor	FT	GOVT-9	1	1	1	1
AP/Payroll Coordinator	FT	GOVT-8	1	1	1	1
Purchasing and Records Technician	FT	GOVT-6	1	1	1	1
Total FT Employees			7	7	7	7

Fire Administration	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Fire Chief & Dir of Emerg Mgmt	FT	FD-9	1	1	1	1
Deputy Fire Chief & EMA Mgmt Dir	FT	FD-8	1	1	1	1
Fire Support Svcs Coordinator	FT	FD-3	1	1	1	1
Administrative Coordinator	FT	GOVT-6	1	1	1	1
Fire Hydrant Inspector*	FT	GOVT-5	1	1	1	1
Total FT Employees			5	5	5	5

*NOTE: Fire Hydrant Inspector transferred from Water Dist. In FY22.

Fire Prevention	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Deputy Fire Chief	FT	FD-8	0	0	1	1
Fire Division Chief - Fire Marshall	FT	FD-7	1	1	0	0
Fire Captain - Deputy Fire Marshall	FT	FD-6	1	1	1	1
Fire Lieutenant - Prevention	FT	FD-5	3	3	3	3
Administrative Assistant	FT	GOVT-4	1	1	1	1
Total FT Employees			6	6	6	6

Fire Response	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Battalion Chief	FT	FD-7	3	3	3	3
Fire Captain	FT	FD-6	0	3	3	3
Fire Lieutenant	FT	FD-5	15	12	12	12
Fire Engineer	FT	FD-4	18	18	18	18
Firefighter II	FT	FD-3	15	15	15	15
Firefighter I	FT	FD-2	15	15	15	15
Firefighter (un-certified)	FT	FD-1	3	6	6	6
Total FT Employees			69	72	72	72

Fire Training	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Fire Division Chief - Training	FT	FD-7	1	1	1	1
Fire Captain - EMS Director	FT	FD-6	1	1	1	1
Fire Lieutenant - Training	FT	FD-5	1	1	1	1
EMS Program Coordinator	FT	FD-5	0	0	1	0
Total FT Employees			3	3	4	3

Governing Body	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Mayor	FT	N/A	1	1	1	1
City Council	FT	N/A	7	7	7	7
Executive Assistant	FT	GOVT-10	1	1	1	1
Total FT Employees			9	9	9	9
Total PT FTEs			0.25	0.25	0.25	0.25

Highways & Streets	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Public Works Director	FT	MGMT-2	1	1	1	1
Assistant Public Works Director	FT	GOVT-14	1	1	1	1
Streets Manager	FT	GOVT-12	1	1	1	1
Warehouse Supervisor	FT	GOVT-9	1	1	1	1
Administrative Coordinator	FT	GOVT-6	1	1	1	1
Streets Supervisor	FT	GOVT-9	1	1	1	1
Streets Field Operations Foreman	FT	GOVT-6	4	4	4	4
Equipment Operator II	FT	GOVT-5	2	2	2	2
Equipment Operator I	FT	GOVT-4	3	3	3	3
Streets Crew Leader	FT	GOVT-4	1	1	1	1
Administrative Clerk	FT	GOVT-2	1	1	1	1
Warehouse Attendant	FT	GOVT-1	2	2	2	2
Streets Maintenance Worker	FT	GOVT-1	7	7	7	7
Total FT Employees			26	26	26	26
Total PT FTEs			0.00	0.73	0.00	0.00

Human Resources	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Director of HR/Risk Management	FT	MGMT-2	1	1	1	1
Human Resources Manager	FT	GOVT-13	1	1	1	1
Benefits Specialist	FT	GOVT-9	1	1	1	1
HR Systems & Payroll Specialist	FT	GOVT-9	1	1	1	1
HR & Risk Management Technician	FT	GOVT-6	1	1	1	1
Total FT Employees			5	5	5	5
Total TEMP FTEs			0.07	0.10	0.10	0.10

Information Technology	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Director of Information Technology	FT	MGMT-2	1	1	1	1
Asst. Director of IT	FT	GOVT-14	1	1	1	1
Network and Server Engineer	FT	GOVT-12	0	1	1	1
System Administrator	FT	GOVT-12	1	1	1	1
GIS Manager	FT	GOVT-11	1	1	1	1
Web Administrator	FT	GOVT-10	1	1	1	1
Info Systems Specialist	FT	GOVT-9	1	1	1	1
Total FT Employees			6	7	7	7

Library	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Library Director	FT	MGMT-1	1	1	1	1
Technical Services Librarian	FT	GOVT-11	1	1	1	1
Youth Services Librarian	FT	GOVT-10	1	1	1	1
Adult Services Librarian	FT	GOVT-10	1	1	1	1
Circulation Supervisor	FT	GOVT-9	1	1	1	1
Library Associate - Technical Svcs	FT	GOVT-6	2	2	2	2
Total FT Employees			7	7	7	7
Total PT FTEs			5.60	5.60	6.30	5.65

Maintenance & Shop	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Fleet Maintenance Manager	FT	GOVT-13	1	1	1	1
Fleet Maintenance Supervisor	FT	GOVT-10	1	1	1	1
Mechanic II	FT	GOVT-7	4	4	4	4
Mechanic I	FT	GOVT-6	1	1	1	1
Total FT Employees			7	7	7	7

Museum	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Museum Manager	FT	GOVT-11	1	1	1	1
Total FT Employees			1	1	1	1
Total PT FTEs			0.75	0.00	0.75	0.00

Parks Administration	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Director of Parks & Recreation	FT	MGMT-2	1	1	1	1
Facilities Manager*	FT	GOVT-12	1	1	0	0
Community Center Event Coord*	FT	GOVT-8	1	1	0	0
Facilities Maintenance Tech III*	FT	GOVT-6	1	1	0	0
Administrative Assistant	FT	GOVT-6	1	1	1	1
Facilities Maintenance Tech I*	FT	GOVT-2	1	1	0	0
Customer Service Receptionist*	FT	GOVT-1	1	1	0	0
Total FT Employees			7	7	2	2
Total PT FTEs			4.86	4.86	0.63	0.63

*NOTE: 5 employees transferred to Parks Facilities in FY24.

Parks Athletics/Aquatics	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Athletics & Aquatics Manager	FT	GOVT-8	1	1	1	1
Total FT Employees			1	1	1	1
Total TEMP FTEs			3.22	3.22	4.66	3.13

Parks Facilities	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Facilities Manager*	FT	GOVT-12	0	0	1	1
Historic P&R Facilities Event Coord	FT	GOVT-8	1	1	1	1
Community Center Event Coord*	FT	GOVT-8	0	0	1	1
Facilities Maintenance Tech III*	FT	GOVT-6	0	0	1	1
Facilities Maintenance Tech I*	FT	GOVT-2	1	1	2	2
Customer Service Receptionist*	FT	GOVT-1	0	0	1	1
Total FT Employees			2	2	7	7
Total PT FTEs			2.81	2.81	6.83	6.83

*NOTE: 5 employees transferred from Parks Admin in FY24.

Parks Maintenance	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Parks Maintenance Manager	FT	GOVT-12	1	1	1	1
Parks Maintenance Supervisor	FT	GOVT-9	1	1	1	1
Parks Maintenance Tech III	FT	GOVT-6	3	3	3	3
Parks Maintenance Tech I	FT	GOVT-1	6	6	6	6
Total FT Employees			11	11	11	11
Total PT FTEs			0.25	0.25	1.00	1.00

Parks Programs	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Recreation Services Manager	FT	GOVT-12	1	1	1	1
Recreation Program Coordinator	FT	GOVT-8	2	2	2	2
Head Lifeguard - Wolfe Center	FT	GOVT-2	1	1	1	1
Total FT Employees			4	4	4	4
Total PT FTEs			4.99	4.99	4.96	4.96

Police Administration	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Chief of Police	FT	PD-8	1	1	1	1
Deputy Police Chief	FT	PD-7	2	2	2	2
Police Major	FT	PD-6	3	3	3	3
Police Lieutenant	FT	PD-5	7	7	7	7
Police Sergeant	FT	PD-4	8	8	8	8
Master Patrol Officer	FT	PD-3	9	9	9	9
Senior Park Ranger	FT	PD-3	1	1	1	1
Police Officer	FT	PD-2	49	49	49	49
Warrants Officer	FT	PD-2	1	1	1	1
Police Officer Uncertified	FT	PD-1	13	13	13	13
Certification Manager	FT	GOVT-11	1	1	1	1
Police Records Supervisor	FT	GOVT-9	1	1	1	1
Crime Intelligence Analyst	FT	GOVT-9	1	1	1	1
Police Quartermaster	FT	GOVT-8	1	1	1	1
Open Records Coordinator	FT	GOVT-8	1	1	1	1
Administrative Coordinator	FT	GOVT-6	1	1	1	1
Property & Evidence Custodian	FT	GOVT-6	2	2	2	2
Records Assistant	FT	GOVT-4	4	4	4	4
Total FT Employees			106	106	106	106

Police - Jail	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Police Major	FT	PD-6	1	1	1	1
Jail Administrator	FT	GOVT-12	1	1	1	1
Jail Sergeant	FT	GOVT-8	4	4	4	4
Detention Officer I	FT	GOVT-5	14	14	14	14
Jail Cook	FT	GOVT-1	1	2	2	2
Total FT Employees			21	22	22	22
Total PT FTEs			0.50	0.00	0.00	0.00

Recycling	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Equipment Operator III	FT	GOVT-6	0	0	1	1
Sanitation Truck Driver	FT	GOVT-4	4	4	3	3
Sanitation Worker	FT	GOVT-1	8	8	8	8
Total FT Employees			12	12	12	12

Sanitation	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Sanitation Manager	FT	GOVT-12	1	1	1	1
Sanitation Supervisor	FT	GOVT-9	1	1	1	1
Sanitation Truck Driver Foreman	FT	GOVT-7	1	1	1	1
Equipment Operator III	FT	GOVT-6	0	0	1	1
Sanitation Truck Driver	FT	GOVT-4	7	7	6	6
Sanitation Worker	FT	GOVT-1	14	14	14	14
Total FT Employees			24	24	24	24

Water Administration	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Utilities Services Manager	FT	GOVT-13	1	1	0	0
Utility Services Supervisor	FT	GOVT-12	0	0	1	1
Utility Billing Coordinator	FT	GOVT-8	1	1	1	1
Utility Meter Coordinator	FT	GOVT-8	1	1	1	1
Utility Services Meter Tech	FT	GOVT-3	2	2	2	2
Utility Services Customer Rep	FT	GOVT-3	3	3	3	3
Total FT Employees			8	8	8	8

Water Distribution	Status	Grade	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Water,Sewer,and Utility Director	FT	MGMT-2	0	0	1	1
Assistant Public Works Director	FT	GOVT-14	1	1	0	0
Asst. Director-Water, Sewer, & Utility	FT	GOVT-14	0	0	1	1
Water & Sewer Manager	FT	GOVT-12	1	1	0	0
Capital Projects Manager	FT	GOVT-13	1	1	0	0
Water Sewer Field Oper Manager	FT	GOVT-12	0	0	1	1
Water & Sewer Supervisor	FT	GOVT-10	1	1	1	1
Water & Sewer Field Oper Foreman	FT	GOVT-7	2	2	2	2
Water & Sewer Jet Truck Operator	FT	GOVT-7	1	1	1	1
Utilitites Locator	FT	GOVT-5	2	2	2	2
Water & Sewer Equip Operator II	FT	GOVT-5	0	0	0	0
Water & Sewer Crew Leader	FT	GOVT-4	1	1	1	1
Water & Sewer Equip Operator I	FT	GOVT-4	3	3	3	3
Utilities Meter Maintenance Tech	FT	GOVT-4	1	1	1	1
Water & Sewer Maint Worker	FT	GOVT-1	6	6	6	6
Total FT Employees			20	20	20	20
Total PT FTEs			0.00	0.00	0.75	0.75

Grand Totals	FY 2022	FY 2023	FY 2024 Requested	FY 2024 Recomm.
Full-Time Employees	442	447	455	447
Part-Time Employees	24.12	22.96	25.34	23.94
Temporary Employees	3.36	3.66	4.76	3.23
Grand Totals	469.48	473.62	485.10	474.17

Capital Improvement Plan

FY 2024 to FY 2028

The Capital Improvement Plan (CIP) is a document approved by Mayor & Council along with the Operating Budget to outline a 5-year plan for upgrading, maintaining, and replacing the City's capital assets. Capital assets cost at least \$20,000 and have a useful life of at least three years.

The "CIP" encompasses four capital project funds: General Fund CIP, E-911 CIP, Water/Sewer CIP, and Storm Water CIP. The General Fund CIP and the E-911 CIP are normally funded by transfers-in from the General Fund. In FY24, \$1,483,000 of current projects will be funded by the American Rescue Plan Act (ARPA) Fund. The remaining \$800,000 will be funded by a transfer-in from the General Fund. The Water/Sewer CIP is funded by a transfer-in from the Water/Sewer Fund. The Storm Water CIP is funded by a storm water fee assessed on residential and commercial properties.

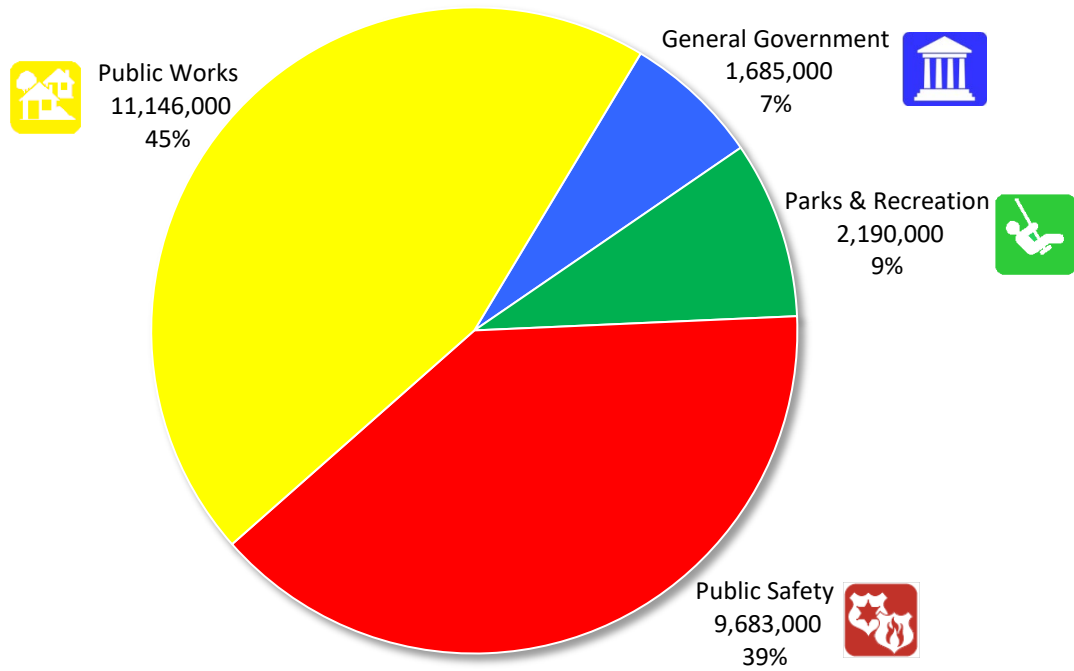
Departments submitted their new and revised capital requests for review by the CIP Committee, an ad-hoc committee composed of staff from Administration, Finance, and select departments.

General Fund CIP

The Committee recommends 41 projects for the FY 2024 - FY 2028 CIP. Twenty-nine of these projects are carried over from the FY 2023 - FY 2027 CIP adopted by Mayor & Council in the FY 2023 budget process. Twelve projects are new requests from the Departments:

- 3 new requests to fund Parks project
- 5 new requests to fund Public Safety projects
- 4 new requests to fund Public Works projects

The total cost of projects recommended for funding through the FY 2024 - FY 2028 CIP is \$24.7M. A breakdown of the total recommended funding over the 5-year time period is shown below:



Fifteen projects totaling \$2,115,000 have been recommended for funding in FY 2024. Descriptions for these CIP projects are included below.



General Government

Computer Upgrades	IT	\$46,000
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This is an on-going project to replace outdated computers city-wide. The maximum useful age of a standard business class computer is 5 years. The city has over 200 desktop computers in use.

Core Network Router Replacement	IT	\$120,000
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This project will replace the current core router with a firewall. Using a firewall will enhance security and enable the department to control traffic between various segments of network. Overall, it will improve the efficiency and reliability of our IT infrastructure.

Bathroom Remodel	Library	\$300,000
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Public bathrooms at the Library are showing their age and do not meet ADA requirements. This project will provide for new tile, stalls, fixtures and plumbing.

Total General Government **\$466,000**



Parks & Recreation

Playgrounds: Repairs and Maintenance	Parks Maintenance	\$150,000
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This new project will serve as a fund to cover various repairs and maintenance across all parks in the City. This will give the department the ability to address aging playgrounds and provide funds to stay in compliance with a preventative replacement schedule.

Parking Resurfacing/Paving	Parks Maintenance	\$30,000
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Several parking lots in the park system need to be resurfaced and repainted. This includes Tolleson, Riverline, Jonquil, and Chuck Camp parks. This project will address immediate needs at these parks and provide funding to make other necessary repairs as they arise.

Total Parks & Recreation **\$180,000**



Public Safety

Structural Firefighting Gear Replacement	Fire	\$79,000
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This project will fund the replacement of structural firefighting gear for each firefighter assigned to the Response division. This will improve the safety and response readiness of our Fire personnel.

Total Public Safety **\$79,000**



Public Works

Green Energy Projects	Facilities	\$800,000
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This is a recurring project that focuses on various energy improvements, including HVAC replacement, lighting, and generators.

Miscellaneous Flooring Replacement	Facilities	\$30,000
This is an on-going project for miscellaneous flooring replacement throughout city buildings. Public Works staff will determine which locations get new carpet based on age and current condition.		
Replace Generators	Facilities	\$50,000
This project will begin to replace old and outdated generators, which are necessary to power buildings in emergency situations. Current generators are over 20 years old and are beginning to break down.		
Painting of City-Owned Buildings	Facilities	\$150,000
This recurring project will allow the department maintain city facilities through both interior and exterior painting. An infrastructure exists to assist to determine which facilities need painting and to develop a schedule for the future.		
Add Awning to Front of Fleet Shop	Facilities	\$35,000
The project will provide funds to construct a metal awning to the front of the existing fleet garage, adding important space for vehicles and equipment during inclement weather. With limited space inside the garage, mechanics are currently forced to work outside in bad weather on vehicles and equipment.		
City Landscape Outlets and Low Voltage Lighting	Facilities	\$75,000
Landscape outlets throughout Smyrna Village are in need of replacement. Current outlets are broken and require frequent repairs. This project would provide upgraded weatherproof boxes and steel piping to improve lighting and prevent further issues in the future for the various events held in the downtown area.		
Bridge Repairs and Maintenance	Hwys & Streets	\$150,000
This annually recurring project helps maintain detention ponds for which the City is liable. Improvements will help prevent flooding and prevent a discharge of pollutants downstream.		
Replace Underground Sanitation Cans	Sanitation	\$10,000
This is a multi-year project to replace underground sanitation cans throughout the City. Neighborhoods with underground cans are not well-suited for the standard roll-out carts. The new cans have a 10-15 year life expectancy.		
Sanitation Carts	Sanitation	\$90,000
This annually recurring project funds the purchase of new and replacement roll-out carts.		
Total Public Works		\$1,390,000
General Government		\$466,000
Parks & Recreation		\$180,000
Public Safety		\$79,000
Public Works		\$1,390,000
Total FY 2024 Recommended Funding for General Fund CIP		\$2,115,000

E-911 CIP

E-911 Furniture Replacement	E-911	\$168,000
<p>This project will replace five consoles in the E-911 center. Current consoles are ten years old and are used twenty-hours per day for the entire year, which has required major repairs to remain operational. New equipment will be designed to allow operators the ability to sit or stand while taking calls during their twelve hour shifts.</p>		
Total FY 2024 Recommended Funding for E-911 CIP		\$168,000

Water/Sewer CIP

Drainage Improvements	Water Distribution	\$258,000
<p>This annually recurring project funds miscellaneous drainage improvements. These include routine repairs and maintenance as well as curbs and gutters, sidewalks and catch basins, and other drainage structures.</p>		
Lead and Copper Inventory	Water Distribution	\$200,000
<p>This is an EPA mandated project to provide safe water by ensuring the quality of lead and copper. It is a multi-year project that will be completed in 3 phases: testing, inventory and information to the public, and replacement.</p>		
Water Meters and Dials	Water Distribution	\$636,000
<p>This is a multi-year project to replace approximately ten thousand 5/8" water meters and dials in use across the City. The new assemblies have a 15-year life expectancy.</p>		
Infrastructure Improvements	Water Distribution	\$2,817,000
<p>This annually recurring project funds miscellaneous infrastructure improvements. These include routine repairs and maintenance as well as upgrades to the City's water and sewer mains, services, sewer lift stations, manholes, and valves.</p>		
Lateral Launch Camera System	Water Distribution	\$150,000
<p>This piece of equipment will prevent unnecessary sewer dig ups by allowing the department to investigate issues by camera. It will also improve efficiency and allow for staff to dedicate time to other issues, rather than digging in places that may or may not need work.</p>		
Total FY 2024 Recommended Funding for Water/Sewer CIP		\$4,061,000

Storm Water CIP

Storm Water Projects	Storm Water	\$1,469,000
<p>This annually recurring project funds miscellaneous storm water infrastructure improvements. These include routine repairs and maintenance as well as upgrades to storm water piping and structures.</p>		
Total FY 2024 Recommended Funding for Storm Water CIP		\$1,469,000

Projects Eliminated or Moved Out of FY 2024

Below is a summary of the projects requested by departments for funding in FY 2024 that the CIP Committee eliminated or delayed to a future year:

General Fund CIP

iPlan Tables	Fire	\$20,040
Removed from CIP schedule. Recommended to request through operating budget.		
Public Access Defibrillator Program	Fire	\$80,000
Pushed one year.		
Outside Covering and Asphalt Flooring	Hwys & Streets	\$77,000
Pushed one year.		
Material Shed Storage	Hwys & Streets	\$80,000
Pushed one year.		
Street Striping	Hwys & Streets	\$20,000
Removed funds for FY24 and recommended funding from 2022 SPLOST.		
Security Camera/Access Control System	IT	\$650,000
Pushed one year. Recommended to explore alternate funding source.		
Technical Services Renovation	Library	\$60,000
Pushed one year.		
Wolfe Center Renovations	Parks Programs	\$100,000
Removed from CIP schedule. Recommended to fund from previous CIP project and operating budget.		
Parks Equipment	Parks Maintenance	\$50,000
Removed FY 2024 request. Recommended potential funding from operating budget.		
Bathroom and Storage Building	Parks Maintenance	\$500,000
Removed from CIP schedule. Recommended use of alternate funding source.		
Wedding Gazebo & Grounds Upgrades	Parks Maintenance	\$100,000
Pushed start of project back one year.		
Sports Field Fencing, Windscreens, Netting	Parks Maintenance	\$20,000
Removed FY 2024 funding and recommended requesting through operating budget.		
Video Management System	Police	\$294,000
Pushed one year. Recommended to explore alternate funding source.		
General Fund CIP Projects Eliminated or Moved Out of FY 2024		\$2,051,040

E-911 CIP

E-911

No projects eliminated or moved out of FY 2024.

E-911 CIP Projects Eliminated or Moved Out of FY 2024	\$0
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Water/Sewer CIP

Water Distribution

No projects eliminated or moved out of FY 2024.

Water/Sewer CIP Projects Eliminated or Moved Out of FY 2024	\$0
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Past Projects to Be Closed

Every year, Mayor & Council take formal action to close past capital projects. This is a recommended practice in the field of local government finance because it gives the Governing Body an update on the completion of adopted projects. It also gives Finance the authority to reallocate any remaining funds for future capital projects. Staff recommends the following past projects be closed and project balances be returned to their respective funds:

General Fund CIP

Dept	Proj #	Project Name	Initial FY	Revised Budget	Life to Date Actuals	Remaining Balance
Facilities	32110	Misc. Carpet Replacement	2021	20,000	20,000.00	-
Facilities	32014	Repair/Replace Fountain @ Market Village	2020	25,000	4,500.00	20,500
Facilities	31872	Roof Repairs and Replacements	2018	1,240,000	1,225,573.32	14,426.68
Fire Admin	32228	Cascade Air-Filling System	2022	50,000.00	53,907.51	(3,907.51)
Fire Admin	32119	Structural Firefighting Gear	2021	159,000.00	156,120.24	2,879.76
Maint & Shop	32004	Replace Fuel Dispensers	2020	40,000.00	42,486.62	(2,486.62)
Parks Maint	32006	Picnic Area @ Brawner Hall Playground	2020	50,000.00	50,000.00	-
Parks Maint	32009	Durham Park Improvements	2020	30,000.00	30,000.00	-
Parks Maint	32124	Maintenance Areas @ Tolleson/Chuck Camp	2021	50,000.00	49,947.34	52.66
Parks Maint	32125	Pond Bank Stabilization	2021	100,000.00	-	100,000.00
Police	32113	Police Laptop Computer Replacement	2021	42,500.00	-	42,500.00
Police	32213	Police Laptop Computer Replacement	2022	42,500.00	41,433.49	1,066.51
Police	32280	SWAT Tactical Vest Replacement	2022	56,500.00	63,078.25	(6,578.25)
Sanitation	32081	Replace Underground Sanitation Carts	2020	30,750.00	30,748.18	1.82
General Fund CIP Totals				1,936,250.00	1,767,794.95	168,455.05

General Fund CIP
FY 2024 - FY 2028

GENERAL GOVERNMENT									
Dept Name	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Env Svcs	264	Baler Replacement	Existing		75,000				75,000
IT	56	Computer Upgrades	Existing	46,000	46,000	46,000	46,000	46,000	230,000
IT	221	Core Network Router Replacement	Existing	120,000					120,000
IT	294	Security Camera and Access Control System Refresh	Existing		650,000				650,000
IT	292	Network Refresh/Upgrade	Existing				250,000		250,000
Library	295	Technical Services Renovation	Existing		60,000				60,000
Library	245	Bathroom Remodel	Revised	300,000					300,000
Total General Government				466,000	831,000	46,000	296,000	46,000	1,685,000

PARKS & RECREATION									
Dept Name	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Parks Admin	316	Kitchen Renovations: Brawner/Community Center	New		250,000				250,000
Parks Admin	268	Burger Park	Existing			250,000			250,000
Parks Maint	320	Playgrounds: Repairs and Maintenance	New	150,000	200,000	200,000	250,000	300,000	1,100,000
Parks Maint	300	Parking Resurfacing and Paving	Existing	30,000	40,000	50,000	50,000	50,000	220,000
Parks Maint	299	Sports Field Fencing, Windscreens, Netting	Revised		30,000	30,000	30,000	30,000	120,000
Parks Maint	272	Wedding Gazebo & Grounds Upgrades	Revised		100,000	100,000			200,000
Parks Maint	317	Parks Equipment	New		50,000				50,000
Total Parks & Recreation				180,000	670,000	630,000	330,000	380,000	2,190,000

PUBLIC SAFETY									
Dept Name	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Fire	310	Structural Firefighting Gear Replacement	New	79,000					79,000
Fire	311	Public Access Defibrillator (PAD) Plan	New		80,000	90,000			170,000
Fire	312	Fire Training Ground Paving	New			30,000			30,000
Fire	313	Functional Fitness Equipment	New			25,000			25,000
Fire	290	New Fire Station Construction	Revised				9,000,000		9,000,000
Police	321	Video Management System	New		294,000				294,000
Police	61	Police Laptop Computer Refresh	Existing		42,500	42,500			85,000
Total Public Safety				79,000	416,500	187,500	9,000,000	-	9,683,000

PUBLIC WORKS									
Dept Name	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Bldgs & Plant	62	Misc Flooring Replacement	Revised	30,000	45,000	45,000	45,000	45,000	210,000
Bldgs & Plant	285	Green Energy Projects	Existing	800,000	800,000	800,000	800,000	800,000	4,000,000

Dept Name	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Bldgs & Plant	231	HVAC Replacement and Repairs	Revised		500,000	500,000	500,000	500,000	2,000,000
Bldgs & Plant	235	Replace Generators	Revised	50,000	85,000		110,000		245,000
Bldgs & Plant	188	Roof Repairs & Replacements	Revised		96,000	113,000	325,000	390,000	924,000
Bldgs & Plant	281	Painting of City-Owned Buildings	Existing	150,000	150,000	165,000	165,000	165,000	795,000
Bldgs & Plant	287	Add Awning to Front of Fleet Shop	Existing	35,000					35,000
Bldgs & Plant	308	City Landscape Outlets and Low Voltage Lighting	New	75,000					75,000
Bldgs & Plant	288	Chemical/Safety Shower for Fleet Shop	Existing		55,000				55,000
Bldgs & Plant	309	City Buildings Air Duct Cleaning	New		150,000				150,000
Bldgs & Plant	286	Replace Locks @ Jail	Revised		25,000	25,000	250,000		300,000
Engineering	238	Detention Pond Maintenance	Revised		100,000	100,000	100,000	100,000	400,000
Engineering	289	Traffic Calming	Revised		100,000	100,000	100,000	100,000	400,000
Hwys & Streets	314	Bridge Repairs and Maintenance	New	150,000	150,000	175,000	175,000	175,000	825,000
Hwys & Streets	283	Material Shed Storage	Revised		80,000				80,000
Hwys & Streets	284	Street Striping	Existing		20,000	20,000	20,000	20,000	80,000
Hwys & Streets	291	Outside Covering and Asphalt Flooring	Revised		77,000				77,000
Maint & Shop	315	Machine and Equipment	New			60,000			60,000
Sanitation	131	Replace Underground Sanitation Cans	Revised	10,000	10,000	10,000	55,000	20,000	105,000
Sanitation	81	Sanitation Carts	Revised	90,000	60,000	60,000	60,000	60,000	330,000
Total Public Works				1,390,000	2,503,000	2,173,000	2,705,000	2,375,000	11,146,000
Total General Fund CIP				2,115,000	4,420,500	3,036,500	12,331,000	2,801,000	24,704,000

FY 2024 projects to be funded by a transfer-in from the General Fund and by ARPA funds.

\$800,000 funded from transfer-in from General Fund.

\$1,315,000 funded from American Rescue Plan Act funds.

E-911 CIP

FY 2024 - FY 2028

Dept	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
E-911	279	E-911 Furniture Replacement	Revised	168,000	-	-	-	-	168,000
Total E-911 CIP				168,000	-	-	-	-	168,000

FY 2024 project to be funded from American Rescue Plan Act funds.

Water/Sewer CIP

FY 2024 - FY 2028

Dept	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Water Distrib	518	Drainage Improvements	Revised	258,000	276,000	296,000	316,000	338,000	1,484,000
Water Distrib	523	Water Meters and Dials	Revised	636,000	387,000				1,023,000
Water Distrib	517	Infrastructure Improvements	Existing	2,817,000	3,014,000	3,221,000	3,471,000	3,714,000	16,237,000
Water Distrib	539	Lead and Copper Inventory	Revised	200,000	500,000	500,000	200,000	200,000	1,600,000
Water Distrib	540	Lateral Launch Camera System	New	150,000					150,000
Total Water/Sewer CIP				4,061,000	4,177,000	4,017,000	3,987,000	4,252,000	20,494,000

FY 2024 projects to be funded by a transfer-in from the Water/Sewer Fund.

Storm Water CIP

FY 2024 - FY 2028

Dept	Proj #	Project Name	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Storm Water	519	Storm Water Projects	Revised	1,469,000	1,498,000	1,528,000	1,559,000	1,590,000	7,644,000
Total Storm Water CIP				1,469,000	1,498,000	1,528,000	1,559,000	1,590,000	7,644,000

FY 2024 projects to be funded by the Storm Water Fee levied on residential and commercial properties.

This budget includes a \$0.07 (2%) rate increase effective January 2024.

Vehicle Replacement Fund

Summary of Replacements by Fund - FY 2024 to FY 2028

General Fund	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Administration	-	-	-	-	-	-
Buildings & Plant	-	-	42,000	-	-	42,000
Community Development	35,000	35,000	-	-	35,000	105,000
E-911	-	-	-	-	-	-
Engineering	45,000	-	-	40,000	-	85,000
Environmental Svcs	-	-	-	-	-	-
Fire Administration	949,000	-	1,500,000	229,000	-	2,678,000
Fleet Maintenance	-	-	-	-	-	-
Highways & Streets	132,000	257,000	35,000	180,000	475,000	1,079,000
Information Technology	-	-	-	-	-	-
Library	-	-	-	-	-	-
Parks Administration	38,000	-	-	-	-	38,000
Parks Athl/Aquatics	-	-	-	-	-	-
Parks Brawner Hall	-	-	-	-	-	-
Parks Programs	-	-	70,000	-	-	70,000
Parks Maintenance	-	-	42,000	110,000	-	152,000
Police Admin	-	472,000	335,000	543,000	250,000	1,600,000
Police - Jail	-	30,000	-	50,000	-	80,000
Recycling	-	181,600	-	-	-	181,600
Sanitation	358,000	-	489,000	75,000	150,000	1,072,000
Total General Fund	1,557,000	975,600	2,513,000	1,227,000	910,000	7,182,600

Water/Sewer Fund	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Water Administration	-	-	-	-	-	-
Water Distribution	-	200,000	-	220,000	110,000	530,000
Total Water/Sewer Fund	-	200,000	-	220,000	110,000	530,000

2.97% 3.01% 2.98%

Transfers In	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Transfers In - General Fund	1,537,000	1,583,000	1,630,000	1,679,000	1,729,000	8,158,000
Transfers In - Water/Sewer Fund	181,000	186,000	192,000	198,000	204,000	961,000
Use of Prev Committed Funds	-	-	-	-	-	-
Total Transfers In	1,718,000	1,769,000	1,822,000	1,877,000	1,933,000	9,119,000

The General Fund Transfer-In is the 30-yr avg annual contribution, plus \$150K for emergency funds.

The Water/Sewer Transfer-In is the 30-yr avg annual contribution.

Net Change to Fund Balance	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Total Transfers In	1,718,000	1,769,000	1,822,000	1,877,000	1,933,000	9,119,000
- Scheduled Expenditures	1,557,000	1,175,600	2,513,000	1,447,000	1,020,000	7,712,600
- Scheduled Emergency Funds	150,000	100,000	100,000	100,000	100,000	550,000
Net Change to Fund Balance	11,000	493,400	(791,000)	330,000	813,000	856,400

Additions to fund balance build up reserves for years with higher scheduled expenditures.

Vehicle Replacement Fund

Age and Mileage Criteria for Replacement Eligibility

Vehicle Type	Mileage	Age
City Pick Ups	150,000	20
City Sedans	150,000	20
City SUVs/Vans	150,000	20
Fire Ladders	150,000	15
Fire Rescue/Engine	150,000	10
Fire Vehicles	150,000	20
Police Admin/Det	150,000	20
Police Cruisers	140,000	20
City Med. Diesel Trucks	125,000	15
VacCon	125,000	15
Dump Trucks	100,000	10
San/Recycling Trucks	100,000	15
Backhoes*	15,000	20
Front Loaders*	15,000	20
Takeuchis*	15,000	15
Bobcats*	10,000	20

* Engine hours instead of mileage.

Past Projects to Be Closed

Staff recommends the following past projects be closed and project balances be returned to the Vehicle Replacement Fund:

Vehicle Replacement Fund

Dept	Proj #	Project Name	Initial FY	Revised Budget	Life to Date Actuals	Remaining Balance
Comm Dev	62272	Comm Dev Vehicles	2,022	28,000.00	32,910.00	(4,910)
IT	62353	IT Vehicles	2023	32,000.00	34,000.00	(2,000.00)
Water Dist	62244	Water Dist Vehicles	2022	28,000.00	33,912.00	(5,912.00)
Vehicle Replacement Fund Totals				88,000.00	100,822.00	(12,822.00)

Vehicle Replacement Fund

Replacement Schedule - FY 2024 to FY 2028

GENERAL GOVERNMENT								
Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Comm Dev	9159	2003 FORD F-150	Scheduled	35,000				
Comm Dev	9140	2004 FORD F-150	Scheduled		35,000			
IT	1847	2019 FORD F-150	Scheduled					35,000
Total General Government				35,000	35,000	-	-	35,000

PARKS & RECREATION								
Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Parks Admin		FORD F-150 ¹	New	38,000				
Parks Maint	2606	2005 FORD F-250 SD (PARKS DUMP TRUCK)	Scheduled			42,000		
Parks Maint	3397	2016 ISUZU LANDSCAPE TRUCK	Scheduled				55,000	
Parks Maint	2721	2016 ISUZU NPR	Scheduled				55,000	
Parks Prog	7080	2005 DODGE 3500 SPRINTER	Scheduled			70,000		
Total Parks & Recreation				38,000	-	112,000	110,000	-

PUBLIC SAFETY								
Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Fire Admin	3092	2013 FORD EXPLORER	Scheduled	49,000				
Fire Admin	3074	2001 AMERICAN LAFRANCE	Scheduled	900,000				
Fire Admin	3096	2014 PIERCE ARROW XT PUMPER	Scheduled			750,000		
Fire Admin	3095	2015 PIERCE ARROW XT PUMPER	Scheduled			750,000		
Fire Admin	8433	2018 FORD EXPLORER	Scheduled				49,000	
Fire Admin	3078	2006 FORD E-350 SD	Scheduled				50,000	
Fire Admin	3366	2016 FORD F-450	Scheduled				130,000	
Jail	7054	2013 FORD EXPLORER	Scheduled		30,000			
Jail	71033	2012 FORD TAURUS SD	Scheduled				50,000	
Police Admin	972	2010 MERCURY GRAND MARQUES	Scheduled		43,000			
Police Admin	3001	2005 FORD EXPLORER	Scheduled		43,000			
Police Admin	5408	2005 FORD CROWN VIC	Scheduled		43,000			
Police Admin	8611	2012 FORD TAURUS SD	Scheduled		43,000			
Police Admin	5372	2011 FORD CROWN VIC	Scheduled		50,000			
Police Admin	4396	2008 FORD CROWN VIC	Scheduled		50,000			
Police Admin	5376	2011 FORD CROWN VIC	Scheduled		50,000			
Police Admin	9690	2009 FORD CROWN VIC	Scheduled		50,000			
Police Admin	9512	2016 FORD EXPLORER	Scheduled		50,000			

Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Police Admin	9692	2009 FORD CROWN VIC	Scheduled		50,000			
Police Admin	3159	2002 FORD F-150	Scheduled			35,000		
Police Admin	877	2013 FORD EXPLORER INTERCEPTOR	Scheduled			50,000		
Police Admin	4394	2008 FORD CROWN VIC	Scheduled			50,000		
Police Admin	8460	2014 FORD TAURUS	Scheduled			50,000		
Police Admin	8461	2014 FORD TAURUS	Scheduled			50,000		
Police Admin	873	2013 FORD EXPLORER INTERCEPTOR	Scheduled			50,000		
Police Admin	185	2015 FORD TAURUS INTERCEPTOR	Scheduled			50,000		
Police Admin	948	2015 FORD TAURUS	Scheduled				43,000	
Police Admin	876	2013 FORD EXPLORER INTERCEPTOR	Scheduled				50,000	
Police Admin	8458	2014 FORD TAURUS	Scheduled				50,000	
Police Admin	4388	2008 FORD CROWN VIC	Scheduled				50,000	
Police Admin	8654	2007 FORD CROWN VIC	Scheduled				50,000	
Police Admin	1499	2017 FORD EXPLORER	Scheduled				50,000	
Police Admin	2824	2018 FORD EXPLORER	Scheduled				50,000	
Police Admin	875	2013 FORD EXPLORER INTERCEPTOR	Scheduled				50,000	
Police Admin	4478	2013 FORD TAURUS SE	Scheduled				50,000	
Police Admin	9696	2009 FORD CROWN VIC	Scheduled				50,000	
Police Admin	8462	2014 FORD TAURUS	Scheduled				50,000	
Police Admin	1498	2017 FORD EXPLORER	Scheduled					50,000
Police Admin	2863	2020 FORD EXPLORER	Scheduled					50,000
Police Admin	3954	2019 FORD EXPLORER	Scheduled					50,000
Police Admin	6374	2016 FORD EXPLORER	Scheduled					50,000
Police Admin	2825	2018 FORD EXPLORER	Scheduled					50,000
Total Public Safety				949,000	502,000	1,835,000	822,000	250,000

PUBLIC WORKS

Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Engineering		FORD EXPLORER ²	New	45,000				
Engineering	4463	2006 FORD F-150 (SUPERVISOR)	Scheduled				35,000	
Engineering	7620	2006 FORD F-150 4x4	Scheduled				40,000	
Recycling		MACK RECYCLING TRUCK	Prev Adopt		181,600			
Sanitation	2263	2003 MACK MR688S	Scheduled	358,000				
Sanitation	9562	2007 FORD F-150 (FOREMAN)	Scheduled			35,000		
Sanitation	9726	2010 MACK	Scheduled			227,000		
Sanitation	9727	2010 MACK	Scheduled			227,000		
Sanitation	6395	2016 FORD F-450	Scheduled				75,000	
Sanitation	7695	2016 KENWORTH T300	Scheduled					150,000

Dept Name	Veh. #	Description	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Streets	TBD4	TACK WAGON	Scheduled	-				
Streets	6548	2006 LEE BOY ROLLER	Scheduled	30,000				
Streets	2547	2003 BOBCAT S300	Scheduled	50,000				
Streets		FORD F-250 KING CAB ³	New	52,000				
Streets	6031	2005 FORD F-150 (PW ASST DIRECTOR)	Scheduled		37,000			
Streets	54	2004 JOHN DEERE 710 4X4	Scheduled		220,000			
Streets	6030	2005 FORD F-150 (STREET SUPERVISOR)	Scheduled			35,000		
Streets	1824	2016 FORD F-750	Scheduled				90,000	
Streets	1825	2016 FORD F-750	Scheduled				90,000	
Streets	1450	2012 TAKEUCHI TB 153FRC	Scheduled					75,000
Streets	3985	2017 INTERNATIONAL 4300	Scheduled					90,000
Streets	3986	2017 INTERNATIONAL 4300	Scheduled					90,000
Streets	6610	2005 JOHN DEERE 644J LOADER	Scheduled					220,000
Water Dist	1247	2004 STERLING	Scheduled		50,000			
Water Dist	5092	2005 JOHN DEERE 410G BACKHOE	Scheduled		150,000			
Water Dist	5779	2005 FORD F-250 (SUPERVISOR)	Scheduled			42,000		
Water Dist	5651	2018 FORD F-150	Scheduled				35,000	
Water Dist	9841	2016 FORD SUPER DUTY F-450 (CREW TRUCK)	Scheduled				75,000	
Water Dist	992	2018 FORD F-550	Scheduled				75,000	
Water Dist	3625	2017 FORD F-150 (FOREMAN)	Scheduled					35,000
Water Dist	1523	2012 TAKEUCHI EXCAVATOR	Scheduled					75,000
Total Public Works				535,000	638,600	566,000	515,000	735,000

TOTALS	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Scheduled Replacements	1,422,000	994,000	2,513,000	1,447,000	1,020,000
Previously Adopted Fleet Additions	-	181,600	-	-	-
New Requests, Early Replacements, and Upgrades	135,000	-	-	-	-
Emergency Funds ¹	150,000	100,000	100,000	100,000	100,000
Proposed Vehicle Expenditures	1,707,000	1,275,600	2,613,000	1,547,000	1,120,000

NOTES

1. Parks is requesting a new vehicle for Parks Athletics & Aquatics Manager to required to travel daily between Tolleson Pool and Riverline sprayground.
2. Engineering is requesting a new vehicle for Assistant City Engineer, who is required to travel around City.
3. Highways & Streets is requesting a new vehicle to assist department supervisor traveling around City. The vehicle will also be used by on-call employees.
4. Higher emergency funds than usual due to an increased number of emergency replacements

2016 SPLOST Fund

Expenditures FY 2016 to FY 2023*

TRANSPORTATION PROJECTS										
Proj #	Project	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023*	Total
1-601	Windy Hill Road (Joint project w/ Cobb)	70,428	8,252,305	6,894,359	5,284,950	5,097,896	4,623,899	1,320,001	27,388,114	58,931,950
1-602	Church Street Improvements	6,156	64,084	188,388	76,036	5,629	377,251	742	70	718,357
1-603	Pat Mell Road Improvements	280	-	3,384	-	-	-	5,520	206,410	215,594
1-604	Spring Road and Cumberland Blvd Impr	1,330,785	4,116,337	374,538	42,957	3,706	-	-	181,677	6,050,000
1-605	Intersection Impr at Five Points	2,860	94,810	284,941	125,607	1,134,591	-	34,776	-	1,677,584
1-606	Concord Rd at S Cobb Dr Intersection Impr	2,900	3,430	312	5,388	-	-	1,120	-	13,149
1-607	Riverview Rd at S Cobb Dr Intersection Impr	-	-	-	-	-	-	-	20,000	20,000
1-608	Oakdale Road Improvements	334	35,528	-	-	561	54,774	261,763	382,902	735,862
1-609	Dickerson Drive Improvements	294	57,763	-	-	-	494	-	-	58,550
1-610	Pedestrian Access Improvements	-	16,922	3,126	494	952	79,155	50,607	1,029,939	1,181,194
1-611	Gann Road Culvert Replacement	-	-	86,960	217,814	1,025,103	127	-	-	1,330,004
1-612	Congestion Relief Improvements	33,116	1,494,100	44,991	1,741	544	-	-	-	1,574,492
1-613	Traffic Calming	-	26,513	31,970	14,456	25,104	48,457	-	-	146,499
1-614	Traffic and Pedestrian Xing Signal Upgrades	5,327	18,135	6,803	148	13,528	-	-	145,591	189,533
1-615	Street Signage and Signal Pole Upgrades	2,135	1,177	2,402	335,159	808	-	-	-	341,681
1-616	Paths / Sidewalks	4,132	204,954	127,799	440,468	158,630	11,825	30,153	309,863	1,287,823
1-617	Resurfacing	13,874	797,251	497,086	1,264,441	1,332,447	725,950	895,401	160,981	5,687,431
1-618	Pavement Marking	-	70,902	16,120	185,695	-	-	-	-	272,717
1-619	Curb and Gutter	-	8,226	187,876	84,573	71,191	39,032	110	-	391,008
1-620	Stormwater Drainage Rehabilitation	1,144	8,678	-	3,856	31,518	46,988	-	67,638	159,822
1-621	Studies	91	71,620	240,217	15,631	688	794	555	555	330,151
Total Transportation Projects		1,473,854	15,342,734	8,991,271	8,099,413	8,902,896	6,008,744	2,600,748	29,893,741	81,313,400

PARKS PROJECTS										
Proj #	Project	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023*	Total
1-622	Park Improvements	36,720	2,546,639	1,073,833	141,597	239,431	-	-	-	4,038,220
Total Parks Projects		36,720	2,546,639	1,073,833	141,597	239,431	-	-	-	4,038,220

PUBLIC SAFETY PROJECTS										
Proj #	Project	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023*	Total
1-623	Public Safety Facility Improvements	9,982	512,386	2,045,031	1,418,548	76,480	-	-	-	4,062,427
1-624	Public Safety Equipment	810,000	362,388	438,990	322,295	300,000	200,000	-	-	2,433,672
Total Public Safety Projects		819,982	874,774	2,484,021	1,740,843	376,480	200,000	-	-	6,496,100

BOND REPAYMENT										
Proj #	Project	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023*	Total
1-625	Repayment of 2016 Series Bonds	-	(0)	162,136	230,067	237,538	7,836,219	7,844,420	-	16,310,380
Total Bond Repayment		-	-	162,136	230,067	237,538	7,836,219	7,844,420	-	16,310,380

Total Expenditures		2,330,556	18,764,147	12,711,262	10,211,919	9,756,345	14,044,963	10,445,168	29,893,741	108,158,099
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*Projected budgets subject to change.

2022 SPLOST Fund
Expenditures FY 2022 to FY 2028*

CITY WIDE PROJECTS										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-201	Downtown and South Cobb Drive Improvements	114,847	1,743,511	7,007,839	927,883	927,883	1,117,883	166,351	3,663,803	15,670,000
2-202	Facility Improvements	-	-	-	270,000	650,000	-	-	-	920,000
2-203	Environmental Improvements	-	-	-	460,000	-	-	-	-	460,000
2-204	Aquatics, Gymnastics, and Family Learning Library	-	38,290	996,710	6,000,000	4,030,237	-	-	-	11,065,237
2-221	Program Administration	10,658	164,946	685,054	350,000	350,000	300,000	250,000	-	2,110,658
Total City Wide Projects		125,505	1,946,747	8,689,603	8,007,883	5,958,120	1,417,883	416,351	3,663,803	30,225,895

PARKS PROJECTS										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-205	Restrooms at North Cooper Lake Park	-	-	275,000	-	-	-	-	-	275,000
2-206	Park Land Acquisition	1,946,550	-	-	-	-	-	-	-	1,946,550
2-207	Splashpad / Sprayground	-	33,695	1,346,305	-	-	-	-	-	1,380,000
Total Parks Projects		1,946,550	33,695	1,621,305	-	-	-	-	-	3,601,550

TRANSPORTATION PROJECTS										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-208	Downtown Parking Deck	-	86,953	53,184	-	-	-	-	-	140,137
2-209	Cobb Parkway Pedestrian Bridge to The Battery	-	-	-	3,539,863	-	280,000	-	-	3,819,863
2-210	Resurfacing ¹	-	-	1,444,699	1,444,699	1,444,699	1,444,699	1,444,699	1,444,699	8,668,191
2-211	Curb and Gutter	-	-	-	275,000	-	-	-	-	275,000
2-212	Camp Highland Bridge Replacement	-	-	-	-	1,500,000	-	-	-	1,500,000
2-213	Sidewalks / Trails / Greenways / Beautification	-	5,500	918,900	918,900	918,900	918,900	918,900	-	4,600,000
2-214	Traffic Calming	-	-	205,000	300,000	300,000	300,000	-	-	1,105,000
Total Transportation Projects		-	92,453	2,621,782	6,478,462	4,163,599	2,943,599	2,363,599	1,444,699	20,108,191

PUBLIC SAFETY PROJECTS										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-215	800 Mhz Radio Replacement	-	22,091	656,545	503,797	503,797	343,771	-	-	2,030,001
2-216	Small Equipment (Fire Department)	-	-	182,309	27,692	40,000	25,000	-	-	275,000
Total Public Safety Projects		-	22,091	838,853	531,489	543,797	368,771	-	-	2,305,001

JOINT W/ COBB COUNTY PROJECTS										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-217	EW Connector Roadway Safety Improvements ²	-	-	-	-	2,170,000	-	-	-	2,170,000
2-218	Windy Hill Parkway Improvements ³	-	-	-	1,230,000	-	-	-	-	1,230,000
2-219	Conversion of Sports Lighting to LED ⁴	-	-	-	1,450,000	-	-	-	-	1,450,000
Total Joint w/ Cobb County Projects		-	-	-	2,680,000	2,170,000	-	-	-	4,850,000

BOND REPAYMENT										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-220	Repayment of 2021 Series Bonds	398,082	658,384	3,897,250	3,895,050	3,898,450	3,896,700	3,897,450	11,200,750	31,742,116
Total Bond Repayment		398,082	658,384	3,897,250	3,895,050	3,898,450	3,896,700	3,897,450	11,200,750	31,742,116

GENERAL FUND PROJECTS WITH SPLOST FUNDING										
Proj #	Project	FY 2021	FY 2022	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*	FY 2028*	Total
2-222	Bond Project Land Acquisition	1,350,000	17,583	-	-	-	-	-	-	1,367,583
2-223	Bond Project - Windy Hill	1,690,578	3,405,103	904,319	-	-	-	-	-	6,000,000
Total General Fund Projects with SPLOST Funding		3,040,578	3,422,687	904,319	-	-	-	-	-	7,367,583

Total Expenditures		5,510,715	6,176,057	18,573,111	21,592,883	16,733,966	8,626,953	6,677,400	16,309,252	100,200,336
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*Projected budgets subject to change.

NOTES

1. The City will receive \$3M from Local Maintenance & Improvement Grant (LMIG) through Ga. Dept. of Transportation to fund this project
2. The City will receive \$1.25M from Cobb County to fund this project
3. The City will receive \$1M from Cobb County to fund this project
4. The City will receive \$750K from Cobb County to fund this project

FY 2024 BUDGET - TOTAL EXPENDITURES BY DEPARTMENT

Page	General Fund	FY21 Actuals	FY22 Actuals	FY23 Revised	FY24 Recomm	FY24/23 Difference	% Diff
90	Administration	783,605	813,943	974,091	982,206	8,115	0.8%
102	Community Development	835,993	994,049	1,262,599	1,251,506	(11,093)	-0.9%
134	Court	543,194	634,064	675,100	730,242	55,142	8.2%
150	Economic Development	134,417	182,892	421,397	683,342	261,945	62.2%
160	Emergency Management	16,885	77,698	120,362	120,780	418	0.3%
166	Engineering	676,828	684,441	1,365,947	1,069,618	(296,329)	-21.7%
176	Environmental Services	217,746	261,730	383,622	362,092	(21,530)	-5.6%
184	Facilities	1,874,019	1,887,124	2,416,393	2,627,431	211,038	8.7%
194	Finance	549,813	617,640	670,664	685,738	15,074	2.2%
204	Fire Administration	875,683	999,861	1,030,344	930,138	(100,206)	-9.7%
212	Fire Prevention	494,378	505,838	548,067	582,269	34,202	6.2%
222	Fire Response	4,300,642	4,597,086	5,168,130	5,500,726	332,596	6.4%
228	Fire Training	265,232	306,843	311,603	342,675	31,072	10.0%
236	General Govt & Allocations	17,366,571	17,810,800	19,803,928	20,215,419	411,491	2.1%
244	Governing Body	491,332	457,538	558,637	719,722	161,085	28.8%
254	Highways & Streets	2,580,653	2,462,581	2,850,672	3,006,979	156,307	5.5%
264	Human Resources	544,880	602,449	832,204	913,741	81,537	9.8%
274	Information Technology	1,504,770	1,376,133	1,603,008	1,760,785	157,777	9.8%
292	Library	841,992	901,458	1,044,807	1,088,429	43,622	4.2%
310	Maintenance & Shop	361,112	427,252	505,340	519,395	14,055	2.8%
318	Museum	119,494	101,812	144,502	102,314	(42,188)	-29.2%
326	Parks Administration	998,880	1,259,236	1,622,795	1,147,681	(475,114)	-29.3%
336	Parks Athletics & Aquatics	198,032	261,379	322,610	392,314	69,703	21.6%
346	Parks Facilities	149,860	211,765	260,961	828,023	567,062	217.3%
354	Parks Maintenance	905,425	1,092,028	1,395,204	1,426,432	31,228	2.2%
362	Parks Programs	419,250	621,228	810,126	924,873	114,746	14.2%
374	Police Administration	7,185,815	7,325,864	8,340,334	8,421,907	81,573	1.0%
402	Police - Jail Operations	1,074,667	1,121,723	1,467,382	1,599,554	132,172	9.0%
410	Recycling	378,303	491,631	616,946	658,519	41,573	6.7%
418	Sanitation	4,307,526	3,752,540	2,282,177	2,438,152	155,975	6.8%
Total General Fund		50,996,993	52,840,625	59,809,951	62,033,000	2,223,049	3.7%

FY 2024 BUDGET - TOTAL EXPENDITURES BY DEPARTMENT

Page	E-911 Fund	FY21 Actuals	FY22 Actuals	FY23 Revised	FY24 Recomm	FY24/23 Difference	% Diff
142	E-911	1,899,360	1,910,542	2,153,445	2,202,082	48,637	2.3%
	Total E-911 Fund	1,899,360	1,910,542	2,153,445	2,202,082	48,637	2.3%

Page	Hotel/Motel Fund	FY21 Actuals	FY22 Actuals	FY23 Revised	FY24 Recomm	FY24/23 Difference	% Diff
118	Community Relations	1,133,137	1,696,075	2,088,480	2,263,679	175,199	8.4%
	Total Hotel/Motel Fund	1,133,137	1,696,075	2,088,480	2,263,679	175,199	8.4%

Page	Water Fund	FY21 Actuals	FY22 Actuals	FY23 Revised	FY24 Recomm	FY24/23 Difference	% Diff
426	Water Administration	424,133	474,991	549,687	572,014	22,327	4.1%
434	Water Debt Service	-	-	-	-	-	N/A
438	Water Distribution	6,135,507	6,483,858	5,383,226	6,123,435	740,209	13.8%
452	Water Supply	12,783,274	13,130,252	13,311,280	14,046,723	735,443	5.5%
	Total Water/Sewer Fund	19,342,913	20,089,101	19,244,193	20,742,172	1,497,979	7.8%

ADMINISTRATION

Function

Division 13200 funds the executive or administrative function of the City. The City Administrator, Deputy City Administrator, Assistant City Administrator, City Attorney, City Clerk, Deputy City Clerk, Special Projects Manager, Administrative Coordinator, and City Hall Receptionist positions are budgeted here.

The City Administrator is appointed by the Mayor and Council and is responsible for overseeing the day-to-day operations of the City. Departments report to the City Administrator and he/she provides general guidance in the operation of departments. It is the City Administrator's responsibility to ensure accomplishment of Mayor and Council requests made on behalf of their constituents and resolution of complaints received by the Administrator's office.

The Deputy City Administrator and the Assistant City Administrator assist with the daily operation of City government and support services under the general supervision of the City Administrator.

The City Attorney is responsible for advising the Mayor and Council, City Administrator, City Clerk, City Departments and Advisory Boards on legal matters and represents the City in civil litigation.

The City Clerk is appointed by the Mayor and Council and is the custodian of the minutes, ordinances, and other official records of the City. The Deputy City Clerk supports the City Clerk's duties and is responsible for retention and records management.

The Special Projects Manager reports directly to the Deputy City Administrator. This position assists with the planning, coordination, and facilitation of various municipal policies, services, operations and programs, and other special projects as assigned. This position manages and coordinates the City's Community Development Block Grant Program (CDBG).

The Administrative Coordinator provides executive level support to the City Administrator, Assistant City Administrator and senior staff.

The Receptionist position is responsible for directing incoming calls to the appropriate personnel and for greeting visitors within City Hall.

Major Goals & Objectives

- Promote policies, procedures, codes and ordinances that will maintain a fiscally sound and progressive City.
- Assist the Mayor and Council in making good business decisions and ensure that those policies adopted by Council are carried out.
- Provide general direction and supervision for the City Departments.
- Meet goals and objectives established by Mayor, Council, and Department Heads at annual goal-setting retreats.
- Continue efforts to maintain business, family, and staff retention.

- Continue maintaining transparency.
- Goal of excelling in customer service.
- Continue promoting the great things about our city.

Performance Measures

- Citizen satisfaction with City services.
- Efforts to promote and market the City expanded.
- Major projects completed.
- Open records and information requests processed.
- Increased visibility for the City of Smyrna.
- Yearly Strategic Vision Plan initiatives completed.

ADMINISTRATION - 13200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	665,187	665,697	755,813	796,132	40,319	5.3%
OTHER OPERATING	118,418	148,245	218,278	186,074	(32,204)	-14.8%
TOTAL EXPENDITURES	783,605	813,943	974,091	982,206	8,115	0.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	9.25	9.25	9.20	9.20

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - ADMINISTRATION

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01113201	511100		REG/FULL TIME EMPLOYEES	589,444	588,438	667,319	704,975	37,656	5.6%
01113201	511101		PART TIME EMPLOYEES	34,048	35,557	41,910	44,017	2,107	5.0%
01113201	511200		TEMPORARY EMPLOYEES	-	-	-	-	-	N/A
01113201	512200		SOC SEC/FICA CONTRIB	41,496	41,676	46,583	47,140	557	1.2%
01113201	512900		OTHER EMPLOYEE BENEFIT	-	-	-	-	-	N/A
01113201	521200		PURCH PROFESSIONAL SVC	61,283	53,966	85,496	60,800	(24,696)	-28.9%
01113201	521300		PURCH TECHNICAL SVCS	4,964	24,227	25,050	25,170	120	0.5%
01113201	522200		REPAIRS & MAINTENANCE	910	348	500	500	-	0.0%
01113201	522320		RENTAL OF EQUIP & VEH	4,178	5,192	8,131	6,000	(2,131)	-26.2%
01113201	523200		COMMUNICATIONS	2,219	2,995	4,000	4,380	380	9.5%
01113201	523300		ADVERTISING	-	-	250	250	-	0.0%
01113201	523400		PRINTING & BINDING	13,911	9,955	18,738	18,600	(138)	-0.7%
01113201	523500		TRAVEL	3,725	4,554	36,500	33,875	(2,625)	-7.2%
01113201	523600		DUES & FEES	5,498	4,300	4,605	5,084	479	10.4%
01113201	523700		EDUCATION & TRAINING	6,477	12,088	14,150	13,670	(480)	-3.4%
01113201	531100		GEN SUPPLIES & MATERIALS	5,016	21,352	7,424	6,670	(754)	-10.2%
01113201	531270		ENERGY-GASOLINE/DIESEL	841	2,884	3,000	3,000	-	0.0%
01113201	531300		FOOD	2,475	2,974	3,950	3,950	-	0.0%
01113201	531400		BOOKS & PERIODICALS	183	183	185	225	40	21.6%
01113201	531700		OTHER SUPPLIES	2,499	3,229	3,800	3,900	100	2.6%
01113201	542300		CAP OUTLAY-FURN & EQ	4,240	-	2,500	-	(2,500)	-100.0%
01113201	542400		CAP OUTLAY-COMPUTERS	-	-	-	-	-	N/A
ADMINISTRATION				783,605	813,943	974,091	982,206	8,115	0.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-CITY ADMIN

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01113201 521200 -				
Cochran & Edwards (legal fees for City Attorney)	1.00	30,000.00	60,800.00 *	30,000.00
GMA Table & Communication Services	1.00	11,000.00	11,000.00	
Facilitator for Council/Department Head Retreat	1.00	4,300.00	4,300.00	
Document destruction services	1.00	500.00	500.00	
Heritage Celebrations- Moving \$15,000 to library	1.00	15,000.00	15,000.00	
TOTAL PURCH PROFESSIONAL SVCS			60,800.00	

521300 PURCH TECHNICAL SVCS				
01113201 521300 -				
Municode annual fee for online accessibility / municipal code	1.00	1,800.00	25,170.00 *	1,800.00
FOIA Open Records Software Annual Fee	1.00	9,450.00	9,450.00	
MCCI Training Center	1.00	2,800.00	2,800.00	
PrimeGov Implementation	1.00	11,000.00	11,000.00	
Canva Yearly Subscription (used for weekly report, flyers, advertising, etc)	1.00	120.00	120.00	
TOTAL PURCH TECHNICAL SVCS			25,170.00	

522200 REPAIRS & MAINTENANCE				
01113201 522200 -				
Maintenance Cost for 2021 Ford Explorer (City Administrator)	1.00	500.00	500.00 *	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-CITY ADMIN

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				500.00
522320 RENTAL OF EQUIP & VEHICLES				
01113201 522320 -				
Monthly Copier Costs - \$300 monthly lease fees, plus monthly copy charge (varies)		1.00	6,000.00	6,000.00 *
TOTAL RENTAL OF EQUIP & VEHICLES				6,000.00
523200 COMMUNICATIONS				
01113201 523200 -				
Postage		1.00	500.00	4,380.00 *
Monthly Cell Phone Service for Dept (8 phones)		1.00	3,500.00	500.00
Monthly Cable Service for City Administrator's Office		1.00	380.00	3,500.00
TOTAL COMMUNICATIONS				4,380.00
523300 ADVERTISING				
01113201 523300 -				
Meeting Advertising		1.00	250.00	250.00 *
TOTAL ADVERTISING				250.00
523400 PRINTING & BINDING				
01113201 523400 -				
Municode Supplements - printed copies, codification fees, legal review fees		1.00	18,000.00	18,600.00 *
Misc printing		1.00	600.00	18,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-CITY ADMIN

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PRINTING & BINDING				18,600.00
523500 TRAVEL				
01113201 523500 -				
Council/Dept Head Offsite Retreat (cost share with Governing Body)		1.00	10,000.00	33,875.00 * 10,000.00
GMA Annual Conference - travel, lodging, meals for City Administrator, Deputy City Administrator, City or Deputy Clerk		1.00	3,250.00	3,250.00
ICMA training (Columbus, OH) or Certified Public Manager Program for Deputy City Administrator		1.00	3,250.00	3,250.00
ICMA Annual Conference Travel - Special Projects Manager		1.00	1,625.00	1,625.00
GCCMA Fall Conference: lodging, travel, and meals for City Admin, Deputy City Admin, Special Projects Manager		1.00	1,750.00	1,750.00
GCCMA Spring Conference: lodging, travel, and meals for City Admin, Deputy City Admin, Special Projects Manager		1.00	2,000.00	2,000.00
City Clerk Fall Conference: travel, lodging, and meals for City Clerk and Deputy City Clerk		1.00	3,000.00	3,000.00
City Clerk Spring Conference: travel, lodging, and meals for City Clerk and Deputy City Clerk		1.00	3,000.00	3,000.00
Local Georgia Conferences: travel, lodging, and meals for City Clerk's office		1.00	1,500.00	1,500.00
NAGARA Conference - July 23. Hotel / Gas - Cincinnati, OH		1.00	2,000.00	2,000.00
POST Certification Training (City Administrator)		1.00	1,000.00	1,000.00
FBINA Conference: travel, lodging, and meals for City Administrator		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-CITY ADMIN

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL				33,875.00
523600 DUES & FEES				
01113201 523600 -				
Annual ICMA dues for City Administrator, Deputy City Administrator and Special Projects Manager		1.00	2,500.00	5,084.00 *
				2,500.00
Annual GCCMA Dues for City Administrator, Deputy City Administrator and Special Projects Manager		1.00	700.00	700.00
Annual IIMC Dues for City Clerk		1.00	230.00	230.00
Annual GMCFOA Dues for City Clerk and Deputy City Clerk		1.00	350.00	350.00
Annual GA Records Assn dues for City Clerk and Deputy City Clerk		1.00	150.00	150.00
GoToMeeting Annual Subscription (2 license fees @ \$200 each for Deputy City Administrator & Deputy City Clerk)		1.00	400.00	400.00
GACP Annual Dues (City Administrator)		1.00	125.00	125.00
FBINA Annual Dues (City Administrator)		1.00	150.00	150.00
Adobe Acrobat.		1.00	354.00	354.00
NAGARA (Nat'l Assoc of Government Archives and Record Administrators) - City Clerk		1.00	125.00	125.00
TOTAL DUES & FEES				5,084.00

523700 EDUCATION & TRAINING

01113201 523700 -				
Council-Dept Head local retreat (cost share with gov body)		1.00	1,250.00	13,670.00 *
				1,250.00
GMA Annual Conference - Registration & Training Institute Classes for City Administrator, Deputy City Administrator, City or Deputy Clerk (\$1100 avg x 3 attendees)		1.00	2,200.00	2,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-CITY ADMIN

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
ICMA Registration (\$710) and (2) \$195 ICMA University Workshop Classes or CPM Program Training Fees for Deputy City Administrator	1.00	1,100.00	1,100.00
ICMA Registration (Special Projects Manager)	1.00	1,100.00	1,100.00
GCCMA Fall Conf Registration for City Administrator, Deputy City Administrator, Special Projects Manager (\$450 each)	1.00	900.00	900.00
GCCMA Spring Conf Registration for City Administrator, Deputy City Administrator and Special Projects Manager (\$450 each)	1.00	1,350.00	1,350.00
Cities United Summit - Registration & Classes for City Administrator, Deputy City Administrator (\$850 avg)	1.00	1,700.00	1,700.00
GMCFOA/Carl Vinson Inst - Mandatory Training for City Clerk & Deputy City Clerk	1.00	2,500.00	2,500.00
POST Certification Training (City Administrator)	1.00	500.00	500.00
FBINA Conference (Jekyll Island, GA) - City Administrator	1.00	500.00	500.00
NAGARA Conference - July 2023	1.00	570.00	570.00
TOTAL EDUCATION & TRAINING			13,670.00

531100 GENERAL SUPPLIES & MATERIALS

01113201 531100 -			6,670.00 *
Supplies for 9 employees	1.00	3,750.00	3,750.00
Copy paper for Admin (2 cases per month; plus colored paper when needed)	1.00	920.00	920.00
Coffee & water cooler service (coffee - avg \$42/month; water cooler - \$114/quarter)	1.00	1,000.00	1,000.00
warehouse supplies - paper towels, tissue, cups, etc	1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-CITY ADMIN VENDOR QUANTITY UNIT COST 2024 PROPOSED

TOTAL GENERAL SUPPLIES & MATERIALS 6,670.00

531270 ENERGY-GASOLINE/DIESEL
 01113201 531270 - Gasoline for 2021 Ford Explorer (City Administrator) 1.00 3,000.00 3,000.00 *

TOTAL ENERGY-GASOLINE/DIESEL 3,000.00

531300 FOOD
 01113201 531300 - Food costs for City Council and/or Dept Head meetings 1.00 3,000.00 3,950.00 *
 Smyrna Business Assn Monthly Luncheon Meetings 1.00 250.00 250.00
 Cobb Chamber Marquee Monday Breakfast/Luncheons 1.00 100.00 100.00
 Smyrna Area Council Quarterly Breakfast/Luncheons 1.00 100.00 100.00
 City Manager Luncheon 1.00 500.00 500.00

TOTAL FOOD 3,950.00

531400 BOOKS & PERIODICALS
 01113201 531400 - Marietta Daily Journal - Annual Subscription increasing due to the percentage used so far in FY 2023 1.00 225.00 225.00 *

TOTAL BOOKS & PERIODICALS 225.00

531700 OTHER SUPPLIES
 01113201 531700 - City Hall Holiday Decorations (Plant Peddler); cost share with Gov Body 1.00 2,000.00 3,900.00 *
 2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget						
ACCOUNTS FOR:						
GF-CITY ADMIN	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED	
	City Logo Shirts for 9 employees	1.00	900.00		900.00	
	Misc General Supplies - increasing to \$1000 due to current spending at 81%	1.00	1,000.00		1,000.00	
TOTAL OTHER SUPPLIES					3,900.00	
TOTAL GF-CITY ADMIN					186,074.00	
GRAND TOTAL					186,074.00	

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COMMUNITY DEVELOPMENT

Function

The mission of the Community Development Department is to ensure the health, safety and welfare of the citizens in their residences, as well as in all commercial and public buildings and to provide assistance to the public with building, development and zoning related matters. The Community Development Department contains four divisions consisting of Planning and Zoning, Building Permits and Inspections, Code Enforcement (property maintenance) and Business Licensing (occupational taxation and privilege licensing). Under the direction of the Community Development Director, this department has as its primary function, the administration and enforcement of the City's building, plumbing, mechanical, electrical, sign, property maintenance, zoning and other development codes. For new construction and alterations, the department issues all necessary permits, examines all plans, coordinates plan reviews with other departments and checks for compliance with building and zoning codes.

The Code Enforcement division inspects properties routinely and on a complaint basis for code violations including abandoned and inoperative vehicles, sign regulations and unkempt yards (such as tall grass or weeds, trash and litter and exterior accumulation of personal property).

The Planning & Zoning divisions handles all the City's short-range (zoning) and long-range planning (comprehensive community planning efforts). The Planning and Zoning division processes all requests associated with the zoning of property as well as variances from the Code of Ordinance. In addition to zoning issues, this division processes sign permits, property platting, property due diligence requests, special land use permits, and tree removal permits.

The Business Licenses division is responsible for issuing and renewal of all business and alcohol related licenses.

All division within the department work internally together as well as with other departments to help promote a high quality of living within the City.

Major Goals & Objectives

- Continue to provide assistance on planning, zoning, building, business licensing and property maintenance issues to the general public.
- Continue to encourage high quality development through rational, thoughtful and realistic decision making.
- Continue to provide assistance in the development of public improvements in Downtown Smyrna.
- Continue discussions, participation and coordination with Cobb County, State DOT, Cumberland CID, ARC, DCA, the Braves and other appropriate parties associated with dealing with the impact, both positive and negative, of Truist Park (formerly known as SunTrust Park) and The Battery. Including pedestrian safety and access issues.

- Continue to work towards improving the zoning ordinance to better address development pressures associated with the “halo” effect of Truist Park and The Battery.
- Continue to use the Spring Road LCI Study as a guide when dealing with new rezoning requests along the corridor and in the Cumberland Area.
- Continue to focus on improving the appearance of South Cobb Drive through better code enforcement and the use of better design and coordination with other departments.
- Begin to develop implementation plans and funding strategies associated with the completion of the South Cobb Drive STP study.
- Assist the Economic Development Department with implementation of the strategies and recommendations from the Smyrna Connects study.
- Continue discussions on affordable housing.
- Continue to offer yearly Planning Commission training to at least three (3) board members.
- Continue to work closely with Downtown Redevelopment and applicable city boards and committees.
- Assist the Economic Development Department to ensure that the Market Village area is properly maintained.
- Continue staff cross-training where appropriate and promote a team approach.
- Continue the effective use of the latest technology.
- Improve the department’s on-line service capability, including on-line submittal of applications, plan reviews, payment of permits and issuance of permits.
- Review, improve and maintain the on-line permitting system for the submittal of building permit applications, digital plan review, automated inspection scheduling and automated inspection results.
- Review, improve and maintain the use of Smyrna 311 (see, click fix) for code enforcement issues.
- Update and improve the Community Development Department’s page on the City’s Website.
- Continue to review and amend the zoning ordinance as needed.
- Develop new architectural design standards for townhome developments.
- Develop a new ordinance to address short-term rentals.
- Create new ways to connect Ward 7 to the rest of Smyrna.
- Participate in the development of the proposed splash pad at Riverline Park.
- Coordinate and plan trail and park improvements with Trust for Public Lands and Cobb County for parks along the Chattahoochee River.
- Support the Smyrna Tree Board with technical and administrative assistance.
- Continue to conserve and protect the Smyrna Tree Canopy by providing residents assistance with tree assessments and by enforcing the Tree Ordinance during the development of property.

Performance Measures

- Residential and commercial permits issued.

- Building inspections and site visits made.
- Zoning and variance applications received and processed.
- Code Enforcement complaints received and resolved.
- Code Enforcement complaint sites visited within 48 hours and resolved within an average time period of 30-45 days.
- Number of development plans that are and are not reviewed and returned to applicant within two weeks (or less) of original submittal date.
- Renewals of business and alcohol licenses.
- Track the number of tree permits issued for the removal of trees.

COMMUNITY DEVELOPMENT - 72100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	698,117	762,726	931,239	957,420	26,181	2.8%
OTHER OPERATING	137,875	231,322	331,360	294,086	(37,274)	-11.2%
TOTAL EXPENDITURES	835,993	994,049	1,262,599	1,251,506	(11,093)	-0.9%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	13.00	13.00	14.00	14.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - COMMUNITY DEVELOPMENT

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01672101	511100		REG/FULL TIME EMPLOYEES	650,697	711,356	873,677	897,990	24,313	2.8%
01672101	512200		SOC SEC/FICA CONTRIB	47,420	51,370	57,562	59,430	1,868	3.2%
01672101	521200		PURCH PROFESSIONAL SVC	78,425	62,869	72,344	32,000	(40,344)	-55.8%
01672101	521300		PURCH TECHNICAL SVCS	4,350	3,750	4,800	4,800	-	0.0%
01672101	522200		REPAIRS & MAINTENANCE	3,309	2,818	5,795	5,175	(620)	-10.7%
01672101	522320		RENTAL OF EQUIP & VEH	2,009	1,683	1,943	2,112	169	8.7%
01672101	523200		COMMUNICATIONS	11,058	7,261	15,892	17,892	2,000	12.6%
01672101	523300		ADVERTISING	5,489	6,316	6,750	6,750	-	0.0%
01672101	523400		PRINTING & BINDING	7,379	6,068	9,612	7,750	(1,862)	-19.4%
01672101	523500		TRAVEL	2,559	4,629	13,875	14,575	700	5.0%
01672101	523600		DUES & FEES	4,427	115,710	159,749	166,058	6,309	3.9%
01672101	523700		EDUCATION & TRAINING	2,371	3,212	14,204	14,204	-	0.0%
01672101	523850		CONTRACT LABOR	-	-	-	-	-	N/A
01672101	531100		GEN SUPPLIES & MATERIALS	7,394	4,793	8,383	7,200	(1,183)	-14.1%
01672101	531270		ENERGY-GASOLINE/DIESEL	6,138	9,384	10,700	9,900	(800)	-7.5%
01672101	531300		FOOD	-	-	-	-	-	N/A
01672101	531400		BOOKS & PERIODICALS	675	667	1,670	1,670	-	0.0%
01672101	531700		OTHER SUPPLIES	2,292	2,164	5,643	4,000	(1,643)	-29.1%
COMMUNITY DEV.				835,993	994,049	1,262,599	1,251,506	(11,093)	-0.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01672101 521200 -				
City Attorney - Contract Services		1.00	32,000.00	32,000.00 *
The City Attorney provides consulting services to Community Development regarding land issues, zoning, code amendments, annexation, licensing, etc.				32,000.00
TOTAL PURCH PROFESSIONAL SVCS				32,000.00

521300 PURCH TECHNICAL SVCS				
01672101 521300 -				
Planning and Zoning Board Members - Payment for meeting attendance.		96.00	50.00	4,800.00 *
There are 8 members on the Planning and Zoning Board and 12 scheduled meetings per year. Each member is paid \$50/meeting they attend. (8 members x 12 meetings x \$50/meeting = \$4,800)				4,800.00
TOTAL PURCH TECHNICAL SVCS				4,800.00

522200 REPAIRS & MAINTENANCE				
01672101 522200 -				
Vehicle Maintenance & Repair		9.00	575.00	5,175.00 *
The Community Development Department has 9 vehicles in it's fleet. Two (2) of those vehicles are older than 2004 (19 plus years in age). Maintenance and repairs include oil changes, tire replacement, repairing mechanical issues, etc. (9 vehicles x \$575/year for maintenance costs = \$5,175)				5,175.00
TOTAL REPAIRS & MAINTENANCE				5,175.00

522320 RENTAL OF EQUIP & VEHICLES				
01672101 522320 -				2,112.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Copier Lease This line item covers 1/2 the copier lease expense. The other 1/2 of the copier lease is charged to the Community Development Records Management Account. (12 months x \$76/month = \$912)		12.00	76.00	912.00
The lease payment increased from \$104 to \$152 per month on the recent renewal of the copier lease.				
Copy Costs for Black/White and Color Printouts This line item covers 1/2 the printing expenses associated with the lease of the copy machine. The other 1/2 of the printing expenses are charged to the Community Development Records Management Account. (12 months x \$100/month = \$1,200)		12.00	100.00	1,200.00

TOTAL RENTAL OF EQUIP & VEHICLES 2,112.00

523200 COMMUNICATIONS

01672101 523200 -				17,892.00 *
Smartphones for Field Personnel This line item is for smartphone cell service for field personnel. There are 10 smart phones with in the department; 3 Building Inspectors, 4 City marshals, 1 Arborist, 1 Director and 1 pool phone for office personnel if they need to go into the field. (10 phones x 12 months x \$68/month for service = \$8,160)		120.00	68.00	8,160.00
Air Cards for Laptops for Field Personnel This line item pays for hot spot service for laptops used in the field. The 3 Building Inspectors, 4 City Marshals and 1 City Arborist have laptops for field work for use in their vehicles. Air cards are needed for wi-fi service in the field. (8 air cards x 12 months x \$42/month for service = \$4032)		96.00	42.00	4,032.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
General Postage for First Class and Certified Mail Delivery This line item is for the postage expenses for the mailing of business licenses, notifications of code enforcement violations, zoning certifications, etc. Mailings are done through first class delivery or certified mail delivery.	1.00	3,700.00	3,700.00
Electronic Hardware Repair and Replacement This line item would be used to replace or repair any electronic hardware damaged, broken or lost during work related activities. Electronic hardware would include: laptops, smartphones, tablets, hotspots, etc.	1.00	2,000.00	2,000.00
TOTAL COMMUNICATIONS			17,892.00

523300 ADVERTISING

01672101 523300 - Legal Advertisements in the MDJ This line item is for the posting of legal advertisements in the MDJ for zoning requests, code amendments, variances, special land use permits, privilege licenses, etc.	1.00	6,750.00	6,750.00 * 6,750.00
TOTAL ADVERTISING			6,750.00

523400 PRINTING & BINDING

01672101 523400 - General Printing and Binding This line items handles the printing and binding expenses for the printing of forms, applications, door hangers, letterhead, envelopes, citations, zoning/variance signs, etc. In addition, this is the line item that pays for the printing, folding and mailing of business license renewals through MLS.	1.00	7,750.00	7,750.00 * 7,750.00
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

TOTAL PRINTING & BINDING 7,750.00

523500 TRAVEL
01672101 523500 -

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Travel, Lodging & Meals for Georgia Planning Association (GPA) Conferences Travel expenses for attending the GPA conference. (Planning: CC)	1.00	675.00	14,575.00 * 675.00
Travel, Lodging and Meals for American Planning Association (APA) National Conference Travel expenses for attending the national conference. (Planning: RM, JS)	2.00	2,000.00	4,000.00
Travel & Meals for Training Opportunities in the Metro Atlanta area. General travel expenses for parking, gas, etc. (open to all employees)	1.00	250.00	250.00
Travel, Lodging and Meals for Georgia Association of Business & Tax Officials (GABTO) Conference Travel expenses for attending the conference. (Business Licensing: KM)	1.00	800.00	800.00
Travel, Lodging and Meals for Georgia Association of Code Enforcement (GACE) Conferences. Travel expenses for attending the conference. (Code Enforcement: TF, HH, JF)	3.00	1,000.00	3,000.00
Travel and Meals for Planning Board Members for Atlanta Regional Commission Training Travel expenses for attending the training sessions (3-4 training sessions). Planning: 4 Planning Board Members)	4.00	100.00	400.00
Travel, Lodging and Meals for International Code Council Training for Building Inspection Travel expenses for attending the conference. (Building: AC, BH, WH, RA)	3.00	750.00	2,250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Travel, Lodging and Meals for International Code Council (ICC) EduCode National Conference. Travel expenses for attending the conference. (Building: AC, BH, WH, or RA)	1.00	1,100.00	1,100.00
Travel, Lodging and Meals for International Code Council (ICC) EduCode National Conference for Code Enforcement. Travel expenses for attending the conference. (Code Enforcement: SC or JF)	1.00	1,100.00	1,100.00
Travel, Lodging and Meals for International Society of Arboriculture Conference Travel expenses for attending the conference. (Planning: LF)	1.00	1,000.00	1,000.00
TOTAL TRAVEL			14,575.00

523600 DUES & FEES

01672101 523600 - American Planning Association (APA) Annual Dues & AICP Certification Yearly membership dues to maintain professional certification. (Planning: RM, JS, CC)	1.00	1,465.00	166,058.15 * 1,465.00
Planning Advisory Service (PAS) Annual Subscription This service provided research material, model ordinances and case studies for ordinance amendments from the American Planning Association.	1.00	850.00	850.00
TLO Research Subscription Services This line item covers the expense for the skip tracing service the City Marshals use to find absentee property owners for code enforcement issues. (12 months x \$75/month = \$900)	12.00	75.00	900.00
American Association of Code Enforcement (AACE) Membership Dues Annual membership dues for the 4 City Marshals. (Code Enforcement: SC, TF, JF, HH)	4.00	75.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-COMMUNITY DEVELOPMENT					
	Georgia Association of Code Enforcement (GACE) Membership Dues Annual membership dues for 4 City Marshals. (Code Enforcement: SC, TF, JF, HH)		4.00	62.00	248.00
	SAVE Monthly Subscription This is required by the State of Georgia for processing business licenses. (Business Licensing)		12.00	50.00	600.00
	American Planning Association (APA) Planning Commissioner Annual Membership Dues This line item provides the Planning and Zoning Board members membership into APA, which provides access to articles and research on current planning trends and topics. (Planning: P&Z Board)		8.00	80.00	640.00
	International Code of Council (ICC) Membership Dues for the Chief Building Official Annual membership and certification dues for the Chief Building Official. (Building: AC)		1.00	135.00	135.00
	International Code of Council (ICC) Membership Dues for Permit Specialist Annual membership and certification dues for the Permit Specialist. (Building: RA)		1.00	90.00	90.00
	Georgia State Inspector Association (GSIA) Membership Dues. Annual membership dues for the 3 Building Inspectors. (Building: AC, BH, WH)		3.00	35.00	105.00
	GCIC Subscription for Finger Printing This line item is an alcohol licensing requirement for processing alcohol license requests. (Business Licensing)		12.00	44.00	528.00
	Georgia Association of Business & Tax Officials (GABTO) Membership Dues Annual membership dues. (Business Licensing: KM)		1.00	58.00	58.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
International Code Council (ICC) for certified City Marshals Annual Dues Annual membership and certification dues for ICC certified City Marshals. (Code Enforcement: SC, JF)	2.00	175.00		350.00
Shred-It Document Shredding Service Monthly shredding service for document destruction.	12.00	53.50		642.00
OpenGov Yearly Subscription for online Permitting System Yearly fee for Community Development's online permitting system. This fee is based on contracted rate.	1.00	123,567.15		123,567.15
Smyrna Business Association Luncheons Networking event with local businesses. (Planning: RM)	12.00	15.00		180.00
Short-term Rental Enforcement System Subscription service for an online system to assist the City Marshals with the enforcement of the Short-term Rental Ordinance. The system would provide monitoring on STR websites, assist in notifying violators and projecting future revenue.	1.00	35,000.00		35,000.00
International Society of Arboriculture (ISA) Membership and Certification Annual Dues Annual membership and certification dues for ISA certified Arborist. (Planning: LF)	1.00	400.00		400.00

TOTAL DUES & FEES 166,058.15

523700 EDUCATION & TRAINING

01672101 523700 -	Registration for Georgia Planning Association (GPA) Planning Conference Training conference for professional staff to maintain continuing education credits for professional certifications (Planning: CC)	1.00	250.00	14,204.00 *
				250.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-COMMUNITY DEVELOPMENT	Registration for American Planning Association (APA) National Conference Training Conference for professional staff to maintain continuing education credits for professional certifications. (Planning: RM, JS)		2.00	800.00	1,600.00
	Registration for Training Opportunities in the Metro Atlanta Area Local training opportunities from professional staff to maintain continuing education credits for professional certifications. (Open to All Staff)		1.00	250.00	250.00
	Registration for Georgia Association of Business and Tax Official (GABTO) Conference Training conference for professional staff to maintain continuing education credits for professional certifications. (Business Licensing: KM)		1.00	129.00	129.00
	Registration for Georgia Association of Code Enforcement (GACE) Conference Training conference for professional staff to maintain continuing education credits for professional certifications. (Code Enforcement: JF, HH, TF)		3.00	850.00	2,550.00
	Building Inspections Certification Licensing and Testing Licensing and Testing for new certifications for building division staff. (Building: BH, AC, WH, RA)		3.00	225.00	675.00
	Online Training for Building Inspectors & Building Division Staff Continuing education training for maintaining certifications for building inspectors and building division staff. (Building: WH, BH, RA)		2.00	600.00	1,200.00
	Registration for International Code Council (ICC) EduCode National Conference Training Conference for professional staff to maintain continuing education credits for professional certifications. (Building: one of WH, BH, AC, RA)		1.00	900.00	900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-COMMUNITY DEVELOPMENT	Testing for Chief Building Official Certification Licensing and testing for Chief Building Official certification (Building: AC)		1.00	800.00	800.00
	Planning Board Member Training Planning and Zoning Board Member training through the Atlanta Regional Commission or the Carl Vinson Institute. This training is for any new members added to the Planning and Zoning Board. This is training opportunities for up to 4 members. (Planning)		4.00	225.00	900.00
	Testing for Property Maintenance Certifications Testing for Code Enforcement certifications. (Code Enforcement: SC, JF, TF, HH)		1.00	100.00	100.00
	Registration for International Code Council (ICC) EduCode National Conference Training conference for professional staff to maintain continuing education credits for professional certifications. (Code Enforcement: one of SC, TF, JF, HH)		1.00	850.00	850.00
	International Code Council (ICC) Training Classes and Webinars for Building Inspectors and Building Division Staff Training opportunities for professional staff to maintain continuing education credits for professional certifications. (Building: WH, BH, AC, RA)		4.00	850.00	3,400.00
	Registration for International Society of Arboriculture Conference Training conference for professional staff to maintain continuing education credits for professional certifications. (Planning: LF)		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

TOTAL EDUCATION & TRAINING 14,204.00

531100 GENERAL SUPPLIES & MATERIALS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01672101 531100 -			7,200.00 *
General Office Supplies	1.00	7,200.00	7,200.00
This line item is for the purchase of general office supplies, such as paper, printer ink, folders, pens, etc. for daily use. This line item covers both Community Development and Economic Development office supply needs.			

TOTAL GENERAL SUPPLIES & MATERIALS 7,200.00

531270 ENERGY-GASOLINE/DIESEL

01672101 531270 -			9,900.00 *
Gas for Community Development Vehicles	9.00	1,100.00	9,900.00
Gas for 9 Community Development vehicles - 4 City Marshal trucks, 3 Building Inspector trucks, 1 pool car for office staff and 1 Director vehicle. Two of the vehicles are take-home vehicles. (9 vehicles x \$1,100 = \$9,900)			

TOTAL ENERGY-GASOLINE/DIESEL 9,900.00

531400 BOOKS & PERIODICALS

01672101 531400 -			1,670.00 *
Books & Publications related to Community Development functions.	1.00	720.00	720.00
This is for the purchase of books, study guides, and industry magazine subscriptions for Community Development research and staying current on industry trends,			
Code & Regulation Books	1.00	950.00	950.00
This item is for the purchase of any new published code books regarding building construction, zoning, or property maintenance. (i.e. IBC, ICC, International Property Maintenance Code, ITE Trip Generation Manual, etc.)			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-COMMUNITY DEVELOPMENT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS			1,670.00
531700 OTHER SUPPLIES			
01672101 531700 -			
Field Personnel - Uniforms, Equipment & Protective Gear	8.00	500.00	4,000.00 *
This line is for the purchase of uniforms, equipment and protective gear for field personnel. These items include shirts, pants, boots, lights, measuring devices, etc. This line item is for the 4 City Marshals, 3 Building Inspectors and Arborist. Community Development allocates \$500/employee for those expenses. (8 employees x \$500 = 3200)			
TOTAL OTHER SUPPLIES			4,000.00
TOTAL GF-COMMUNITY DEVELOPMENT			294,086.15
GRAND TOTAL			294,086.15

** END OF REPORT - Generated by Landon O'Neal **

COMMUNITY RELATIONS

Function

The 15700 account funds the Community Relations Department. One hundred percent (100%) of funding for the Community Relations Department is drawn from hotel/motel taxes and associated taxation/fees and as such carries special considerations in application/use related to governing legislation. Hotel/motel tax revenues support the General Fund by a percentage, annually, but no residential or commercial taxes support the Community Relations Department. The department carries the dual role of promoting the community that supplies and is served by the general fund supported activities and departments but derives funding for the work from tourism. The Community Relations Department Director voluntarily maintains an elected Board leadership role (without compensation) in county tourism management to support tourism and grow funding which supports the department as well as the annual monetary benefit to the General Fund.

The department articulates complex processes, ideas and governmental actions for productive communication and calls to action for/with/by citizens and other audiences for overall and strategic City of Smyrna concerns and image outcomes with anticipated outcomes specific to community improvement/growth in addition to communication and image objectives – accomplished through various and changing ways.

The department manages and influences employer and community image through brand development, brand management/promotion and adaptation with strategic and targeted messaging, production and approval of communication pieces (visual or otherwise) as needed, various events and activities as well as manages media relations (including proactive measures to avoid or correct negative outcomes), manages social media, and practices proactive crisis avoidance and provides crisis communication. The department director provides input in management of public relations/image matters and issues for the City of Smyrna across departments, as an organization-wide management function. Department director also provides public relations counsel to administration, elected officials as well as direction to staff and departments for overall City of Smyrna concerns.

Tools, professional abilities and mechanisms of department staff and service delivery include (but are not limited to) creative and professional solutions, advertising, marketing, design, brand development and management, written and visual communication pieces, strategic events creation and/or management, social media management (including overall strategy and standards) and delivery, professional knowledge and practices as well as website development and management (including overall strategy and standards), along with other tools and processes. The department also works with special projects in various capacities for projects, committees and studies such as education, visioning, and studies.

The Community Relations Department oversees production and execution of an aggressive schedule of events ranging in size from a few hundred to 40,000+ attendees which includes a five-month+ series of weekly food truck gatherings titled “Smyrna Food Truck Tuesday,” a series originated and managed by

the department that drives interest in and enjoyment of the Smyrna Community for residents and first-time visitors, providing support to economic development objectives, facility/parks rental objectives as well as other promotional and recreational objectives of the City of Smyrna. Other events managed and/or delivered by the department include large festivals, a fundraising road race, a summer concert series, the annual City Birthday Celebration with fireworks now paired with the day-long Culture & Spirit Festival, as well as other special events of substantial marketing value.

Other activities of the department include, but are not limited to: emergency management team and weather emergency team duties, tourism representation for the City, film permitting representation, and various projects as needed. The department provides in-house design, writing and editorial for various materials produced by the department and many produced by other departments, along with working with outside designer/video/creative service suppliers, and is the City brand originator and manager.

Major Goals & Objectives

- Deliver and reinforce image development through brand development/management, brand guidelines, brand application, brand enforcement and brand adaptation with strategic and targeted as well as general messaging delivery and guidance through various events and activities and media (new - where warranted - and existing mainstream), media relations, social media management/monitoring/delivery, advertising, marketing and printed and produced materials/media - promoting the City as a viable and thriving business, living and tourism community (through various and changing ways) with focus on the City's enhanced quality of life offerings - as a unified brand, instructed and authorized through City of Smyrna Brand Guide and social media policy.
- Achieve brand compliance by all departments.
- Achieve compliance and enforcement of social media policy across all departments/platforms in support of unified brand and community appeal and vitality.
- Continue to provide, public relations and media relations guidance and counseling - manage/direct media relations for the City and provide proactive crisis avoidance and crisis communications thorough all means necessary.
- Re-establish public relations as a management function city-wide – managed through the Community Relations Department.
- Ensure proper coordination and promotion of various special strategic and special impactful tourism/economic development and community events /activities (annual series of approved events of large scale/promotional value/impact).
- Manage/direct the standards, design, structure (and/or visual presentation/appeal in line with brand and standards) and deployment of all brand/branded tools and items, marks, communication, communication materials and citizen web-based services such as the City website and social media/new media (citizen communication channels).
- Continue and expand successful targeted online paid advertising making use of geo-targeting tools/services to enhance City image and brand awareness – continuing Facebook and

Instagram advertising (exclusive of boosting) as well as continue to expand use of strategic video pieces through social media and website as needed.

- Continue to expand graphic design support and video production services.
- Provide media training for elected officials and key staff as needed.
- Enforce departmental review for approval of all marks and materials (including review of all advertising, printed and station / signage / kiosk, apparel and other City products) graphics and text, content, stories, communication channels/content, uniforms as well as marks for equipment such as vehicles and other image impacts requiring consistency) originating on departmental as well as higher levels to support quality brand expression, support and maintenance.
- Continue supporting process of refreshing and updating departmental information and offerings on City website.
- Continue achieving objectives of refreshed City website
- Enforce unified brand across all digital and communication platforms.
- Continue, and re-establish Community Relations departmental authority in branding direction/support overseeing practices of overall communication standards.
- Retool tracking media outcomes with service provider platform or platform/tracking service migration.
- Expand and maintain department role/authority in major projects and City initiatives such as education, economic development, etc.

Performance Measures

- Strength, relevance and reach of messaging and products
- Clarity, value, relevance, branding appeal (as well as branding and standards matching) and functionality of website, materials and media and other media services where possible.
- Quality, execution and relevance of events and activities
- City Reputation

COMMUNITY RELATIONS - 61720

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	217,465	220,914	245,120	256,702	11,582	4.7%
OTHER OPERATING	915,672	1,475,161	1,843,360	2,006,977	163,617	8.9%
TOTAL EXPENDITURES	1,133,137	1,696,075	2,088,480	2,263,679	175,199	8.4%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	2.07	2.07	2.07	2.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - COMMUNITY RELATIONS

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
75561701	511100		REG/FULL TIME EMPLOYEES	149,857	157,762	172,303	179,139	6,836	4.0%
75561701	511101		PART TIME EMPLOYEES	-	-	-	-	-	N/A
75561701	511200		TEMPORARY EMPLOYEES	-	-	1,500	-	(1,500)	-100.0%
75561701	511300		OVERTIME	-	-	-	8,000	8,000	N/A
75561701	512100		GROUP INSURANCE	36,145	30,752	36,600	37,200	600	1.6%
75561701	512110		COMM HEALTH NETWORK	712	715	750	750	-	0.0%
75561701	512111		PRESCRIPTIONS	4,278	3,952	4,650	4,200	(450)	-9.7%
75561701	512200		SOC SEC/FICA CONTRIB	9,947	10,732	11,773	12,047	274	2.3%
75561701	512400		RETIREMENT CONTRIBS	16,028	16,395	16,764	15,366	(1,398)	-8.3%
75561701	512450		RETIREMENT 401A CONTRIB	497	608	780	-	(780)	-100.0%
75561701	521200		PURCH PROFESSIONAL SVC	27,001	96,094	104,747	92,180	(12,567)	-12.0%
75561701	521400		PURCH SOFTWARE	600	600	1,100	1,100	-	0.0%
75561701	522200		REPAIRS & MAINTENANCE	-	-	6,850	7,220	370	5.4%
75561701	522320		RENTAL OF EQUIP & VEH	-	4,787	8,260	33,494	25,234	305.5%
75561701	523200		COMMUNICATIONS	822	560	2,400	3,600	1,200	50.0%
75561701	523300		ADVERTISING	64,088	53,552	61,630	74,870	13,240	21.5%
75561701	523400		PRINTING & BINDING	20,690	14,135	41,425	38,887	(2,538)	-6.1%
75561701	523500		TRAVEL	-	-	3,000	3,000	-	0.0%
75561701	523600		DUES & FEES	5,400	5,400	5,510	5,510	-	0.0%
75561701	523700		EDUCATION & TRAINING	17	-	2,000	2,000	-	0.0%
75561701	523850		CONTRACT LABOR	7,650	89,980	492,950	517,829	24,879	5.0%
75561701	531100		GEN SUPPLIES & MATERIALS	687	663	1,800	1,800	-	0.0%
75561701	531300		FOOD	-	30	900	900	-	0.0%
75561701	531400		BOOKS & PERIODICALS	478	488	968	1,092	124	12.8%
75561701	531590		INVENTORY PURCH FOR RESALE	-	-	500	500	-	0.0%
75561701	531600		SMALL EQUIPMENT	314	653	1,223	3,700	2,477	202.6%
75561701	531700		OTHER SUPPLIES	-	-	3,000	3,000	-	0.0%
75561701	542100		CAP OUTLAY-MACH & EQUIP	-	-	-	-	-	N/A
75561701	572000		PMTS AGENCIES-COBB GALL	457,501	631,836	554,973	609,071	54,098	9.7%
75561701	611000		OPER TRANS OUT-GEN FUND	330,425	576,384	550,125	600,000	49,875	9.1%
COMMUNITY RELATIONS				1,133,137	1,696,075	2,088,480	2,263,679	175,199	8.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS			
75561701 521200 -			
Existing large bridge banner replacement and addition costs - Banners have to be replaced from time to time. The existing ones will likely need to change with event changes - when unable to just update dates.	3.00	1,800.00	92,179.84 * 5,400.00
ASCAP annual required license for music played on grounds, property and in buildings.	1.00	840.00	840.00
BMI annual required license for music played on grounds, property and in buildings.	1.00	839.00	839.00
SESAC - required annual license for playing music on grounds, on property and in buildings.	1.00	1,798.00	1,798.00
Professional photography sessions for marketing, archival, release (media, print and online use). Does not cover video.	5.00	600.00	3,000.00
Annual Birthday Celebration Fireworks. Pain 1/2 for deposit and residual prior/at event date.	1.00	20,000.00	20,000.00
Misc. expenses for events.	14.00	55.00	770.00
Website hosting fees. Confirmed rate. Total for year is \$23,532.82	12.00	1,961.07	23,532.84
Media Monitoring. Last billing amount. Increase, if to be expected has not been confirmed. Last budgeted amount was \$10,000.	1.00	6,500.00	6,500.00
Ongoing professional graphic/logo assistance and updates - billable hours estimate. Includes special requests by departments - may include designs for some signage and special projects.	100.00	75.00	7,500.00
Media Training for Council/staff as needed. Last estimate - based on two :45 sessions. Actual need could result in higher rate and increased time/sessions.	2.00	2,500.00	5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Electricians on call - such as Birthday / Culture & Spirit as well as other events as needed, especially prior to green space completion. Budgeted to reflect the assumed need for the annual Birthday Celebration / Culture & Spirit Festival in a morning and evening shift (approx. 30 hours) with residual for other events. Splitting application of amounts to reflect likely billing date in Summer 2023 and Spring 2024. Rate is up approx. \$10 per hour from a year ago.		2.00	850.00	1,700.00
Outsourcing for Video Capture and Production. May include special graphics and effects. Anticipates up to monthly capture during event season and production of up to two strategic productions/campaigns at a rate of \$4,000 to \$8,000 per production. (Last quoted estimate from special rate supplier).		9.00	1,700.00	15,300.00

TOTAL PURCH PROFESSIONAL SVCS 92,179.84

521400 PURCH SOFTWARE

75561701 521400 -				1,100.00 *
Annual subscription for design software suite (Adobe Creative Suite).		1.00	600.00	600.00
"Designrr" Agency Premium Subscription for up to 5 users -n or similar platform for various digital projects that may require flipbooks etc with integrated video & audio transcription (subtitles and close captions export). For packaging economic development an other projects for easy to share, high-quality presentations that can be published to website and/or links shared as needed. Build as flipbook rather than PowerPoint to pdf.		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH SOFTWARE				1,100.00
522200 REPAIRS & MAINTENANCE				
75561701 522200 -				7,220.00 *
Required Annual Inspection of Mobile Hydraulic Stage and Training for Operators. Required for operation. Training is estimated at \$5,720 (from last billing) and approx. \$1,500 for inspection.		1.00	7,220.00	7,220.00
TOTAL REPAIRS & MAINTENANCE				7,220.00
522320 RENTAL OF EQUIP & VEHICLES				
75561701 522320 -				33,494.37 *
Memorial Day Tent Rental (organized and managed by local veterans groups/committee with assistance from Parks & Recreation).		1.00	1,200.00	1,200.00
Portable Restrooms and Handwashing Stations for three downtown events. Budgeted as three units, but allocation is minimum of \$8,210 for Birthday Celebration/Culture & Spirit Festival / \$800 for June Concert and \$800 for the July Concert (anticipated should downtown greenspace completion date expand into the summer).		3.00	2,736.79	8,210.37
Rental of tables, chairs, tents as needed. (Note: Rental of Tables/Chairs for the Birthday Celebration as well as June and July concerts should be transitioning to Parks & Recreation as proceeds from sales do not return to Community Relations).		1.00	4,000.00	4,000.00
Barricades for expanded Birthday Celebration / Culture & Spirit Festival in October.		1.00	20,084.00	20,084.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

TOTAL RENTAL OF EQUIP & VEHICLES 33,494.37

523200 COMMUNICATIONS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
75561701 523200 -			3,599.88 *
wireless Mobile for Two Staff	12.00	200.00	2,400.00
Cable service. was previously not billed. Recent changes eliminated the service. It is now back in service. Could argue that it's not really new, but it is now a new line item.	12.00	99.99	1,199.88

TOTAL COMMUNICATIONS 3,599.88

523300 ADVERTISING

75561701 523300 -			74,870.00 *
James Magazine - ads arranged through Mayor's Office with Economic Development inclusion. Total reflects a series of ads each year.	1.00	8,640.00	8,640.00
Special for Travel & Tourism (print and/or online) event-specific promotion/advertising. Previously approved. Remains unused if not needed.	1.00	4,000.00	4,000.00
Cobb Chamber of Commerce annual representation in CCC publications - updates/economic stats/other.	2.00	4,000.00	8,000.00
Cobb InFocus - regular economic updates, lifestyle, event and editorial options input - within our demographic/area.	6.00	1,300.00	7,800.00
Guide To Georgia - Festivals publication. Annual Spring & Summer festivals promotion.	2.00	615.00	1,230.00
Brightside - hyperlocal event advertising - mailed to individual households.	4.00	650.00	2,600.00
Know Atlanta Magazine - relocation publication	3.00	2,000.00	6,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
HOTEL /	MOTEL TAX					
	Marietta Daily Journal - annual ad sets with opportunity for special placements for local reach.		4.00	1,100.00		4,400.00
	Co-op Ad with Travel & Tourism in Cobb Chamber of Commerce Insights publication - ad is currently covering Food Truck Tuesday as a regional strength event for economic/tourism draw.		1.00	1,500.00		1,500.00
	LocalIQ (previously known as ReachLocal) - discounted placement for online adds - for major events, economic and lifestyle.		12.00	2,250.00		27,000.00
	Braves Yearbook - annual ad / proximity / representation		1.00	2,500.00		2,500.00
	Georgia Trend - recommending returning to full page from 1/2 page down step from previous budget adjustments.		1.00	1,200.00		1,200.00
TOTAL ADVERTISING						74,870.00

523400 PRINTING & BINDING

75561701	523400 -					38,887.32 *
	Street Pole Banners - includes placements for Market Village & Riverview Landing (smaller) size / Spring Rd, Concord Rd and Atlanta Road (larger size) for Spring through late Summer and Holiday (accounts for \$16,282.32). Last year's budget included an additional run for the 150th Birthday. That has been pulled from this estimate.		2.00	8,141.16		16,282.32
	Citizens Guide - publication for new Council term - mailed with water bills in January/February. Have kept in each fiscal year as there have been increasing changes in Council seats outside of term spans.		1.00	3,500.00		3,500.00
	Brand Guide - continue in budget for annual updates to Brand guide. Placeholder for continuing following Marketing/Branding. May be expanded beyond Marketing/Branding RFP agreement.		1.00	5,000.00		5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Printed/Copied program for Memorial Day Ceremony that is organized and managed by local veterans groups.. It is recommended that the organizers begin sourcing an option for printing the annual program.	1.00	600.00	600.00
Memorial Day Lapel Pins (supplied as annual sponsor of the event). This has been a practice for many years. The pin design is updated with the new year each year, ordered and given to the organizers for distribution at the Ceremony.	1.00	1,300.00	1,300.00
Printed Event Calendar - annual mailing in water bills.	1.00	3,000.00	3,000.00
Image Licensing for promotional - currently sourcing through Shutterstock. Estimating up to three per month at approx. \$90 per month. There is an additional charge for expanded license which must be used for images used on street pole banners.	12.00	90.00	1,080.00
Outsourcing as needed for design/print/web/online projects - negotiated discount rate of \$75 per hour. Dies not include video projection.	55.00	75.00	4,125.00
Misc. for Council programs/needs - unspecified	1.00	500.00	500.00
Economic / Annual Report - as needed. Was historically printed annually prior to ability to post financial/departmental information online or social media options.	1.00	3,500.00	3,500.00
TOTAL PRINTING & BINDING			38,887.32
523500 TRAVEL			
75561701 523500 - Travel / Lodging for up to two staff members for conferences and/or training (one for Director and one for department employee).	2.00	1,500.00	3,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL				3,000.00
523600 DUES & FEES				
75561701 523600 -				
Membership - Cobb Travel & Tourism - Leadership role / City support of the economic engine activities that support and grow the funding source for the Community Relations Department.		1.00	5,000.00	5,510.00 *
				5,000.00
Leadership Cobb alumni dues		1.00	55.00	55.00
Honorary Commanders alumni dues		1.00	55.00	55.00
3CMA Annual Dues		1.00	400.00	400.00
TOTAL DUES & FEES				5,510.00
523700 EDUCATION & TRAINING				
75561701 523700 -				
Conference/Training Fee for up to two staff members (based on rates of \$800 to up to \$1,200).		2.00	1,000.00	2,000.00 *
				2,000.00
TOTAL EDUCATION & TRAINING				2,000.00
523850 CONTRACT LABOR				
75561701 523850 -				
Band(s) for June Concert - includes (in most cases) booking fees, travel, meals and lodging.		1.00	10,000.00	517,829.00 *
				10,000.00
Band(s) for July Concert - includes (in most cases) booking fees, travel, meals and lodging.		1.00	10,000.00	10,000.00
Headliner for Birthday Celebration for Oct 2023		1.00	225,000.00	225,000.00
Opening Band for Birthday Celebration - for Oct 2023		1.00	75,000.00	75,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
HOTEL /	MOTEL TAX					
	Community Center added band concert for 151 Birthday / new Green as close of the Culture & Spirit Festival - closing the Culture & Spirit Festival - prior to the Atlanta Road Concert for the Birthday Celebration (same day). May or may not include sound/band management/lodging.		1.00	35,000.00		35,000.00
	Amusement - stilt walker / face painter(s) etc for three events. (price increased following the 2022 events). In previous years there were three units. In 2022 one of those was folded into the Culture & Spirit Festival costs (\$1,610).		2.00	850.00		1,700.00
	Professional Sound Management for June and July Concerts as well as for the Community Center performance during Culture & Spirit Festival.		3.00	5,000.00		15,000.00
	Professional Production - sound, stage, band management as well as booking and logistics for Birthday Celebration Atlanta Road concert. 2022 amount was \$98,429.00 plus a residual billing of \$4,200 for stage/band equipment rentals.		1.00	102,629.00		102,629.00
	Sound for Memorial Day Ceremony - booked through Parks & Recreation - amount should not exceed budgeted amount but if it does, recommendation is for the organizers to meet the added amount through sponsorship fees from other enties.		1.00	1,500.00		1,500.00
	Ground Assist / Transportation / Security / Lodging for two bands for the Birthday Celebration Atlanta Road Concert (based on initial budget estimates for the 2022 event (for transportation/security/catering).		2.00	3,500.00		7,000.00
	Culture & Spirit Festival Management and Performers (bid and execution supported). Includes all aspects of festival production with the exception of cleanup. The 2022 event generated \$5,448 in concession revenue.		1.00	35,000.00		35,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL CONTRACT LABOR				517,829.00
531100 GENERAL SUPPLIES & MATERIALS				
75561701 531100 -				
Office Supplies for two offices		12.00	125.00	1,800.00 *
Historical Department Share of Warehouse Supplies		1.00	300.00	1,500.00
TOTAL GENERAL SUPPLIES & MATERIALS				1,800.00
531300 FOOD				
75561701 531300 -				
Food costs that may arise for staff for Birthday Celebration and/or other cultural events.		12.00	75.00	900.00 *
TOTAL FOOD				900.00
531400 BOOKS & PERIODICALS				
75561701 531400 -				
Atlanta Business Chronicle		1.00	150.00	1,091.59 *
Atlanta Journal Constitution		1.00	388.16	150.00
Marietta Daily Journal		1.00	203.43	388.16
PR Week		1.00	350.00	203.43
TOTAL BOOKS & PERIODICALS				1,091.59
531590 INVENTORY PURCH FOR RESALE				
75561701 531590 -				
License Plates for Resale in Water Department window - revenue does not return to Hotel/Motel.		1.00	500.00	500.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
HOTEL / MOTEL TAX

TOTAL INVENTORY PURCH FOR RESALE 500.00

531600 SMALL EQUIPMENT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
75561701 531600 -			3,700.00 *
Replacement costs for small printers/monitors etc. and/or new small equipment.	1.00	1,200.00	1,200.00
New laptop for Director - must have certified flicker-free screen and expanded power for migration for use at home and at docking station in office. IT is aware and the IT Director assisted in identification and budget amount.	1.00	2,500.00	2,500.00

TOTAL SMALL EQUIPMENT 3,700.00

531700 OTHER SUPPLIES

75561701 531700 -			3,000.00 *
City Branded Lapel Pins (includes setup charge if design changes).	1.00	1,500.00	1,500.00
Smyrna Bears (this has been budgeted at this rate for a while. With price increases, this amount may only cover approx. 125 to 200 bears). Past orders have been much greater. The supply is almost depleted.	1.00	1,500.00	1,500.00

TOTAL OTHER SUPPLIES 3,000.00

572000 PMTS OTH AGENCIES-COBB GALL

75561701 572000 -			609,071.00 *
Payment to Cobb Galleria.	1.00	609,071.00	609,071.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
HOTEL / MOTEL TAX	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PMTS OTH AGENCIES-COBB GALL				609,071.00
579000 CONTINGENCIES				
75561701 579000 -				
	Half-year merit raises, effective January 1 with Council consent.	1.00	3,400.00	7,224.00 * 3,400.00
	Half-year COLA raises, effective with consent from Council.	1.00	3,824.00	3,824.00
TOTAL CONTINGENCIES				7,224.00
611000 OPER TRANS OUT-GEN FUND (101)				
75561701 611000 -				
	Transfer-out to General Fund.	1.00	600,000.00	600,000.00 * 600,000.00
TOTAL OPER TRANS OUT-GEN FUND (101)				600,000.00
TOTAL HOTEL / MOTEL TAX				2,006,977.00
GRAND TOTAL				2,006,977.00

** END OF REPORT - Generated by Landon O'Neal **

COURT

Function

This division is responsible for processing citations and preparing court dockets to try offenses against city ordinances and State laws and to impose fines upon those convicted.

Traffic Court is held two days a week, each day has 2 sessions that have dockets averaging 75 cases. Trial court is conducted once monthly with a morning session and an afternoon session and approximately 20 cases heard each day. Environmental Court is responsible for code enforcement for city ordinances. This court holds sessions during traffic court arraignment schedules and trial schedules.

The Probation Division is a probation facility operated under the authority of the City of Smyrna Mayor and Council. The mission of this facility is to provide supervision of all court orders and collection of all fines and fees to ensure the safety of the community.

Major Goals & Objectives

- To handle all municipal court cases in a timely, efficient and courteous manner.
- To improve communications with the citizens.
- To insure the proper administration of justice and uniform application of the law of all who appear before the court.
- Continue effective court operational practices using current technology.

Performance Measures

- Citations processed
- Cases completed in Municipal Court
- Number of reporting probationers

COURT - 25000

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	495,355	595,061	614,608	686,492	71,884	11.7%
OTHER OPERATING	47,839	39,003	60,492	43,750	(16,742)	-27.7%
TOTAL EXPENDITURES	543,194	634,064	675,100	730,242	55,142	8.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	8.90	9.40	9.50	9.50

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - COURT

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff
01225001	511100		REG/FULL TIME EMPLOYEES	437,010	511,665	507,814	578,162	70,348
01225001	511101		PART TIME EMPLOYEES	27,582	45,211	69,971	71,111	1,140
01225001	512200		SOC SEC/FICA CONTRIB	30,763	37,808	36,823	37,219	396
01225001	521200		PURCH PROFESSIONAL SVC	27,215	16,650	22,000	20,000	(2,000)
01225001	522110		PURCH SVC-DISPOSAL	-	-	200	100	(100)
01225001	522200		REPAIRS & MAINTENANCE	-	-	500	500	-
01225001	522320		RENTAL OF EQUIP & VEH	5,508	6,367	6,000	6,500	500
01225001	523200		COMMUNICATIONS	5,843	4,898	4,000	4,600	600
01225001	523300		ADVERTISING	-	-	-	-	-
01225001	523400		PRINTING & BINDING	1,635	2,025	1,898	1,500	(398)
01225001	523500		TRAVEL	-	665	2,000	2,500	500
01225001	523600		DUES & FEES	113	594	448	400	(48)
01225001	523700		EDUCATION & TRAINING	1,333	824	1,500	1,250	(250)
01225001	523800		PROFESSIONAL LICENSES	145	134	200	200	-
01225001	531100		GEN SUPPLIES & MATERIALS	4,847	5,648	4,696	4,500	(196)
01225001	531270		ENERGY-GASOLINE/DIESEL	-	-	-	-	-
01225001	531400		BOOKS & PERIODICALS	80	162	300	300	-
01225001	531600		SMALL EQUIPMENT	271	256	500	400	(100)
01225001	531700		OTHER SUPPLIES	848	781	1,250	1,000	(250)
01225001	542300		CAP OUTLAY-OFFICE FURN&EQ	-	-	15,000	-	(15,000)
COURT				543,194	634,064	660,100	730,242	70,142

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MUNICIPAL COURT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS			
01225001 521200 - Cochran and Edwards Legal Services, Indigent defense attorney, fee for fill-in Judge/Solicitor	1.00	20,000.00	20,000.00 * 20,000.00
TOTAL PURCH PROFESSIONAL SVCS			20,000.00
522110 PURCH PROP SVC-DISPOSAL			
01225001 522110 - Record Destruction	1.00	100.00	100.00 * 100.00
TOTAL PURCH PROP SVC-DISPOSAL			100.00
522200 REPAIRS & MAINTENANCE			
01225001 522200 - Repairs and maintenance not covered by building and grounds	1.00	500.00	500.00 * 500.00
TOTAL REPAIRS & MAINTENANCE			500.00
522320 RENTAL OF EQUIP & VEHICLES			
01225001 522320 - Konica copy lease for court and probation.	1.00	6,500.00	6,500.00 * 6,500.00
TOTAL RENTAL OF EQUIP & VEHICLES			6,500.00
523200 COMMUNICATIONS			
01225001 523200 - Postage for FTA notices and dispositions, probation postage, cell phones for Judge/Solicitor/Court Administrator, Docusign for probation Amount raised due to docusign for probation	1.00	4,600.00	4,600.00 * 4,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MUNICIPAL COURT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL COMMUNICATIONS				4,600.00
523400 PRINTING & BINDING				
01225001 523400 -				
Legal forms, Envelopes for court and probation, stationary for court and probation, probation drug screens, A/D contract, copier charges from Konica per agreement for probation, probation appointment cards		1.00	1,500.00	1,500.00 *
				1,500.00
TOTAL PRINTING & BINDING				1,500.00
523500 TRAVEL				
01225001 523500 -				
Judge, Fill-In Judge and Court Administrator mandatory training/Lodging/meals/mileage/mandatory probation training/meals/lodging/mileage, clerk training for Court Services Coordinator/meals/lodging/mileage Amount increased due to sending the Court Service Coordinator to first time clerk training.		1.00	2,500.00	2,500.00 *
				2,500.00
TOTAL TRAVEL				2,500.00
523600 DUES & FEES				
01225001 523600 -				
Membership dues for GMCCC for Cardi McManus, Probation certification, Tina Woodard Language certification, GPAC annual membership fees, Ga. Dept. of Correction membership.		1.00	400.00	400.00 *
				400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MUNICIPAL COURT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL DUES & FEES			400.00
523700 EDUCATION & TRAINING			
01225001 523700 -			1,250.00 *
	1.00	1,250.00	1,250.00
Court Administrator mandatory training seminar fee, Judge and Fill-In Judges mandatory training seminar fees, GCIC TAC training seminar fee, Probation training/waycross GPAC, MPOU conference registration fee/probation			
TOTAL EDUCATION & TRAINING			1,250.00
523800 PROFESSIONAL LICENSES			
01225001 523800 -			200.00 *
	1.00	200.00	200.00
Notary renewals for 3 clerks			
TOTAL PROFESSIONAL LICENSES			200.00
531100 GENERAL SUPPLIES & MATERIALS			
01225001 531100 -			4,500.00 *
	1.00	4,500.00	4,500.00
Office supplies for court and probation, copy paper for court and probation, coffee supplies for court and probation, warehouse supplies for court and probation			
TOTAL GENERAL SUPPLIES & MATERIALS			4,500.00
531400 BOOKS & PERIODICALS			
01225001 531400 -			300.00 *
	1.00	300.00	300.00
Blue Media 360 traffic law manuals, Georgia Technology(online access for GCIC)			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-MUNICIPAL COURT	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS				300.00
531600 SMALL EQUIPMENT				
01225001 531600 -				400.00 *
	Replace equipment such as scanners/desktop printers for court and probation	1.00	400.00	400.00
TOTAL SMALL EQUIPMENT				400.00
531700 OTHER SUPPLIES				
01225001 531700 -				1,000.00 *
	Food to provide occasional lunch for court and probation, Drug screens for indigent probationers, ETG dip test/12 panel screens for probationers	1.00	1,000.00	1,000.00
TOTAL OTHER SUPPLIES				1,000.00
TOTAL GF-MUNICIPAL COURT				43,750.00
GRAND TOTAL				43,750.00

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E-911 COMMUNICATIONS

Function

The Emergency 911 Public Safety Communications Center conveys information from those in need of assistance to those who provide that assistance as quickly and accurately as possible. The Communications Center dispatches Fire, Police and Emergency Medical assistance, provides pre-arrival emergency medical dispatch (EMD) instructions, and is responsible for the distribution of after-hours requests for other City services such as Public Works, Sanitation and the Water Department, for the City of Smyrna and Powder Springs.

The Center also monitors the weather and activates the Emergency Weather Warning System. In addition, the Communications Center also monitors the Georgia Crime Information Center (GCIC) 24 hours a day responding to all requests for information and entering stolen items and wanted suspects into the GCIC system, as well as maintaining all records and files for this system and the warrants for the for the City of Smyrna and Powder Springs, Hiram Courts.

Major Goals & Objectives

- Relay emergency information as effectively and efficiently as possible to improve the quality of life for our citizens and visitors.
- Actively support the Police and Fire Departments in accomplishing their goals & objectives.
- Maintain a high level of training for our dispatchers and supervisors and to improve the services we provide to our employees and the citizens of the Cities of Smyrna and Powder Springs.

Performance Measures

- Track the number of 911 calls processed
- Track the number of Administrative calls processed
- Total number of Police and Fire calls dispatched
- Monitor the quality of emergency pre-arrival instructions given
- Mean time until calls are answered
- Hours of training per communications officer
- % of emergency calls answered within 10 seconds
- % of Priority 1 calls dispatched within 2 minutes 30 seconds

E-911 - 38000

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	1,595,295	1,581,643	1,780,406	1,772,679	(7,727)	-0.4%
OTHER OPERATING	304,064	328,899	373,039	429,403	56,364	15.1%
TOTAL EXPENDITURES	1,899,360	1,910,542	2,153,445	2,202,082	48,637	2.3%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	24.31	24.31	23.31	22.43

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - E-911

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
15338001	511100		REG/FULL TIME EMPLOYEES	864,182	844,269	1,127,041	1,063,551	(63,490)	-5.6%
15338001	511101		PART TIME EMPLOYEES	3,404	9,820	26,383	20,317	(6,066)	-23.0%
15338001	511300		OVERTIME	250,014	282,994	125,000	200,000	75,000	60.0%
15338001	512100		GROUP INSURANCE	240,970	205,010	244,000	248,000	4,000	1.6%
15338001	512110		COMM HEALTH NETWORK	4,748	4,768	5,000	5,000	-	0.0%
15338001	512111		PRESCRIPTIONS	28,517	26,343	31,000	28,000	(3,000)	-9.7%
15338001	512200		SOC SEC/FICA CONTRIB	76,727	77,838	84,471	84,821	350	0.4%
15338001	512400		RETIREMENT CONTRIBS	106,850	109,299	111,760	102,440	(9,320)	-8.3%
15338001	512450		RETIREMENT 401A CONTRIB	3,316	4,050	5,200	-	(5,200)	-100.0%
15338001	512700		WORKER'S COMPENSATION	16,567	17,253	20,550	20,550	-	0.0%
15338001	521200		PURCH PROFESSIONAL SVCS	3,627	3,490	-	-	-	N/A
15338001	522200		REPAIRS & MAINTENANCE	16,588	23,103	16,000	4,500	(11,500)	-71.9%
15338001	522320		RENTAL OF EQUIP & VEHICLE	146,881	141,526	156,900	166,834	9,934	6.3%
15338001	523200		COMMUNICATIONS	110,524	137,129	143,437	149,616	6,179	4.3%
15338001	523400		PRINTING & BINDING	-	-	550	550	-	0.0%
15338001	523500		TRAVEL	-	2,191	7,500	7,500	-	0.0%
15338001	523600		DUES & FEES	387	128	850	1,893	1,043	122.7%
15338001	523700		EDUCATION & TRAINING	4,466	2,443	9,240	8,260	(980)	-10.6%
15338001	531100		GEN SUPPLIES & MATERIALS	4,582	7,209	6,500	7,500	1,000	15.4%
15338001	531300		FOOD	1,051	856	3,000	3,500	500	16.7%
15338001	531600		SMALL EQUIPMENT	11,272	8,380	20,497	30,456	9,959	48.6%
15338001	531700		OTHER SUPPLIES	4,663	2,443	8,565	7,820	(745)	-8.7%
15338001	579000		CONTINGENCIES	-	-	-	40,974	40,974	N/A
15338001	611000		OPER TRNS OUT-GEN FUND	-	-	-	-	-	N/A
E-911				1,899,360	1,910,542	2,153,445	2,202,082	48,637	2.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
EMERGENCY 911

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH PROFESSIONAL SVCS				.00
522200 REPAIRS & MAINTENANCE				
15338001 522200 -				
Radio parts (shoulder mics, antennas, clips, etc.)		1.00	4,500.00	4,500.00 *
TOTAL REPAIRS & MAINTENANCE				4,500.00
522320 RENTAL OF EQUIP & VEHICLES				
15338001 522320 -				
Konica Minolta Copier		1.00	3,500.00	166,834.00 *
Konica Per-click		1.00	500.00	3,500.00
Cobb Radio User Fees (5%) Increase from FY 23 based on advisement of Cobb 911 director in March 2023. We were advised there would be a slight increase for FY24 and were provided the amount listed for FY24 of 162,833.59.		1.00	162,834.00	500.00
TOTAL RENTAL OF EQUIP & VEHICLES				166,834.00
523200 COMMUNICATIONS				
15338001 523200 -				
AT&T Communications		12.00	4,316.25	149,616.00 *
AT&T Hotspot for CID phones		8.00	60.00	51,795.00
AT&T cell phone charges		12.00	7,225.00	480.00
Language Line		12.00	260.00	86,700.00
Postage		1.00	700.00	3,120.00
Higher Ground / Replay 911 Recording calls annual subscription cost Required for open records, accreditation, and review of 911 calls		1.00	6,821.00	700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
EMERGENCY 911

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL COMMUNICATIONS				149,616.00
523400 PRINTING & BINDING				
15338001 523400 -				
911 Fee Mailers		1.00	250.00	550.00 *
911 Training manuals		1.00	300.00	250.00
TOTAL PRINTING & BINDING				550.00
523500 TRAVEL				
15338001 523500 -				
GCIC Conference Hotel and per diem for two		2.00	600.00	7,500.00 *
GECC Spring Conference hotel and per diem		2.00	600.00	1,200.00
GECC Fall Conference (hotel) Hotel and per diem for two		2.00	600.00	1,200.00
GPSTC meal cards		1.00	700.00	700.00
EMD Training		1.00	1,200.00	1,200.00
Emergency lodging		1.00	1,000.00	1,000.00
Miscellaneous travel		1.00	1,000.00	1,000.00
TOTAL TRAVEL				7,500.00
523600 DUES & FEES				
15338001 523600 -				
NENA Director		1.00	200.00	1,893.00 *
APCO Agency Membership		1.00	893.00	200.00
GA 911 Director's Association		1.00	300.00	893.00
Miscellaneous Dues		1.00	500.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
EMERGENCY 911

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL DUES & FEES				1,893.00
523700 EDUCATION & TRAINING				
15338001 523700 -				
Miscellaneous training (EMD, APCO, etc.)		1.00	6,760.00	8,260.00 *
GECC Conference		2.00	225.00	450.00
Yearly GCIC and records conference				
GECC Spring		3.00	175.00	525.00
GECC Fall		3.00	175.00	525.00
TOTAL EDUCATION & TRAINING				8,260.00
531100 GENERAL SUPPLIES & MATERIALS				
15338001 531100 -				
Miscellaneous Supplies		1.00	7,500.00	7,500.00 *
TOTAL GENERAL SUPPLIES & MATERIALS				7,500.00
531300 FOOD				
15338001 531300 -				
Training refreshments		1.00	500.00	3,500.00 *
Authority meetings		1.00	500.00	500.00
911 Week Meals		1.00	1,000.00	1,000.00
Misc. Food		1.00	500.00	500.00
E911 Christmas Dinner		1.00	1,000.00	1,000.00
TOTAL FOOD				3,500.00
531600 SMALL EQUIPMENT				
15338001 531600 -				
E911 Headsets		1.00	1,000.00	30,456.00 *
Replacement of wireless receivers		1.00	700.00	1,000.00
Miscellaneous small equipment		1.00	5,000.00	700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
EMERGENCY 911

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
24/7 E911 chairs	2.00	2,500.00	5,000.00	
Higher Ground Replay Server Upgrade Carryover from previous year insufficient funding to complete project. Is needed to remain compliant with open records storage demands	1.00	11,347.00	11,347.00	
Higher Ground Replay server upgrade Carryover from previous year insufficient funding to complete project. Is needed to remain compliant with open records storage demands	1.00	3,889.00	3,889.00	
Free flow Adderbox Elimination of multiple keyboards and mouse for dispatchers eliminates confusion, time and functionality of CAD and decreasing the chances of mistakes or delays in processing of information. This also decreases the amount of equipment needed to operate the consoles (lowering cost and maintenance overall). There is no reoccurring fee. This is a one time purchase cost for console.	5.00	704.00	3,520.00	
TOTAL SMALL EQUIPMENT			30,456.00	
531700 OTHER SUPPLIES				
15338001 531700 -				7,820.00 *
Uniform Allowance	1.00	7,500.00	7,500.00	
Part time uniform shirts	1.00	320.00	320.00	
TOTAL OTHER SUPPLIES			7,820.00	
579000 CONTINGENCIES				
15338001 579000 -				40,974.00 *
Half-year merit raises, effective January 1 with Council consent.	1.00	17,600.00	17,600.00	
Half-year COLA raises, effective with consent from Council.	1.00	23,374.00	23,374.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget					
ACCOUNTS FOR:					
EMERGENCY 911	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL CONTINGENCIES					40,974.00
TOTAL EMERGENCY 911					429,403.00
GRAND TOTAL					429,403.00

** END OF REPORT - Generated by Landon O'Neal **

ECONOMIC DEVELOPMENT

Function

The mission of the Economic Development Division is to help ensure and enhance the economic prosperity and viability of the City of Smyrna. Under the direction of the City Administrator, this Division has as its primary function the retention, expansion and attraction of businesses and the encouragement of development (public and private) that supports an energetic and sustainable business environment. The Division is responsible for the administration and appropriate application of the city's economic development incentive programs which include, but are not limited to, fee waiver requests, bond for title projects and the supervision of the Smyrna-Osborne Enterprise Zone. Additionally, the Division partners with the Community Development Department to provide technical assistance to the Smyrna Downtown Development Authority.

The Economic Development Division works closely with many of the other departments within the City to make sure that the business community is efficiently provided with the necessary municipal services critical to their operation and growth. The Division's functions require day to day coordination with the various divisions of the Community Development Department. The Division assists the Community Development Department in long range planning activities that relate directly to the economic development goals and objectives of the City. The Division also cooperates closely with planning staff to supervise and coordinate the studies and initiatives that formulate a vision and plan for the city's business centers and corridors.

Major Goals & Objectives

- Continue to implement the Business Retention Visit Program and provide assistance to existing businesses looking to expand their operations in the City.
- Provide facility and site location assistance to brokers, agents and businesses looking to locate facilities in the City.
- Continue to encourage high quality development through rational, thoughtful and realistic decision making.
- Coordinate with local, regional and state economic development partners (Cobb County, other Cobb Municipalities, Cobb Chamber of Commerce, Cobb Development Authority, the Cumberland CID, Atlanta Regional Commission, the Braves Development Company and other governmental and private entities associated with economic development activities and initiatives).
- Continue to use the Spring Road LCI Study as a guide when reviewing development and/or redevelopment proposals along the corridor, including prioritizing and implementation of public infrastructure improvements in the Spring Road Corridor.
- Begin to develop implementation plans and funding strategies associated with the completion of the Smyrna Connects Transit Study and the South Cobb Drive Transportation Study.
- Continue implementation of the Smyrna BOLD Initiative in the downtown Smyrna area.
- Continue monitoring maintenance of the Smyrna Market Village area.
- Provide technical assistance to the Smyrna Downtown Development Authority and the Downtown Design Commission.
- Coordinate with Community Relations to explore options for City branding effort and implementation.

- Coordinate with Community Relations on marketing strategy to tout Smyrna's investment and business opportunities
- Cohost marketing events with regional partners to tout Smyrna's investment and business opportunities
- Review the City's incentive package to ensure alignment with economic development goals
- Maintain and increase networking with economic development partners.
- Continue with economic development training and education.
- Coordinate film permit process for the City.
- Assist Community Development Department in implementation of annexation efforts.

Performance Measures

- New business licenses issued (non-home occupation licenses).
- Increase in the non-residential tax base.
- New jobs created or retained.
- New businesses attracted and existing businesses retained and/or expanded.
- Property representative meetings.
- Broker contacts made.
- Business retention visits completed.
- Special studies or initiatives begun and/or completed.
- Key infrastructure projects funded and/or implemented.
- Networking events attended.
- Continuing education courses attended and certifications earned.

ECONOMIC DEVELOPMENT - 75100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	129,456	170,240	178,413	185,444	7,031	3.9%
OTHER OPERATING	4,961	12,652	242,984	497,898	254,914	104.9%
TOTAL EXPENDITURES	134,417	182,892	421,397	683,342	261,945	62.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	2.00	2.00	2.00	2.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - ECONOMIC DEVELOPMENT

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01675101	511100		REG/FULL TIME EMPLOYEES	121,473	159,664	167,702	174,104	6,402	3.8%
01675101	512200		SOC SEC/FICA CONTRIB	7,983	10,575	10,711	11,340	629	5.9%
01675101	521200		PURCH PROFESSIONAL SVC	-	385	205,000	450,000	245,000	119.5%
01675101	522320		RENTAL OF EQUIP & VEH	-	-	-	-	-	N/A
01675101	523200		COMMUNICATIONS	45	-	1,384	1,780	396	28.6%
01675101	523300		ADVERTISING	-	2,363	14,000	15,500	1,500	10.7%
01675101	523500		TRAVEL	-	72	2,400	2,650	250	10.4%
01675101	523600		DUES & FEES	2,861	7,027	7,411	11,403	3,992	53.9%
01675101	523700		EDUCATION & TRAINING	1,525	2,597	5,119	4,595	(524)	-10.2%
01675101	531100		GEN SUPPLIES & MATERIALS	330	89	2,000	2,000	-	0.0%
01675101	531300		FOOD	199	69	700	5,200	4,500	642.9%
ECONOMIC DEV.				134,417	182,892	421,397	683,342	261,945	62.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ECONOMIC DEVELOPMENT

521200 PURCH PROFESSIONAL SVCS

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
01675101 521200 -				
City Attorney Provides consultation regarding development and incentive agreements	1.00	5,000.00	450,000.00 *	5,000.00
City Branding Update This item was included in the FY22 budget. RFPs have been received but the project will not begin until FY24.	1.00	200,000.00	200,000.00	
Signage / facilities signage replacement. Number of signs is estimated. The per unit estimate is based on approx. 6,000 per monument sign with installation and design work with supplier for 35 signs to represent range and budget. Final could be less or more and recent price increases are not included - is based on last sign replacement.	35.00	7,000.00	245,000.00	
TOTAL PURCH PROFESSIONAL SVCS			450,000.00	

522200 REPAIRS & MAINTENANCE

01675101 522200 -				
Vehicle maintenance and repairs 1 car x \$600/year (oil changes, tire replacement etc)	1.00	600.00	600.00 *	600.00
TOTAL REPAIRS & MAINTENANCE			600.00	

523200 COMMUNICATIONS

01675101 523200 -				
Mobile phones for dept personnel Director and coordinator	2.00	500.00	1,780.00 *	1,000.00
Constant Contact Monthly service for e-newsletter digital marketing campaign. Monthly costs increasing due to the increasing number of subscribers	12.00	65.00	780.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ECONOMIC DEVELOPMENT

TOTAL COMMUNICATIONS 1,780.00

523300 ADVERTISING

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01675101 523300 -			15,500.00 *
Metro Atlanta Redevelopment Awards Supporting Sponsorship Event to showcase development opportunities to Atlanta area developers. Also plan to nominate downtown for a redevelopment award.	1.00	2,000.00	2,000.00
Bisnow Event Sponsorship In partnership with Cobb and the City of Marietta. Price could be less depending on other sponsershps	.00	.00	.00
Urban Land Institute Atlanta Development Awards Sponsorship Event ot showcase development opporities to Atlanta developms	1.00	2,500.00	2,500.00
Atlanta Business Chronicle / 2024 Cobb Market Report Print ad or advetorial	1.00	6,500.00	6,500.00
2023 Cobb walks Event In partnership with Select Cobb and Marietta	1.00	500.00	500.00
Small Business Recognition Program Award for recognition program for Smyrna business with 10/20 years in business	1.00	4,000.00	4,000.00
TOTAL ADVERTISING			15,500.00

523400 PRINTING & BINDING

01675101 523400 -			3,000.00 *
Misc printed materials Annexation and economic development brochures	1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PRINTING & BINDING				3,000.00
523500 TRAVEL				
01675101 523500 -				2,650.00 *
Travel Lodging and Meals for International Economic Developers Annual Conference Travel expenses for attending conference (AW)		1.00	1,750.00	1,750.00
Parking expenses Misc parking expenses for attending events in downtown Atlanta at \$15 each		10.00	15.00	150.00
Travel Lodging and Meals for GEDA Annual Conference (SM) 2 nights plus GSA per diem		1.00	750.00	750.00
TOTAL TRAVEL				2,650.00

523600 DUES & FEES

01675101 523600 -				11,403.20 *
CoStar Annual Subscription (1 user) Commerical real estate database to track property sales, tenants, and ownership changes. Also used to market properties. Information shared with Comm Dev and Fire Prevention to support enforcement of business licenses and permits. Cost increased to \$576.60/month as of Nov. 2022		12.00	576.60	6,919.20
International Economic Development Council membership Professional development and best practices in support of ecn dev efforts. Membership also provides discounted rates for continuing education. Membership is registered to the organization (public entity rate) and covers both department employees.		1.00	660.00	660.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-ECONOMIC DEVELOPMENT						
RESimplifi	annual subscription Provides the ability to list all available commercial properties on the City website, as a marketing tool. Also provides analysis and search functions for department staff. The City is sharing the cost of this program with Select Cobb, Cobb County, Powder Springs and Austell. Smyrna's share is \$2500.00		1.00	2,500.00		2,500.00
Georgia Economic Developers Association membership	Industry knowledge and professional development opportunities; ecn dev best practices Membership for Ecn Dev Coordinator Only one employee needs representation in the organization Price increased \$100		1.00	500.00		500.00
Urban Land Institute Atlanta membership	Networking with the development community; events to highlight Smyrna development opportunities Membership for Director		1.00	264.00		264.00
Customer Relationship Manager (CRM) subscription	To manage recruitment, retention, and marketing prospects For 2 departmental users (\$15/month/user = \$180/user)		2.00	180.00		360.00
ArcGIS Business Analyst	Analysis tool for assisting small businesses that includes market planning, site selection, and customer segmentation with map-based analysis 2 dept users		2.00	100.00		200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL DUES & FEES				11,403.20
523700 EDUCATION & TRAINING				
01675101 523700 -				4,595.00 *
Georgia Economic Developer Association meetings 6/year @ 50 each		6.00	50.00	300.00
Registration for International Economic Development Council Training 2 Courses for Coordinator (online) Business Retention and Expansion Economic Development Credit Analysis		2.00	670.00	1,340.00
Registration for Georgia Economic Developer Association Annual Conference 1 attendee (SM)		1.00	450.00	450.00
Registration for IEDC Annual Conference Early bird rate Continuing Education (AW)		1.00	975.00	975.00
ULI webinaris, event For department		1.00	250.00	250.00
Developer networking events Bisnow, Council for Quality Growth and others in the Atlanta area		1.00	500.00	500.00
Registration for Cobb Chamber events \$50/person @ 6 events		6.00	50.00	300.00
Smyrna Business Association events 12/year x 2 attendees @ \$20/attendee		12.00	40.00	480.00
TOTAL EDUCATION & TRAINING				4,595.00
531100 GENERAL SUPPLIES & MATERIALS				
01675101 531100 -				2,000.00 *
Display booth and materials for developer events if needed		1.00	2,000.00	2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS				2,000.00
531270 ENERGY-GASOLINE/DIESEL				
01675101 531270 -				
Fuel for 1 vehicle \$1000/year		1.00	1,000.00	1,000.00 *
TOTAL ENERGY-GASOLINE/DIESEL				1,000.00
531300 FOOD				
01675101 531300 -				
Meals/events for prospects and ecn dev partner events		1.00	700.00	5,200.00 * 700.00
Small Business Recognition Event F&B for recognition program for Smyrna business with 10/20 years in business		1.00	4,500.00	4,500.00
TOTAL FOOD				5,200.00
531400 BOOKS & PERIODICALS				
01675101 531400 -				
Atlanta Business Chronicle subscription (digital and print) Tracking of market issues and advertising opportunitites. Annual rate.		1.00	170.00	170.00 *
TOTAL BOOKS & PERIODICALS				170.00
TOTAL GF-ECONOMIC DEVELOPMENT				497,898.20
GRAND TOTAL				497,898.20

** END OF REPORT - Generated by Landon O'Neal **

EMERGENCY MANAGEMENT

Function

The Smyrna Emergency Management Agency (SEMA) serves as a division within the fire department. SEMA acts as the central coordinating point for Federal, State, Local, and private stakeholders in reference to disasters, major emergencies, and community crises. SEMA has served as a major role in community resiliency through plans development, hazard analysis, community outreach, and conducting trainings and exercises. SEMA is also responsible for certain infrastructure such as the Emergency Operations Center and the Outdoor Warning Sirens. As a division in the fire department, SEMA is managed by the EMA Director (Fire Chief), Deputy EMA Director (Deputy Fire Chief), and the Emergency Management Specialist.

Major Goals & Objectives

1. Continue development of department level continuity of operations plans as well as a citywide continuity of government plan through the collaborative efforts of the Unified Planning Committee.
2. Sponsor and deliver the pilot Smyrna Safe Business Initiative for local small businesses leaders.
3. Deliver operations-based and discussion-based training and exercise opportunities to city personnel.

Performance Measures

- Number of community outreach programs offered
- Number of training and exercise opportunities offered
- Continuity of Operations plans development for all city departments
- ISO rating schedule (CRR)
- Community Risk Assessment
- Standards of Cover
- Agency Accreditation self-assessment

EMERGENCY MANAGEMENT - 39200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	-	67,050	79,962	84,470	4,508	N/A
OTHER OPERATING	16,885	10,647	40,400	36,310	(4,090)	-10.1%
TOTAL EXPENDITURES	16,885	77,698	120,362	120,780	418	0.3%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	0.00	1.00	1.00	1.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - EMERGENCY MANAGEMENT

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01339201	511100		REG/FULL TIME EMPLOYEES	-	62,711	74,950	79,089	4,139	5.5%
01339201	512200		SOC SEC/FICA CONTRIB	-	4,340	5,012	5,381	369	7.4%
01339201	521200		PURCH PROFESSIONAL SVC	-	10	2,500	2,500	-	0.0%
01339201	521300		PURCH TECHNICAL SVCS	-	-	20,600	21,010	410	2.0%
01339201	522200		REPAIRS & MAINTENANCE	599	-	-	-	-	N/A
01339201	523400		PRINTING & BINDING	368	263	1,500	800	(700)	-46.7%
01339201	523500		TRAVEL	-	605	2,200	2,000	(200)	-9.1%
01339201	523600		DUES & FEES	-	520	900	900	-	0.0%
01339201	523700		EDUCATION & TRAINING	-	676	1,000	-	(1,000)	-100.0%
01339201	531100		GEN SUPPLIES & MATERIALS	12,785	3,577	3,000	2,000	(1,000)	-33.3%
01339201	531230		ENERGY-ELECTRICITY	3,133	4,187	4,500	4,000	(500)	-11.1%
01339201	531700		OTHER SUPPLIES	-	809	500	500	-	0.0%
EMERGENCY MGT				16,885	77,698	120,362	120,780	418	0.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-EMERGENCY MGMT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01339201 521200 -				
Smyrna Safe Business Initiative		1.00	2,500.00	2,500.00 *
Branding and meeting support for Smyrna Safe Business Initiative.				2,500.00

TOTAL PURCH PROFESSIONAL SVCS 2,500.00

521300 PURCH TECHNICAL SVCS				
01339201 521300 -				
CivicPlus-CivicReady	8691	1.00	15,510.00	21,010.00 *
Annual subscription to CivicPlus CivicReady mass notification service.				15,510.00
Haivision GuardianCare	8154	1.00	5,500.00	5,500.00
Technical support for audio/video system in Emergency Operations Center.				

TOTAL PURCH TECHNICAL SVCS 21,010.00

523400 PRINTING & BINDING				
01339201 523400 -				
EMA Printing		1.00	800.00	800.00 *
Printing for EMA related flyers and reference material.				800.00

TOTAL PRINTING & BINDING 800.00

523500 TRAVEL				
01339201 523500 -				
Travel costs		1.00	2,000.00	2,000.00 *
Travel for EMA training opportunities and conferences (CDP-Anniston, AL/EMI-Emmitsburg, MD/EMAG Conference-Savannah, GA).				2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-EMERGENCY MGMT

TOTAL TRAVEL 2,000.00

523600 DUES & FEES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01339201 523600 -			900.00 *
EMAG Membership	1.00	650.00	650.00
Membership to Emergency Management Association of Georgia.			
CCRC	1.00	250.00	250.00
Membership in the Cobb County Resource Council/Local Emergency Planning Committee			

TOTAL DUES & FEES 900.00

531100 GENERAL SUPPLIES & MATERIALS

01339201 531100 -			2,000.00 *
EMA General Supplies	1.00	2,000.00	2,000.00
office supplies and general materials needed to sustain EMA programs.			

TOTAL GENERAL SUPPLIES & MATERIALS 2,000.00

531230 ENERGY-ELECTRICITY

01339201 531230 -			4,000.00 *
Electricity	1.00	4,000.00	4,000.00
Electricity to operate weather sirens.			

TOTAL ENERGY-ELECTRICITY 4,000.00

531400 BOOKS & PERIODICALS

01339201 531400 -			600.00 *
EMA Reference Material	1.00	600.00	600.00
Purchase of EMA related books and journals.			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-EMERGENCY MGMT	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS				600.00
531600 SMALL EQUIPMENT				
01339201 531600 -				2,000.00 *
	EMA Small Equipment	1.00	2,000.00	2,000.00
	Equipment and materials needed to			
	sustain Emergency Operations Center as			
	well as UAS program.			
TOTAL SMALL EQUIPMENT				2,000.00
531700 OTHER SUPPLIES				
01339201 531700 -				500.00 *
	EMA-other supplies	1.00	500.00	500.00
	Purchase of EMA uniform(s).			
TOTAL OTHER SUPPLIES				500.00
TOTAL GF-EMERGENCY MGMT				36,310.00
GRAND TOTAL				36,310.00

** END OF REPORT - Generated by Landon O'Neal **

ENGINEERING

Function

The Engineering Department is funded by Division 42700. The Engineering Department performs a range of civil engineering services related to sub-disciplines in civil site, environmental, transportation, and construction engineering. The Department is responsible for the City of Smyrna's traffic engineering operations, stormwater management, environmental inspections and compliance, and FEMA-related floodplain activities.

The Engineering Department continually evaluates the operations and coordination of the City's transportation system including traffic signal timing, roadway signage, and pavement markings. The Department reviews site civil plans for proposed residential and commercial land developments for compliance with standards such as vehicular and pedestrian access, driveway sight distance, and parking. The Department is staffed with Technicians who install, maintain, and repair the City's traffic control infrastructure including traffic signals and signage. The Engineering Department works closely with the City's Traffic Calming Committee to identify, study, and implement traffic calming measures throughout the City to improve motorist and pedestrian safety. The Department also coordinates and provides oversight of the City's SPLOST-funded transportation program.

The Engineering Department is responsible for management of stormwater drainage under the City's Municipal Separate Storm Sewer System (MS4) permit. All City-owned stormwater infrastructure is inventoried, inspected, and maintained on a regular schedule as a requirement of the MS4 permit. All land development plans that will add to or impact existing stormwater infrastructure are reviewed by the Engineering Department for compliance with the City's post-development stormwater ordinance that protects public safety, and public and private property.

As a Local Issuing Authority (LIA), the City of Smyrna Engineering Department also reviews proposed residential and commercial land development plans for compliance with erosion control and stream buffer State and local laws. This function is critical to the protection of environmental health and water quality in local waterways. The Engineering Department monitors, inspects, and issues enforcement action at construction sites to ensure compliance.

The Engineering Department responds to citizen concerns related to stormwater drainage, erosion issues, street lighting, and performs neighborhood speed studies and sight distance analyses. The Department also coordinates regularly with other private and government entities regarding projects or development within the City. Some of these entities include Cobb County Department of Transportation (DOT), Georgia DOT, Georgia Power, Atlanta Regional Commission (ARC), Georgia Environmental Protection Division (GEPD), Cobb County Soil and Water Conservation District, Army Corp of Engineers, and the Cumberland Community Improvement District.

Major Goals & Objectives

- Evaluate, install, and maintain traffic signals, signage, and pavement markings in accordance with State and Federal traffic standards
- Study and optimize traffic signal timing and coordination
- Prioritize pedestrian safety by improving sidewalk and trail connectivity throughout the City

- Protect the natural environment through citizen education and enforcement of erosion control and stream buffer ordinances
- Improve water quality and stream flooding with the implementation of the City's post-construction stormwater management ordinance
- Maintain the City's MS4 and Industrial Stormwater permits and LIA status with the State of Georgia
- Provide efficient and thorough plan review, inspection, maintenance, and reporting
- Provide timely response to all citizen and City Administration requests and inquiries
- Identify and apply for grant opportunities to leverage underfunded City traffic and stormwater improvements

Performance Measures

- Traffic calming improvements installed
- Traffic signal and sign repairs
- Linear feet of new/replaced sidewalk and trails
- Days to review Land Disturbance Permit applications
- Construction site erosion control inspections
- Stormwater facilities/structures inspected

ENGINEERING - 42700

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	406,229	400,352	626,581	651,144	24,563	3.9%
OTHER OPERATING	270,599	284,089	739,366	418,474	(320,892)	-43.4%
TOTAL EXPENDITURES	676,828	684,441	1,365,947	1,069,618	(296,329)	-21.7%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	8.00	9.00	9.00	9.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - ENGINEERING

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01442701	511100		REG/FULL TIME EMPLOYEES	377,964	369,691	587,778	603,947	16,169	2.8%
01442701	511300		OVERTIME	1,838	6,803	-	6,000	6,000	N/A
01442701	512200		SOC SEC/FICA CONTRIB	26,427	23,858	38,803	41,197	2,394	6.2%
01442701	521200		PURCH PROFESSIONAL SVC	71,934	90,246	359,850	170,000	(189,850)	-52.8%
01442701	521300		PURCH TECHNICAL SVC	41,767	-	-	-	-	N/A
01442701	522200		REPAIRS & MAINTENANCE	126,200	83,544	52,905	50,764	(2,141)	-4.0%
01442701	523200		COMMUNICATIONS	2,682	3,510	4,320	7,500	3,180	73.6%
01442701	523400		PRINTING & BINDING	-	-	600	300	(300)	-50.0%
01442701	523500		TRAVEL	-	-	4,000	4,000	-	0.0%
01442701	523600		DUES & FEES	825	185	1,600	2,130	530	33.1%
01442701	523700		EDUCATION & TRAINING	4,368	2,023	9,400	9,400	-	0.0%
01442701	523850		CONTRACT LABOR	600	43,921	216,190	80,000	(136,190)	-63.0%
01442701	531100		GEN SUPPLIES & MATERIALS	8,592	40,995	61,300	62,190	890	1.5%
01442701	531270		ENERGY-GASOLINE/DIESEL	12,494	16,290	17,000	21,000	4,000	23.5%
01442701	531600		SMALL EQUIPMENT	879	1,312	7,000	7,200	200	2.9%
01442701	531700		OTHER SUPPLIES	257	2,062	5,201	3,990	(1,211)	-23.3%
ENGINEERING				676,828	684,441	1,365,947	1,069,618	(296,329)	-21.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENGINEERING

521200 PURCH PROFESSIONAL SVCS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01442701 521200 - Consulting fee for preparation of MS4 reporting The City is required to prepare annual reports for the stormwater MS4 permit. The City uses a consultant for this work.	1.00	45,000.00	170,000.00 * 45,000.00
Detention facility inspection and prioritization Consulting engineering fees	2.00	20,000.00	40,000.00
New traffic signal studies and analysis Consulting engineering fees	2.00	12,500.00	25,000.00
Drainage studies and improvements Engineering fees for construction plans and contract documents	4.00	15,000.00	60,000.00

TOTAL PURCH PROFESSIONAL SVCS 170,000.00

522200 REPAIRS & MAINTENANCE

01442701 522200 - Annual bucket truck safety inspection	1.00	500.00	50,763.75 * 500.00
Repairs and preventative maintenance for Engineering vehicles	1.00	19,000.00	19,000.00
Replacement of decorative light poles within the public right-of-way (10) 20-foot @ \$1860 (10) 12-foot @ \$980\$1400 shipping	1.00	29,800.00	29,800.00
Maintenance cost for Nickajack silent railroad crossing City has agreed to pay 25% of annual maintenance	1.00	1,463.75	1,463.75

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENGINEERING

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				50,763.75
523200 COMMUNICATIONS				
01442701 523200 -				
city cell phone service		1.00	7,500.00	7,500.00 *
TOTAL COMMUNICATIONS				7,500.00
523400 PRINTING & BINDING				
01442701 523400 -				
Business cards (new and re-ordered)		2.00	150.00	300.00 *
TOTAL PRINTING & BINDING				300.00
523500 TRAVEL				
01442701 523500 -				
Travel for City Engineer (conferences / training)		1.00	1,000.00	4,000.00 *
Travel for Assistant City Engineers (conferences / training)		2.00	1,000.00	2,000.00
Travel for Infrastructure Inspector (conferences / training)		1.00	1,000.00	1,000.00
TOTAL TRAVEL				4,000.00
523600 DUES & FEES				
01442701 523600 -				
ASCE membership dues City Engineer, Assistant City Engineers		3.00	300.00	2,130.00 *
ITE membership dues City Engineer, Assistant City Engineer		2.00	300.00	600.00
GAWP membership dues City Engineer, Assistant City Engineer		2.00	50.00	100.00
PE renewal City Engineer		1.00	105.00	105.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENGINEERING

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
ASFPM membership dues City Engineer	1.00	175.00		175.00
IMSA & GSWCC certification renewals Traffic Signal Technicians, Environmental Inspector, Assistant City Engineer, City Engineer	1.00	250.00		250.00
TOTAL DUES & FEES				2,130.00

523700 EDUCATION & TRAINING

01442701 523700 -				9,400.00 *
IMSA traffic signal and work zone safety training (ongoing) Traffic Signal Technicians, Assistant City Engineer	3.00	1,400.00		4,200.00
Erosion Control training (ongoing) Environmental Inspectors	2.00	600.00		1,200.00
General conferences and training City Engineer and Assistant City Engineers	3.00	1,000.00		3,000.00
Stormwater conferences and training Stormwater Inspector	1.00	1,000.00		1,000.00
TOTAL EDUCATION & TRAINING				9,400.00

523850 CONTRACT LABOR

01442701 523850 -				80,000.00 *
The Engineering Department hires contractors to assist with complex or large-scale repairs of traffic signal infrastructure. Assistance is needed from contractors occasionally to repair traffic signal infrastructure damaged from vehicle accidents, weather-related incidents, and aging equipment.	1.00	80,000.00		80,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENGINEERING

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL CONTRACT LABOR					80,000.00
531100 GENERAL SUPPLIES & MATERIALS					
01442701 531100 -					
Supplies for ongoing traffic signal and sign repairs		1.00	60,000.00	62,190.25 *	60,000.00
General tools and supplies for technician and inspection staff		1.00	1,300.00	1,300.00	
General office supplies		1.00	890.25	890.25	
TOTAL GENERAL SUPPLIES & MATERIALS					62,190.25
531270 ENERGY-GASOLINE/DIESEL					
01442701 531270 -					
FINANCE RECOMMENDATION: unleaded and diesel fuel		1.00	21,000.00	21,000.00 *	21,000.00
TOTAL ENERGY-GASOLINE/DIESEL					21,000.00
531600 SMALL EQUIPMENT					
01442701 531600 -					
Mobile radar signs for speed studies The City has 10 radar signs installed at permanent locations and 5 radar signs used for speed studies. The 5 signs used for speed studies are older, heavier, and in need of refurbishment. New mobile radar signs are more lightweight and safer to install.		2.00	3,600.00	7,200.00 *	7,200.00
TOTAL SMALL EQUIPMENT					7,200.00
531700 OTHER SUPPLIES					
01442701 531700 -					
Engineering Department shirts		20.00	20.00	3,990.00 *	400.00
Boot allowance		9.00	130.00	1,170.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-ENGINEERING					
Replacement jackets		1.00	2,420.00		2,420.00
Reflective / waterproof / lightweight jackets					
TOTAL OTHER SUPPLIES					3,990.00
TOTAL GF-ENGINEERING					418,474.00
GRAND TOTAL					418,474.00

** END OF REPORT - Generated by Landon O'Neal **

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ENVIRONMENTAL SERVICES

Function

The Environmental Services Department leads environmental stewardship initiatives in the City of Smyrna. This includes promoting the importance of the natural environment, educating the public on proper recycling practices, reducing waste and litter in the community, providing access to local gardening, and maintaining a drop-off recycling facility.

The department oversees the day-to-day operations of Keep Smyrna Beautiful (KSB) in collaboration with a 16-member volunteer Board of Directors. KSB is a member of the non-profit Keep America Beautiful Systems, a behavioral based systems approach to preventing litter and encouraging recycling and community beautification/improvement. KSB engages residents in volunteer centric programs focused on litter reduction/prevention, promotion of healthy streams, recycling education, beautification, and community events that reduce waste. KSB conducts an annual litter index, an educational Garden Tour, provides grants to schools within City limits for beautification/gardening, and provides recycling for several City events.

Environmental Services manages the Smyrna Recycling Center, a drop-off facility where residents can bring recycling, including items that are not accepted curbside. The center provides educational tours to residents and school groups, as well as oversees the Community Service Program, engaging those in need of court-ordered service. Additional environmental stewardship events and programs include the Hefty EnergyBag Program, Bulky Trash Amnesty Day, and One Million Trees Initiative.

Division 45800 funds the Environmental Services division. Additional sources of income include (1) Community Garden plot rental fees, which support garden costs, and (2) TV, monitor, and paint recycling fees from the Recycling Center.

Major Goals & Objectives

- Engage residents in environmental stewardship through education and hands-on involvement.
- Promote the proper handling of solid waste through educational programs and materials.
- Educate residents on a range of environmental issues including, but not limited to, litter reduction, recycling, energy use, and storm water management.
- Promote the programs and services of KSB, Smyrna Recycling Center, and Community Garden.
- Develop, and reinforce, partnerships with other city departments, businesses, schools, and organizations to best engage and serve residents.

Performance Measures

- Volunteer hours
- Number of community members engaged in community events
- Litter Index performance
- Pounds of litter cleaned by KSB volunteer programs including Adopt-A-Mile, Community Cleanups, Rivers Alive, and Adopt-a-Trail, along with the Community Service Program

- Materials recycled through the Smyrna Recycling Center and various special events
- Educational materials distributed and messages delivered in social media and other media
- Public presentations and recycling center tours

ENVIRONMENTAL SERVICES - 45800

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	206,123	240,325	324,297	315,646	(8,651)	-2.7%
OTHER OPERATING	11,623	21,404	59,325	46,446	(12,879)	-21.7%
TOTAL EXPENDITURES	217,746	261,730	383,622	362,092	(21,530)	-5.6%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	5.30	5.15	5.46	5.74

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - ENVIRONMENTAL SERVICES

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01445801	511100		REG/FULL TIME EMPLOYEES	187,493	220,110	289,970	270,211	(19,759)	-6.8%
01445801	511101		PART TIME EMPLOYEES	5,790	4,844	7,296	24,555	17,259	236.6%
01445801	511200		TEMPORARY EMPLOYEES	-	-	6,840	-	(6,840)	-100.0%
01445801	512200		SOC SEC/FICA CONTRIB	12,841	15,372	20,192	20,880	688	3.4%
01445801	521200		PURCH PROFESSIONAL SVC	829	1,115	1,200	1,260	60	5.0%
01445801	522110		PURCH SVC-DISPOSAL	1,923	6,640	25,340	20,019	(5,321)	-21.0%
01445801	522140		PURCH SVC-LAWN CARE	-	-	-	-	-	N/A
01445801	522200		REPAIRS & MAINTENANCE	2,965	1,329	10,300	4,700	(5,600)	-54.4%
01445801	522320		RENTAL OF EQUIP & VEHS	1,261	1,442	2,878	2,160	(718)	-25.0%
01445801	523200		COMMUNICATIONS	811	1,284	1,464	1,464	-	0.0%
01445801	523400		PRINTING & BINDING	90	49	180	180	-	0.0%
01445801	523500		TRAVEL	-	2,828	4,100	2,800	(1,300)	-31.7%
01445801	523600		DUES & FEES	200	200	170	-	(170)	-100.0%
01445801	523700		EDUCATION & TRAINING	75	2,215	2,600	1,850	(750)	-28.8%
01445801	531100		GEN SUPPLIES & MATERIALS	1,682	2,001	3,636	4,276	640	17.6%
01445801	531270		ENERGY-GASOLINE/DIESEL	787	1,735	2,207	3,487	1,280	58.0%
01445801	531300		FOOD	1,000	-	-	400	400	N/A
01445801	531600		SMALL EQUIPMENT	-	453	3,250	1,850	(1,400)	-43.1%
01445801	531700		OTHER SUPPLIES	-	114	2,000	2,000	-	0.0%
ENVIRONMENTAL SVCS				217,746	261,730	383,622	362,092	(21,530)	-5.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENVIRONMENTAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01445801 521200 -				
Rodent control at Recycling Center		12.00	105.00	1,260.00 *
\$105 a month for 12 months				1,260.00

TOTAL PURCH PROFESSIONAL SVCS 1,260.00

522110 PURCH PROP SVC-DISPOSAL				
01445801 522110 -				
Motor oil and anti-freeze disposal & recycling		5.00	75.00	20,019.00 *
Fluorescent bulb disposal from crusher		2.00	1,150.00	2,300.00
Household hazardous waste disposal (propane tanks, pesticides, etc.)		2.00	250.00	500.00
Electronics recycling and disposal Average of \$418 per shipment usually 1x a month.		13.00	418.00	5,434.00
Paint recycling & disposal Averaging \$815 per shipment		14.00	815.00	11,410.00

TOTAL PURCH PROP SVC-DISPOSAL 20,019.00

522200 REPAIRS & MAINTENANCE				
01445801 522200 -				
Forklift preventative maintenance & repairs		4.00	375.00	4,700.00 *
Baler preventative maintenance & repairs		2.00	1,000.00	2,000.00
Repairs for 2 department vehicles		1.00	1,200.00	1,200.00

TOTAL REPAIRS & MAINTENANCE 4,700.00

522320 RENTAL OF EQUIP & VEHICLES				
01445801 522320 -				
Konica Minolta copier lease		12.00	80.00	2,160.00 *
Konica Minolta copies		12.00	100.00	960.00
				1,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENVIRONMENTAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL RENTAL OF EQUIP & VEHICLES				2,160.00
523200 COMMUNICATIONS				
01445801 523200 -				
cell phones for two staff members		12.00	122.00	1,464.00 *
				1,464.00
TOTAL COMMUNICATIONS				1,464.00
523400 PRINTING & BINDING				
01445801 523400 -				
Business cards for three staff		3.00	60.00	180.00 *
				180.00
TOTAL PRINTING & BINDING				180.00
523500 TRAVEL				
01445801 523500 -				
One staff to attend Keep America Beautiful National Conference		1.00	1,500.00	2,800.00 *
Two staff to attend Keep Georgia Beautiful Foundation Conference		2.00	650.00	1,300.00
TOTAL TRAVEL				2,800.00
523700 EDUCATION & TRAINING				
01445801 523700 -				
One staff to attend Keep America Beautiful National Conference		1.00	700.00	1,850.00 *
Two staff to attend Keep Georgia Beautiful Foundation Conference		2.00	275.00	550.00
Continuing education classes for staff		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-ENVIRONMENTAL SERVICES

TOTAL EDUCATION & TRAINING 1,850.00

531100 GENERAL SUPPLIES & MATERIALS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01445801 531100 -			4,276.38 *
Stretch wrap for electronics shipments	1.00	150.00	150.00
Baling wire	2.00	900.00	1,800.00
Waterlogic USA	4.00	114.00	456.00
Supplies from Public Works Warehouse	1.00	230.00	230.00
Orange bags for Hefty EnergyBag Program	6.00	31.73	190.38
Signage for recycling center	1.00	450.00	450.00
General office supplies	1.00	500.00	500.00
Spill socks	1.00	200.00	200.00
Supplies for Community Service Program (trash bags, water, etc.)	1.00	300.00	300.00

TOTAL GENERAL SUPPLIES & MATERIALS 4,276.38

531270 ENERGY-GASOLINE/DIESEL

01445801 531270 -			3,486.72 *
Propane for forklift	28.00	35.24	986.72
Fuel for two vehicles	1.00	2,500.00	2,500.00

TOTAL ENERGY-GASOLINE/DIESEL 3,486.72

531300 FOOD

01445801 531300 -			400.00 *
Holiday lunch for staff	1.00	200.00	200.00
Staff appreciation lunches	2.00	100.00	200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-ENVIRONMENTAL SERVICES	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL FOOD				400.00
531600 SMALL EQUIPMENT				
01445801 531600 -				1,850.00 *
	Equipment for recycling center (bins, shovels, rakes, etc.)	1.00	1,100.00	1,100.00
	IT equipment & upgrades for staff	1.00	750.00	750.00
TOTAL SMALL EQUIPMENT				1,850.00
531700 OTHER SUPPLIES				
01445801 531700 -				2,000.00 *
	Uniforms & shirts for department staff	1.00	2,000.00	2,000.00
TOTAL OTHER SUPPLIES				2,000.00
TOTAL GF-ENVIRONMENTAL SERVICES				46,446.10
GRAND TOTAL				46,446.10

** END OF REPORT - Generated by Landon O'Neal **

FACILITIES

Function

Division 15650 is responsible for maintaining 21 city buildings & grounds and maintenance of City Right-of-Ways on Windy Hill Road, Spring Road and Concord Linear Park, Market Village and public building landscape. Support 10 Parks & Recreation main complexes.

These include Public Works, Smyrna Police and Jail, Smyrna Records, Community Center, Smyrna Library, City Hall, Smyrna Museum, Taylor House, Smyrna Recycling Center, Fire Stations 1-5, Wolf Center, Reed House, and Brawner Hall.

Major Goals & Objectives

- Provide repairs and maintenance for city buildings, grounds and right-of-way.
- Contract management of landscape, janitorial and HVAC maintenance, fire protection, security cameras, City owned streetlights, elevator inspections, generator maintenance, Pest Control Contract, all general maintenance contracts and general contractors.

Performance Measures

- City Facilities & Grounds
- Miles of right-of-way and medians
- Contracts and terms satisfied
- # of Work Orders Received, executed, and satisfied

FACILITIES - 15650

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	170,962	171,885	207,736	224,285	16,549	8.0%
OTHER OPERATING	1,703,057	1,715,239	2,208,657	2,403,146	194,489	8.8%
TOTAL EXPENDITURES	1,874,019	1,887,124	2,416,393	2,627,431	211,038	8.7%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	4.00	4.00	4.00	4.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FACILITIES

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01115601	511100		REG/FULL TIME EMPLOYEES	159,605	159,318	193,548	205,745	12,197	6.3%
01115601	511300		OVERTIME	989	2,048	2,000	4,500	2,500	125.0%
01115601	512200		SOC SEC/FICA CONTRIB	10,368	10,519	12,188	14,040	1,852	15.2%
01115601	521200		PURCH PROFESSIONAL SVC	162,944	108,555	164,168	183,496	19,328	11.8%
01115601	521300		PURCH TECHNICAL SVCS	4,279	2,336	163,358	10,500	(152,858)	-93.6%
01115601	522130		PURCH SVC-CUSTODIAL	169,100	172,067	180,960	196,980	16,020	8.9%
01115601	522140		PURCH SVC-LAWN CARE	652,714	693,002	813,000	1,179,000	366,000	45.0%
01115601	522200		REPAIRS & MAINTENANCE	466,651	503,875	635,191	576,000	(59,191)	-9.3%
01115601	522320		RENTAL OF EQUIP & VEH	3,832	5,316	10,360	10,360	-	0.0%
01115601	523200		COMMUNICATIONS	2,255	1,511	3,650	3,650	-	0.0%
01115601	523500		TRAVEL	826	37	4,700	2,000	(2,700)	-57.4%
01115601	523700		EDUCATION & TRAINING	2,056	6,293	8,400	8,400	-	0.0%
01115601	531100		GEN SUPPLIES & MATERIALS	35,075	34,750	45,146	46,150	1,004	2.2%
01115601	531111		INVENTORY WRITEOFF	52,746	22,665	-	-	-	N/A
01115601	531220		ENERGY-NATURAL GAS	22,424	23,280	28,800	28,800	-	0.0%
01115601	531230		ENERGY-ELECTRICITY	121,555	125,028	135,000	135,000	-	0.0%
01115601	531270		ENERGY-GASOLINE/DIESEL	3,584	6,344	6,469	14,000	7,531	116.4%
01115601	531600		SMALL EQUIPMENT	1,370	6,087	5,000	5,000	-	0.0%
01115601	531700		OTHER SUPPLIES	1,646	4,092	4,454	3,810	(645)	-14.5%
01115602	542100		CAP OUTLAY-MACH & EQUIP	-	-	-	-	-	N/A
FACILITIES				1,874,019	1,887,124	2,416,393	2,627,431	211,038	8.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01115601 521200 -				
Elevator Maintenance and inspections. ADA Compliant Price increase at 12% due to parts and labor.		6.00	8,243.00	183,496.00 * 49,458.00
Fire System Inspections. State mandated inspections.		12.00	225.00	2,700.00
Pest Control Services All City Buildings.		1.00	37,950.00	37,950.00
Locksmith Services for City Buildings. 12% increase in parts and Labor.		1.00	6,160.00	6,160.00
Tree Service pruning, removal and replacements.		1.00	7,200.00	7,200.00
Standpipe Fire Sprinkler State mandate yearly inspections up 12%		1.00	24,640.00	24,640.00
Generator Inspections and Servicing. Increase due to parts shortage and Labor. 12%		1.00	11,888.00	11,888.00
Emergency Fence Repairs Secure and Repair to City Fences.		1.00	5,500.00	5,500.00
Brawner's parking lot repairs Restriping and resealing of parking at Brawner. Price increase due to materials. 20%		1.00	20,000.00	20,000.00
Loud Security monitoring and maintenance of existing and new alarm equipment within the city. Monitoring needed for Security.		1.00	10,000.00	10,000.00
Downtown Dumpster cleaning Downtown quarterly dumpster cleaning of 4 dumpsters to alleviate smell and the rodent population.		4.00	2,000.00	8,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH PROFESSIONAL SVCS				183,496.00
521300 PURCH TECHNICAL SVCS				
01115601 521300 -				
Maintenance of existing security gate operating systems within the city. Public Works, Recycle Center and PD need annual maintenance and upgrades to keep operational.		1.00	6,000.00	10,500.00 * 6,000.00
Add swipe badges on security doors Needed to maintain existing security doors to include annual inspections and battery replacement.		1.00	4,500.00	4,500.00
TOTAL PURCH TECHNICAL SVCS				10,500.00
522130 PURCH PROP SVC-CUSTODIAL				
01115601 522130 -				
Custodial Services Custodial contract for all city buildings to include the addition of Fire Station #4 annex building. Cost includes special event cleaning over and above what's included in the cleaning contract.		12.00	16,250.00	196,980.00 * 195,000.00
Cintas Mat Service Door and entry mats for all city buildings. 10%		12.00	165.00	1,980.00
TOTAL PURCH PROP SVC-CUSTODIAL				196,980.00
522140 PURCH PROP SVC-LAWN CARE				
01115601 522140 -				
Lawn Maintenance and landscaping service Annual contract to maintain city grounds. Price increase due to added islands and additional acreage within the city.		12.00	97,000.00	1,179,000.00 * 1,164,000.00
Landscaping and newly planting islands Replacement plantings and traffic calming measures.		1.00	15,000.00	15,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH PROP SVC-LAWN CARE				1,179,000.00
522200 REPAIRS & MAINTENANCE				
01115601 522200 -				
General Vehicle maintenance and PM's Brakes, Tires, Fluids, Hydraulics, Batteries		1.00	10,000.00	576,000.00 * 10,000.00
Miscellaneous pressure washing Pressure washing to all city building and grounds		1.00	50,000.00	50,000.00
HVAC Annual Contract Heating and Air Conditioning Services to include annual maintenance and service of new city controls system.		1.00	216,000.00	216,000.00
HVAC after hours service calls fees Emergency calls after hours-service calls fees.		1.00	45,000.00	45,000.00
Repairs and Maintenance to Parks buildings R&M to Parks Buildings		1.00	15,000.00	15,000.00
Plumbing, Electrical, Painting, Pavers, Walkways General R&M to City Buildings. Increase by 20% due to product costs and plumbing and electrical labor.		1.00	210,000.00	210,000.00
Painting of City Buildings R&M painting.		1.00	30,000.00	30,000.00
TOTAL REPAIRS & MAINTENANCE				576,000.00
522320 RENTAL OF EQUIP & VEHICLES				
01115601 522320 -				
Rental Equipment Lifts, Forklifts and Boom Lifts		1.00	7,000.00	10,360.00 * 7,000.00
Ice Machine Lease Annual Lease		12.00	280.00	3,360.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL RENTAL OF EQUIP & VEHICLES				10,360.00
523200 COMMUNICATIONS				
01115601 523200 -				
AT&T Cell Phones		12.00	225.00	3,650.04 *
4 staff members x \$45.00 month				2,700.00
1 MiFi \$45.00 month for 12 months				
Charter TV for PW		12.00	79.17	950.04
Cable Service for Emergency and Inclement weather.				
TOTAL COMMUNICATIONS				3,650.04
523500 TRAVEL				
01115601 523500 -				
Locksmith and Plumbing Training		1.00	2,000.00	2,000.00 *
Recurring training for Keith Cordell, Mario Kimble and Shannon Werner.				2,000.00
TOTAL TRAVEL				2,000.00
523700 EDUCATION & TRAINING				
01115601 523700 -				
Electrical Training for staff		3.00	1,440.00	8,400.00 *
Training needed to help supplement the use of outside contractors.				4,320.00
Locksmith Training		1.00	2,000.00	2,000.00
Inhouse locksmith service to avoid outside fees.				
Aerial Lift Training		4.00	500.00	2,000.00
Staff training-cutting limbs, hanging banners, etc.				
DOT Cards		1.00	80.00	80.00
State requirement (CDL)				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL EDUCATION & TRAINING				8,400.00
531100 GENERAL SUPPLIES & MATERIALS				
01115601 531100 -				
Bulbs, Ballast, Fixtures, Etc. General operating supplies for lights and fixtures.		1.00	18,000.00	46,150.00 *
Plumbing Supplies General plumbing supplies increased 10% due to price increases.		1.00	6,600.00	18,000.00
Concrete, Top Soil, Nails, Screws, Paint, Etc. General operating supplies.		1.00	3,600.00	6,600.00
Drill Bits, Electrical Supplies, Cables, Wiring, etc. Operating supplies for small repairs.		1.00	2,400.00	3,600.00
Sand Paper, Screw Drivers, Small Saws, and Blades. General Supplies for small repairs and maintenance.		1.00	2,400.00	2,400.00
Replacement and New Christmas Decorations. Replacement bulbs, strings of lights and decorations for City buildings and grounds.		1.00	6,000.00	6,000.00
Lumber, painting and cleaning supplies, paper products. General supplies for small repairs, painting and clean up tasks. This item costs has increased 10% due to lumber and paint price increases.		1.00	7,150.00	7,150.00
TOTAL GENERAL SUPPLIES & MATERIALS				46,150.00
531220 ENERGY-NATURAL GAS				
01115601 531220 -				
Natural Gas Service Public Works and Recycling Center.		12.00	2,400.00	28,800.00 *
				28,800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-BLDGS & PLANT

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL ENERGY-NATURAL GAS					28,800.00
531230 ENERGY-ELECTRICITY					
01115601 531230 -					
Electricity. Georgia Power for lights and heaters at PWC and Recycling Center.		12.00	11,250.00	135,000.00 *	135,000.00
TOTAL ENERGY-ELECTRICITY					135,000.00
531270 ENERGY-GASOLINE/DIESEL					
01115601 531270 -					
FINANCE RECOMMENDATION: Unleaded Fuel Unleaded Fuel- increase of 20% per Fleet Manager.		1.00	14,000.00	14,000.00 *	14,000.00
TOTAL ENERGY-GASOLINE/DIESEL					14,000.00
531600 SMALL EQUIPMENT					
01115601 531600 -					
Small Tools Drills, Saws, Nail Guns, Etc.		1.00	3,500.00	5,000.00 *	3,500.00
Ladders, Auger (plumbing). Small Equipment used in general repairs and maintenance of city buildings.		1.00	1,500.00	1,500.00	
TOTAL SMALL EQUIPMENT					5,000.00
531700 OTHER SUPPLIES					
01115601 531700 -					
Shirts for Manager. Shirts.		5.00	40.00	3,809.60 *	200.00
Boot Allowance Boots for 4 staff members.		4.00	150.00	600.00	
Insulated Electrical Gloves PPE/Safety gloves for staff		8.00	25.00	200.00	
Safety Vests PPE/Safety vests for staff.		12.00	4.80	57.60	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-BLDGS & PLANT	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Safety Glasses PPE/ Safety Glasses		36.00	2.00	72.00
Rain Suits PPE/Safety/Inclement weather.		8.00	55.00	440.00
Summer T-shirts High visibility / Summer weight.		4.00	120.00	480.00
Cold weather Jacket with high visibility. PPE/ Safety /High visibility for inclement weather.		4.00	140.00	560.00
Required city uniforms. Pants, shirts and jacket.		3.00	400.00	1,200.00
TOTAL OTHER SUPPLIES				3,809.60
TOTAL GF-BLDGS & PLANT				2,403,145.64
GRAND TOTAL				2,403,145.64

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FINANCE

Function

The Finance Department is responsible for providing financial information that is useful to the decision-making of internal and external stakeholders. Financial administration is a supporting function for every department in the City of Smyrna organization. Staff in this department engage in financial planning and reporting, budgeting, property tax billing and collections, accounts payable, and purchasing. The Director of Finance also serves as the Assistant City Administrator with oversight of additional departments/divisions.

Major Goals & Objectives

- Maintain financial integrity of accounting records in accordance with GAAP.
- Use financial analysis and long-term planning to help Administration achieve strategic goals.
- Coordinate and manage the annual operating and capital budgeting processes, encouraging responsible budgeting and spending to keep reserves at or above policy threshold.
- Monitor and report budget-to-actuals, noting significant variances and recommending budget amendments as needed.
- Maintain or improve bond ratings through sound financial management.
- Work with external auditor to provide information necessary for annual financial audit.
- Publish annual financial statements that are understandable, relevant, reliable, and in compliance with GASB reporting requirements.
- Facilitate transparent purchasing processes offering effective, efficient, and ethical guidance to maintain compliance with relevant state laws.
- Make timely vendor payments supported by adequate documentation.
- Provide accurate property tax billing and collection services.
- Ensure financial policies and standard operating procedures exist for essential functions.
- Evaluate payment processing systems for customer convenience and fair fee structures.

Performance Measures

- GFOA Certificate of Achievement for Excellence in Financial Reporting
- Unqualified audit opinion
- Council-approved budget
- Property tax collection rate
- Bond ratings (Moody's and S&P)

FINANCE - 15100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	474,429	541,946	570,602	593,023	22,421	3.9%
OTHER OPERATING	75,383	75,694	100,062	92,715	(7,347)	-7.3%
TOTAL EXPENDITURES	549,813	617,640	670,664	685,738	15,074	2.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	7.00	7.00	7.00	7.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FINANCE

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01115101	511100		REG/FULL TIME EMPLOYEES	444,654	507,690	536,075	556,780	20,705	3.9%
01115101	512200		SOC SEC/FICA CONTRIB	29,776	34,257	34,527	36,243	1,716	5.0%
01115101	521200		PURCH PROFESSIONAL SVC	34,788	37,717	45,500	41,500	(4,000)	-8.8%
01115101	521300		PURCH TECHNICAL SVCS	590	623	1,650	710	(940)	-57.0%
01115101	522320		RENTAL OF EQUIP & VEH	5,518	581	9,000	5,100	(3,900)	-43.3%
01115101	523200		COMMUNICATIONS	15,350	15,347	15,920	17,890	1,970	12.4%
01115101	523300		ADVERTISING	4,146	4,840	4,940	4,450	(490)	-9.9%
01115101	523400		PRINTING & BINDING	7,333	6,805	6,889	7,135	246	3.6%
01115101	523500		TRAVEL	-	659	3,400	4,200	800	23.5%
01115101	523600		DUES & FEES	2,499	2,911	3,100	3,555	455	14.7%
01115101	523700		EDUCATION & TRAINING	1,214	1,405	2,300	2,975	675	29.3%
01115101	531100		GEN SUPPLIES & MATERIALS	2,692	3,074	3,385	4,050	665	19.7%
01115101	531400		BOOKS & PERIODICALS	-	-	-	-	-	N/A
01115101	531600		SMALL EQUIPMENT	1,247	1,127	2,978	500	(2,478)	-83.2%
FINANCE				549,813	617,640	670,664	685,738	15,074	2.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FINANCE

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS					
01115101 521200 -					
Annual financial audit Required to have an audit of our financials annually.		1.00	29,000.00	41,500.00 *	29,000.00
Single audit Single audit required for federal grant receipts.		1.00	5,500.00	5,500.00	
Annual bond disclosure Required to file an annual disclosure related to bonds outstanding.		1.00	4,000.00	4,000.00	
FIFA filings and releases We file FIFAs with Cobb County for delinquent taxes.		1.00	2,000.00	2,000.00	
Legal Miscellaneous consultations of city attorney.		1.00	1,000.00	1,000.00	
TOTAL PURCH PROFESSIONAL SVCS				41,500.00	

521300 PURCH TECHNICAL SVCS					
01115101 521300 -					
NIGP commodity codes Our ERP software references these purchasing codes. We have to renew annually.		1.00	650.00	710.00 *	650.00
E-check return fees Variable fees on monthly invoice from ACI Payments.		12.00	5.00	60.00	
TOTAL PURCH TECHNICAL SVCS				710.00	

522200 REPAIRS & MAINTENANCE					
01115101 522200 -					
Bill counter annual maintenance Cummins-Allison bill counter for preparing daily deposit.		1.00	650.00	650.00 *	650.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FINANCE

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				650.00
522320 RENTAL OF EQUIP & VEHICLES				
01115101 522320 -				
Copier lease and copies \$250/mo lease; \$125/mo copies.		12.00	375.00	5,100.00 *
PO box rental Annual renewal.		1.00	600.00	4,500.00
TOTAL RENTAL OF EQUIP & VEHICLES				5,100.00
523200 COMMUNICATIONS				
01115101 523200 -				
Cell phone for Finance Director		12.00	45.00	17,890.00 *
Mobile hotspot for Finance Director		12.00	40.00	540.00
Postage for annual tax billing		1.00	11,950.00	480.00
Postage for monthly miscellaneous		12.00	410.00	11,950.00
TOTAL COMMUNICATIONS				4,920.00
523300 ADVERTISING				
01115101 523300 -				
Tax ads Required newspaper ads for millage rate adoption and property tax impacts.		5.00	840.00	4,450.00 *
Budget ad Required newspaper ad for proposed budget hearing.		1.00	250.00	4,200.00
TOTAL ADVERTISING				250.00
523400 PRINTING & BINDING				
01115101 523400 -				
Printing of property tax bills These are printed by a third party.		1.00	4,700.00	7,135.00 *
				4,700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FINANCE

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Printing of window envelopes Envelopes with Smyrna logo for vendor payments.	1.00	730.00	730.00
Check stock Check stock for vendor payments. Purchased from Tyler Technologies.	1.00	840.00	840.00
Tax forms W-2 and 1099 tax forms. Purchased from Tyler Technologies.	1.00	765.00	765.00
Miscellaneous printing Business cards, etc.	1.00	100.00	100.00
TOTAL PRINTING & BINDING			7,135.00

523500 TRAVEL

01115101 523500 -			
GGFOA conference Three days hotel and meals at Jekyll Island for annual training with GA Government Finance Officers Association.	1.00	900.00	4,200.00 * 900.00
GPAG conference Two days hotels, meals, and mileage.	1.00	600.00	600.00
ICMA local govt reimagined conference Two days hotel, meals, and mileage.	1.00	600.00	600.00
Miscellaneous CPE Required continuing education for certifications held by Director, Purchasing Manager, and Accounting Coordinator. Estimating 3 one-night trips.	3.00	300.00	900.00
Tyler Technologies annual training National training conference hosted by our ERP software provider. Location TBD but may require a flight and 2-night hotel stay. Finance usually gets one free registration.	1.00	1,000.00	1,000.00
Miscellaneous local travel Mileage reimbursements, etc.	1.00	200.00	200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FINANCE

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL				4,200.00
523600 DUES & FEES				
01115101 523600 -				3,555.00 *
GA Society of CPAs Director's annual membership to GSCPA.		1.00	310.00	310.00
GGFOA membership GA Governmental Finance Officers Assoc membership for Director, Asst Director, and Accounting Coordinator.		3.00	50.00	150.00
NIGP membership Membership for Purchasing Manager and Buyer.		1.00	280.00	280.00
NIGP-CPP 4-year renewal NIGP-CPP certification renewal for Purchasing Manager.		1.00	125.00	125.00
UPPCC 5-year renewal CPPB certification renewal for Purchasing Manager.		1.00	315.00	315.00
GPAG membership Membership for Purchasing Manager and Buyer.		2.00	25.00	50.00
GFOA membership Membership for Director, Asst Director, and Accounting Coordinator.		1.00	595.00	595.00
CPA renewal CPA renewal for Director.		1.00	100.00	100.00
ICMA membership Membership for Asst Director and Budget Officer.		2.00	200.00	400.00
GFOA Certificate of Excellence City submits its financials for review and receives an award for the presentation of the Comprehensive Annual Financial Report.		1.00	610.00	610.00
Amazon Prime Purchasing holds the City's membership for Amazon Prime (10 users).		1.00	500.00	500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FINANCE

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Costco membership Purchasing holds the City's membership to Costco.	1.00	120.00		120.00

TOTAL DUES & FEES 3,555.00

523700 EDUCATION & TRAINING

01115101 523700 -				2,975.00 *
Octane conference Required CPE for Director; annual conference in Dunwoody; no hotel stay necessary.	1.00	150.00		150.00
GGFOA conference Required CPE for Director or Accounting Coordinator.	1.00	450.00		450.00
GPAG conference Required CPE for Purchasing Manager.	1.00	325.00		325.00
ICMA local govt reimaged conference Professional development for Budget Officer.	1.00	400.00		400.00
Miscellaneous CPE Required CPE for Director; events hosted by GSCPA, GA Dept of Audits and Accounts, etc.	1.00	750.00		750.00
Miscellaneous training Virtual classes or local training that may be beneficial for Finance staff.	6.00	150.00		900.00

TOTAL EDUCATION & TRAINING 2,975.00

531100 GENERAL SUPPLIES & MATERIALS

01115101 531100 -				4,050.00 *
Copy paper Paper for Finance, HR, Court. Finance usually buys in bulk and distributes to City Hall departments.	4.00	250.00		1,000.00
Monthly document destruction	12.00	90.00		1,080.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-FINANCE						
	Miscellaneous supplies Printer cartridges, thermal paper for credit card machine, budget binders, water filters, office chair mats, etc.		1.00	1,000.00		1,000.00
	Monthly coffee service		12.00	60.00		720.00
	Warehouse Paper towels, tissue paper, cups, cleaning products.		1.00	250.00		250.00
TOTAL GENERAL SUPPLIES & MATERIALS						4,050.00
531600 SMALL EQUIPMENT						
0115101	531600 -					
	Miscellaneous computer needs Laptop bags, input devices, repair parts, etc.		1.00	500.00		500.00 *
TOTAL SMALL EQUIPMENT						500.00
TOTAL GF-FINANCE						92,715.00
GRAND TOTAL						92,715.00

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FIRE ADMINISTRATION

Function

The Fire Chief, appointed by and accountable to the Mayor and Council of the City of Smyrna, serves as the highest-ranking officer in the organization. The Fire Chief is responsible for aligning all department functions with the vision of the city by developing a strategy to accomplish the goals of the city. The Fire Chief is responsible for developing the annual operating budget, implementing the strategic plan and Compliance/Standards. The Deputy Fire Chief serves under the direction of the Fire Chief and is responsible for managing the day-to-day administrative functions of the department as well as interacting with other internal and external stakeholders. The Deputy Fire Chief also performs as the head of the fire department in the absence of the Fire Chief.

Major Goals & Objectives

1. Effectively execute and manage the adopted budget for all divisions in FY 2024
2. Evaluate and execute the 3 initiatives put forth by the Leadership of the Smyrna Fire Department
 - Achieve applicant status in the Accreditation process
 - Community Risk Assessment completed, and recommendations presented to Mayor and Council
 - Build upon and develop the professional development framework that drives clarity and growth for our department.
3. Update and propose the SFD strategic plan
4. Improve the awareness of the community outreach programs established by SFD

Performance Measures

- Accreditation through the Center for Public Safety Excellence
- NFPA Guidelines
- ISO rating schedule (CRR)
- Community Risk Assessment
- Standards of Cover
- Agency Accreditation self-assessment

FIRE ADMIN - 35100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	358,577	428,360	444,006	455,093	11,087	2.5%
OTHER OPERATING	517,106	571,502	586,338	475,045	(111,293)	-19.0%
TOTAL EXPENDITURES	875,683	999,861	1,030,344	930,138	(100,206)	-9.7%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	4.00	5.00	5.00	5.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FIRE ADMIN

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01335101	511100		REG/FULL TIME EMPLOYEES	335,534	399,949	417,503	428,309	10,806	2.6%
01335101	511300		OVERTIME	329	1,422	500	500	-	0.0%
01335101	512200		SOC SEC/FICA CONTRIB	22,714	26,988	26,003	26,284	281	1.1%
01335101	521200		PURCH PROFESSIONAL SVC	66,195	49,677	48,921	73,500	24,579	50.2%
01335101	521300		PURCH TECHNICAL SVCS	17,649	26,119	35,300	52,500	17,200	48.7%
01335101	522200		REPAIRS & MAINTENANCE	147,007	165,362	158,653	-	(158,653)	-100.0%
01335101	522310		RENTAL OF LAND & BLDG	-	500	-	-	-	N/A
01335101	522320		RENTAL OF EQUIP & VEH	3,787	3,870	3,400	3,400	-	0.0%
01335101	523200		COMMUNICATIONS	20,033	25,916	22,109	22,000	(109)	-0.5%
01335101	523400		PRINTING & BINDING	205	235	600	2,500	1,900	316.7%
01335101	523500		TRAVEL	-	99	-	-	-	N/A
01335101	523600		DUES & FEES	10,132	9,446	9,000	9,000	-	0.0%
01335101	523700		EDUCATION & TRAINING	2,889	2,064	3,000	2,000	(1,000)	-33.3%
01335101	531100		GEN SUPPLIES & MATERIALS	117,881	127,679	127,210	115,000	(12,210)	-9.6%
01335101	531220		ENERGY-NATURAL GAS	18,121	20,976	25,000	25,000	-	0.0%
01335101	531230		ENERGY-ELECTRICITY	68,494	71,462	77,000	77,000	-	0.0%
01335101	531270		ENERGY-GASOLINE/DIESEL	40,404	65,958	73,000	90,000	17,000	23.3%
01335101	531300		FOOD	807	908	1,000	1,000	-	0.0%
01335101	531400		BOOKS & PERIODICALS	370	116	245	245	-	0.0%
01335101	531600		SMALL EQUIPMENT	1,318	279	-	-	-	N/A
01335101	531700		OTHER SUPPLIES	1,814	837	1,900	1,900	-	0.0%
01335101	541350		CAP OUTLAY - BLDG IMPR	-	-	-	-	-	N/A
FIRE ADMIN				875,683	999,861	1,030,344	930,138	(100,206)	-9.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01335101 521200 -				
Department Physicals - SiteMed SFD Annual NFPA Physical		1.00	25,000.00	73,500.00 * 25,000.00
EMS Instructor Contracting EMS Instructor contracting fee for EMT program		1.00	10,500.00	10,500.00
Medical Director Fee for Dr. Knox		1.00	16,000.00	16,000.00
Department Legal and Consulting Services CVI0G, Cochran - promotional testing, legal, grants		1.00	7,500.00	7,500.00
Testing Forms and Background Investigations fingerprints, applicant testing		1.00	2,000.00	2,000.00
CPSE Consulting from Dynamix Consulting Group for self-assessment and strategic plan.		1.00	8,000.00	8,000.00
Handtevy Pediatric System The Handtevy Pediatric System is the leading platform designed to give first responders rapid access to lifesaving dosing, equipment and drip information while documenting every critical action accurately.		1.00	4,500.00	4,500.00
TOTAL PURCH PROFESSIONAL SVCS				73,500.00

521300 PURCH TECHNICAL SVCS				
01335101 521300 -				
Image Trend Software record management system (RMS)		1.00	18,000.00	52,500.00 * 18,000.00
Vector Solutions training RMS and online training platform		1.00	9,000.00	9,000.00
First Arriving Digital Dashboards for turnout and response times, internal communication		1.00	2,600.00	2,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:

GF-FIRE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Continuum/Slate scheduler for response personnel		1.00	5,900.00	5,900.00
Lexipol RMS for policies and SOGs. Updated annually with consultation from Lexipol		1.00	17,000.00	17,000.00

TOTAL PURCH TECHNICAL SVCS 52,500.00

522320 RENTAL OF EQUIP & VEHICLES

01335101 522320 - Biz Hub		1.00	3,400.00	3,400.00 *
Konica Minolta				3,400.00

TOTAL RENTAL OF EQUIP & VEHICLES 3,400.00

523200 COMMUNICATIONS

01335101 523200 - Verizon Wireless		1.00	12,000.00	22,000.00 *
cell phones, iPads, GPS monitoring				12,000.00
Charter Communications		1.00	6,500.00	6,500.00
5 fire station cable connections				
Konica Minolta premier printer		1.00	3,500.00	3,500.00

TOTAL COMMUNICATIONS 22,000.00

523400 PRINTING & BINDING

01335101 523400 - Printing materials		1.00	2,500.00	2,500.00 *
annual report, strategic plan, business cards, community flyers				2,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE ADMINISTRATION

TOTAL PRINTING & BINDING 2,500.00

523600 DUES & FEES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01335101 523600 -			9,000.00 *
Association memberships GAFC, IAFC, Cobb Chamber, Rotary, Safe Kids, GAEMS	1.00	3,000.00	3,000.00
EMS certification renewals Paramedic, EMT, ACLS, PALS, BLS and other related courses	1.00	6,000.00	6,000.00

TOTAL DUES & FEES 9,000.00

523700 EDUCATION & TRAINING

01335101 523700 -			2,000.00 *
Professional Development administrative career matrix, executive certifications, CSU	1.00	2,000.00	2,000.00

TOTAL EDUCATION & TRAINING 2,000.00

531100 GENERAL SUPPLIES & MATERIALS

01335101 531100 -			115,000.00 *
Station supplies and materials pick tickets for 5 fire stations	1.00	60,000.00	60,000.00
Field operations medical supplies Bound Tree Medical/Drug Pharmacy	1.00	35,000.00	35,000.00
O2 Plus, Inc. monthly O2 rental/replacement	1.00	4,000.00	4,000.00
Vickery Hardware	1.00	1,000.00	1,000.00
general supplies office supplies, furniture	1.00	6,000.00	6,000.00
Facility improvements	1.00	8,000.00	8,000.00
Shred-It USA	1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS			115,000.00	
531220 ENERGY-NATURAL GAS				
01335101 531220 -				
carry over	1.00	25,000.00	25,000.00 *	25,000.00
TOTAL ENERGY-NATURAL GAS			25,000.00	
531230 ENERGY-ELECTRICITY				
01335101 531230 -				
carry over	1.00	77,000.00	77,000.00 *	77,000.00
TOTAL ENERGY-ELECTRICITY			77,000.00	
531270 ENERGY-GASOLINE/DIESEL				
01335101 531270 -				
FINANCE RECOMMENDATION: Fuel for vehicles.	1.00	90,000.00	90,000.00 *	90,000.00
TOTAL ENERGY-GASOLINE/DIESEL			90,000.00	
531300 FOOD				
01335101 531300 -				
Food meeting, testing assessments, community events	1.00	1,000.00	1,000.00 *	1,000.00
TOTAL FOOD			1,000.00	
531400 BOOKS & PERIODICALS				
01335101 531400 -				
educational material	1.00	245.00	245.00 *	245.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-FIRE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS				245.00
531700 OTHER SUPPLIES				
01335101 531700 -				
Admin Division Staff uniforms		1.00	1,900.00	1,900.00 *
TOTAL OTHER SUPPLIES				1,900.00
TOTAL GF-FIRE ADMINISTRATION				475,045.00
GRAND TOTAL				475,045.00

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FIRE PREVENTION

Function

The Bureau of Fire Prevention (BOFP) currently has six staff members: The Fire Marshal (division chief) four Fire Inspector/Investigators and one administrative assistant. The Bureau of Fire Prevention is responsible for the protection of life and property from fire, explosion and/or other related hazards through the enforcement of adopted fire codes and standards.

Some of the activities it takes to achieve compliance with the applicable codes and standards include:

1. Plan review for new construction and fire protection systems
2. Inspection of new construction
3. Inspection of fire protection systems
4. Annual fire safety inspections of existing buildings
5. Investigating complaints of reported hazards
6. Business license inspections
7. Inspection of city buildings
8. Issuance of fireworks permits, blasting permits and special event permits
9. Inspection of apartment buildings
10. Inspection of hotel/motel occupancies
11. Inspection of assisted living facilities
12. Inspection of schools and daycare occupancies
13. Municipal Code and policy development and interpretation

These efforts promote a fire safe environment through engineering, education, and enforcement.

In addition to inspection activities, the Bureau functions as a coordinated team of fire investigators. Our team is comprised of the Fire Marshal and four additional state/nationally certified fire investigators. This group is charged with investigating the causes and circumstances of every fire occurring in the city which is of suspicious nature, or which involves loss of life or injury to any person.

A tertiary function of the BOFP is the Office of Internal Affairs (IA). This role is fulfilled by two special investigators who conduct unbiased investigations of work rule violations in addition to their primary duties as fire investigators/inspectors. An IA investigator acts on behalf of the Fire Chief while conducting these investigations or parts of these investigations. At the conclusion of the investigation, the BOFP Division Chief may recommend modifications to current procedures or training based upon the outcome. These investigators also perform pre-employment background investigations on fire department job applicants. This process aids in reducing personnel related issues once hired and minimizes overall risk to the city.

Major Goals & Objectives (FY24)

1. Review the results of our Community Risk Assessment and begin to prioritize issues
2. Provide input for the development of a departmental strategic plan
3. Function as the Team Lead for Community Risk Reduction Programs
 - Prevention, Public Education, Fire Investigation (Origin, and Cause)
4. Provide unique training opportunities that enhance our knowledge, skills and abilities
5. Enhance development of “Community Risk Reduction” efforts by seeking educational opportunities for key staff members and review of NFPA 1730
6. Focus on existing business inspections
7. Expand online permitting and plan review (ie.: Special Events)
8. Review website and update content
9. Review processes within the division to create efficiencies
10. Develop a remote inspection program for certain inspection types
11. Review and revise current fire prevention ordinances
12. Closeout fleet transition to F-150s
13. Review current evidence inventory and identify a new storage location
14. Develop and revise division specific policy and procedure through Lexipol
15. Evaluate pre-incident plan program and measure for effectiveness

Performance Measures

- Number of inspections performed
- Number of investigations performed
- Plans review requests
- Certificates of Occupancies issued
- Number of fire safety contacts
- ISO rating schedule (CRR)
- Community Risk Assessment
- Standards of Cover
- Agency Accreditation self-assessment

FIRE PREVENTION - 35300

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	463,205	471,203	500,593	534,998	34,405	6.9%
OTHER OPERATING	31,173	34,635	47,474	47,271	(203)	-0.4%
TOTAL EXPENDITURES	494,378	505,838	548,067	582,269	34,202	6.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	6.00	6.00	6.00	6.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FIRE PREVENTION

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01335301	511100		REG/FULL TIME EMPLOYEES	427,666	436,976	463,900	498,225	34,325	7.4%
01335301	511300		OVERTIME	6,595	4,561	7,000	5,000	(2,000)	-28.6%
01335301	512200		SOC SEC/FICA CONTRIB	28,944	29,667	29,692	31,773	2,081	7.0%
01335301	521200		PURCH PROFESSIONAL SVC	1,208	2,298	2,756	2,675	(81)	-2.9%
01335301	521300		PURCH TECHNICAL SVC	2,715	8,915	12,468	11,779	(689)	-5.5%
01335301	522200		REPAIRS & MAINTENANCE	-	26	-	-	-	N/A
01335301	522320		RENTAL OF EQUIP & VEH	3,117	2,637	4,000	3,660	(340)	-8.5%
01335301	523400		PRINTING & BINDING	-	25	100	100	-	0.0%
01335301	523500		TRAVEL	3,846	2,314	6,366	4,820	(1,546)	-24.3%
01335301	523600		DUES & FEES	2,838	2,503	3,090	3,090	-	0.0%
01335301	523700		EDUCATION & TRAINING	2,364	2,112	3,710	2,565	(1,145)	-30.9%
01335301	531100		GEN SUPPLIES & MATERIALS	11,725	9,997	10,513	15,082	4,569	43.5%
01335301	531400		BOOKS & PERIODICALS	299	492	500	500	-	0.0%
01335301	531700		OTHER SUPPLIES	2,859	3,316	3,971	3,000	(971)	-24.5%
FIRE PREVENTION				494,176	505,838	548,067	582,269	34,202	6.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE PREVENTION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS			
01335301 521200 -			
Lab Testing Fees associated with the forensic laboratory analysis of fire debris in connection with an origin and cause investigation.	1.00	800.00	2,675.00 * 800.00
TLO Monthly fees associated with the completion of background investigations.	1.00	960.00	960.00
Fit Testing Fees associated with annual fit test for half mask respirators for five investigators.	5.00	35.00	175.00
MCCI Laserfiche Fees associated with scanning and electronically archiving fire protection plans.	1.00	550.00	550.00
CoreLogic Fees associated with obtaining STRIKENet reports. (used when investigating fire that are classified as natural)	2.00	95.00	190.00
TOTAL PURCH PROFESSIONAL SVCS			2,675.00

521300 PURCH TECHNICAL SVCS			
01335301 521300 -			
Axon Evidence.com annual license fee for body worn cameras.	5.00	543.00	11,779.00 * 2,715.00
Adobe Acrobat Pro DC annual license fee.	3.00	240.00	720.00
Matterport professional software license (annual) Matterport annual license fee.	1.00	708.00	708.00
921Docs premium module set (annual subscription) 921Docs annual license fee.	5.00	600.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE PREVENTION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
BlueBeam Annual Maintenance Supports OpenGov online permitting platform.	1.00	4,636.00		4,636.00

TOTAL PURCH TECHNICAL SVCS 11,779.00

522320 RENTAL OF EQUIP & VEHICLES

01335301 522320 - Konica Minolta Bizhub copier lease.	1.00	3,660.00		3,660.00 *
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TOTAL RENTAL OF EQUIP & VEHICLES 3,660.00

523400 PRINTING & BINDING

01335301 523400 - Printing Printing of various business forms & business cards.	1.00	100.00		100.00 *
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TOTAL PRINTING & BINDING 100.00

523500 TRAVEL

01335301 523500 - Georgia Fire Investigators Assoc. Arson Conference - Savannah, GA Associated travel and lodging costs for GFIA conference.	2.00	760.00		4,820.00 * 1,520.00
National Fire Academy Meal Ticket Meal tickets for on-campus training.	1.00	200.00		200.00
Alabama Fire College, Tuscaloosa AL. - Fire Inspector II Associated travel and lodging for one week of advanced development at the Alabama Fire College.	1.00	900.00		900.00
Community Risk Reduction Symposium 8 - Murfreesboro, TN Associated travel and lodging costs for Community Risk Reduction Sympoisum 8.	2.00	800.00		1,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE PREVENTION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Georgia Public Safety Investigators Conference - Helen, GA Associated travel and lodging costs for GAPSFI conference.	1.00	600.00	600.00	600.00

TOTAL TRAVEL 4,820.00

523600 DUES & FEES

01335301 523600 -				3,090.00 *
International Code Council 3 yr. ICC certification renewal fee ICC.	2.00	100.00		200.00
National Fire Protection Association (N.F.P.A.) Professional dues associated with membership.	1.00	1,495.00		1,495.00
Georgia Fire Investigators Association (G.F.I.A.) Professional dues associated with membership.	5.00	25.00		125.00
National Association of Fire Investigators Professional dues associated with membership.	1.00	55.00		55.00
International Association of Arson Investigators (I.A.A.I.) Fees associated with IAAI FIT application.	1.00	90.00		90.00
Center for Public Safety Excellence Fees associated with Fire Marshal credential application.	1.00	375.00		375.00
International Association of Arson Investigators (I.A.A.I.) Professional dues associated with membership.	5.00	150.00		750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE PREVENTION

TOTAL DUES & FEES 3,090.00

523700 EDUCATION & TRAINING

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01335301 523700 -			2,565.00 *
Georgia Fire Investigators Assoc. Arson Conference - Savannah, GA Associated registration fee for IAAI Summer conference.	2.00	250.00	500.00
Alabama Fire College, Tuscaloosa AL. - Fire Inspector II Registration fee for Fire Inspector II.	1.00	570.00	570.00
Community Risk Reduction Symposium 8 - Murfreesboro, TN Registration fee for Community Risk Reduction Symposium	2.00	350.00	700.00
Georgia Public Safety Investigators Conference - Helen, GA Registration fee for the Georgia Public Safety Investigators conference.	1.00	75.00	75.00
The Reid Technique of Investigative Interviewing and Advanced Interrogation Techniques Registration fee for interviewing and interrogation training.	1.00	720.00	720.00

TOTAL EDUCATION & TRAINING 2,565.00

531100 GENERAL SUPPLIES & MATERIALS

01335301 531100 -			15,082.00 *
Misc. Tools and Office Supplies Cost for replacement of required tools and office supplies.	1.00	2,000.00	2,000.00
Targets & Ammunition Practice ammunition and targets to prepare for annual qualification.	1.00	800.00	800.00
Calibration Gas for Qrae HCN & multi-gas used during the calibration of air monitoring equipment.	5.00	250.00	1,250.00
CO/HCN Monitors MP420 Compact and lightweight 4-gas detector for worker safety at hazardous locations	5.00	700.00	3,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-FIRE PREVENTION					
	MSA 420 Mask Cartridges Replacement filters for half-mask respirators.		20.00	6.60	132.00
	Streamlight Portable Scene Light Upgrade aging equipment w/ LED scene lights.		2.00	650.00	1,300.00
	F-150 Side Steps Mounting system for shovels and rakes.		5.00	500.00	2,500.00
	Body Armor Replace soft body armor panels that have reached end of service life. 3 panel sets and 1 complete vest.		1.00	3,600.00	3,600.00
TOTAL GENERAL SUPPLIES & MATERIALS					15,082.00
531400 BOOKS & PERIODICALS					
01335301	531400 - Fire Inspection Textbooks & Reference Material Books required for specific training courses.		4.00	125.00	500.00 *
TOTAL BOOKS & PERIODICALS					500.00
531700 OTHER SUPPLIES					
01335301	531700 - Uniforms and Accessories for BOFP Division Personnel		6.00	500.00	3,000.00 *
TOTAL OTHER SUPPLIES					3,000.00
TOTAL GF-FIRE PREVENTION					47,271.00
GRAND TOTAL					47,271.00

** END OF REPORT - Generated by Landon O'Neal **

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FIRE RESPONSE

Function

Under the direction of the Deputy Chief, three Battalion Chiefs are primarily responsible for the daily operations of the Fire Response Division. This Division is the largest in the Smyrna Fire Department and consists of 3 Captains, 12 Lieutenants, 18 Engineers and 39 certified firefighters who are cross trained in various levels of emergency medical care.

The goal of this division is to enhance the lives and well-being of the citizens by promoting incident response, safety, training, accountability, community risk reduction and professional development for field personnel. The Response Division staffs 3 Engine companies, 2 Truck companies as well as specialty units including 2 Rescues and tactical medical response.

In conjunction with the Fire Prevention and Training Divisions, members of the Response Division cooperatively participate in community based public education / fire prevention programs, in-service training, pre-incident planning, facility, and equipment maintenance/inspection activities.

Major Goals & Objectives

1. Prepare and execute excellent public safety response to our Smyrna Citizens through the following:
 - Improve response times.
 - Quality patient care.
2. Successfully implement and execute life safety prevention programs through the following:
 - Pre-Incident Planning and Fire Hydrant Program
 - Gear cleaning and inspection program
 - Health and Safety Initiatives involving newly established Health and Safety Officer
3. Continue to ensure performance benchmarks are improving within the Response Division

Performance Measures

- ISO Rating Schedule (CRR)
- Response Times
- NFPA Guidelines
- National Fire Incident Reporting System
- Agency Accreditation self-assessment
- Community Risk Assessment
- Standards of Cover

FIRE RESPONSE - 35200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	4,182,977	4,391,713	4,953,397	5,178,376	224,979	4.5%
OTHER OPERATING	117,664	205,374	214,733	322,350	107,617	50.1%
TOTAL EXPENDITURES	4,300,642	4,597,086	5,168,130	5,500,726	332,596	6.4%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	69.00	69.00	72.00	72.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FIRE RESPONSE

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01335201	511100		REG/FULL TIME EMPLOYEES	3,724,858	3,932,592	4,521,704	4,722,919	201,215	4.4%
01335201	511300		OVERTIME	197,518	181,863	130,000	135,000	5,000	3.8%
01335201	512200		SOC SEC/FICA CONTRIB	260,601	277,258	301,693	320,457	18,764	6.2%
01335201	521200		PURCH PROFESSIONAL SVC	-	62,531	27,642	10,500	(17,142)	-62.0%
01335201	521300		PURCH TECHNICAL SVCS	-	-	-	-	-	N/A
01335201	522200		REPAIRS & MAINTENANCE	-	-	-	160,000	160,000	N/A
01335201	523600		DUES & FEES	-	-	-	-	-	N/A
01335201	523700		EDUCATION & TRAINING	13,850	16,595	22,250	24,000	1,750	7.9%
01335201	531100		GEN SUPPLIES & MATERIALS	-	147	-	-	-	N/A
01335201	531110		RECORDS MANAGEMENT	-	-	-	-	-	N/A
01335201	531400		BOOKS & PERIODICALS	359	173	650	350	(300)	-46.2%
01335201	531600		SMALL EQUIPMENT	40,615	51,604	65,823	45,000	(20,823)	-31.6%
01335201	531700		OTHER SUPPLIES	56,811	64,446	88,868	75,000	(13,868)	-15.6%
FIRE RESPONSE				4,300,642	4,597,086	5,168,130	5,500,726	332,596	6.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE RESPONSE

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS			
01335201 521200 -			
NFPA annual service testing	1.00	10,500.00	10,500.00 *
Pump testing, Fit testing, Hydrostatic testing			10,500.00
TOTAL PURCH PROFESSIONAL SVCS			10,500.00

522200 REPAIRS & MAINTENANCE

01335201 522200 -			
Municipal Emergency	1.00	25,000.00	160,000.00 *
SCBA repairs and maintenance			25,000.00
Diversified Electronics	1.00	15,000.00	15,000.00
iPad, Knox Box, light repair, radio systems			
Firefox EVS, 10-8, Performance Diesel, WW Williams	1.00	25,000.00	25,000.00
Engine and Ladder pump repairs and maintenance			
Aaron Overhead Door	1.00	12,000.00	12,000.00
Service work for 22 bay doors and preventive maintenance program			
Pierce Apparatus	1.00	30,000.00	30,000.00
Pierce Manufacturing			
PW Service, auto parts store, hardware store	1.00	6,000.00	6,000.00
pick tickets			
Facility Repairs	1.00	15,000.00	15,000.00
Granger, QDC			
CardioTronix	1.00	4,000.00	4,000.00
cardiac monitor maintenance			
Georgia Fire and Rescue	1.00	12,000.00	12,000.00
TIC, extrication and auxiliary equipment repairs and maintenance			
MT Beverage	1.00	3,000.00	3,000.00
ice machine service			
Bi-annual turnout gear cleaning	1.00	13,000.00	13,000.00
include repairs made as needed			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE RESPONSE

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				160,000.00
523500 TRAVEL				
01335201 523500 -				
GAFC Conference, CPSE, FRI Conference, FDIC Conference travel		1.00	4,500.00	5,000.00 *
National Fire Academy		1.00	500.00	500.00
TOTAL TRAVEL				5,000.00
523700 EDUCATION & TRAINING				
01335201 523700 -				
Paramedic School MAAS Academy		2.00	6,000.00	24,000.00 *
GPSTC, MAFFC professional development, task books		1.00	7,000.00	7,000.00
CVIOG Manager Certification and ULP		1.00	5,000.00	5,000.00
TOTAL EDUCATION & TRAINING				24,000.00
531300 FOOD				
01335201 531300 -				
Food graduations, retirements, long operational periods, special events		1.00	2,500.00	2,500.00 *
TOTAL FOOD				2,500.00
531400 BOOKS & PERIODICALS				
01335201 531400 -				
Books and Periodicals educational material, reading list, promotional material		1.00	350.00	350.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE RESPONSE

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS			350.00
531600 SMALL EQUIPMENT			
01335201 531600 -			
Georgia Fire and Rescue hand tools, intakes, fire hose, batteries, auxiliary equipment	1.00	25,000.00	45,000.00 * 25,000.00
Municipal Emergency helmet shields, helmets, SCBA equipment, apparatus tools and equipment	1.00	15,000.00	15,000.00
Medical bag replacement, suction devices, and medical auxiliary equipment	1.00	5,000.00	5,000.00
TOTAL SMALL EQUIPMENT			45,000.00
531700 OTHER SUPPLIES			
01335201 531700 -			
T&T Uniforms, Smyrna Police Distributors, Galls Uniforms for personnel (72), boots	1.00	40,000.00	75,000.00 * 40,000.00
Municipal Emergency vest, facemask, hoods, extrication gloves, replacement gear	1.00	35,000.00	35,000.00
TOTAL OTHER SUPPLIES			75,000.00
TOTAL GF-FIRE RESPONSE			322,350.00
GRAND TOTAL			322,350.00

** END OF REPORT - Generated by Landon O'Neal **

FIRE TRAINING

Function

The function of the Smyrna Fire Training Division is to provide relevant on time training and performance measures to Administration, Response, Prevention Divisions, and our citizens. This is done by providing basic and advanced fire, rescue, emergency medical services, hazardous materials, and technical rescue training. Integral part of the Training Division includes course development, policy and procedure enforcement, new hire implementation, initial and continuing education for Fire & EMS, health & safety education and meeting State and National Standards.

Major Goals and Objectives

1. Officer development implementation
 - Blue Card Command recertification process
 - Management Development Programs
 - Additional Blue Card Command Instructors
2. Continue improvements and additions to the Smyrna Training Ground and EMS equipment
 - Construct and implement new training props
 - Add features to the Training Ground in a continuous quality improvement manner
 - Purchase updated medical equipment
3. Schedule and execute the adopted department training calendar
 - Emergency Medical Technicians (EMT), advance and basic
 - Officer and Professional Development
 - Activated Attack Integrated Response training
 - Firefighter Survival/Rapid Intervention Team training
4. Fire Department Personnel
 - Recruitment
 - Accuplacer as the platform for testing
 - Using the Physical Ability Test on an annual basis for online personnel
 - In-house Recruit School
 - Battalion Chief and Captain promotions
5. Additional vehicle in the Training Division
 - Transport van for personnel during training exercises at the Smyrna Training Ground, Georgia Public Safety Training Center, and other training locations
 - Take home vehicle for the Field Training Officer
6. Implement critical tasks outlined in departmental strategic plan

Performance Measures

- Number of AEMT and Paramedic
- Hours of EMS and Fire Training, inside and outside the City of Smyrna
- Number of Fire, BLS, ACLS, and PALS instructors
- ISO rating schedule (CRR)
- Site Reviews
- Number of applicants and number of successful recruits

- Community Risk Assessment
- Standards of Cover
- Agency Accreditation self-assessment

FIRE TRAINING - 35400

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	240,932	272,351	276,064	313,501	37,437	13.6%
OTHER OPERATING	24,299	34,492	35,539	29,174	(6,365)	-17.9%
TOTAL EXPENDITURES	265,232	306,843	311,603	342,675	31,072	10.0%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	3.00	3.00	3.00	3.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - FIRE TRAINING

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01335401	511100		REG/FULL TIME EMPLOYEES	222,931	253,289	258,029	293,636	35,607	13.8%
01335401	511300		OVERTIME	2,533	2,241	2,500	1,500	(1,000)	-40.0%
01335401	512200		SOC SEC/FICA CONTRIB	15,468	16,821	15,534	18,365	2,831	18.2%
01335401	523500		TRAVEL	3,398	5,413	8,199	7,000	(1,199)	-14.6%
01335401	523600		DUES & FEES	505	150	565	540	(25)	-4.4%
01335401	523700		EDUCATION & TRAINING	13,716	11,575	12,295	7,734	(4,561)	-37.1%
01335401	531100		GEN SUPPLIES & MATERIALS	3,501	4,173	6,060	6,000	(60)	-1.0%
01335401	531400		BOOKS & PERIODICALS	1,880	8,626	4,828	5,000	172	3.6%
01335401	531600		SMALL EQUIPMENT	302	3,452	2,092	1,400	(692)	-33.1%
01335401	531700		OTHER SUPPLIES	997	1,104	1,500	1,500	-	0.0%
FIRE TRAINING				265,232	306,843	311,603	342,675	31,072	10.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE TRAINING

TOTAL PURCH PROFESSIONAL SVCS .00

523500 TRAVEL

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01335401 523500 -			7,000.00 *
Fire Department Instructor Conference, Associated travel & lodging costs for professional development for Fire & Emergency Services.	1.00	1,300.00	1,300.00
Blue Card Train The Trainer class in Phoenix AZ. Associated Travel & Lodging cost for the course.	1.00	1,600.00	1,600.00
GA EMS Educators Conference GA (Jekyll Island) Travel & Lodging for the Educators conference.	2.00	1,350.00	2,700.00
Travel & Lodging for the GEMSA Leadership Conference (Lake Lanier Islands GA) Travel & Lodging for GEMSA Leadership Conference.	1.00	400.00	400.00
EMS World Expo Associated travel and lodging cost for EMS World Expo	1.00	1,000.00	1,000.00

TOTAL TRAVEL 7,000.00

523600 DUES & FEES

01335401 523600 -			540.00 *
International Society of Fire Service Instructors Professional dues and fees associated with ISFSI.	1.00	125.00	125.00
Fire Department Safety Officers Association Professional dues and fees associated with FDSOA.	1.00	85.00	85.00
Georgia EMS Directors / NAEMT Professional dues and fees associated with GAEMS and NAEMT (director's combo).	1.00	80.00	80.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE TRAINING

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
International Association of Fire Chiefs Professional dues and fees associated with IAFC to include southeastern	1.00	250.00	250.00

TOTAL DUES & FEES 540.00

523700 EDUCATION & TRAINING

01335401 523700 -			7,734.00 *
Fire Department Instructors Conference Associated registration fee for FDIC	1.00	600.00	600.00
Blue Card Command Train the Trainer Registration Fee Associated training cost of continuing education subscriptions to maintain certification for Instructors and users	1.00	4,500.00	4,500.00
Blue Card Command Renewal Associated training cost of continuing education subscriptions to maintain certification for Instructors and users	12.00	144.50	1,734.00
GA EMS Educators Conference Fee Associated registration fee for EMS instructor's update.	1.00	250.00	250.00
GA EMS Leadership Conference Fee Associated registration fee for GA EMS Leadership Conference	1.00	250.00	250.00
EMS World Expo Associated registration fee for EMS World Expo	1.00	400.00	400.00
TOTAL EDUCATION & TRAINING			7,734.00

531100 GENERAL SUPPLIES & MATERIALS

01335401 531100 -			6,000.00 *
General Supplies / Building Materials Cost to purchase building materials for the construction and maintenance of various training props at the SFD Training Ground	1.00	6,000.00	6,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-FIRE TRAINING

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS				6,000.00
531400 BOOKS & PERIODICALS				
01335401 531400 -				
EMT Basic Textbooks AEMT Textbooks Cost for books, examinations, clinicals and testing for both Basic and Advanced EMT		1.00	5,000.00	5,000.00 * 5,000.00
TOTAL BOOKS & PERIODICALS				5,000.00
531600 SMALL EQUIPMENT				
01335401 531600 -				
PAT Equipment Various Training equipment for Physical Agility Testing and Training Ground equipment		1.00	1,400.00	1,400.00 * 1,400.00
TOTAL SMALL EQUIPMENT				1,400.00
531700 OTHER SUPPLIES				
01335401 531700 -				
Uniforms and Accessories for Training Division Costs to purchase uniforms and accessories for all training division staff members.		3.00	500.00	1,500.00 * 1,500.00
TOTAL OTHER SUPPLIES				1,500.00
TOTAL GF-FIRE TRAINING				29,174.00
GRAND TOTAL				29,174.00

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GENERAL GOVERNMENT & ALLOCATIONS

Function

Division 15700 contains appropriations for those line items that are not specifically related to one division, such as retired employee health insurance, contingency expenditures, operating transfers, and Downtown Development Authority revenue bond debt service.

Major Goals & Objectives

- Provide adequate funds to pay unemployment claims
- Provide adequate funds to meet unexpected future expenses.
- Provide adequate funds for the City's lease agreement with the Downtown Development Authority.
- Provide adequate funds for operating transfers.

Performance Measures

- Measure certain allocated costs related to Citywide operations

GENERAL GOVERNMENT & ALLOCATIONS - 15700

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	9,168,228	8,399,338	9,571,800	9,285,100	(286,700)	-3.0%
OTHER OPERATING	8,198,343	9,411,462	10,232,128	10,930,319	698,191	6.8%
TOTAL EXPENDITURES	17,366,571	17,810,800	19,803,928	20,215,419	411,491	2.1%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	0.00	0.00	0.00	0.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - GENERAL GOVT & ALLOCATIONS

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01115701	512100		GROUP INSURANCE	5,402,975	4,596,017	5,490,000	5,580,000	90,000	1.6%
01115701	512110		COMM HEALTH NETWORK	106,819	107,269	112,500	112,500	-	0.0%
01115701	512111		PRESCRIPTIONS	641,637	592,480	697,500	630,000	(67,500)	-9.7%
01115701	512200		SOC SEC/FICA CONTRIB	55	554	-	-	-	N/A
01115701	512400		RETIREMENT CONTRIBS	2,404,391	2,459,217	2,514,600	2,304,900	(209,700)	-8.3%
01115701	512450		RETIREMENT 401A CONTR	91,155	105,378	117,000	17,500	(99,500)	-85.0%
01115701	512600		UNEMPLOYMENT INSUR	13,148	9,724	10,000	10,000	-	0.0%
01115701	512700		WORKER'S COMPENSATION	508,047	529,090	630,200	630,200	-	0.0%
01115701	521450		CREDIT CARD FEES	53,648	50,160	50,000	35,000	(15,000)	-30.0%
01115701	523200		COMMUNICATIONS	30,478	24,400	22,859	23,141	282	1.2%
01115701	523100		INS OTHER THAN EE BEN	627,813	840,250	809,000	987,730	178,730	22.1%
01115701	541100		LAND	577,341	-	-	-	-	N/A
01115701	579000		CONTINGENCIES	-	-	-	1,219,981	1,219,981	N/A
01115701	581200		PRINCIPAL-CAP LEASE	-	-	-	-	-	N/A
01115701	582200		INTEREST-CAPITAL LEASE	-	-	-	-	-	N/A
01115701	583000		FISCAL AGENT'S FEES	828	1,908	2,000	2,000	-	0.0%
01115701	611001		OPER TRN OUT-E911(215)	7,422	315,998	644,058	554,082	(89,976)	-14.0%
01115701	611002		OPER TRN OUT-CIP(370)	1,407,950	1,883,084	1,300,000	800,000	(500,000)	-38.5%
01115701	611003		OPER TRN OUT-CIP07(351)	20,000	20,000	20,000	20,000	-	0.0%
01115701	611005		OPER TRN OUT-BONDS(420)	4,048,532	4,029,326	4,028,088	4,029,467	1,379	0.0%
01115701	611011		OPER TRANS OUT-275	2,766	4,295	-	-	-	N/A
01115701	611014		OPER TRN OUT - E911 CIP	-	-	-	-	-	N/A
01115701	611015		OPER TRN OUT - VEH REPLC	1,412,000	1,474,000	1,550,000	1,537,000	(13,000)	-0.8%
01115701	611018		OPER TRANS OUT-505	9,538	11,548	-	-	-	N/A
01115701	611019		OPER TRANS OUT-TAD(261)	-	-	-	-	-	N/A
01115701	611021		OPER TRANS OUT-222	-	658,384	1,806,123	1,721,918	(84,205)	-4.7%
									N/A
			GEN GOVT & ALLOCATIONS	17,366,545	17,713,081	19,803,928	20,215,419	411,491	2.1%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GEN GOV-ALLOC/TRANFERS

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
512100 GROUP INSURANCE					
01115701 512100 -	Group insurance.	1.00	5,580,000.00	5,580,000.00	5,580,000.00 *
TOTAL GROUP INSURANCE				5,580,000.00	
512110 COMMUNITY HEALTH NETWORK/CHN					
01115701 512110 -	Community Health Partners.	1.00	112,500.00	112,500.00	112,500.00 *
TOTAL COMMUNITY HEALTH NETWORK/CHN				112,500.00	
512111 PRESCRIPTIONS					
01115701 512111 -	Prescriptions.	1.00	630,000.00	630,000.00	630,000.00 *
TOTAL PRESCRIPTIONS				630,000.00	
512400 RETIREMENT CONTRIBUTIONS					
01115701 512400 -	Retirement.	1.00	2,304,900.00	2,304,900.00	2,304,900.00 *
TOTAL RETIREMENT CONTRIBUTIONS				2,304,900.00	
512450 RETIREMENT 401A CONTRIB					
01115701 512450 -	Retirement 401a.	1.00	17,500.00	17,500.00	17,500.00 *
TOTAL RETIREMENT 401A CONTRIB				17,500.00	
512600 UNEMPLOYMENT INSURANCE					
01115701 512600 -	Unemployment insurance.	1.00	10,000.00	10,000.00	10,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GEN GOV-ALLOC/TRANFERS

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL UNEMPLOYMENT INSURANCE					10,000.00
512700 WORKER'S COMPENSATION					
01115701 512700 -					
workers compensation.		1.00	630,200.00	630,200.00 *	630,200.00
TOTAL WORKER'S COMPENSATION					630,200.00
521450 CREDIT CARD FEES					
01115701 521450 -					
credit card fees.		1.00	35,000.00	35,000.00 *	35,000.00
TOTAL CREDIT CARD FEES					35,000.00
523100 INS OTHER THAN EMP BEN					
01115701 523100 -					
Insurance other than EE benefits.		1.00	987,730.00	987,730.00 *	987,730.00
TOTAL INS OTHER THAN EMP BEN					987,730.00
523200 COMMUNICATIONS					
01115701 523200 -					
GF allocation (94%) for vehicle GPS tracking.		1.00	23,141.00	23,141.00 *	23,141.00
TOTAL COMMUNICATIONS					23,141.00
579000 CONTINGENCIES					
01115701 579000 -					
Half-year merit raises, effective January 1 with Council consent.		1.00	290,000.00	1,219,981.00 *	290,000.00
Half-year COLA raises, with consent from Mayor.		1.00	529,000.00		529,000.00
unallocated contingencies.		1.00	400,981.00		400,981.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GEN GOV-ALLOC/TRANFERS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL CONTINGENCIES				1,219,981.00
583000 FISCAL AGENT'S FEES				
01115701 583000 -				
Fiscal agent's fees for various bond series.		1.00	2,000.00	2,000.00 *
TOTAL FISCAL AGENT'S FEES				2,000.00
611001 OPER TRANS OUT-E911 (215)				
01115701 611001 -				
GF transfer to E-911		1.00	554,082.00	554,082.00 *
TOTAL OPER TRANS OUT-E911 (215)				554,082.00
611002 OPER TRANS OUT-CIP (370)				
01115701 611002 -				
Transfer Out - GF CIP		1.00	800,000.00	800,000.00 *
TOTAL OPER TRANS OUT-CIP (370)				800,000.00
611003 OPER TRANS OUT-CIP-07 (351)				
01115701 611003 -				
Transfer to DDA for Small Business Program.		1.00	20,000.00	20,000.00 *
TOTAL OPER TRANS OUT-CIP-07 (351)				20,000.00
611005 OPER TRANS OUT-BOND PMTS (420)				
01115701 611005 -				
2005 Series Bonds		1.00	3,235,013.00	4,029,467.00 *
2016 Series Smyrna Grove, less portion paid by previously committed funds.		1.00	694,454.00	694,454.00
2016 Series Smyrna Grove - the portion paid by previously committed funds.		1.00	100,000.00	100,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget					
ACCOUNTS FOR:					
GF-GEN	GOV-ALLOC/TRANFERS	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL OPER TRANS OUT-BOND PMTS (420)					4,029,467.00
611015 OPER TRANS OUT - 612					
01115701	611015 -				1,537,000.00 *
	GF transfer to VRF. 30-year average annual contribution		1.00	1,387,000.00	1,387,000.00
	Emergency funds for early replacements as needed.		1.00	150,000.00	150,000.00
TOTAL OPER TRANS OUT - 612					1,537,000.00
611021 OPER TRANS OUT-222					
01115701	611021 -				1,721,918.00 *
	2021 Series Bonds debt service.		1.00	1,721,918.00	1,721,918.00
TOTAL OPER TRANS OUT-222					1,721,918.00
TOTAL GF-GEN GOV-ALLOC/TRANFERS					20,215,419.00
GRAND TOTAL					20,215,419.00

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GOVERNING BODY

Function

The 11100 Division funds the salaries and operating expenses for the Mayor, City Council, executive assistant and all other legal or professional services required for the legislative process of the City. All legislative powers and the determination of City policy are vested in the City Council.

The Mayor and Council are responsible for enacting ordinances and resolutions, reviewing and adopting the annual budget, and through effective zoning providing for orderly growth and development of the City to ensure health, safety and welfare of its citizens.

Major Goals & Objectives

- Public Safety
- Economic Development and Responsible Business Growth
- South Cobb Drive Corridor Re-Development
- Ward 7 Connectivity/Opportunities
- Traffic Safety
- Code Enforcement (Staffing, Ordinances)
- Smart Growth
- Walkability
- Staff Training/Succession Planning
- Technology and Communications
- Grant Funding Opportunities
- Support staff with the development and implementation of the City's New Strategic Plan
- Fiscal responsibility
- Environmental responsibility
- Continue to provide high levels of services

Performance Measures

- Number of Strategic Plan Goals Implemented
- Ordinances and Resolutions Adopted
- Energy and Conservation benchmarks and recognitions achieved
- Training Seminars / Retreats
- Feedback from Citizen Surveys and Communications

GOVERNING BODY - 11100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	231,665	239,281	245,347	251,938	6,591	2.7%
OTHER OPERATING	259,667	218,257	313,290	467,784	154,494	49.3%
TOTAL EXPENDITURES	491,332	457,538	558,637	719,722	161,085	28.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	9.25	9.25	9.25	9.25

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - GOVERNING BODY

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01111101	511100		REG/FULL TIME EMPLOYEES	217,602	224,274	230,727	236,777	6,050	2.6%
01111101	511101		PART TIME EMPLOYEES	9,360	9,360	9,360	9,360	-	0.0%
01111101	512200		SOC SEC/FICA CONTRIB	4,702	5,647	5,260	5,801	541	10.3%
01111101	521200		PURCH PROFESSIONAL SVC	192,190	70,938	137,100	304,900	167,800	122.4%
01111101	522200		REPAIRS & MAINTENANCE	-	-	2,500	-	(2,500)	-100.0%
01111101	521300		PURCH TECHNICAL SVC	-	-	-	-	-	N/A
01111101	523200		COMMUNICATIONS	3,776	3,673	7,864	8,590	726	9.2%
01111101	523300		ADVERTISING	8,346	3,405	2,500	6,000	3,500	140.0%
01111101	523400		PRINTING & BINDING	272	2,337	2,195	5,700	3,506	159.7%
01111101	523500		TRAVEL	2,531	17,643	34,100	33,850	(250)	-0.7%
01111101	523600		DUES & FEES	27,974	28,475	34,259	34,189	(70)	-0.2%
01111101	523700		EDUCATION & TRAINING	854	16,665	20,750	21,750	1,000	4.8%
01111101	531100		GEN SUPPLIES & MATERIALS	871	1,634	3,673	3,650	(23)	-0.6%
01111101	531300		FOOD	3,409	10,045	15,900	44,700	28,800	181.1%
01111101	531400		BOOKS & PERIODICALS	235	100	250	250	-	0.0%
01111101	531600		SMALL EQUIPMENT	500	-	-	-	-	N/A
01111101	531700		OTHER SUPPLIES	5,834	55,074	49,700	4,205	(45,495)	-91.5%
01111101	541350		CAP OUTLAY-BLDG IMPR	6,894	-	-	-	-	N/A
01111101	542300		CAP OUTLAY-FURN & EQ	5,981	8,268	2,500	-	(2,500)	-100.0%
GOVERNING BODY				491,332	457,538	558,637	719,722	161,085	28.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

TOTAL PURCH OFFICIAL/ADMINISTRATIVE .00

521200 PURCH PROFESSIONAL SVCS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01111101 521200 -			304,900.00 *
Cochran & Edwards Legal fees for City Attorney	1.00	40,000.00	40,000.00
Election Costs Contract costs with Cobb County Board of Elections & Registration to conduct city's November 7, 2023 Municipal Election and any runoff December 23, 2023	1.00	165,000.00	165,000.00
Government Affairs Consultant (KT Strategies)	1.00	60,000.00	60,000.00
Event Hosting Mayor's Education Awards, CHS Teacher Appreciation Luncheon, Birthday Celebration, Home for the Holidays	4.00	2,500.00	10,000.00
Racial Trust Building Workshops Facilitator(s) for two Level One workshops and one Level Two workshop	3.00	3,200.00	9,600.00
Racial Trust Building Breakfast Series Speaker Fees	4.00	250.00	1,000.00
Audio/Visual Services for Events Mayor's Education Awards & Mayor's State of the City Address	2.00	5,200.00	10,400.00
Floral Arrangements for Events Mayor's Education Awards, Mayor's State of the City Address, CHS Teacher Appreciation Luncheon	3.00	2,500.00	7,500.00
Photography Services Mayor's Education Awards and Mayor's State of the City	2.00	700.00	1,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH PROFESSIONAL SVCS				304,900.00
523200 COMMUNICATIONS				
01111101 523200 -				
Monthly Cell Phone Service Mobile phones for Mayor, City Council and Executive Assistant		1.00	5,500.00	8,590.00 * 5,500.00
Postage Mayor & City Council Misc. Mailings		1.00	300.00	300.00
Replacement Mobile Devices In the event of damage, upgrades, etc (Cell phone, iPad, laptop)		1.00	1,500.00	1,500.00
Monthly Cable Service for Mayor's Office		1.00	380.00	380.00
ZOOM for PrimeGov Live streaming of City Council Meetings		1.00	325.00	325.00
OTTER for PrimeGov Live streaming of City Council meetings		1.00	100.00	100.00
GoToMeeting Annual Subscription Two license fees for Exec Asst and City Clerk		2.00	200.00	400.00
Doodle Annual Subscription Online calendar/meeting scheduling assistant for Exec Asst to GB		1.00	85.00	85.00
TOTAL COMMUNICATIONS				8,590.00
523300 ADVERTISING				
01111101 523300 -				
City Promotional Items Mayor's commemorative coins, misc giveaways		1.00	5,000.00	6,000.00 * 5,000.00
Required Advertising for Mayor & Council Annual calendar of meetings, etc		1.00	1,000.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL ADVERTISING				6,000.00
523400 PRINTING & BINDING				
01111101 523400 -				5,700.00 *
Business Cards for Mayor & Council		1.00	1,000.00	1,000.00
Letterhead, Envelopes, Notecards for Mayor & Council		1.00	1,500.00	1,500.00
Proclamation and Certificate Folders		1.00	2,000.00	2,000.00
Invitations & Certificates for Mayor's Education Awards		1.00	1,200.00	1,200.00
TOTAL PRINTING & BINDING				5,700.00
523500 TRAVEL				
01111101 523500 -				33,850.00 *
Offsite Retreat M&C and Dept Heads Cost share with Admin		1.00	10,000.00	10,000.00
GMA Annual Conference (June) Travel, lodging and meals for Mayor & Council (avg four attendees x \$2000)		1.00	8,000.00	8,000.00
National League of Cities Congressional City Conference, Washington DC (March) Travel, lodging & meals for Mayor & Council (avg three attendees x \$2000)		1.00	6,000.00	6,000.00
National League of Cities City Summit Fall Conference, Atlanta (Nov 2023) Travel & meals for Mayor & Council (avg five attendees x \$150)		1.00	750.00	750.00
US Conf of Mayors (Jan & June) Travel, lodging and meals for Washington DC Conf in January and Annual Conf in June (\$2000 avg for each conference - Mayor only)		1.00	4,000.00	4,000.00
Misc Department Travel for Mayor & Council		1.00	1,500.00	1,500.00
Potential Newly Elected Training (Feb/Mar) Lodging, meals and mileage		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Cities United Summit (January, Atlanta) Local travel & misc expenses (avg four attendees x \$150)		1.00	600.00		600.00

TOTAL TRAVEL 33,850.00

523600 DUES & FEES

01111101 523600 -					
Cobb Chamber of Commerce Chairman's Club Annual Dues		1.00	6,800.00		34,189.00 *
Cobb Municipal Association Annual Dues		1.00	500.00		6,800.00
Georgia Municipal Association (GMA) Annual Dues		1.00	16,000.00		500.00
National League of Cities Annual Dues		1.00	4,700.00		16,000.00
Smyrna Optimist Club Annual Dues for Mayor		1.00	400.00		4,700.00
US Conference of Mayors Annual Dues		1.00	5,300.00		400.00
Kiwanis Club Annual Dues for Mayor		1.00	135.00		5,300.00
Adobe Acrobat.		1.00	354.00		135.00

TOTAL DUES & FEES 34,189.00

523700 EDUCATION & TRAINING

01111101 523700 -					
Local Retreat M&C and Dept Heads Cost share with Admin		1.00	1,250.00		21,750.00 *
GMA Annual Conference (June) Registration & classes for Mayor & Council (avg four attendees x \$1000)		1.00	4,000.00		1,250.00
National League of Cities Congressional City Conference, Washington DC (March) Registration/classes (avg three attendees x \$1000)		1.00	3,000.00		4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
National League of Cities City Summit, Atlanta (Nov 16-18, 2023) Registration & classes (avg 5 attendees x \$1000)	1.00	5,000.00		5,000.00
Cities United Summit, Atlanta (January) Registration & classes (avg four attendees x \$750)	1.00	3,000.00		3,000.00
US Conference of Mayors (Jan/June) Registration/classes for Mayor	1.00	2,000.00		2,000.00
Misc local training for Mayor & Council SBA, Cobb Chamber, GMA local seminars, etc.	1.00	2,000.00		2,000.00
Potential Newly Elected Training (Feb/Mar 2023) Registration	1.00	1,500.00		1,500.00

TOTAL EDUCATION & TRAINING 21,750.00

531100 GENERAL SUPPLIES & MATERIALS

01111101 531100 -				3,650.00 *
General Office Supplies Mayor, City Council, Executive Assistant	1.00	3,500.00		3,500.00
warehouse Supplies	1.00	150.00		150.00

TOTAL GENERAL SUPPLIES & MATERIALS 3,650.00

531300 FOOD

01111101 531300 -				44,700.00 *
Cobb Municipal Association City sponsored dinner and holiday dinner	1.00	4,000.00		4,000.00
Mayor Expenses Meals with staff and vendors	1.00	3,000.00		3,000.00
Refreshments (snacks/water) for Mayor & Council Meetings	1.00	1,500.00		1,500.00
Catering for various Mayor & Council committee, board, client meetings	1.00	2,500.00		2,500.00
Catering for Racial Trust Building workshops	3.00	1,500.00		4,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-GOV BODY

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Catering for Racial Trust Building Breakfast Speaker Series Events		4.00	1,000.00	4,000.00
Catering for Mayor's State of the City Address		1.00	8,000.00	8,000.00
Catering for Mayor's Education Awards		1.00	7,000.00	7,000.00
Catering for CHS Teacher Appreciation Luncheon		1.00	7,000.00	7,000.00
Faith leaders luncheons.		4.00	800.00	3,200.00
TOTAL FOOD				44,700.00
531400 BOOKS & PERIODICALS				
01111101 531400 -				250.00 *
Atlanta Business Chronicle Annual Digital Subscription		1.00	150.00	150.00
Atlanta Journal Constitution Annual Digital Subscription		1.00	100.00	100.00
TOTAL BOOKS & PERIODICALS				250.00
531700 OTHER SUPPLIES				
01111101 531700 -				4,205.00 *
Sponsorship for CHS Teacher of the Year Awards		1.00	500.00	500.00
Lillie Glass - Jonquil for CHS Homecoming Queen		1.00	200.00	200.00
Mayor's Education Awards Special recognition awards for Teacher, Volunteer and Business Partner of the Year		3.00	135.00	405.00
Mayor's Education Awards Outstanding Student awards (medals)		1.00	1,000.00	1,000.00
Mayor's Education Awards Red Carpet Rental		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-GOV	BODY	Misc Supplies for Events Mayor's Education Awards, Mayor's State of the City, CHS Teacher Appreciation Luncheon	1.00	1,500.00		1,500.00
TOTAL OTHER SUPPLIES						4,205.00
TOTAL GF-GOV BODY						467,784.00
GRAND TOTAL						467,784.00

** END OF REPORT - Generated by Landon O'Neal **

HIGHWAYS & STREETS

Function

Division 42100 is the cost center for the Streets Department of the City. The Streets Division of the Public Works Department is responsible for the maintenance of over 194 miles of roadways. Those specific roadway related responsibilities include all paving work, maintaining the right of ways, curb and gutter, sidewalks and storm drainage systems within the City. This department also maintains and dispenses an inventory of operating supplies. The management structure and support staff for the Public Works division is also programmed in this account.

Major Goals & Objectives

- To provide safe, well-maintained roadways for the residents of the city.
- To provide effective administration of the Public Works area.
- To provide assistance with the yard waste program.
- Implement storm drain inventory including GPS.
- Provide for efficient drainage of the storm water system

Performance Measures

- 194 Miles of City Streets Maintained
- 172 Miles of Storm drainage maintenance

HIGHWAYS & STREETS - 42100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	980,333	978,294	1,293,709	1,370,323	76,614	5.9%
OTHER OPERATING	1,600,320	1,484,287	1,556,963	1,636,656	79,693	5.1%
TOTAL EXPENDITURES	2,580,653	2,462,581	2,850,672	3,006,979	156,307	5.5%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	25.00	26.00	26.73	26.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - HIGHWAYS & STREETS

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01442101	511100		REG/FULL TIME EMPLOYEES	897,481	882,939	1,172,748	1,257,942	85,194	7.3%
01442101	511101		PART TIME EMPLOYEES	7,509	22,826	31,200	-	(31,200)	-100.0%
01442101	511300		OVERTIME	12,892	11,097	10,000	25,000	15,000	150.0%
01442101	512200		SOC SEC/FICA CONTRIB	62,452	61,432	79,761	83,281	3,520	4.4%
01442101	512400		RETIREMENT CONTRIBS	-	-	-	-	-	N/A
01442101	512900		OTHER EMPLOYEE BENEFITS	-	-	-	4,100	4,100	N/A
01442101	521200		PURCH PROFESSIONAL SVC	87,335	160,971	200,175	160,000	(40,175)	-20.1%
01442101	521300		PURCH TECHNICAL SVCS	16,611	31,563	31,313	30,000	(1,313)	-4.2%
01442101	522200		REPAIRS & MAINTENANCE	55,184	51,202	63,402	60,000	(3,402)	-5.4%
01442101	522320		RENTAL OF EQUIP & VEHICLE	4,060	6,952	14,008	14,008	-	0.0%
01442101	523200		COMMUNICATIONS	2,505	4,324	1,960	1,960	-	0.0%
01442101	523400		PRINTING & BINDING	306	55	1,700	1,700	-	0.0%
01442101	523500		TRAVEL	53	1,239	3,000	3,000	-	0.0%
01442101	523600		DUES & FEES	258	-	600	600	-	0.0%
01442101	523700		EDUCATION & TRAINING	1,628	3,503	23,165	23,165	-	0.0%
01442101	523850		CONTRACT LABOR	141,591	148,416	145,681	125,000	(20,681)	-14.2%
01442101	531100		GEN SUPPLIES & MATERIALS	142,339	165,185	162,200	162,200	-	0.0%
01442101	531220		ENERGY-NATURAL GAS	41	-	-	-	-	N/A
01442101	531230		ENERGY-ELECTRICITY	985,457	799,555	800,000	950,000	150,000	18.8%
01442101	531270		ENERGY-GASOLINE/DIESEL	28,345	35,632	53,750	53,750	-	0.0%
01442101	531600		SMALL EQUIPMENT	9,463	41,077	34,460	33,350	(1,110)	-3.2%
01442101	531700		OTHER SUPPLIES	8,167	10,767	21,549	17,923	(3,626)	-16.8%
01442101	541200		CAP OUTLAY-LAND IMPR	113,575	23,846	-	-	-	N/A
01442101	542100		CAP OUTLAY-MACH & EQ	3,403	-	-	-	-	N/A
HIGHWAYS & STREETS				2,580,653	2,462,581	2,850,672	3,006,979	156,307	5.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HIGHWAYS & STREETS ADMIN

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS					
01442101 521200 -					
Right of way acquisitions, surveys, deeds rights of way for drainage, sidewalks, etc.		1.00	20,000.00	160,000.00 *	20,000.00
tree removal, trimming, stump removal Removal, trimming, and stump removal		1.00	125,000.00	125,000.00	
Fence installation and repairs Fence repairs, new installations		1.00	15,000.00	15,000.00	
TOTAL PURCH PROFESSIONAL SVCS				160,000.00	

521300 PURCH TECHNICAL SVCS					
01442101 521300 -					
Fiber Optics emergency repairs Emergency fiber optics repairs, along with any stand- alone repairs suggested by IT		2.00	15,000.00	30,000.00 *	30,000.00
TOTAL PURCH TECHNICAL SVCS				30,000.00	

522200 REPAIRS & MAINTENANCE					
01442101 522200 -					
General maintenance to vehicles and equipment Price increase recommended by fleet manager		1.00	55,000.00	60,000.00 *	55,000.00
Bus shelter maintenance Bus shelter maintenance		1.00	5,000.00	5,000.00	
TOTAL REPAIRS & MAINTENANCE				60,000.00	

522320 RENTAL OF EQUIP & VEHICLES					
01442101 522320 -					
Payments for Konica Minolta Lease payments for Konica Minolta bizhub C6501		12.00	834.00	14,008.00 *	10,008.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HIGHWAYS & STREETS ADMIN

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Equipment rental		2.00	2,000.00		4,000.00
Rental of misc. equipment					

TOTAL RENTAL OF EQUIP & VEHICLES 14,008.00

523200 COMMUNICATIONS

01442101 523200 -					
6 smart phones with monthly service plan		6.00	270.00		1,960.00 *
6 phones at \$45.00 per month					1,620.00
General postage		1.00	250.00		250.00
Postage and mailouts					
Mifi boxes		2.00	45.00		90.00
wireless connection for laptops					

TOTAL COMMUNICATIONS 1,960.00

523400 PRINTING & BINDING

01442101 523400 -					
Printing of forms for warehouse and street divisions		1.00	450.00		1,700.00 *
Door hangers and customer information					450.00
Business cards and re-prints		5.00	250.00		1,250.00
New business cards and re-prints					

TOTAL PRINTING & BINDING 1,700.00

523500 TRAVEL

01442101 523500 -					
Travel for assistant pw director		1.00	1,500.00		3,000.00 *
Certified public works manager					1,500.00
Travel for warehouse manager		1.00	100.00		100.00
Certified warehouse buyer					
Manager training school		1.00	200.00		200.00
Required training for managers					
Hotel for clerk's conference		1.00	1,000.00		1,000.00
Travel, hotel, fuel, and food for conference					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HIGHWAYS & STREETS ADMIN

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Excel and word classes	1.00	200.00		200.00
Training classes for office assistant				

TOTAL TRAVEL 3,000.00

523600 DUES & FEES

01442101 523600 -	American public works association dues	3.00	150.00	600.00 *
	Dues for Eric, Paul, and Bo			450.00
	Ga procurement association	2.00	25.00	50.00
	Procurement dues			
	GMCA membership	1.00	100.00	100.00
	Annual dues			

TOTAL DUES & FEES 600.00

523700 EDUCATION & TRAINING

01442101 523700 -	Forklift and saw training	3.00	75.00	23,165.00 *
	Mandatory training and certification			225.00
	Flagging, erosion, and confined space training	1.00	1,200.00	1,200.00
	Mandatory training and certification			
	NPDES/ works zone training	1.00	2,000.00	2,000.00
	Re-certification for staff			
	CDL training and testing	3.00	4,550.00	13,650.00
	staff acquiring class A CDL			
	Carl Vincent Management training	3.00	1,700.00	5,100.00
	Mandatory training			
	Clerk's training conference registration	1.00	490.00	490.00
	Master's clerk certification			
	Excel and word classes	1.00	500.00	500.00
	Classes for office assistant			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HIGHWAYS & STREETS ADMIN

TOTAL EDUCATION & TRAINING 23,165.00

523850 CONTRACT LABOR

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01442101 523850 - Contract Labor	1.00	125,000.00	125,000.00 *
Landscaping, asphalt, surveying, and concrete			125,000.00

TOTAL CONTRACT LABOR 125,000.00

531100 GENERAL SUPPLIES & MATERIALS

01442101 531100 - General office supplies for 8 work stations	8.00	150.00	162,200.00 *
Maintain office supplies			1,200.00
Copy paper, ink, and toner	1.00	6,000.00	6,000.00
Supplies for copiers			
Grass seed, sod, trees, shrubs, and flowers	1.00	25,000.00	25,000.00
maintain division supplies			
Landscape supplies for ROW maintenance	1.00	25,000.00	25,000.00
Supplies to maintain division			
Cleaning materials, ice melt, oil dry, sweeping compound, spill kits, bulk salt, bag salt, and oxides	1.00	15,000.00	15,000.00
Supplies to maintain division			
Nails, screws, bolts, nuts, lumber, barrels, cones, roll-up signs, sign posts, barricades, paint, wooden stakes, and flags	1.00	16,000.00	16,000.00
Supplies to maintain division			
Hand tools- rakes, shovels, brooms, post hole diggers, pitch forks, pliers, chains, tie downs, chisels, hand tamps, asphalt lutes, tar buckets, hands sprayers, loppers, bolt cutters, drill bits, hammers, mattocks, marking wands, tape measures, and measuring wheels	1.00	10,000.00	10,000.00
Supplies to maintain division			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-HIGHWAYS & STREETS ADMIN

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
General operating supplies- toilet paper, paper towels, cleaning sprays, glass cleaner, bleach, soap, Gatorade, coolers, vests, safety glasses, and insect repellent Supplies to maintain division	1.00	4,000.00		4,000.00
General roadway, sidewalk, and curb repair materials- concrete blocks, bricks, pavers, rebar, bagged concrete, and silt fence Supplies to maintain division	1.00	10,000.00		10,000.00
Asphalt supplies and materials Roadway repairs	1.00	50,000.00		50,000.00
TOTAL GENERAL SUPPLIES & MATERIALS				162,200.00

531230 ENERGY-ELECTRICITY

01442101 531230 - Street lights and traffic signals Georgia Power, Cobb EMC, and Greystone Power	1.00	950,000.00		950,000.00 *
TOTAL ENERGY-ELECTRICITY				950,000.00

531270 ENERGY-GASOLINE/DIESEL

01442101 531270 - Diesel and unleaded fuel Amount recommended by fleet manager	1.00	53,750.00		53,750.00 *
TOTAL ENERGY-GASOLINE/DIESEL				53,750.00

531600 SMALL EQUIPMENT

01442101 531600 - wacker-Neusen plate tamp For compaction of ditches, asphalt, and road beds	1.00	2,595.00		33,350.00 *
Reciprocating saw, circular saw, drills, and misc. small power tools Used for cutting, and assembling different materials, with applications in storm pipe repair	1.00	2,000.00		2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HIGHWAYS & STREETS ADMIN

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Husqvarna 592xp chainsaws For tree removal from ROW		4.00	1,460.00		5,840.00
Hopper Broom attachment for Kubota skid steer Assist with the cleaning of curbs and roadways		1.00	9,230.00		9,230.00
Ryan 18" hydrostatic sod cutter Cut and edge sod for replacement during landscaping		1.00	6,550.00		6,550.00
Stihl ts700 cutoff saw Saw used for cutting asphalt and concrete		2.00	2,157.00		4,314.00
Stihl BR800x blowers Used for clearing debris from roadway or jobsites		3.00	474.00		1,422.00
Honda EU2200 generator Used to provide power to heavy duty drilling and coring tools		1.00	1,399.00		1,399.00
TOTAL SMALL EQUIPMENT					33,350.00

531700 OTHER SUPPLIES

01442101 531700 -					17,922.80 *
Required uniforms Pants, shirts, and jackets		21.00	400.00		8,400.00
Boot allowance Required work boots		21.00	150.00		3,150.00
Summer t-shirts Replace summer t-shirts		1.00	2,000.00		2,000.00
Supervisor polo shirts Polo shirts		5.00	40.00		200.00
safety vests required safety vests		36.00	4.80		172.80
Gloves, rain suits, and rain boots PPE needed for work in weather elements		1.00	4,000.00		4,000.00
TOTAL OTHER SUPPLIES					17,922.80

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-HIGHWAYS & STREETS ADMIN	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL GF-HIGHWAYS & STREETS ADMIN				1,636,655.80
GRAND TOTAL				1,636,655.80

** END OF REPORT - Generated by Landon O'Neal **

HUMAN RESOURCES

Function

The staff of Human Resources and Risk Management department is comprised of a Director, HR Manager, Employee Benefits Specialist, HRIS/Payroll Specialist and a HR/Risk Management Technician. The department is responsible for administering the City's Personnel Management System as established by Mayor and Council to provide a fair, equitable, safe and productive work environment for all City employees. Other responsibilities include human resource planning, employee recruitment and selection, performance management, training and development, personnel policy management, employee benefit administration, payroll, classification and compensation, employee relations, and risk management activities and programs.

Major Goals & Objectives

- Provide strategic, professional, and competent human resources management and assistance to all city employees, retirees, potential employees and the general public.
- Implement and structure employee pay, benefits, programs and policies to strengthen the City's position as a competitive employer of choice.
- Increase number of qualified applicants per job opportunity.
- Improve retention of qualified employees.
- Continue to enhance HR services through existing, untapped technological resources.
- Reduce worker's compensation and property claims.
- Support the City's strategic goals and initiatives.

Performance Measures

- Employee, retiree, applicant satisfaction data.
- Training and increasing employee knowledge of HR and Risk Management programs and policies.
- Increased employee and manager use of HRIS technology
- Recruitment and retention successfully improved and turnover decreased
- Maintaining low unemployment claims costs
- Reduction of at-fault property claims and costs
- Reduction of worker's compensation claims and costs

HUMAN RESOURCES - 15400

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	437,063	487,323	591,101	754,957	163,856	27.7%
OTHER OPERATING	107,817	115,126	241,103	158,784	(82,319)	-34.1%
TOTAL EXPENDITURES	544,880	602,449	832,204	913,741	81,537	9.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	4.07	5.07	5.10	5.10

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - HUMAN RESOURCES

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01115401	511100		REG/FULL TIME EMPLOYEES	256,730	324,914	358,250	413,821	55,571	15.5%
01115401	511200		TEMPORARY EMPLOYEES	-	-	3,000	3,000	-	0.0%
01115401	512200		SOC SEC/FICA CONTRIB	25,221	26,465	22,899	27,586	4,687	20.5%
01115401	512500		TUITION REIMBURSEMENT	9,954	9,853	21,000	15,000	(6,000)	-28.6%
01115401	512900		OTHER EMPLOYEE BENEFIT	139,437	126,092	185,952	295,550	109,598	58.9%
01115401	521200		PURCH PROFESSIONAL SVC	75,802	73,282	182,500	96,100	(86,400)	-47.3%
01115401	521300		PURCH TECHNICAL SVCS	22,026	25,927	26,670	26,670	-	0.0%
01115401	522320		RENTAL OF EQUIP & VEH	1,179	1,077	1,070	1,048	(22)	-2.0%
01115401	523200		COMMUNICATIONS	1,067	1,204	2,500	2,500	-	0.0%
01115401	523300		ADVERTISING	279	549	750	1,500	750	100.0%
01115401	523400		PRINTING & BINDING	1,167	966	1,126	1,210	84	7.5%
01115401	523500		TRAVEL	-	-	7,786	9,086	1,300	16.7%
01115401	523600		DUES & FEES	1,498	1,581	2,565	2,530	(35)	-1.4%
01115401	523700		EDUCATION & TRAINING	1,207	500	3,590	4,290	700	19.5%
01115401	531100		GEN SUPPLIES & MATERIALS	2,467	4,662	2,997	4,250	1,254	41.8%
01115401	531300		FOOD	1,124	5,377	9,550	9,600	50	0.5%
01115401	531600		SMALL EQUIPMENT	-	-	-	-	-	N/A
HUMAN RESOURCES				544,880	602,449	832,204	913,741	81,537	9.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01115401 521200 -				
Psychological Exams (Public Safety Only) Stone, McElroy & Assoc. and Sampson Exams required for Police, E911, Detention, and Fire. Preplacement and post-incident. 85 @ \$300		85.00	300.00	96,100.00 * 25,500.00
Legal Services (Cochran & Edwards) Estimated need for consultation on labor law		1.00	5,000.00	5,000.00
Physicals, Drug Screens, Medical Services (various providers) Physicals: Pre-employment, DOT pre-placement, fit-for-duty Drug screens: Pre-employment, post-accident, random, reasonable suspicion, regulated-DOT drug screens.		1.00	40,000.00	40,000.00
Inmate Medical Services Carried forward from prior years' budgets.		1.00	500.00	500.00
Background, MVR, Credit Checks Pre-employment background (if PD is unavailable to perform) and credit checks (@\$5 ea) performed by HRTruCheck. Credit checks are performed for public safety, positions that hold a p-card and/or have access to/control of cash/funds. Pre-employment (as needed) and annual MVR checks Georgia Department of Driver Services (@\$6. ea. x 312 drivers (current#) = \$1872.) for all positions requiring a drivers license or operating a city vehicle.		1.00	3,100.00	3,100.00
Other Post Employment Benefits (OPEB) Valuation (Annual) GMA/Segal Company Annual valuation of OPEB (retiree health).		1.00	22,000.00	22,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL PURCH PROFESSIONAL SVCS				96,100.00
521300 PURCH TECHNICAL SVCS				
01115401 521300 -				
Employee Benefits Enrollment System (Selerix)		1.00	20,370.00	26,670.00 *
Benefits-Selection license fee @ \$3.50 per employee/retiree per month. Based on avg 485 employee/retirees x 3.50 x 12 = \$20,370 annually.				20,370.00
ACA Compliance Services (Quarterly): IRS forms, filing, reporting and ACA Compliance Services (Annual) 1095-C mailing, reporting (Selerix Systems)		1.00	5,725.00	5,725.00
ACA Compliance Services (Quarterly): IRS forms, filing, reporting and ACA Compliance Services (Annual) 1095-C mailing, reporting (Selerix Systems)				
Nitro Pro (PDF read, write, edit) for all HR staff		1.00	575.00	575.00
TOTAL PURCH TECHNICAL SVCS				26,670.00
522320 RENTAL OF EQUIP & VEHICLES				
01115401 522320 -				
Copier Rental (Konica Minolta) monthly rental		1.00	1,047.96	1,047.96 *
TOTAL RENTAL OF EQUIP & VEHICLES				1,047.96
523200 COMMUNICATIONS				
01115401 523200 -				
Cell Phone for HR Director, HR Manager, Benefits Specialist		3.00	600.00	2,500.00 *
Postage & Shipping		1.00	700.00	700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL COMMUNICATIONS				2,500.00
523300 ADVERTISING				
01115401 523300 -				
Job Advertisements		1.00	1,500.00	1,500.00 *
TOTAL ADVERTISING				1,500.00
523400 PRINTING & BINDING				
01115401 523400 -				
Badge Printer Cartridge (LMI) 4 per year / printing badges for 2 systems		1.00	320.00	1,210.00 * 320.00
Business cards for 2 HR Staff		2.00	55.00	110.00
Printing- b/w & color copies/printing overages (Konica Minolta) B/W and color copies and printing in excess of allowed in \$87.33 monthly base charge.		1.00	780.00	780.00
TOTAL PRINTING & BINDING				1,210.00
523500 TRAVEL				
01115401 523500 -				9,086.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Lodging - GLGPA Conferences (Spring/Fall) 3 nights x 2 staff for 2 conferences estimated Attendance at conferences is necessary to obtain attend classes to obtain and maintain certifications. The GLGPA offers two professional certification programs designed to enhance the knowledge, skills and abilities of those responsible for the management and administration of personnel systems in local government in Georgia. The Certified Human Resource Manager Program (CHRMP) and the Advanced Certification in Human Resource Management Program (ACHRM) are sponsored by GLGPA in conjunction with the Association County Commissioners of	1.00	2,700.00	2,700.00
Lodging - Tyler Munis Annual Conference 3 nights for 2 staff @ \$275/night Est. \$275/night x 3 x 2 = \$1,650.	1.00	1,650.00	1,650.00
Lodging - Georgia PRIMA 2 nights, 1 staff estimated	1.00	436.00	436.00
Mileage to Conferences and Training @ 58.5 cents/mile GLGPA - 2 conferences GA PRIMA (usually in Athens) Misc offsite trainings throughout the year	1.00	550.00	550.00
Flights to Tyler Munis Conference 2024 for 2 HR staff	2.00	750.00	1,500.00
Meals- not covered by conference fees	1.00	300.00	300.00
Parking/Shuttle @ Conferences	1.00	200.00	200.00
Flight to PRIMA National Conference	1.00	750.00	750.00
Lodging - PRIMA National Conference 4 nights @ 250/night	4.00	250.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

TOTAL TRAVEL 9,086.00

523600 DUES & FEES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01115401 523600 -			2,530.00 *
Georgia Local Government Personnel Association (GLGPA) Agency Dues for 5 HR staff	1.00	150.00	150.00
Society for Human Resources Management (SHRM) Annual Membership 5 HR Staff SHRM membership is required to take advantage of SHRM's training and professional development/certification program opportunities.	5.00	229.00	1,145.00
Georgia Public Risk Management Association Membership (Annual) Director & HR/Risk Coordinator	2.00	100.00	200.00
Civil Service Board Payments to board members for quarterly CSB meetings 3 members x \$30/meeting x 4 quarters = \$360 Civil Service Hearing, if necessary = \$180	1.00	540.00	540.00
PRIMA (National) Membership - Agency	1.00	385.00	385.00
Notary Exam / Commission Director & HR/Risk Coordinator	2.00	55.00	110.00

TOTAL DUES & FEES 2,530.00

523700 EDUCATION & TRAINING

01115401 523700 -			4,290.00 *
GLGPA Conference 2 Staff @ 2 Conferences / year \$435 per attendee Attendance at conferences is necessary to attend classes to obtain and maintain certifications.	1.00	1,740.00	1,740.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-HUMAN RESOURCES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GLGPA Mid-year Conference (1 day) 2 Staff @ 1 Conferences / year \$275 per attendee Attendance at conferences is necessary to attend classes to obtain and maintain certifications.	2.00	275.00	550.00
Georgia PRIMA Conference - 2 staff	2.00	100.00	200.00
PRIMA National Conference	1.00	700.00	700.00
Munis Conference - Tyler Connect 2024 Location TBD 1 staff (not covered by PACE)	1.00	1,100.00	1,100.00
TOTAL EDUCATION & TRAINING			4,290.00

531100 GENERAL SUPPLIES & MATERIALS

01115401 531100 -	General Supplies FY 2024 add Digital camera for employee photos and 2 webcams	1.00	1,500.00	4,250.00 * 1,500.00
	Employee ID Badges and related supplies Badges, badge covers, lanyards, belt clipsBadges, badge covers, lanyards, belt clips	1.00	2,500.00	2,500.00
	Shirts - City Logo Shirts for HR Staff for 5 @ \$50	5.00	50.00	250.00
TOTAL GENERAL SUPPLIES & MATERIALS			4,250.00	

531300 FOOD

01115401 531300 -	Food - for holiday luncheon and Spring cookout 2 @ \$3500	2.00	3,500.00	9,600.00 * 7,000.00
	Food/Cake for Milestone Anniversaries 20, 25, 30, 25 and 40 years - 16 employees in FY 24	16.00	50.00	800.00
	Retirement Receptions Per policy \$300 for 20 years and above.	6.00	300.00	1,800.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024		FY2024 Operating Budget			
ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-HUMAN RESOURCES					
TOTAL FOOD					9,600.00
TOTAL GF-HUMAN RESOURCES					158,783.96
GRAND TOTAL					158,783.96

** END OF REPORT - Generated by Landon O'Neal **

INFORMATION TECHNOLOGY

Function

Division 15350 funds the administrative and operational functions of the Information Technology Department of the City of Smyrna. The Information Technology Director, Assistant Information Technology Director, System Administrator, Network Engineer, GIS Manager, GIS Technician, Web Administrator and the Systems Support Specialist positions are budgeted here. This division is responsible for all work related to the support of the City's computer systems and network infrastructure, cybersecurity, phones, surveillance cameras, access controls, website and certain A/V systems. Some of the responsibilities assigned include:

- Network infrastructure/network design, implementation and management, including the traffic control network
- Computer desktop hardware and software installation, training and support
- Maintain the servers, and virtual server environment
- Manage the backup of critical systems, virus protection and Internet firewalls
- New system implementation, software and hardware consultation for major system such as ERP, Public Safety, Video Cameras or Time Keeping
- Manage all the major software systems in use by the City
- Support the ATS traffic control system and Security Camera Systems
- Manage system and data security, virus scanners, two factor authentication, SSL VPN
- Manage the City's communications including Internet, VPN, cell phones, analog phones, VoIP telephone system, and VoIP call recording system.
- Provides GIS information/analysis to both internal and external customers and manage the City's GIS data.
- Council chamber audio/video systems, streaming of meetings
- Video storage for security, police car and body cameras
- User support via training and helpdesk
- Maintain the City Website and Intranet

There is considerable overlap within the department which functions as a team to accomplish the department's goals. With cross-training, members of the department can assist each other when the workload and needs demand.

- The Director is responsible for developing and implementing a strategic technology plan for the City's information technology and managing the staff of the department.
- The Assistant IT Director monitors and manages the technical infrastructure, including the traffic control system network and servers.
- The System Administrator monitors and maintains the City's major software systems with primary responsibility for the Munis ERP system.

- The Systems Support Specialist provides front line support and implementation as well as server monitoring and maintenance.
- The Network Engineer is responsible for monitoring and maintaining the computer network and servers.
- The GIS Coordinator supports the City's GIS systems, providing coordination between the various departments and in some cases outside entities.
- The GIS Analyst supports the GIS needs of the Public Works department and is assigned to their needs.
- The Web Administrator maintains the City website and intranets from a technical and functional aspect and insures that both the City's needs and the Public needs are being met.

Major Goals & Objectives

- Monitor the health of the City's computers and network
- Insure cybersecurity of all City owned IT assets
- Maintain the City's website and intranet
- Support the city-wide VoIP and analog telephone systems
- Provide system administration and support of the Munis system
- Maintain viable system backups and disaster recovery strategies
- Support the ArcGIS Online web-based GIS portal
- Support the use of ArcGIS Online and Open Data (GIS data sharing)
- Manage the IT security systems which include firewalls, network access control, physical access control
- Support the traffic control system and security camera system networks
- Provide user training
- Provide cyber security awareness training and testing to all employees using IT systems
- Manage the IT infrastructure life cycle, hardware replacement
- Support mobile public safety access and devices (phones, cellular connections, MDT)

Performance Measures

- Time to initial response to help desk ticket
- Time to resolution to help desk ticket
- Uptime for network
- Uptime for email
- Uptime for Munis
- Uptime for Internet

INFORMATION TECHNOLOGY - 15350

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	384,868	481,380	573,160	615,801	42,641	7.4%
OTHER OPERATING	1,119,903	894,753	1,029,848	1,144,984	115,136	11.2%
TOTAL EXPENDITURES	1,504,770	1,376,133	1,603,008	1,760,785	157,777	9.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	6.00	6.00	7.00	7.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - INFORMATION TECHNOLOGY

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01115301	511100		REG/FULL TIME EMPLOYEES	360,173	450,733	537,600	572,393	34,793	6.5%
01115301	512200		SOC SEC/FICA CONTRIB	24,694	30,648	35,560	38,408	2,848	8.0%
01115301	521200		PURCH PROFESSIONAL SVC	59,199	76,157	79,500	77,500	(2,000)	-2.5%
01115301	521300		PURCH TECHNICAL SVCS	18	-	-	-	-	N/A
01115301	521400		PURCH SOFTWARE	56,445	87,358	127,000	409,000	282,000	222.0%
01115301	522200		REPAIRS & MAINTENANCE	570,213	607,500	665,098	478,914	(186,184)	-28.0%
01115301	523200		COMMUNICATIONS	85,532	86,221	110,975	83,920	(27,055)	-24.4%
01115301	523500		TRAVEL	230	5,451	12,000	14,400	2,400	20.0%
01115301	523600		DUES & FEES	200	239	550	550	-	0.0%
01115301	523700		EDUCATION & TRAINING	18,185	21,818	30,200	31,200	1,000	3.3%
01115301	531100		GEN SUPPLIES & MATERIALS	3,176	3,548	3,000	3,000	-	0.0%
01115301	531270		ENERGY-GASOLINE/DIESEL	235	590	500	1,000	500	100.0%
01115301	531600		SMALL EQUIPMENT	2,675	4,274	1,024	3,000	1,976	192.9%
01115301	542300		CAP OUTLAY-OFF FURN & EQ	-	1,596	-	32,500	32,500	N/A
01115301	542400		CAP OUTLAY-COMPUTERS	323,796	-	-	10,000	10,000	N/A
INFORMATION TECH.				#####	1,376,133	1,603,008	1,760,785	157,777	9.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-DATA PROC/IT

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS					
01115301 521200 -					
<p>Red Canary Network Security Monitoring is a service that utilizes a combination of software loaded on our computer endpoint and 24/7 monitoring by Security Engineers. This service acts as an early warning system, with the capability to take the necessary action should a security threat be detected.</p> <p>The threats to our Information Systems infrastructure have never been greater. This is evidenced by the ransomware attacks on that have begun happening to local governments with increasing frequency. This service provides 24x7 monitoring and early detection of this type of attack on all of our endpoints.</p>		1.00	47,500.00	77,500.00 *	47,500.00
<p>Albert Network Monitoring and Management service available to us State, Local, Tribal and Territorial government from the Center for Internet Security. This service is available to us because we are a member of the MS-ISAC organization funded by Homeland Security.</p> <p>The Albert service adds an additional layer of security to our network infrastructure. It monitor actual network traffic, independent of the individual workstations for suspicious traffic patterns and alerts us from a 24x7 Security Operations Center.</p>		1.00	11,500.00	11,500.00	
<p>Consulting for network or server related support that cannot be handled by the IT department staff.</p> <p>Each year, issues will occur that cannot be solved by the IT department staff and require outside contracted assistance. One example of this would be penetration testing of our network, or VoIP system support.</p>		1.00	10,000.00	10,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-DATA PROC/IT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Purchase new aerial photography from Cobb County The county produces new aerial photography each year. We occasionally need to update portions of our aerial photography due to either expansion of the city's boundaries, or major projects that make significant changes to an area of the city. This money is needed to fund those purchases from the county.		1.00	4,500.00	4,500.00
Rewrite the programming of the Crestron A/V switcher in the Council Chamber The programming of the Crestron unit used in the Council Chamber is no longer adequate and does not work well with the newer devices. This will replace the existing programming with new code allowing for better functionality of the system.		1.00	4,000.00	4,000.00
TOTAL PURCH PROFESSIONAL SVCS				77,500.00

521400 PURCH SOFTWARE

01115301 521400 - Microsoft office 365 Microsoft Office is used by every computer user in the city. For the past three years, we have used a combination of license levels, with a combination of older perpetual licensing loaded on computers and 0365 subscription licensing. Our perpetual licenses are no longer supported, and either need to be updated or replaced with 0365 licenses. Using all 0365 insures everyone has the same software and capability.		1.00	89,000.00	409,000.00 * 89,000.00
Nessus Professional On demand vulnerability scanner This is a subscription to software that allows us to run system vulnerability scans on our hardware. We need to periodically test our systems for known vulnerabilities, allowing us to correct those systems before they can be compromised.		.00	3,509.00	.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-DATA PROC/IT	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Kronos Ready Cloud based timekeeping system.		1.00	40,000.00		40,000.00
Cloud hosted Tyler ERP Cloud hosting of Munis		1.00	274,000.00		274,000.00
PDQ Deploy Patch management software to replace the patch management component of the Dell KACE. This software will require less rebooting of the computers to apply patches.		4.00	1,500.00		6,000.00
TOTAL PURCH SOFTWARE					409,000.00

522200 REPAIRS & MAINTENANCE

01115301 522200 -					478,914.00 *
Annual Software Maintenance for OSS public safety systems (Police, Jail, Records, Fire) This provides for vendor support and software upgrades to the Public Safety software used by the police department for dispatch, records management and jail operations. It also provides support for the interface from dispatch to the software used by the fire department.		1.00	213,204.00		213,204.00
Software maintenance for Cistera VoIP call recording system This software is used to provide on-demand phone call recording for primarily police personnel, and continuous recording of certain phones in the police department.		1.00	6,000.00		6,000.00
Service contract for Dell NAS used to store police video This service contract is needed to insure the availability of police video stored locally.		1.00	2,500.00		2,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Annual software maintenance for the PRTG network and system monitoring software The IT department uses this software to monitor essential IT resources such as servers, network gear, internet connections, etc. and to send alerts which a monitored resource develops an issue or becomes unavailable.	1.00	1,735.00	1,735.00
Annual subscription of Proofpoint Zero-hour Anti-Virus, Email Firewall, Smart Search, URL Defense, Attachment Defense - FSecure - Email protection suite, includes CLEAR/TRAPS to provide immediate remediation of suspicious email traffic. This software provides our primary defense against cyber security threats from email.	1.00	23,800.00	23,800.00
Annual maintenance of Cylance Protect, advanced endpoint protection This software protects our computers (desktops, laptops, and servers) from malicious threats, such as viruses, malware, ransomware. The use of the software requires annual maintenance of the license.	1.00	13,400.00	13,400.00
Software maintenance for Netmotion (police car secure VPN to dispatch) Required for CJIS compliance	1.00	9,600.00	9,600.00
Annual Maintenance for the City's firewall, both hardware and software Provides hardware support (with immediate replacement on failure) of our firewalls. It also provides daily updates to threat information to keep the firewall effect in protecting our network from outside threats.	1.00	11,500.00	11,500.00
Annual license maintenance of Meraki WiFi access points and security cameras Needed to maintain the functioning of the City's WiFi network and the functioning of Meraki security cameras.	1.00	7,800.00	7,800.00
Annual maintenance of the cloud archive for the Rubrik backup system This is needed to maintain the long term backups of our servers.	1.00	7,000.00	7,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Annual software/hardware maintenance for the Dell Kace 1000 Help desk/update management appliance The Dell Kace 1000 appliance is used by the IT department to manage the Helpdesk. It also provides inventory management of IT hardware and software resources, and is our primary means of insuring systems are kept up to date with patch management of both Microsoft software and other third party software.		1.00	7,000.00	7,000.00
MFA (Multi-Factor Authentication) software subscription for enhanced security for all users of the City's IT resources This system requires users to provide additional factors to log into or connect to any of the City's IT resources. We are currently requiring this now for the police officers and for connections to Office 365 for email and this will add this requirement to computers as well. This is one of the requirements of our Cyber Security Insurance.		1.00	22,500.00	22,500.00
Annual software subscription for SSRPM self service password reset system This system provides for people to reset their own forgotten passwords anytime, rather than waiting for the IT department to do it. This is especially useful after normal working hours.		1.00	400.00	400.00
Replace aging UPS systems in the server racks of various buildings These are essential to provide temporary power backup to the equipment in the server racks in order to keep the phone systems and computer networks functional during a power outage. The current units are no longer supported by the manufacturer and must be replaced.		1.00	3,000.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Annual maintenance contract on the large UPS in the server room of the PD This UPS provides immediate backup power to the main server room, 911, and some other areas of the Police Station. Its function is to provide continuous high quality power until the standby generator can be brought online.	1.00	1,850.00	1,850.00
Annual maintenance of our Bomgar remote desktop support software Bomgar is a secure remote desktop software system which allows the IT department staff to connect to a user's computer remotely to troubleshoot and perform software support and repairs. Using this system allows us to avoid the time lost to go to each person's location in order to solve problems.	1.00	4,500.00	4,500.00
Annual maintenance of NAC and Netsight NAC is our Network Access Control system software and provide for network level security of our network by preventing unauthorized devices from being able to access our network. Netsight is used to monitor and maintain our network infrastructure by directly connecting to all network hardware. It also allows for configuration management. Both of these are required to keep the network healthy and secure.	1.00	6,000.00	6,000.00
Annual maintenance of our ESRI Enterprise Agreement The ESRI Enterprise agreement is needed to allow us to utilize the ESRI GIS software where needed across all departments and to allow us to enhance our use of GIS data (maps) online both for internal customers and our citizens. We have been using the free version which is limited in scope to provide web applications for such things as the historical trail, the garden tour, etc. There are also apps available through the agreement for more specific functions, such as public works field workers.	1.00	55,000.00	55,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Annual software maintenance for Netwrix Auditor Netwrix Auditor is a software system used by the IT department to monitor windows Active Directory logs and actions, Office 365 access, Sharepoint, and Windows Servers. It provides a history of who/what/when as well as immediate alerts for suspicious activities. Without it, the IT department would not have visibility into the windows environment used by the city.	1.00	7,500.00	7,500.00	7,500.00
Annual maintenance for the server room monitoring systems. These devices are located in both server racks and monitor the environmental conditions in the server rooms.	1.00	300.00	300.00	300.00
Miscellaneous hardware repairs of servers, network gear, routers, printers, etc. This covers unforeseen repairs of major IT equipment.	1.00	10,000.00	10,000.00	10,000.00
Annual software maintenance for RightFAX This system is used to provide reliable Faxing via our normal network connection.	1.00	2,600.00	2,600.00	2,600.00
Software maintenance for Laserfiche Continued use of Laserfiche requires software maintenance.	1.00	14,500.00	14,500.00	14,500.00
Maintain our ARIN registration Our ARIN registration number is what allows us to have seamless failover in the event that one of our two Internet Service Providers goes down.	1.00	150.00	150.00	150.00
Software maintenance for Exacqvision This is needed to maintain the software used to monitor and record video from the City's security cameras. Without this support, we are unable to update the system to address security issues.	1.00	7,000.00	7,000.00	7,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Annual software maintenance and use license for CCURE security lock system CCURE is the software used to create ID badges that provide access to our buildings via the electronic lock system. This annual maintenance is required to maintain the software and license its use.		1.00	3,000.00		3,000.00
Annual software maintenance for Page Gate texting software used by 911 This is required for the use of the Page Gate software, which is used by 911 to send texts to personnel directly from the 911 consoles.		1.00	400.00		400.00
Annual subscription for SeeClickFix This is needed to continue the use of the SeeClickFix custom app.		1.00	23,625.00		23,625.00
LastPass annual subscription The IT department uses the LastPass password manager to manage its shared passwords.		1.00	150.00		150.00
Meraki Systems Manager Enterprise This is the mobile device management system used by the IT department to manage and control city owned mobile devices such as cell phones and tablets.		1.00	6,600.00		6,600.00
GFI Archiver This system is used to archive our email for later searches and retrieval		1.00	6,300.00		6,300.00
TOTAL REPAIRS & MAINTENANCE					478,914.00
523200 COMMUNICATIONS					
01115301 523200 -					
Primary and Secondary Internet services The City's primary and secondary connections		12.00	1,690.00		83,920.00 *
Internet service for the Police Training facility		12.00	940.00		20,280.00
					11,280.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-DATA PROC/IT	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
RingCentral phone subscription This is the cloud hosted VoIP phone systeme used by the city.		1.00	40,000.00		40,000.00
IT Staff cell phones and MiFi's 5 lines x \$80 x 12 months		12.00	400.00		4,800.00
IT Staff cell phones and MiFi's for new staff 2 lines x \$80 x 6 months		12.00	80.00		960.00
RightFAX hybrid FAX service RightFAX is used by the city to provide FAX service through our standard internet connection as opposed to providing additional analog phone lines for each FAX or copy machine in the city.		12.00	150.00		1,800.00
Emergency telephone service This service provides the emergency phones in the city's elevatrors and the code blue poles.		12.00	400.00		4,800.00
TOTAL COMMUNICATIONS					83,920.00

523500 TRAVEL					
01115301 523500 -					
Travel expense for GA GMIS training conferences Needed for three people to attend the spring and fall conferences. These conferences are training conference run by the Carl Vinson Institute of Government and provide IT and managerial training tailored for government IT professionals		6.00	1,200.00		14,400.00 *
Travel expense for the GMIS International annual conference This provides travel expense for the ITDirector and the Asst. IT Director to attend the annual GMIS International conference.		2.00	1,800.00		3,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Travel expense for the annual Tyler Technologies Training Conference This provides for the travel to the annual Tyler Technologies Training Conference for the Munis System Administrator	1.00	1,600.00		1,600.00
Travel to the ESRI International User Conference Travel expense to allow the GIS Coordinator to attend the ERSI User Conf. The fee for the conference is included in our Enterprise Agreement.	1.00	2,000.00		2,000.00

TOTAL TRAVEL 14,400.00

523600 DUES & FEES

01115301 523600 - Annual Dues for GMIS Annual dues for the GMIS professional organization for the City.	1.00	500.00		550.00 *
GA URISA membership dues GA GIS professional organization	1.00	50.00		50.00

TOTAL DUES & FEES 550.00

523700 EDUCATION & TRAINING

01115301 523700 - Registration fees for GA GMIS Training Conference Fees needed to allow two IT staff to attend the Fall Conference and two to attend the Spring Conference	4.00	500.00		31,200.00 *
Registration for the GMIS International Training Conference Registration for the IT Director and Asst. Director to attend the GMIS International conference	2.00	600.00		1,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
KnowBe4 Cyper Security training subscription This system provides end user training on how to recognize and avoid various email scams and phishing attacks. It does so by providing online training videos, sending phishing 'campaigns' to the user that illustrate and instruct them on the ways that hackers and scammer use email to break into systems, steal user information, etc. Phishing is becoming the predominate means that criminals are using to gain access to users information and the systems they can access.	1.00	5,500.00	5,500.00
Planned Annual Continuing Education (PACE) for Munis This program provides one week of training on existing Munis modules, 3 conference registrations, and an assessment of how well we are utilizing a single module every three years.	1.00	7,500.00	7,500.00
On-going professional training for IT staff. This is for local professional training for the staff of the IT department. Course topics typically include Microsoft SQL, Office 365, Sharepoint Training, ESRI ArcGIS training. Specific courses with be chosen based on current needs and projects identified during the fiscal year.	5.00	3,000.00	15,000.00
TOTAL EDUCATION & TRAINING			31,200.00
531100 GENERAL SUPPLIES & MATERIALS			
01115301 531100 - Office supplies, computer supplies, network cables, power strips, printer supplies, etc.	1.00	3,000.00	3,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS				3,000.00

531270 ENERGY-GASOLINE/DIESEL

01115301 531270 -				1,000.00 *
FINANCE RECOMMENDATION: Gasoline for city vehicles		1.00	1,000.00	1,000.00

TOTAL ENERGY-GASOLINE/DIESEL				1,000.00
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531600 SMALL EQUIPMENT

01115301 531600 -				3,000.00 *
Replace two outdoor WiFi access points The two outdoor WiFi access points located on Brawner Hall and at the Tolleson Pool are reaching end of life. This is needed to replace them with current units.		1.00	3,000.00	3,000.00

TOTAL SMALL EQUIPMENT				3,000.00
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542300 CAP OUTLAY-OFFICE FURN & EQ

01115301 542300 -				32,500.00 *
Remodel Brawner Hall classroom B to create two additional offices one for the Web Administrator and the other for the Network Engineer. The additional office space is needed to provide office space for the new Network Engineer and to allow us to move the web Administrator from his current location in the basement of the building to the main floor.		1.00	30,000.00	30,000.00
Desk and Chair for the Network Engineering Furniture needed for new position		1.00	2,500.00	2,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-DATA PROC/IT

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL CAP OUTLAY-OFFICE FURN & EQ				32,500.00
542400 CAP OUTLAY-COMPUTERS				
01115301 542400 -				
Additional network switch for city hall The network switches in City Hall are completely full and an additional switch is needed for expansion and to reduce the aggregate load on the other switches.		1.00	8,000.00	10,000.00 * 8,000.00
computer equipment for network engineer The network engineer is a new position and this equipment is required for that person.		1.00	2,000.00	2,000.00
TOTAL CAP OUTLAY-COMPUTERS				10,000.00
TOTAL GF-DATA PROC/IT				1,144,984.00
GRAND TOTAL				1,144,984.00

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LIBRARY

Function

Smyrna Public Library serves to inform, engage and inspire the residents of Smyrna, Georgia, through a wide variety of materials, events and services for all ages. The library's collections include physical and digital books, audiobooks, magazines, music and movies for babies through seniors. Special collections include genealogy resources in print, microforms and online. The library continues to develop its "Library of Things" collection of non-traditional materials. This collection includes jigsaw puzzles, fitness/health equipment, musical instruments, baking pans, and museum passes. Events such as story times, technology workshops and history lectures provide lifetime learning opportunities for all ages. These programs as well as services such as free WiFi, free public computers, meeting rooms, printing services, voter's registration, reference help, and reader's advisory, engage our citizens with the community and empower them to advance their educational and economic well-being.

Major Goals & Objectives

- Cultivate collections that excite and energize customers.
- Offer engaging programs for people of all ages and backgrounds that inspire curiosity and support individual growth.
- Rejuvenate public spaces to be inviting for visitors, readers, researchers and computer users.
- Strengthen the library's communications to make customers better aware of the diversity of services, collections and programming offered.

Performance Measures

- Increase annual circulation of materials by 5% over FY2023
- Increase registration of new borrowers by 10% over FY2023
- Increase in-person visits to the library by 10% over FY2023
- Increase number of subscribers to Library newsletters and social media followers
- Add 2 new "Library of Things" collections

LIBRARY - 65100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	591,045	647,343	744,311	777,804	33,493	4.5%
OTHER OPERATING	250,947	254,115	300,497	310,625	10,128	3.4%
TOTAL EXPENDITURES	841,992	901,458	1,044,807	1,088,429	43,622	4.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	12.45	12.60	12.60	12.65

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - LIBRARY

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01565101	511100		REG/FULL TIME EMPLOYEES	377,329	412,395	468,925	487,525	18,600	4.0%
01565101	511101		PART TIME EMPLOYEES	174,579	192,136	227,745	239,923	12,178	5.3%
01565101	511300		OVERTIME	230	-	-	-	-	N/A
01565101	512200		SOC SEC/FICA CONTRIB	38,907	42,812	47,641	50,356	2,715	5.7%
01565101	521200		PURCH PROFESSIONAL SVC	-	-	-	15,000	15,000	N/A
01565101	521300		PURCH TECHNICAL SVCS	11,788	12,061	27,155	26,575	(580)	-2.1%
01565101	522200		REPAIRS & MAINTENANCE	14,670	339	30,350	12,850	(17,500)	-57.7%
01565101	522320		RENTAL OF EQUIP & VEH	6,832	6,342	9,252	8,000	(1,252)	-13.5%
01565101	523200		COMMUNICATIONS	2,399	1,267	2,810	3,070	260	9.3%
01565101	523300		ADVERTISING	2,335	4,867	3,070	3,225	155	5.0%
01565101	523400		PRINTING & BINDING	124	151	480	480	-	0.0%
01565101	523500		TRAVEL	-	-	1,841	2,960	1,119	60.8%
01565101	523600		DUES & FEES	28,110	31,870	19,820	20,555	735	3.7%
01565101	523700		EDUCATION & TRAINING	1,096	885	950	1,890	940	98.9%
01565101	523850		CONTRACT LABOR	-	-	3,000	3,000	-	0.0%
01565101	531100		GEN SUPPLIES & MATERIALS	11,708	20,603	19,057	16,689	(2,368)	-12.4%
01565101	531230		ENERGY-ELECTRICITY	40,183	37,720	41,000	40,500	(500)	-1.2%
01565101	531300		FOOD	-	-	200	200	-	0.0%
01565101	531400		BOOKS & PERIODICALS	131,702	133,387	139,991	149,700	9,709	6.9%
01565101	531700		OTHER SUPPLIES	-	674	600	720	120	20.0%
01565101	542300		CAP OUTLAY-OFF FURN & EQ	-	3,868	-	3,511	3,511	N/A
LIBRARY				841,992	901,458	1,044,807	1,088,429	43,622	4.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01565101 521200 -	Heritage Celebrations - Moved from Admin.	1.00	15,000.00	15,000.00 * 15,000.00

TOTAL PURCH PROFESSIONAL SVCS 15,000.00

521300 PURCH TECHNICAL SVCS

01565101 521300 -	LS2 Enhanced Catalog Upgraded catalog includes book covers and book descriptions/summaries.	1.00	1,400.00	26,575.00 * 1,400.00
	SIP2 Maintenance Technical protocols allow outside databases to communicate with TLC library database	1.00	575.00	575.00
	TLC Library Solution Integrated Library System Software maintenance and support for library's cataloging, online public catalog, and circulation systems.	1.00	9,350.00	9,350.00
	Envisionware systems software maintenance and support Software maintenance and technical support for computer reservations, print management, RFID, and security gate systems.	1.00	6,350.00	6,350.00
	Credit Card gateways PayWare & Verifone services allows customers to pay fines, fees, and printouts with credit card.	1.00	1,775.00	1,775.00
	MobilePrint services Allows customers to send printouts to library print release station wirelessly from their personal devices and computers.	1.00	725.00	725.00
	NetKiosk software maintenance and support Allows IT to secure library online catalog computers in library facility so they cannot be used for internet browsing, email, etc.	1.00	400.00	400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TLC Mobile Library app maintenance and support Software maintenance, app upgrades, and library support for library's mobile app. App integrates catalog, patron account, checkout services, eResources, and library news into customer-friendly mobile resource.	1.00	5,000.00	5,000.00
Server switch for TLC system Server switch from Server 2012 R2 to Server 2019 for the library's TLC system. Upgrade required by Smyrna IT department.	1.00	1,000.00	1,000.00
TOTAL PURCH TECHNICAL SVCS			26,575.00

522200 REPAIRS & MAINTENANCE

01565101 522200 -			12,850.00 *
Basic repairs Funds for small repairs and tool purchases	1.00	350.00	350.00
Carpet cleaning Thorough carpet shampoo and cleaning for carpet on both floors of facility and in the meeting room.	1.00	2,500.00	2,500.00
Security camera installations Additional security cameras to be added to building interior to provide visibility of large portions currently not covered.	1.00	4,000.00	4,000.00
Landscaping Funds to replace plants, bushes and trees that die during the fiscal year. Remaining funds will be used to plant more bulbs for spring Jonquil and flower blooms.	1.00	2,000.00	2,000.00
Staff Break Room Bathroom refresh New toilets, faucets, and lights for the two staff bathrooms in Break Room. Grab bars will also be added. Bathrooms have never been refreshed beyond wall paint.	1.00	4,000.00	4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				12,850.00
522320 RENTAL OF EQUIP & VEHICLES				
01565101 522320 -				
Copier maintenance agreement		1.00	8,000.00	8,000.00 *
Rental fees, maintenance, and supplies for library photocopiers for staff and public.				8,000.00
TOTAL RENTAL OF EQUIP & VEHICLES				8,000.00
523200 COMMUNICATIONS				
01565101 523200 -				
AT&T monthly mobile charges		1.00	500.00	3,070.00 *
Mobile phone monthly fees for Library Director's phone				500.00
Postage		1.00	250.00	250.00
Letters and packages for library business and interlibrary loan				
Mobile Beacon hotspot fees		1.00	120.00	120.00
Monthly data charges for WiFi hotspot for staff use for programming and off-site work				
Springshare LibAnswers		1.00	2,200.00	2,200.00
Communications system to manage staff/patron communications and provide FAQ database				
TOTAL COMMUNICATIONS				3,070.00
523300 ADVERTISING				
01565101 523300 -				
Promotional Materials		1.00	600.00	3,225.00 *
Display and promotional materials such as bookmarks, posters, balloons, and printed merchandise to advertise library collections and services.				600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
LibraryAware advertising database and software for libraries LibraryAware is used to create 25 monthly newsletters, bookmarks, posters, flyers, brochures, and social media posts to advertise library events, collections, and services.	1.00	2,625.00	2,625.00
TOTAL ADVERTISING			3,225.00

523400 PRINTING & BINDING			
01565101 523400 - Business cards Professional printing of business cards for library staff	1.00	180.00	480.00 * 180.00
Story walk printing Professional printing for annual Story walk to be mounted in arboretum or other city park.	1.00	300.00	300.00
TOTAL PRINTING & BINDING			480.00

523500 TRAVEL			
01565101 523500 - Airfare to Cleveland OH Flight to Cleveland OH for Mary Moore to attend Digipalooza eBook conference in August 2023	1.00	350.00	2,960.00 * 350.00
Two nights hotel in Cleveland OH Conference hotel in Cleveland OH for Mary Moore to attend the Digipalooza eBook conference in August 2023	1.00	420.00	420.00
Mileage for Georgia Libraries Conference in Athens GA Mileage for Mary Moore to attend Georgia Libraries Conference in Athens GA in October 2023	1.00	100.00	100.00
Two nights in hotel in Athens GA Hotel fees for Mary Moore to attend the Georgia Libraries Conference in Athens GA in October 2023	1.00	240.00	240.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-LIBRARY ADMINISTRATION	Food and incidentals for Georgia Libraries Conference in Athens GA Meals, parking fees, etc. for Mary Moore to attend Georgia Libraries Conference in Athens GA in October 2023		1.00	180.00		180.00
	Airfare to Columbus OH for Public Library Association Conference in April 2024		1.00	350.00		350.00
	Flight to Columbus OH for Rebecca Power to attend the PLA Conference in April 2024					
	Two nights in hotel in Columbus OH for Public Library Association conference		1.00	420.00		420.00
	Hotel for two nights for Rebecca Power to attend the PLA conference in Columbus OH in April 2024					
	Food and incidentals for Public Library Association conference in April 2024		1.00	180.00		180.00
	Meals, taxis, and other fees for Rebecca Power to attend the Public Library Association conference in Columbus OH in April 2024					
	Two nights in hotel in Athens GA		1.00	240.00		240.00
	Hotel fees for two nights for Swapna Kaimal to attend the Georgia Libraries Conference in Athens GA in October 2023					
	Mileage to Athens GA for Georgia Libraries Conference		1.00	100.00		100.00
	Mileage for Swapna Kaimal to travel to Athens GA for the Georgia Libraries Conference in October 2023					
	Food and incidents for Georgia Libraries Conference in Athens GA		1.00	180.00		180.00
	Meals, parking fees, etc. for Swapna Kaimal to attend the Georgia Libraries Conference in Athens GA in October 2023					
	Mileage for library staff to attend local workshops and professional meetings		1.00	200.00		200.00
	Mileage to in-state professional development workshops and library association meetings for library staff					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL			2,960.00
523600 DUES & FEES			
01565101 523600 -			
North Georgia Associated Libraries annual dues Annual organizational membership dues for professional networking organization	1.00	35.00	20,555.00 * 35.00
GenealogyBank subscription fees Newspaper database used for local history research	1.00	100.00	100.00
OCLC database for interlibrary loan - annual fees Database and service allows the library to borrow materials from other libraries throughout the U.S. and Canada	1.00	575.00	575.00
Mango Languages Little Pim database - renewal Non-English language learning tutorials for children wanting to learn a foreign language	1.00	1,300.00	1,300.00
Overdrive platform consortium fees Smyrna Library participates in the GADD consortium to share a collection of eBooks, eAudiobooks, and eMagazines on the Overdrive platform.	1.00	300.00	300.00
LinkedIn Learning annual renewal LinkedIn Learning (formerly Lynda.com) is a very popular database for professional and personal skill development - used by library patrons and city staff.	1.00	13,125.00	13,125.00
MyHeritage database annual renewal MyHeritage is a genealogy database which provides at-home access to genealogy researchers, not just in-library access. Ancestry Library Edition is no longer available outside the library, so MyHeritage is an important supplemental resource.	1.00	1,600.00	1,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-LIBRARY ADMINISTRATION	Beanstack database annual renewal Beanstack is the online platform used by all public libraries in Georgia for the Summer Reading program. Readers can sign-up, track their reading, and earn prizes all with one site.		1.00	1,500.00		1,500.00
	Vimeo annual renewal Smyrna Library uses Vimeo to store and stream its oral history archives and patron training videos.		1.00	240.00		240.00
	Georgia Library Association annual dues Association membership dues for Library Director		1.00	35.00		35.00
	American Library Association membership dues Annual association dues for Library Director		1.00	275.00		275.00
	World Travel database annual renewal Informational database with travel tips, information, and requirements for locations around the world		1.00	500.00		500.00
	Signup Genius gold membership fees Paid account for Signup Genius will provide Youth and Adult programmers with more tools to tailor signup pages for approximately 40 programs library presents monthly.		1.00	270.00		270.00
	Cobb Collaborative membership dues Organizational dues for Cobb Collaborative provides access to networking and promotional tools as well as the Grants database by Foundation Center		1.00	200.00		200.00
	Traveling Exhibit Exhibit fees for the National Library of Medicine traveling exhibit, "From DNA to Beer"		1.00	500.00		500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL DUES & FEES				20,555.00
523700 EDUCATION & TRAINING				
01565101 523700 -				
TLCU Conference registration fees Virtual access fees for all staff to attend TLCU library conference		1.00	300.00	1,890.00 *
				300.00
Public Library Association conference fees Fees for Rebecca Power to attend the Public Library Association biannual conference in Columbus OH in April 2024		1.00	350.00	350.00
Digipalooza conference fees Fees for Mary Moore to attend the Digipalooza eBook Conference in Cleveland OH in August 2023		1.00	250.00	250.00
Georgia Libraries Conference fees Fees for Mary Moore to attend the Georgia Libraries Conference in Athens GA in October 2023		1.00	290.00	290.00
Georgia Libraries Conference fees Fees for Swapna Kaimal to attend the Georgia Libraries Conference in Athens GA in October 2023		1.00	290.00	290.00
Fundamentals of Cataloging online course Course fees for Alex Rawls to take the virtual class, "Fundamentals of Cataloging" by the American Library Association continuing education division		1.00	210.00	210.00
Local workshop fees Fees for library staff to attend local in-state workshops and online webinars		1.00	200.00	200.00
TOTAL EDUCATION & TRAINING				1,890.00

523850 CONTRACT LABOR
01565101 523850 - 3,000.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Cultural events speakers Honorariums for speakers/performers to support city programming related to Hispanic Heritage Month and Black History Month	1.00	600.00	600.00
Performance fees for special events Performance and speaking fees to provide unique and special events each month for families, children and adults	1.00	2,400.00	2,400.00

TOTAL CONTRACT LABOR 3,000.00

531100 GENERAL SUPPLIES & MATERIALS

01565101 531100 -			16,689.00 *
Holiday thank you gifts Holiday gifts for staff and volunteers	1.00	500.00	500.00
New holiday decorations Holiday decorations for the library interior for various holidays throughout the year.	1.00	500.00	500.00
Technical Services cataloging supplies Book covers, labels, tape, bags, cases, laminate covers for 6,000 new items per year	1.00	5,500.00	5,500.00
Office supplies Envelopes, padded envelopes, pens, note pads, rubber bans, paper clips, post-its, folders, calendars	1.00	450.00	450.00
Preprinted barcodes Preprinted barcodes specific to Smyrna Library for cataloging all new physical materials	1.00	350.00	350.00
Copier paper Letter, legal, and tabloid size copy paper for staff and public printers and copiers	1.00	1,050.00	1,050.00
Receipt paper Paper rolls for cash register tape, due dates slips, and self-check machine due date and receipt slips	1.00	300.00	300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-LIBRARY ADMINISTRATION	First aid supplies Band-aids, antibiotic cream, acetaminophen, ibuprofen, gauze, etc.		1.00	50.00		50.00
	Laminating film Rolls of laminating film for the laminating machine, used in cataloging and for youth programming		1.00	150.00		150.00
	RFID tags 6000 tags needed annually for processing of new materials. RFID tags are used for the check-in/check-out process as well as security and records management.		1.00	1,039.00		1,039.00
	Light bulbs Replacement bulbs for display cases, gallery walls, and floor sconces in Reference		1.00	100.00		100.00
	Paper towels Tri-fold paper towels for public and staff bathrooms.		1.00	600.00		600.00
	Toilet tissue and facial tissue Toilet paper rolls for public and staff bathrooms; facial tissue boxes for public service desks and staff areas		1.00	600.00		600.00
	Hand soap and hand sanitizer Foaming hand soap for public bathrooms and staff bathrooms; hand sanitizer for public and staff locations throughout building		1.00	900.00		900.00
	Trash bags Trash can liners for large and small cans throughout the building and outside at the public entrances		1.00	600.00		600.00
	Craft and programming supplies Craft, art, STEM, and other supplies for story time as well as children's, tween, teen, adult, and family programming		1.00	4,000.00		4,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS				16,689.00

531230 ENERGY-ELECTRICITY

01565101 531230 -				40,500.00 *
Utilities for library facility		1.00	40,500.00	40,500.00
Electricity, heat, air conditioning				

TOTAL ENERGY-ELECTRICITY				40,500.00
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531300 FOOD

01565101 531300 -				200.00 *
Smyrna Business Association luncheons		1.00	200.00	200.00
Monthly luncheon fees to attend SBA				
meetings to network and promote the				
library				

TOTAL FOOD				200.00
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531400 BOOKS & PERIODICALS

01565101 531400 -				149,700.00 *
Adult print		1.00	54,000.00	54,000.00
Fiction, non-fiction, biography, large				
print, Spanish.				
Youth Services print		1.00	22,000.00	22,000.00
Board books, picture books, juvenile				
fiction, chapter books, non-fiction,				
biography, Spanish, kits, wonderbooks.				
Young Adult print		1.00	5,000.00	5,000.00
Fiction, non-fiction, biography, and				
graphic novels for young adults				
Reference print		1.00	800.00	800.00
Almanacs, dictionaries, encyclopedias,				
atlases, and directories for the				
Reference collection				
Genealogy & Smyrna Collections		1.00	800.00	800.00
Print materials for genealogical				
research and local history research				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
DVDS and Blu-ray Circulating movies, documentaries, TV shows, and award-winning foreign films for adults and children	1.00	5,500.00		5,500.00
Audiobooks on CD Unabridged books on CD in fiction, non-fiction, and biography for adults and children	1.00	4,500.00		4,500.00
Magazine and newspaper subscriptions Magazine and newspaper subscriptions for adults, children, and young adults to read in the library. Adult back issues are held for research and children's/YA back issues check out.	1.00	5,000.00		5,000.00
Hoopla downloadables eBooks, eAudio, music, comics, TV show, movies for checkout through Hoopla app. Demand for this service continues to rise steadily	1.00	24,000.00		24,000.00
Overdrive downloadables eBooks, eAudio, and eMagazines for checkout on Overdrive's Libby app. Demand for eBooks continues to rise steadily	1.00	26,000.00		26,000.00
GADD consortium content The GADD consortium allows Smyrna Library patrons to borrow digital content from other consortium members. To be a member, Smyrna Library contributes to consortium content costs	1.00	2,100.00		2,100.00
TOTAL BOOKS & PERIODICALS				149,700.00

531600 SMALL EQUIPMENT

01565101 531600 -				1,100.00 *
Barcode scanner New barcode scanner for Adult Services desk	1.00	250.00		250.00
Citizen receipt printer Citizen receipt printer for Adult Services desk	1.00	350.00		350.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-LIBRARY ADMINISTRATION	RFID scanner pad		1.00	500.00		500.00
	New RFID pad for the Circulation desk to replace the scanner that is wearing out and performing slowly					
	Laptop for library director		.00	.00		.00
	Laptop computer with large memory for Library Director to take between work and home. Will free up one of the library's staff laptops for another staff member to use off-desk.					
TOTAL SMALL EQUIPMENT						1,100.00
531700	OTHER SUPPLIES					
01565101	531700 - Staff shirts		1.00	720.00		720.00 *
	Branded golf shirts for staff to wear at the library and at off-site library programs					720.00
TOTAL OTHER SUPPLIES						720.00
542300	CAP OUTLAY-OFFICE FURN & EQ					
01565101	542300 - Shelves for Library Director's Office		1.00	3,511.00		3,511.00 *
	Shelves and storage to match the Library Director's desk in director's office					3,511.00
TOTAL CAP OUTLAY-OFFICE FURN & EQ						3,511.00
542450	CAP OUTLAY-SOFTWARE					
01565101	542450 - Adobe Creative Cloud		1.00	600.00		600.00 *
	IT has requested the library purchase an annual license for Adobe Creative software instead of buying individual licenses					600.00
TOTAL CAP OUTLAY-SOFTWARE						600.00
TOTAL GF-LIBRARY ADMINISTRATION						310,625.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-LIBRARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GRAND TOTAL			310,625.00

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MAINTENANCE & SHOP

Function

The 49000 Division represents the cost center for the Garage division of the Public Works Department. The Maintenance & Shop Division is comprised of 1 Fleet Manager, 1 Foreman, 5 Senior Mechanics and 1 Small Engine Mechanic that are responsible for maintaining the productivity of the City's fleet of vehicles and equipment. Both preventive maintenance and general repairs are performed as needed by the garage staff. A service truck is available to perform repairs to vehicles and equipment that have broken down in the field. The division also has a full-service tire shop. It has a small engine shop for small equipment repairs and maintenance.

With the purchase of advanced diagnostic equipment, the garage is capable of quickly identifying the problem with a particular vehicle. The mechanics are also responsible for ensuring the emission testing is done on the City's fleet.

Major Goals & Objectives

- Schedule and perform the necessary preventative maintenance on all vehicles and equipment
- Perform most repairs to the City's fleet in-house and in an economically efficient manner
- Ensure the City meets fuel efficiency standards
- Ensure the City's fuel dispensing equipment and fuel system is working efficiently by upgrading fuel system software
- Continue to install and monitor GPS units in the City's fleet
- Ensure small equipment such as pumps, mowers, chainsaws, etc. are maintained and ready for use at any time
- Continue to upgrade vehicle repair software for repairs and maintenance to the City's vehicles

Performance Measures

- 260 Vehicles
- Pieces of Light Equipment
- Maintenance Costs per Mile Driven
- Continue to meet annual Georgia EPD compliance reporting for Clean Fueled Fleet Program (CFFP)
- Fuel tanks annual fuel compliance inspection and reporting
- Scheduled preventative maintenance on vehicles and maintenance

MAINTENANCE & SHOP - 49000

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	293,906	358,068	427,974	438,335	10,361	2.4%
OTHER OPERATING	67,205	69,184	77,366	81,060	3,694	4.8%
TOTAL EXPENDITURES	361,112	427,252	505,340	519,395	14,055	2.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	7.00	7.00	7.00	7.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - MAINTENANCE & SHOP

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01449001	511100		REG/FULL TIME EMPLOYEES	276,443	335,317	402,164	413,576	11,412	2.8%
01449001	511300		OVERTIME	448	1,357	2,000	-	(2,000)	-100.0%
01449001	512200		SOC SEC/FICA CONTRIB	17,015	21,393	23,811	24,759	948	4.0%
01449001	521200		PURCH PROFESSIONAL SVC	1,717	2,170	11,516	10,200	(1,316)	-11.4%
01449001	521400		PURCH SOFTWARE	5,399	6,416	6,750	6,750	-	0.0%
01449001	522110		PURCH SVC-DISPOSAL	1,600	2,225	5,450	5,780	330	6.1%
01449001	522200		REPAIRS & MAINTENANCE	7,235	5,120	5,000	6,000	1,000	20.0%
01449001	523200		COMMUNICATIONS	616	1,049	540	1,140	600	111.1%
01449001	523600		DUES & FEES	-	-	-	-	-	N/A
01449001	523700		EDUCATION & TRAINING	1,264	-	2,000	2,000	-	0.0%
01449001	531100		GEN SUPPLIES & MATERIALS	4,662	6,571	10,000	10,400	400	4.0%
01449001	531270		ENERGY-GASOLINE/DIESEL	941	5,130	5,000	6,000	1,000	20.0%
01449001	531600		SMALL EQUIPMENT	12,322	28,000	13,050	13,850	800	6.1%
01449001	531700		OTHER SUPPLIES	7,126	12,502	18,060	18,940	880	4.9%
01449001	542100		CAP OUTLAY-MACH & EQUIP	-	-	-	-	-	N/A
MAINT & SHOP				336,789	427,252	505,340	519,395	14,055	2.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MAINTENANCE & SHOP

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01449001 521200 -				
Underground / Aboveground Fuel Tank Inspections Mandatory State Inspections of Fuel Tanks		1.00	1,800.00	10,200.00 * 1,800.00
State Emission Inspections for Fleet Vehicles Unleaded vehicles only - weighing less than 8500 lbs.		60.00	20.00	1,200.00
Shop Floor Scrubber - Yearly Maintenance / Service Inspect / Service Batteries, Pump, Hoses, Brushes		1.00	600.00	600.00
Pressure washer - Yearly Maintenance / Service Service Engine, Inspect Pump, Burners, Belts and Lines		1.00	800.00	800.00
Shop Air Compressor - Yearly Maintenance / Service Service Engine, Inspect Air Tank, Water Seperator and Lines		1.00	800.00	800.00
State Highway Impact Fees - for Large Vehicles Vehicles weighing 26,001 lbs. and greater.		1.00	5,000.00	5,000.00
TOTAL PURCH PROFESSIONAL SVCS				10,200.00

521400 PURCH SOFTWARE				
01449001 521400 -				
Software Maintenance for Fuel Master Fuel System. Yearly Subscription to Include Software Updates, Maintenance, Troubleshooting for Fuel System and AIMS System.		1.00	2,650.00	6,750.00 * 2,650.00
Truck Scanner Updates. Software Revision. Yearly Subscription.		1.00	1,300.00	1,300.00
Car Scanner Updates, Software Revision. Yearly Subscription.		1.00	1,300.00	1,300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MAINTENANCE & SHOP

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
All Data Diagnostic Software. Yearly Subscription. Repair software for Trucks, Cars and Equipment	1.00	1,500.00	1,500.00

TOTAL PURCH SOFTWARE 6,750.00

522110 PURCH PROP SVC-DISPOSAL

01449001 522110 -			5,780.00 *
Disposal Fees for Used Tires State and EPA Mandatory Fee	3.00	600.00	1,800.00
Disposal Fees for Used Waste Oil State and EPA Mandatory Fee	6.00	80.00	480.00
Water / Oil Separator Pit Collection State and EPA Mandatory Fee of Collections of Contaminants	1.00	3,500.00	3,500.00

TOTAL PURCH PROP SVC-DISPOSAL 5,780.00

522200 REPAIRS & MAINTENANCE

01449001 522200 -			6,000.00 *
General Vehicle Maintenance Preventive Maintenance Services Including but not Limited to Oil, Transmission, Differentials, Fuel, Coolant, Hydraulic, Brakes, Tires, Electrical, Ect. Major and Minor Repairs Increased From Last Years Because of Addition of 2 Pool Vehicles	1.00	6,000.00	6,000.00

TOTAL REPAIRS & MAINTENANCE 6,000.00

523200 COMMUNICATIONS

01449001 523200 -			1,140.00 *
Fleet Maintenance Foremans / On-Call Cell Phone	12.00	50.00	600.00
Fleet Maintenance Wi-Fi box	12.00	45.00	540.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MAINTENANCE & SHOP

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL COMMUNICATIONS				1,140.00
523700 EDUCATION & TRAINING				
01449001 523700 -				2,000.00 *
Safety Training for 6 Mechanics		1.00	2,000.00	2,000.00
Continuing Training for Staff				
TOTAL EDUCATION & TRAINING				2,000.00
531100 GENERAL SUPPLIES & MATERIALS				
01449001 531100 -				10,400.00 *
Inground Diesel Fuel Tank Treatments		12.00	200.00	2,400.00
Monthly Treatments to Maintain Safe Levels of Microbials that Grow in Diesel fuel.				
Fleet Maintenance Operating / General Supplies		1.00	6,000.00	6,000.00
Fluids, oils, Grease, Bolts & Hardware, Degreasers, Hand Cleaner, work Gloves, Paper Towel, Office Supplies, Ect.				
Consumable Items.		1.00	2,000.00	2,000.00
Sanding & Cut off Discs, Drill Bits, Oil dry, Brake Wash, wheel weights, Tire Valve Stems, Welding wire and welding Gas. Ect.				
TOTAL GENERAL SUPPLIES & MATERIALS				10,400.00
531270 ENERGY-GASOLINE/DIESEL				
01449001 531270 -				6,000.00 *
Unleaded and Diesel Fuels		1.00	6,000.00	6,000.00
Manager, Service / On call Trucks, Pool Vehicles and Small Equipment.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-MAINTENANCE & SHOP

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL ENERGY-GASOLINE/DIESEL				6,000.00
531600 SMALL EQUIPMENT				
01449001 531600 -				
Fuel Mater AIMS Kits for New Vehicles and Maintenance Required on all New Vehicle Purchases per Fleet Managment Standard Operating Procedures		10.00	375.00	13,850.00 *
				3,750.00
Update or Replace Shop / Service Truck Tools Tire Tools, Impact Tools, Hand Tools, Lifting Equipment, Safety Slings / Chains, ECT.		1.00	1,000.00	1,000.00
Specialty Tools / Equipment for Shop and Small Engine Shop. Specialty Tools to Maintain, Test and Repair all City Vehicles.		1.00	2,000.00	2,000.00
Replace Electric Plasma Cutter for cutting and Welding Projects. Current Plasma cutter over 20 Years old and needing repairs.		1.00	4,200.00	4,200.00
Truck Engine Platform 42" Platform Safety Ladder To Aid in Truck Engine Maintenance and Sanitation Truck Repairs Budgeted last year but Vendor did not include shipping cost.		1.00	2,400.00	2,400.00
Oil and Fuel Spill Supply for Fuel Pump Island To Maintain EPA & EPD Compliant		1.00	500.00	500.00
TOTAL SMALL EQUIPMENT				13,850.00
531700 OTHER SUPPLIES				
01449001 531700 -				
Employee Boot Allowance (PPE)		7.00	150.00	18,940.00 *
Employee Uniforms Pants, Shirts, Jacket (Required PPE)		6.00	400.00	1,050.00
				2,400.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-MAINTENANCE & SHOP	Tool Allowance for Mechanics Replacement of broken Tools and to Purchase Tools Required to perform Duties as Assigned.		7.00	2,000.00		14,000.00
	Safety work wear for Mechanics / On-Call (PPE) Rain Gear, Safety Jackets, Ect.		7.00	125.00		875.00
	Managers / Supervisors Shirts (Polo Style Shirts)		10.00	30.00		300.00
	Summer T-Shirts for Mechanics		35.00	9.00		315.00
TOTAL OTHER SUPPLIES						18,940.00
TOTAL GF-MAINTENANCE & SHOP						81,060.00
GRAND TOTAL						81,060.00

** END OF REPORT - Generated by Landon O'Neal **

MUSEUM

Function

Division 66100 funds the Smyrna History Museum. The Museum Manager position is budgeted here. The Smyrna History Museum aims to engage present and future generations in the history and preservation of Smyrna and surrounding communities. The museum is an educational facility that physically preserves historic objects and documents and shares them with the community through exhibits and programming.

The Museum Manager is supervised by the Library Director. In concert with the Library Director and City Administration, the Museum Manager oversees all museum functions including policies, staffing, volunteers, exhibits, marketing, collections care, and programming. The manager is responsible for periodically updating the Smyrna Historical Society Board on museum events and policies.

Major Goals & Objectives

- Continue to professionally catalog the Museum's collections.
- Set up permanent storage racks in the main collection storage area.
- Advertise and promote the City of Smyrna through various activities.
- Prepare field trip treatments for local schools.
- Update the Jonquil City Historic Trail.
- Expand on the monthly pop-up crafts events for kids.
- Develop hands-on history trunks for young children.

Performance Measures

- Increase museum visitation numbers.
- Increase museum volunteers.
- Increase educational partnerships with local schools and groups through programming.
- Increase participation in our cemetery care workshops.

MUSEUM - 66100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	86,027	67,664	70,752	73,649	2,897	4.1%
OTHER OPERATING	33,467	34,149	73,750	28,665	(45,085)	-61.1%
TOTAL EXPENDITURES	119,494	101,812	144,502	102,314	(42,188)	-29.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	1.50	1.75	1.75	1.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - MUSEUM

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01566101	511100		REG/FULL TIME EMPLOYEES	61,058	63,227	66,241	68,868	2,627	4.0%
01566101	511101		PART TIME EMPLOYEES	19,289	-	-	-	-	N/A
01566101	511200		TEMP EMPLOYEES	-	-	-	-	-	N/A
01566101	512200		SOC SEC/FICA CONTRIB	5,681	4,437	4,511	4,781	270	6.0%
01566101	521200		PURCH PROFESSIONAL SVC	23,825	25,261	32,041	17,400	(14,641)	-45.7%
01566101	521450		CREDIT CARD FEES	-	-	-	-	-	N/A
01566101	522200		REPAIRS & MAINTENANCE	128	-	4,000	200	(3,800)	-95.0%
01566101	522310		RENTAL OF LAND & BLDGS	4,004	-	-	-	-	N/A
01566101	523200		COMMUNICATIONS	-	1	50	50	-	0.0%
01566101	523500		TRAVEL	-	-	586	672	86	14.7%
01566101	523600		DUES & FEES	520	727	1,338	1,748	410	30.6%
01566101	523700		EDUCATION & TRAINING	-	-	175	175	-	0.0%
01566101	531100		GEN SUPPLIES & MATERIALS	3,943	4,613	8,450	8,420	(30)	-0.4%
01566101	531600		SMALL EQUIPMENT	1,047	3,547	2,110	-	(2,110)	-100.0%
01566101	531700		OTHER SUPPLIES	-	-	-	-	-	N/A
01566101	541200		CAP OUTLAY- LAND IMPROVMTS	-	-	25,000	-	(25,000)	-100.0%
MUSEUM				119,494	101,812	144,502	102,314	(42,188)	-29.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: SMYRNA MUSEUM

521200 PURCH PROFESSIONAL SVCS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01566101 521200 -			17,400.00 *
Printing for Special Programs, Events, and Exhibits. We will always have a need to print brochures, flyers, posters, etc. to advertise upcoming programs to increase visitation. This will also cover the printing of any hand-outs during programs.	1.00	500.00	500.00
Tree maintenance for cemeteries. As the tree canopies continue to age in the 3 cemeteries: Smyrna Memorial, Mt. Zion, and Daniell, we will continue to face the possibility of removal/clean-up work. Not sure if this is budgeted under me or Public works. Cost is based on average of previous tree work.	1.00	6,000.00	6,000.00
Printing of exhibit panels As new items are accessioned into the collection or new information is gathered, changes to the museum graphics is warranted. The museum also aims to change out the temporary gallery once a year.	1.00	2,000.00	2,000.00
Cemetery hardscape repair For instances when the monuments at the cemeteries are damaged due to weather, etc. This fund will cover unplanned for repairs that may occur during the year.	1.00	6,000.00	6,000.00
8 hours of Labor for moving basement shelving. \$200/ hour for 3 workers Public works does not have men available to help move objects off of old shelving down in the basement. Boxes will be moved off of shelves, old shelves broken down and discarded, and new shelving installed.	8.00	200.00	1,600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
SMYRNA MUSEUM

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Printing of up to 20 Jonquil City Historic Trail Decals. As construction ends around downtown Smyrna, the Jonquil City Historic Trail can expand the stops of interest and add to the total scope of the trail.	1.00	1,300.00		1,300.00

TOTAL PURCH PROFESSIONAL SVCS 17,400.00

522200 REPAIRS & MAINTENANCE

01566101 522200 - General repairs and maintenance.	1.00	200.00		200.00 *
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TOTAL REPAIRS & MAINTENANCE 200.00

523200 COMMUNICATIONS

01566101 523200 - Postage for a year Occasionally the museum needs to mail out items like Deed of Gift forms or deaccessioning forms.	1.00	50.00		50.00 *
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TOTAL COMMUNICATIONS 50.00

523500 TRAVEL

01566101 523500 - Hotel for annual GAM conference in January 3 nights. Average of \$100 a night. Attending this conference allows the Museum manager to learn about industry best practices, new trends, and network with colleagues. Located in Athens in 2024.	1.00	360.00		672.00 *
Travel to GAM Conference in Athens Average of 130total miles travel at \$0.585 per mile.	1.00	76.00		76.00
Food and incidentals at the GAM Conference \$59 a day/ 4 days	1.00	236.00		236.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: SMYRNA MUSEUM

TOTAL TRAVEL 672.00

523600 DUES & FEES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01566101 523600 -			1,748.00 *
Annual membership fee for the museum in the Georgia Association of Museums (GAM) This links the museum into the network for all museums in Georgia. It allows for research, collaboration, and discounted attendance at the annual GAM conference.	1.00	110.00	110.00
Annual dues for the American Association of State and Local History (AASLH) at the tier 2 Institution level. Membership in AASLH allows access to programs and research from an industry leader that have helped in the management of the museum.	1.00	120.00	120.00
1 year subscription to Ancestry.com all access level. This allows me to research historic data including census files, genealogy, military records, and newspapers.com. Such info is used in exhibits, tours, visitor inquiries, and city projects like cemeteries.	1.00	409.00	409.00
Yearly subscription to CatalogIt software. CatalogIt is the museum's collections software that houses all info on the museum's collection and is automatically backed up in the cloud and automatically allows for a set number of users.	1.00	449.00	449.00
Annual Publishers Extra subscription to Newspapers.com This discounted subscription bundled with Ancestry.com allows for research in local historic newspapers that are otherwise off limits or under copyright restrictions.	1.00	60.00	60.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
SMYRNA MUSEUM

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Adobe Creative Cloud Suite IT has determined that it would be more cost effective to subscribe to the Adobe Creative Cloud Suite than pay for Adobe Photoshop and Adobe Illustrator separately. Both software are needed to design and print exhibit panels.	1.00	600.00	600.00

TOTAL DUES & FEES 1,748.00

523700 EDUCATION & TRAINING

01566101 523700 - GAM Conference registration Attending this conference allows the Museum manager to learn about industry best practices, new trends, and network with colleagues.	1.00	175.00	175.00 *
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TOTAL EDUCATION & TRAINING 175.00

531100 GENERAL SUPPLIES & MATERIALS

01566101 531100 - Office Supplies Items like paper, pencils, highlighters, binders, etc. needed to run the museum and supply staff members throughout the year.	1.00	500.00	8,420.00 * 500.00
Cleaning supplies for the Museum building and bathrooms. Supplies to help keep the museum an inviting place for visitors in all amenities.	1.00	1,200.00	1,200.00
Archival and Conservation supplies Industry accepted packing, storage and labelling materials for the safe storage of the museum collection. Acid-free, pH balanced and other special materials must be used to safely store the museum collection for the future.	1.00	4,500.00	4,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: SMYRNA MUSEUM		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Exhibit Cleaning Supplies Special museum - appropriate supplies and solvents to clean the museum displays and vitrines without damage to surfaces.			1.00	400.00	400.00
Cemetery Cleaning Supplies Cleaning solvents and tools such as brushes and gloves to safely clean cemetery hardscape such as tombstones. We will continue to hold cemetery cleaning workshops during the warmer months.			1.00	600.00	600.00
Program supplies Craft supplies and items like tablecloths, etc. to hold craft pop-up events. The kid's pop-up craft events have been a well-received activity that draws kids and parents into the museum without requiring alterations to the museum space			1.00	500.00	500.00
Book Fund This funds purchases of books, magazines, or online articles for research purposes and to grow the Museum's research library.			1.00	600.00	600.00
Storage totes and boxes There is a need to store items like program materials and cleaning supplies in an easy to find locations. Clear plastic boxes and totes will help accomplish that.			6.00	20.00	120.00
TOTAL GENERAL SUPPLIES & MATERIALS					8,420.00
TOTAL SMYRNA MUSEUM					28,665.00
GRAND TOTAL					28,665.00

** END OF REPORT - Generated by Landon O'Neal **

PARKS ADMINISTRATION

Function

The 61100 account funds the Administrative Division of the Parks and Recreation Department. Responsibilities of this division are to ensure activities of the department remain consistent with the mission to offer a range of leisure activities for all ages and interest groups in safe, clean and suitable park facilities.

This division performs various administrative duties necessary to manage recreation, fitness, and cultural activities offered by the department. Some of the responsibilities assigned to this division include planning long range goals and objectives, provision of assistance to and cooperate with other department divisions and City Departments, forecasting and analysis, establishing and executing department policy, cash management and internal control, registering individuals for classes and events utilizing a web-based class registration and facility reservation software program, scheduling of park facilities, customer relations and correspondence, public contract, fee collection and reimbursement, prepare and track requisitions using a financial ERP system, preparation and control of the department budget, recommending new park development and existing park rehabilitation, lending support to the planning and execution of city-wide and department managed events, hiring and evaluating personnel, designing and disseminating promotional materials, park advocacy through managed volunteerism and partnerships, coordination of the appointed Parks and Recreation Commission, maintenance, logistical coordination, visitor management, and supervision of Community Center activities.

Major Goals & Objectives

- Ensure all professional staff members attend 1 professional training event to further their development.
- Complete the Business Development Plan for the Department
- Successfully launch the opening and management of the Splashpad at Riverline Park
- Successfully launch the opening and management of the Downtown Green and the Village Green Park
- Conversion of registration software back to Active.

Performance Measures

- Completion of CIP projects on time and on budget.
- Properly manage budget to ensure all objectives have been met.
- Overall increase in participation through effective promotions and marketing

PARKS ADMIN - 61100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	384,635	545,891	599,185	212,101	(387,084)	-64.6%
OTHER OPERATING	614,245	713,345	1,023,610	935,580	(88,030)	-8.6%
TOTAL EXPENDITURES	998,880	1,259,236	1,622,795	1,147,681	(475,114)	-29.3%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	11.38	11.86	11.86	2.63

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - PARKS ADMIN

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01561101	511100		REG/FULL TIME EMPLOYEES	295,599	381,222	395,527	175,249	(220,278)	-55.7%
01561101	511101		PART TIME EMPLOYEES	63,440	127,565	164,076	23,117	(140,959)	-85.9%
01561101	511300		OVERTIME	540	1,047	1,000	500	(500)	-50.0%
01561101	512200		SOC SEC/FICA CONTRIB	25,055	36,057	38,582	13,235	(25,347)	-65.7%
01561101	521200		PURCH PROFESSIONAL SVC	21,870	43,429	53,874	42,500	(11,374)	-21.1%
01561101	521300		PURCH TECHNICAL SVCS	-	28,084	29,600	32,700	3,100	10.5%
01561101	521310		PURCH TECHNICAL SVCS-ART	2,570	10,400	225,000	225,000	-	0.0%
01561101	521450		ACTIVE NET FEES	51,699	49,376	42,000	60,000	18,000	42.9%
01561101	522110		PURCH SVC-DISPOSAL	-	-	-	-	-	N/A
01561101	522200		REPAIRS & MAINTENANCE	20,865	12,982	20,645	1,000	(19,645)	-95.2%
01561101	522320		RENTAL OF EQUIP & VEH	5,297	6,555	30,163	2,760	(27,403)	-90.8%
01561101	523200		COMMUNICATIONS	900	1,835	3,240	2,500	(740)	-22.8%
01561101	523300		ADVERTISING	11,821	9,345	22,860	35,000	12,140	53.1%
01561101	523400		PRINTING & BINDING	79	110	750	3,300	2,550	340.0%
01561101	523500		TRAVEL	-	3,509	5,600	3,950	(1,650)	-29.5%
01561101	523600		DUES & FEES	4,771	2,279	3,550	2,450	(1,100)	-31.0%
01561101	523700		EDUCATION & TRAINING	1,584	1,629	1,350	6,400	5,050	374.1%
01561101	531100		GEN SUPPLIES & MATERIALS	26,670	26,409	25,755	7,400	(18,355)	-71.3%
01561101	531220		ENERGY-NATURAL GAS	29,944	25,650	30,000	20,000	(10,000)	-33.3%
01561101	531230		ENERGY-ELECTRICITY	417,485	450,566	500,000	475,000	(25,000)	-5.0%
01561101	531270		ENERGY-GASOLINE/DIESEL	3,066	3,553	6,000	6,000	-	0.0%
01561101	531300		FOOD	1,126	1,873	3,450	3,420	(30)	-0.9%
01561101	531400		BOOKS & PERIODICALS	-	91	200	200	-	0.0%
01561101	531600		SMALL EQUIPMENT	12,144	33,073	14,700	-	(14,700)	-100.0%
01561101	531700		OTHER SUPPLIES	2,355	2,599	4,874	6,000	1,127	23.1%
01561101	542300		CAP OUTLAY -OFF FURN & EQ	-	-	-	-	-	N/A
PARKS ADMIN				998,880	1,259,236	1,622,795	1,147,681	(475,114)	-29.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS					
01561101 521200 -					
Legal Fees.		1.00	2,500.00	42,500.00 *	2,500.00
Business Scope Plan.		1.00	40,000.00	40,000.00	
TOTAL PURCH PROFESSIONAL SVCS				42,500.00	

521300 PURCH TECHNICAL SVCS					
01561101 521300 -					
When I Work Staff scheduling system.		12.00	50.00	32,700.00 *	600.00
Civic Rec Fees.		1.00	30,000.00	30,000.00	
REACH. Digital Screens in P&R facilities.		1.00	2,100.00	2,100.00	
TOTAL PURCH TECHNICAL SVCS				32,700.00	

521310 PURCH TECH SERVICES-ART					
01561101 521310 -					
ARTery Matching funds for sponsorship of public art along Atlanta Road. Council approved ARTery concept in FY22.		1.00	75,000.00	225,000.00 *	75,000.00
Art Projects.		1.00	150,000.00	150,000.00	
TOTAL PURCH TECH SERVICES-ART				225,000.00	

521450 CREDIT CARD FEES					
01561101 521450 -					
Credit Card Fees for use of Civic Rec. Possible change to ActiveNet.		1.00	60,000.00	60,000.00 *	60,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL CREDIT CARD FEES				60,000.00
522200 REPAIRS & MAINTENANCE				
01561101 522200 -				
Maintenance and upkeep of two department vehicles.		1.00	1,000.00	1,000.00 *
TOTAL REPAIRS & MAINTENANCE				1,000.00
522320 RENTAL OF EQUIP & VEHICLES				
01561101 522320 -				
Konica Printer. Monthly lease at \$230 per month x 12.		12.00	230.00	2,760.00 *
TOTAL RENTAL OF EQUIP & VEHICLES				2,760.00
523200 COMMUNICATIONS				
01561101 523200 -				
Cell phone for P&R Director. Cradlepoints for various parks.		1.00	2,500.00	2,500.00 *
TOTAL COMMUNICATIONS				2,500.00
523300 ADVERTISING				
01561101 523300 -				
Adobe.		1.00	1,000.00	35,000.00 *
Graphic design, print collateral, promotional items. To promote and advertise the programs and services of the P&R Department.		1.00	31,900.00	1,000.00
REACH Annual License.		1.00	2,100.00	31,900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL ADVERTISING				35,000.00
523400 PRINTING & BINDING				
01561101 523400 -				
Business cards for Director and Administrative Coordinator.		1.00	300.00	3,300.00 *
				300.00
Konica Copies. Annual copy fees.		1.00	2,000.00	2,000.00
Plotter supplies. Ink, special paper used in large printer.		1.00	1,000.00	1,000.00
TOTAL PRINTING & BINDING				3,300.00
523500 TRAVEL				
01561101 523500 -				
Director to attend Maintenance Management School. Room and Board, meals. Part of a two-year course.		1.00	1,700.00	3,950.00 *
				1,700.00
Airfair for Director to Maintenance Management School.		1.00	400.00	400.00
Travel expense for transportation for Director at Maintenance Management School. Rental car or other approved transportation.		1.00	450.00	450.00
GRPA Conference Housing for Administrative Coordinator.		1.00	1,000.00	1,000.00
GRPA Conference Meals. Five days.		1.00	400.00	400.00
TOTAL TRAVEL				3,950.00
523600 DUES & FEES				
01561101 523600 -				
GRPA State Dues. Annual dues for department.		1.00	1,000.00	2,450.00 *
				1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GRPA District Dues. Annual dues for department.	1.00	300.00		300.00
NRPA Agency Dues. Annual dues for department.	1.00	1,150.00		1,150.00

TOTAL DUES & FEES 2,450.00

523700 EDUCATION & TRAINING

01561101 523700 -	Director to attend Maintenance Management School. Daily classes. Will acquire CEU's to maintain Certification.	1.00	1,800.00	6,400.00 *
				1,800.00
	GRPA Conference Registration for Administrative Coordinator. Will acquire CEU's to maintain Certification.	1.00	600.00	600.00
	Leadership Cobb. Director.	1.00	4,000.00	4,000.00

TOTAL EDUCATION & TRAINING 6,400.00

531100 GENERAL SUPPLIES & MATERIALS

01561101 531100 -	Office supplies for staff.	1.00	5,000.00	7,400.00 *
				5,000.00
	Cintas. Medical supplies for staff usage.	1.00	2,400.00	2,400.00

TOTAL GENERAL SUPPLIES & MATERIALS 7,400.00

531220 ENERGY-NATURAL GAS

01561101 531220 -	FINANCE RECOMMENDATION: Natural gas based on usage from FY23.	1.00	20,000.00	20,000.00 *
				20,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL ENERGY-NATURAL GAS			20,000.00	
531230 ENERGY-ELECTRICITY				
01561101 531230 -				
FINANCE RECOMMENDATION: Electricity based on usage from FY23.	1.00	475,000.00	475,000.00	475,000.00 *
TOTAL ENERGY-ELECTRICITY			475,000.00	
531270 ENERGY-GASOLINE/DIESEL				
01561101 531270 -				
Fuel for vehicles.	1.00	6,000.00	6,000.00	6,000.00 *
TOTAL ENERGY-GASOLINE/DIESEL			6,000.00	
531300 FOOD				
01561101 531300 -				
Parks Commission Meetings. Food for meeting participants.	6.00	120.00	720.00	3,420.00 *
Staff Recognition. Monthly recognition.	12.00	100.00	1,200.00	
P&R Staff Holiday luncheon. Annual gathering of department.	1.00	500.00	500.00	
Event Staff Meals. Meal for event staff working.	1.00	500.00	500.00	
water/coffee for staff.	1.00	500.00	500.00	
TOTAL FOOD			3,420.00	
531400 BOOKS & PERIODICALS				
01561101 531400 -				
Books for Educational Purposes.	1.00	200.00	200.00	200.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
GF-PARKS ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL BOOKS & PERIODICALS				200.00
531700 OTHER SUPPLIES				
01561101 531700 -				
staff uniform needs.		1.00	6,000.00	6,000.00 *
Current and incoming staff for P&R department.				6,000.00
TOTAL OTHER SUPPLIES				6,000.00
TOTAL GF-PARKS ADMINISTRATION				935,580.00
GRAND TOTAL				935,580.00

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PARKS ATHLETICS & AQUATICS

Function

The Parks Athletics & Aquatics Division is staffed by one Coordinator, seasonal lifeguards and cashiers for the outdoor pool at Tolleson and a seasonal full time pool manager. Additionally, this division staffs part time athletic staff who assist with all seasonal adult athletic leagues and other athletic events. The Coordinator is responsible for all hiring and training of part time and seasonal staff within the division. The Coordinator is also responsible for developing and administering the budget for this division each fiscal year.

The division is responsible for the administration of all department-based athletics and sports activities as well as managing all aspects of the operation of the City's public pools.

This division is the primary point of contact for all Youth sports associations including baseball, swimming/diving, soccer, and basketball. All city services in relation to youth association use of facilities are coordinated through this division. Facility use agreements and related contracts with private, volunteer-based organizations and associations are maintained by this division. The coordinator for this division is also responsible for the planning, scheduling, marketing and operation of all adult athletic leagues offered through the city.

The division manages all athletic field requests and permits which include phone and email correspondence, facility and maintenance coordination, and one on one client interaction. In addition to these activities, this division also provides scheduling for tennis and volleyball courts, open-gym basketball, and all gym rentals and scheduling. Research, purchases, and maintenance of all Community Center Fitness Area and Game Room equipment is the responsibility of this office as well.

Major Goals & Objectives

- Restart offerings for aquatic swim lessons at Tolleson Pool following a pause of lessons due to COVID and staffing related issues during FY22 and FY23. Potentially partner with Smyrna Sharks Swim team to utilize existing coaching staff to teach lessons.
- Explore opportunities for expanding adult sports league options while developing effective marketing strategies to increase participation for new leagues that have struggled to gain participants.
- Expand upon the newly created adult Pickleball League. Explore options for adding additional divisions and leagues while potentially expanding the league through facility upgrades to add more courts.
- Growth of mountain bike clinics and other outdoor recreation opportunities at North Cooper Lake and Riverview Park.
- Develop and offer new Aquatic specific programs and activities at both Tolleson Pool and the upcoming splash pad at Riverline Park.

Performance Measures

- Successful swim lesson program with consistent registration numbers through the summer months and a clear development of swimmer abilities through progression of the different levels of program structure.
- Development and implementation of new and more diverse sporting opportunities in the City of Smyrna with successful registration as well as increased participation through new and effective marketing strategies. Utilize data and analytics from promotional address to determine their effect on registration numbers and league growth.
- Growth of registration numbers across existing Pickleball League and assessment of current players through surveys to determine satisfaction with new league and potential future adjustments.
- Implementation of more consistent mountain bike clinics and outdoor recreation opportunities that are new to the department and unique to the North Cooper Lake and Riverview Park areas.
- Successful implementation of new aquatics programming across aquatic facilities while assessing community participation and effect on patron numbers at these facilities as a result of programming.

PARKS ATHLETICS & AQUATICS - 61300

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	103,863	127,099	169,098	185,876	16,778	9.9%
OTHER OPERATING	94,169	134,280	153,512	206,438	52,925	34.5%
TOTAL EXPENDITURES	198,032	261,379	322,610	392,314	69,703	21.6%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	5.85	4.22	4.22	4.13

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - PARKS ATHLETICS & AQUATICS

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01561301	511100		REG/FULL TIME EMPLOYEES	42,418	51,351	62,478	64,957	2,479	4.0%
01561301	511101		PART TIME EMPLOYEES	48,866	62,312	-	-	-	N/A
01561301	511200		TEMPORARY EMPLOYEES	2,789	1,388	87,035	100,096	13,061	15.0%
01561301	511300		OVERTIME	2,673	3,309	8,000	8,000	-	0.0%
01561301	512200		SOC SEC/FICA CONTRIB	7,116	8,740	11,585	12,823	1,238	10.7%
01561301	522200		REPAIRS & MAINTENANCE	17,625	39,629	16,400	25,000	8,600	52.4%
01561301	523200		COMMUNICATIONS	86	-	480	480	-	0.0%
01561301	523400		PRINTING & BINDING	140	-	200	600	400	200.0%
01561301	523500		TRAVEL	-	616	2,600	3,700	1,100	42.3%
01561301	523600		DUES & FEES	39	79	200	200	-	0.0%
01561301	523700		EDUCATION & TRAINING	556	754	1,370	1,820	450	32.8%
01561301	523850		CONTRACT LABOR	38,996	54,540	63,333	70,080	6,747	10.7%
01561301	531100		GEN SUPPLIES & MATERIALS	29,628	37,696	59,070	84,083	25,013	42.3%
01561301	531600		SMALL EQUIPMENT	5,417	767	9,860	20,475	10,615	107.7%
01561301	531700		OTHER SUPPLIES	1,681	150	-	-	-	N/A
01561301	541350		CAP OUTLAY-BLDG IMPROV	-	-	-	-	-	N/A
PARKS ATHL/AQUATICS				198,032	261,379	322,610	392,314	69,703	21.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS ATHLETICS/AQUATICS VENDOR QUANTITY UNIT COST 2024 PROPOSED

TOTAL PURCH PROFESSIONAL SVCS .00

522200 REPAIRS & MAINTENANCE

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
01561301 522200 -					
Tolleson Pool Cover Install Installation of pool cover is needed each year when winterizing Tolleson Pool		1.00	1,000.00	25,000.00 *	1,000.00
Tolleson Pool Cover Removal Following the winter months, Tolleson Pool cover needs to be removed for reopening.		1.00	1,000.00		1,000.00
Tolleson Pool Pressure Washing Before reopening, Tolleson Pool needs to be pressure washed and cleaned to remove build up from winter months		1.00	1,500.00		1,500.00
Pool Vacuum Maintenance Routine maintenance is needed each year to ensure the pool vacuum remains operational.		1.00	500.00		500.00
Tolleson Pool Sand Filter Service The sand within the pool's filters should be changed every 3-5 years. It has been several years since sand was exchanged at Tolleson and is due for servicing.		1.00	8,450.00		8,450.00
Tolleson Miscellaneous Repairs Maintenance needed for unexpected items that come up during the operational months of Tolleson Pool.		1.00	5,000.00		5,000.00
R&M for water features (Splashpad, downtown water feature).		1.00	7,550.00		7,550.00
TOTAL REPAIRS & MAINTENANCE				25,000.00	

523200 COMMUNICATIONS

01561301 523200 -					
City Cell Phone Plan Monthly payments needed to city cell phone service.		12.00	40.00	480.00 *	480.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ATHLETICS/AQUATICS

TOTAL COMMUNICATIONS 480.00

523400 PRINTING & BINDING

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01561301 523400 -			600.00 *
Membership Card Printing	1.00	600.00	600.00
Membership cards needed for Tolleson Pool and Splash Pad summer memberships			

TOTAL PRINTING & BINDING 600.00

523500 TRAVEL

01561301 523500 -			3,700.00 *
Athletic Business Conference Hotel/Flight	1.00	2,500.00	2,500.00
Conference travel used for continuing education and networking in effort to bring back new operational and programming ideas and strategies.			
GRPA Athletic Travel	1.00	1,200.00	1,200.00
Travel needed when youth athletic teams participate in GRPA sanctioned events. Department representative is needed at all of these events.			

TOTAL TRAVEL 3,700.00

523600 DUES & FEES

01561301 523600 -			200.00 *
American Red Cross Facility Agreement	1.00	200.00	200.00
Facility agreement is needed in order for us to teach American Red Cross classes at Tolleson Pool which we need to be able to do to train out lifeguard staff.			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ATHLETICS/AQUATICS

TOTAL DUES & FEES 200.00

523700 EDUCATION & TRAINING

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01561301 523700 -			1,820.00 *
Lifeguard Certifications A fee has to be paid each time a roster is submitted to the Red Cross for lifeguarding certifications. This allows us to certify new staff at Tolleson Pool.	20.00	35.00	700.00
Lifeguard Instructor Certifications A fee has to be paid each time a roster is submitted to the Red Cross for lifeguard instructor certifications. This allows us to certify instructors who can then train and certify new lifegaurds	5.00	50.00	250.00
Certified Pool Operator Certification My certified pool operator certification expires this year and has to be renewed in order for me to continue operating pool equipment and is required for operating permit from the health department.	1.00	345.00	345.00
Athletic Business Conference Registration Conference travel used for continuing education and networking in effort to bring back new operational and programming ideas and strategies.	1.00	525.00	525.00
TOTAL EDUCATION & TRAINING			1,820.00

523850 CONTRACT LABOR

01561301 523850 -			70,080.00 *
Softball Umpires Umpires needed to adult softball leagues. Covers both the Spring and Fall seasons	450.00	64.00	28,800.00
Sand volleyball officials Officials needed for adult sand volleyball leagues. Covers Spring, Summer, and Fall seasons.	132.00	165.00	21,780.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS ATHLETICS/AQUATICS

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Indoor Volleyball Officials Officials needed for indoor adult volleyball league. Covers Spring and Fall seasons.	40.00	325.00		13,000.00
Basketball Officials Officials needed for adult basketball leagues. Covers Spring and Fall seasons	100.00	65.00		6,500.00
TOTAL CONTRACT LABOR			70,080.00	

531100 GENERAL SUPPLIES & MATERIALS

01561301 531100 -				84,082.50 *
Tolleson Pool Chemicals Chemicals needed for yearly operation of Tolleson Pool	1.00	39,000.00		39,000.00
Staff Uniforms Uniforms for Tolleson Staff (Lifeguard shirts, swim trunks, whistles/lanyards, and Cashier shirts)	1.00	3,350.00		3,350.00
Lifeguard Tubes Lifeguard rescue tubes needed to replace old ones.	5.00	40.00		200.00
Preston Lung Bags Lung bags needed for manikins used for CPR training/classes	1.00	58.00		58.00
Rescue Backboards Rescue backboards needed for lifeguard operations at Tolleson Pool. Replacements for old, outdated equipment.	2.00	500.00		1,000.00
Lifeguard Rescue Manikin Manikin needed for in water training for lifeguard classes.	1.00	978.00		978.00
Softballs Softballs needed for all adult softball leagues	60.00	80.00		4,800.00
Sand volleyballs Balls needed for adult sand volleyball leagues	6.00	60.00		360.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-PARKS	ATHLETICS/AQUATICS					
	Indoor Volleyballs		6.00	52.75		316.50
	Volleyballs needed for indoor adult volleyball leagues					
	Basketballs		10.00	70.00		700.00
	Balls needed for adult basketball leagues					
	Basketball Non-Slip Pads		4.00	55.00		220.00
	Replacement pads for non-slip shoe pads for basketball leagues					
	Ultimate Discs		25.00	12.00		300.00
	Discs for adult ultimate frisbee leagues					
	Marketing Ads		1.00	1,000.00		1,000.00
	Paid social media ads for athletic/aquatic marketing purposes.					
	League Championship Shirts/Prizes		1.00	8,600.00		8,600.00
	Championship shirts/prizes needed for all adult athletic leagues (Softball, Basketball, Volleyball, Pickleball, Ultimate Frisbee).					
	Pickleballs		1.00	1,200.00		1,200.00
	Balls needed for adult pickleball leagues					
	Pickleball Raffle Prizes		1.00	2,000.00		2,000.00
	Prizes for giveaway raffles during pickleball seasons used to increase league participation.					
	Splash Pad Chemicals		1.00	10,000.00		10,000.00
	Predicted chemical usage needed for new Riverline splash pad facility.					
	Downtown water feature chemicals.		1.00	10,000.00		10,000.00
TOTAL GENERAL SUPPLIES & MATERIALS						84,082.50

531600 SMALL EQUIPMENT

01561301	531600 -					
	Tolleson Pool Lawn Chair Replacement		50.00	250.00		20,475.00 *
	New chairs needed to replace old damaged/worn chairs at Tolleson Pool					12,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-PARKS	ATHLETICS/AQUATICS					
	Tolleson Pool Tables		25.00	235.00		5,875.00
	New tables needed to replace old damaged/worn tables on pool deck at Tolleson Pool					
	Furniture Shipping Costs		1.00	2,100.00		2,100.00
	Shipping costs associated with delivery of tables and chairs at Tolleson Pool					
TOTAL SMALL EQUIPMENT						20,475.00
TOTAL GF-PARKS ATHLETICS/AQUATICS						206,437.50
GRAND TOTAL						206,437.50

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PARKS FACILITIES

Function

The Facilities Division of the Parks and Recreation Department is responsible for proper building maintenance, event planning, reservations, and private rentals. The division is comprised of a manager that performs administrative duties that supports the overall mission of the department to include but not limited to staff management, budget administration, goals and objectives, and assuring all facilities are clean and safe for use.

The Facility Event Coordinators (2) are responsible for proper building maintenance as well as pre-event consultation, event planning, reservations and post-event follow up for all rentals at the Community Center, Brawner Hall, the Taylor-Brawner House, the Reed House and the Taylor-Brawner Park. The coordinators maintain effective relationships with clients, vendors and the business community from pre-event consultation to post-event follow up. This position reviews business strategies, policies, fees & charges, and makes recommendations for continued rental growth and customer satisfaction. Each position manages a staff of approximately 6 attendants to ensure proper building maintenance, event services and customer satisfaction. A web-based facility reservation software program is used for scheduling the previously mentioned facilities.

The coordinator markets and advertises the various rental options via printed media, social media and online sites as well as attending civic and business association meetings, Cobb Travel & Tourism, Georgia Meeting Professionals International, and like opportunities which is vital to increase awareness and use of the historic venues.

Major Goals & Objectives

- Continue to expand brand awareness for Smyrna's facility rental spaces by attending business and organizational events, exhibiting at trade shows, hosting community events, advertising in appropriate magazines/periodicals/online, partnering with suitable businesses, etc.
- Establish an equipment management procedure to maintain available inventory of tables, chairs, and other support items that are required for facility rentals and programs.
- Reserve assigned facilities and aid in the planning and execution of events.
- Conduct post-event follow up to ensure a high level of customer satisfaction.

Performance Measures

- Continue to increase rentals of Smyrna's historic venues as well as the community center to achieve a goal of 40% weekday (Mon-Thur) and 90% weekend (Fri-Sun) rentals.
- Maintain a high level of customer satisfaction based on data from client surveys.
- Develop a complete inventory of all support items (tables, chairs, podiums, etc.) required for facility rentals and programs and review condition of all items by July 31 and January 1 of each fiscal year to recommend replacement to ensure it is funded in the annual operating budget.

PARKS FACILITIES - 61400

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	123,454	145,110	170,907	627,392	456,485	267.1%
OTHER OPERATING	26,405	66,655	90,054	200,631	110,577	122.8%
TOTAL EXPENDITURES	149,860	211,765	260,961	828,023	567,062	217.3%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	4.81	4.81	4.81	13.83

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - PARKS FACILITIES

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01561401	511100		REG/FULL TIME EMPLOYEES	89,659	89,953	97,131	341,036	243,905	251.1%
01561401	511101		PART TIME EMPLOYEES	26,059	45,948	63,473	245,685	182,212	287.1%
01561401	511300		OVERTIME	73	-	-	-	-	N/A
01561401	512200		SOC SEC/FICA CONTRIB	7,665	9,209	10,304	40,671	30,367	294.7%
01561401	521200		PURCH PROFESSIONAL SVCS	467	30,787	49,340	97,930	48,590	98.5%
01561401	522200		REPAIRS & MAINTENANCE	6,941	6,419	5,369	23,000	17,631	328.4%
01561401	522310		RENTAL OF LAND & BLDGS	-	-	-	-	-	N/A
01561401	522320		RENTAL OF EQUIP & VEH	1,357	1,157	2,415	30,416	28,001	1159.4%
01561401	523200		COMMUNICATIONS	371	287	480	1,440	960	200.0%
01561401	523300		ADVERTISING	-	-	-	-	-	N/A
01561401	523400		PRINTING & BINDING	-	-	660	300	(360)	-54.5%
01561401	523500		TRAVEL	-	-	1,400	2,800	1,400	100.0%
01561401	523600		DUES & FEES	470	385	800	1,225	425	53.1%
01561401	523700		EDUCATION & TRAINING	156	-	450	700	250	55.6%
01561401	531100		GEN SUPPLIES & MATERIALS	5,990	12,568	10,700	29,200	18,500	172.9%
01561401	531270		ENERGY-GASOLINE/DIESEL	-	-	-	-	-	N/A
01561401	531300		FOOD	-	499	620	620	-	0.0%
01561401	531600		SMALL EQUIPMENT	6,709	5,565	10,600	10,500	(100)	-0.9%
01561401	531700		OTHER SUPPLIES	182	699	1,399	-	(1,399)	-100.0%
01561401	542100		CAP OUTLAY-MACH & EQ	-	-	-	-	-	N/A
01561401	542300		CAP OUTLAY-OFF FURN & EQ	3,762	8,290	5,821	2,500	(3,321)	-57.1%
PARKS FACILITIES				149,860	211,765	260,961	828,023	567,062	217.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS BRAWNER HALL

521200 PURCH PROFESSIONAL SVCS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01561401 521200 -				
General contract services for maintenance and repairs Necessary upkeep for SCC and Historic Facilities		1.00	10,000.00	97,930.00 * 10,000.00
Contracted painting of Brawner Hall (Interior), admin offices at SCC, and Magnolia/Dogwood Rooms at SCC Due to high volume of rentals/usage, painting of some areas are required yearly.		1.00	20,000.00	20,000.00
Refinish wood floors at Brawner Hall Floors are showing wear due to high traffic		1.00	18,000.00	18,000.00
Court floors refinishing Annual refinish to maintain properly		1.00	8,000.00	8,000.00
Clock Tower Maintenance at SCC Annual maintenance to ensure proper working order		1.00	800.00	800.00
Kitchen Exhaust Maintenance Necessary maintenance for use		1.00	500.00	500.00
Security system monitoring of Brawner Hall		1.00	350.00	350.00
Fitness center floor replacement Floor is worn due to age and usage. Estimate of \$7600 was received in summer 2022.		1.00	8,000.00	8,000.00
Misc. emergency repair/replacement services Unplanned repairs. FY23 saw both garbage disposals go bad.		1.00	5,000.00	5,000.00
Window replacement at the end of the small gym hallway (6 panels) Glass has become hazy affecting the visibility to the outside		1.00	17,000.00	17,000.00
PM for Fitness Equipment Quarterly maintenance of fitness equipment at SCC		4.00	320.00	1,280.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS BRAWNER HALL

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Basketball rim replacement Replace all 12 basketball rims with break-away style to help prevent damage from unauthorized dunking	12.00	250.00	3,000.00
Basketball goal motor replacement Replace 1 basketball goal motor to enable goal to be raised/lowered properly	1.00	6,000.00	6,000.00

TOTAL PURCH PROFESSIONAL SVCS 97,930.00

522200 REPAIRS & MAINTENANCE

01561401 522200 - General repairs and maintenance completed by department staff	1.00	23,000.00	23,000.00 *
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TOTAL REPAIRS & MAINTENANCE 23,000.00

522320 RENTAL OF EQUIP & VEHICLES

01561401 522320 - Annual lease of Konica-Minolta printer at Brawner Hall Estimate based on signed contract at Purchasing Dept.	1.00	1,800.00	30,416.00 * 1,800.00
TWC-Ice Maker Monthly lease for ice machine at SCC	1.00	2,616.00	2,616.00
Rental of fitness equipment at SCC Annual cost to rent equipment This is year 2 of a 5 year lease	1.00	13,000.00	13,000.00
Seasonal decorations Rental of decorations for SCC and Brawner	1.00	13,000.00	13,000.00

TOTAL RENTAL OF EQUIP & VEHICLES 30,416.00

523200 COMMUNICATIONS

01561401 523200 -			1,440.00 *
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS BRAWNER HALL

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Cell phone rental for manager and two event coordinators Estimate based on signed contract at Purchasing Dept.	3.00	480.00	1,440.00

TOTAL COMMUNICATIONS 1,440.00

523400 PRINTING & BINDING

01561401 523400 - Business cards Manager and two event coordinators	3.00	100.00	300.00 *
			300.00

TOTAL PRINTING & BINDING 300.00

523500 TRAVEL

01561401 523500 - GRPA Conference hotel expense Georgia Recreation & Parks Association annual conference	2.00	1,000.00	2,800.00 *
			2,000.00
GRPA Meals Georgia Recreation & Parks Association annual conference	2.00	400.00	800.00

TOTAL TRAVEL 2,800.00

523600 DUES & FEES

01561401 523600 - Meeting professionals international membership Annual renewal in February	2.00	405.00	1,225.00 *
			810.00
Vinings Business Association annual membership Annual renewal in May	1.00	95.00	95.00
Cobb Chamber & Cobb Travel & Tourism meetings To promote historic sites and SCC	4.00	35.00	140.00
Various business association meetings To promote the historic sites and SCC	6.00	30.00	180.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS BRAUNER HALL

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL DUES & FEES				1,225.00
523700 EDUCATION & TRAINING				
01561401 523700 -				
GRPA Conference Fee		2.00	250.00	700.00 *
Georgia Recreation & Parks Association annual conference registration fee				500.00
MPI Seminars/Training		4.00	50.00	200.00
Meeting Professionals International seminars and training				
TOTAL EDUCATION & TRAINING				700.00
531100 GENERAL SUPPLIES & MATERIALS				
01561401 531100 -				
warehouse supplies		12.00	1,600.00	29,200.00 *
City warehouse supplies based on FY23 average of \$1600 per month at SCC and Historic sites				19,200.00
General supplies		1.00	10,000.00	10,000.00
Supply purchases for building maintenance from Vickery, Lowes, Uline, etc.				
TOTAL GENERAL SUPPLIES & MATERIALS				29,200.00
531300 FOOD				
01561401 531300 -				
Coffee supplies for staff		12.00	10.00	620.00 *
Brawner Hall				120.00
Open house events		2.00	250.00	500.00
For promotion of historic sites				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS BRAUNER HALL

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL FOOD				620.00
531600 SMALL EQUIPMENT				
01561401 531600 -				
Maintain inventory of amenities for rentals, programs, and events to include tables, chairs, high tops, etc. Replacement when items break or wear out due to heavy use. We have been loaning tables out to other departments as well as Campbell High.		1.00	10,500.00	10,500.00 *
				10,500.00
TOTAL SMALL EQUIPMENT				10,500.00
542300 CAP OUTLAY-OFFICE FURN & EQ				
01561401 542300 -				
Replacement of selected office furniture at SCC Replace credenza in event coordinators office and replace guest chairs in two offices.		1.00	2,500.00	2,500.00 *
				2,500.00
TOTAL CAP OUTLAY-OFFICE FURN & EQ				2,500.00
TOTAL GF-PARKS BRAUNER HALL				200,631.00
GRAND TOTAL				200,631.00

** END OF REPORT - Generated by Landon O'Neal **

PARKS MAINTENANCE

Function

The 61500 cost center funds the Maintenance Division of the Parks and Recreation Department. The Division is responsible for addressing maintenance needs for 36 Recreation sites on 321 acres. By providing this service, the Maintenance Division supplies the means for Smyrna citizens to enjoy the outdoors in safe, clean surroundings. This Division currently functions with 11 FT positions, and a City-wide landscape contract. This account is also where Parks Improvements are budgeted.

Parks Maintenance oversees various maintenance activities including those required by playground equipment, tennis and basketball courts, athletic fields, passive play areas, landscaped properties, and multi-use and concession facilities. Some maintenance tasks are scheduled as preventive maintenance. Taking a proactive posture in completing maintenance related tasks aids in controlling the total cost of those tasks. Other unscheduled or emergency tasks are reactive in nature by necessity. Inspections of Park grounds are conducted on a regular basis.

Major Goals & Objectives

- Reply to citizen concerns within 48 hours to ensure timely communication with targeted external stakeholders.
- Address repairs, & maintenance for park amenities within a 48-hour period.
- Successfully manage the Parks Maintenance budget at or below approved amounts
- Improve the playability of the sports fields. This includes improving dug out mounds and batter boxes, removing lips around the infield, and sodding worn areas on all sports turf.
- Maintain playgrounds to the safety standards determined by the CPSC and the ASTM.

Performance Measures

- Average time on return communication with citizen concerns
- Average time for addressing repairs and maintenance
- Successfully manage all Sports Field Maintenance to be done by Parks Staff that coincides with FY22 Preventive Maintenance Program for Sports Fields.
- Budget Management Efficiency

PARKS MAINTENANCE - 61500

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	382,909	336,105	546,476	625,442	78,966	14.5%
OTHER OPERATING	522,516	755,924	848,728	800,990	(47,738)	-5.6%
TOTAL EXPENDITURES	905,425	1,092,028	1,395,204	1,426,432	31,228	2.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	11.25	11.25	11.25	12.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - PARKS MAINTENANCE

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01561501	511100		REG/FULL TIME EMPLOYEES	336,434	261,023	459,339	505,113	45,774	10.0%
01561501	511101		PART TIME EMPLOYEES	-	-	7,680	34,660	26,980	351.3%
01561501	511300		OVERTIME	22,599	53,891	45,000	45,000	-	0.0%
01561501	512200		SOC SEC/FICA CONTRIB	23,876	21,190	34,458	40,669	6,211	18.0%
01561501	521200		PURCH PROF SVC	189,279	164,910	290,827	228,100	(62,727)	-21.6%
01561501	522200		REPAIRS & MAINTENANCE	179,194	111,328	218,084	159,000	(59,084)	-27.1%
01561501	522320		RENTAL OF EQUIP & VEH	8,508	11,433	58,620	56,500	(2,120)	-3.6%
01561501	523200		COMMUNICATIONS	2,681	1,537	6,150	12,650	6,500	105.7%
01561501	523400		PRINTING & BINDING	-	-	-	-	-	N/A
01561501	523500		TRAVEL	-	689	4,350	4,350	-	0.0%
01561501	523600		DUES & FEES	525	-	340	340	-	0.0%
01561501	523700		EDUCATION & TRAINING	100	200	3,450	1,600	(1,850)	-53.6%
01561501	531100		GEN SUPP & MATERIALS	51,734	73,833	86,441	176,400	89,959	104.1%
01561501	531210		ENERGY-WATER/SEWARAGE	26,020	40,718	79,700	80,000	300	0.4%
01561501	531270		ENERGY-GASOLINE/DIESEL	12,258	19,176	33,000	30,000	(3,000)	-9.1%
01561501	531300		FOOD	-	-	350	350	-	0.0%
01561501	531600		SMALL EQUIPMENT	20,647	1,024	28,690	43,000	14,310	49.9%
01561501	531700		OTHER SUPPLIES	4,061	4,744	8,840	8,700	(140)	-1.6%
01561501	541400		CAP OUTLAY-INFRASTR	-	-	-	-	-	N/A
01561501	542100		CAP OUTLAY-MACH & EQUIP	27,509	-	29,886	-	(29,886)	-100.0%
PARKS MAINTENANCE				905,425	765,698	1,395,204	1,426,432	31,228	2.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS MAINTENANCE

521200 PURCH PROFESSIONAL SVCS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01561501 521200 -			228,100.00 *
Contract Tree Services.	1.00	45,000.00	45,000.00
Building repair and maintenance.	1.00	14,000.00	14,000.00
Electrical services and repairs.	1.00	30,000.00	30,000.00
Plumbing repairs.	1.00	5,000.00	5,000.00
Roofing repairs.	1.00	7,000.00	7,000.00
Contract painting and pressure washing.	1.00	20,000.00	20,000.00
Sports Complex repairs.	1.00	30,000.00	30,000.00
Contract playground mulch installation.	1.00	30,000.00	30,000.00
Lease equipment maintenance service plan.	1.00	10,500.00	10,500.00
Bike trail maintenance.	1.00	20,000.00	20,000.00
Contract playground inspections and repairs.	1.00	6,600.00	6,600.00
Equipment repairs outside of Maintenance Plan.	1.00	10,000.00	10,000.00

TOTAL PURCH PROFESSIONAL SVCS 228,100.00

522200 REPAIRS & MAINTENANCE

01561501 522200 -			159,000.00 *
Infield mix.	1.00	20,000.00	20,000.00
Top dressing for fields.	1.00	29,000.00	29,000.00
Playground repairs.	1.00	35,000.00	35,000.00
Key and Lock.	1.00	2,000.00	2,000.00
Irrigation repair and parts.	1.00	5,000.00	5,000.00
Park amenities repairs.	1.00	30,000.00	30,000.00
City vehicle maintenance.	1.00	8,000.00	8,000.00
Fertilizer and herbicides.	1.00	30,000.00	30,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				159,000.00
522320 RENTAL OF EQUIP & VEHICLES				
01561501 522320 -				
Turf Equipment Lease.		1.00	44,000.00	56,500.00 *
Equipment Rental.		1.00	6,500.00	44,000.00
Seasonal Rental Decorations.		1.00	6,000.00	6,500.00
TOTAL RENTAL OF EQUIP & VEHICLES				56,500.00
523200 COMMUNICATIONS				
01561501 523200 -				
Cell phones.		1.00	3,600.00	12,650.00 *
Outdoor Link.		1.00	2,200.00	3,600.00
Rainbird IQ.		1.00	750.00	2,200.00
Earth Networks - Weather Station.		1.00	2,500.00	750.00
New cell phone plans for staff. \$300 per month.		12.00	300.00	2,500.00
TOTAL COMMUNICATIONS				12,650.00
523500 TRAVEL				
01561501 523500 -				
STMA Conference Lodging.		1.00	2,100.00	4,350.00 *
Travel to STMA Conference.		1.00	1,200.00	2,100.00
GRPA Maintenance Management School.		1.00	1,050.00	1,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL				4,350.00
523600 DUES & FEES				
01561501 523600 -				
National and State Sports Turf Associations.		1.00	300.00	340.00 *
				300.00
State Sports Turf Association - two PM staff.		1.00	40.00	40.00
TOTAL DUES & FEES				340.00
523700 EDUCATION & TRAINING				
01561501 523700 -				
GRPA Maintenance Management School.		1.00	700.00	1,600.00 *
				700.00
STMA Conference.		1.00	900.00	900.00
TOTAL EDUCATION & TRAINING				1,600.00
531100 GENERAL SUPPLIES & MATERIALS				
01561501 531100 -				
Sports fields/courts supplies and materials.		1.00	27,000.00	176,400.00 *
				27,000.00
Flag replacement. Semi-annual.		1.00	4,400.00	4,400.00
Annual Christmas Light display. Includes replacements needed.		1.00	100,000.00	100,000.00
warehouse supplies.		1.00	20,000.00	20,000.00
other supplies.		1.00	10,000.00	10,000.00
Ryegrass seed.		1.00	15,000.00	15,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS MAINTENANCE

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS					176,400.00
531210 ENERGY-WATER/SEWERAGE					
01561501 531210 -					
Water at RiverLine Park.		1.00	40,000.00	80,000.00 *	40,000.00
Water at Riverview Park.		1.00	40,000.00		40,000.00
TOTAL ENERGY-WATER/SEWERAGE					80,000.00
531270 ENERGY-GASOLINE/DIESEL					
01561501 531270 -					
Diesel/Gasoline for Parks Maintenance vehicles.		1.00	30,000.00	30,000.00 *	30,000.00
TOTAL ENERGY-GASOLINE/DIESEL					30,000.00
531300 FOOD					
01561501 531300 -					
Food for PM staff.		1.00	350.00	350.00 *	350.00
TOTAL FOOD					350.00
531600 SMALL EQUIPMENT					
01561501 531600 -					
walk behind aerator.		1.00	4,500.00	43,000.00 *	4,500.00
Blowers and string trimmers.		1.00	2,500.00		2,500.00
3, zero turn mowers.		1.00	36,000.00		36,000.00
TOTAL SMALL EQUIPMENT					43,000.00
531700 OTHER SUPPLIES					
01561501 531700 -					
Uniform needs. Parks Maintenance staff.		1.00	8,700.00	8,700.00 *	8,700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget					
ACCOUNTS FOR:					
GF-PARKS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL OTHER SUPPLIES					8,700.00
TOTAL GF-PARKS MAINTENANCE					800,990.00
GRAND TOTAL					800,990.00

** END OF REPORT - Generated by Landon O'Neal **

PARKS PROGRAMS

Function

The 61200 cost center funds the Programs Division of the Parks and Recreation Department. The division is responsible for planning, conducting, scheduling, and evaluating an array of leisure and cultural activities for varying interests and age groups. Instructional classes at the Community Center and Aline Wolfe Adult Recreation Center and Therapy Pool are open to the general public and are promoted and coordinated by Program Division staff. Youth school break (fall, winter, spring and summer) camps are planned and coordinated by this division. The programs division also operates the Smyrna Handmade Market (held every Sunday May - October). The division's programs and events are advertised and promoted using a seasonal program guide, the City's website and social media sites, the Smyrna Parks and Recreation Facebook site, digital displays located at the Smyrna Community Center, Aline Wolfe Adult Recreation Center, Brawner Hall and Smyrna City Hall, Brightside Newspaper and some magazine. Two full-time Coordinators, one full-time Lifeguard, part-time lifeguards, two part-time Receptionists and a host of Aquatic and Classroom Instructors and Trainers work alongside the Recreation Services Superintendent to deliver programming to the community.

The parks programs team currently maintains the following certifications: Certified Parks and Recreation Professional, Certified Festival and Events Associate, Commercial Driver's License, Aquatic Facility Operator and Certified Pool Operators.

Division staff serve the senior adult community through the Wolfe Adult Recreation Center and Therapy Pool. Aquatics, fitness, crafts, art classes, bus trips, special events and socials are developed for this group. Division staff also plan for and provide community events, including a spring event, fall event, Coming Home of the Holidays and Tree Lighting event, Daddy-Daughter Dance, Mother-Son Nerf Wars, and a Movie Series. This division also oversees school break camps (summer, fall, winter and spring). The Recreation Services Superintendent also oversees a variety of contract labor programs. These include a gymnastics program, dance program, Tae Kwon do program, adult and youth exercise program and specialty summer camps.

Major Goals & Objectives

- Continue the use of surveys to determine the following: user satisfaction/dissatisfaction; programs ideas and needs and wants in order to continue to provide outstanding programs and recreation opportunities to the clientele at Community Center and Wolfe Center.
- Expand the diversity of our events to meet the different age ranges and demographics.
- Based on the Parks and Recreation Master Plan that was adopted in 2018, we will add programs and/or events that reflect the results of this master plan with the goal to increase our programming/events by four in FY2024.

Performance Measures

- Successful implementation of program surveys for 75% of programs operated under Smyrna Parks and Recreation Department.
- Launch new and/or improved offerings at the Smyrna Community Center, Wolfe Adult Recreation Center and in parks.
- Implement four new programs/events that were part of the Parks and Recreation Master Plan results.

PARKS PROGRAMS - 61200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	325,117	334,709	485,526	476,719	(8,807)	-1.8%
OTHER OPERATING	94,133	286,520	324,600	448,154	123,554	38.1%
TOTAL EXPENDITURES	419,250	621,228	810,126	924,873	114,746	14.2%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	8.87	8.99	8.99	8.96

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - PARKS PROGRAMS

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01561201	511100		REG/FULL TIME EMPLOYEES	165,081	165,230	204,493	211,932	7,439	3.6%
01561201	511101		PART TIME EMPLOYEES	136,541	145,275	247,839	231,716	(16,123)	-6.5%
01561201	511200		TEMPORARY EMPLOYEES	1,619	1,178	-	-	-	N/A
01561201	511300		OVERTIME	133	417	-	600	600	N/A
01561201	512200		SOC SEC/FICA CONTRIB	21,743	22,609	33,194	32,471	(723)	-2.2%
01561201	521200		PURCH PROFESSIONAL SVC	1,150	27,142	14,025	32,650	18,625	132.8%
01561201	522200		REPAIRS & MAINTENANCE	17,451	19,962	19,049	23,488	4,440	23.3%
01561201	522320		RENTAL OF EQUIP & VEH	7,970	12,201	22,612	12,983	(9,629)	-42.6%
01561201	523200		COMMUNICATIONS	-	-	-	-	-	N/A
01561201	523300		ADVERTISING	1,930	3,331	5,000	8,100	3,100	62.0%
01561201	523400		PRINTING & BINDING	-	-	-	-	-	N/A
01561201	523500		TRAVEL	-	1,548	4,550	7,060	2,510	55.2%
01561201	523600		DUES & FEES	384	46	-	-	-	N/A
01561201	523700		EDUCATION & TRAINING	647	400	1,250	2,450	1,200	96.0%
01561201	523800		PROFESSIONAL LICENSES	1,485	3,075	5,099	1,839	(3,260)	-63.9%
01561201	523850		CONTRACT LABOR	29,474	162,903	189,050	241,645	52,595	27.8%
01561201	531100		GEN SUPPLIES & MATERIALS	19,603	20,946	33,847	60,490	26,643	78.7%
01561201	531270		ENERGY-GASOLINE/DIESEL	151	1,381	1,000	1,500	500	50.0%
01561201	531300		FOOD	852	3,541	6,750	19,000	12,250	181.5%
01561201	531600		SMALL EQUIPMENT	12,691	8,486	21,118	16,483	(4,635)	-21.9%
01561201	531700		OTHER SUPPLIES	345	1,086	1,250	250	(1,000)	-80.0%
01561201	542100		CAP OUTLAY-MACH & EQUIP	-	20,471	-	-	-	N/A
01561201	542300		CAP OUTLAY-FURN&EQUIP	-	-	-	20,216	20,216	N/A
PARKS PROGRAMS				419,250	621,228	810,126	924,873	114,746	14.16%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS VENDOR QUANTITY UNIT COST 2024 PROPOSED

521200 PURCH PROFESSIONAL SVCS

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
01561201 521200 -					
DJ Services for events 3 college football, DDD, Easter		5.00	775.00	32,650.00 *	3,875.00
Bubbles Over GA Halloween, Home for Holidays, Easter		3.00	425.00		1,275.00
Professional Sound Home for the Holidays		1.00	7,000.00		7,000.00
Music in Park Series (including Sept 30 event) sound/lighting; entertainment; production assist		5.00	4,100.00		20,500.00
TOTAL PURCH PROFESSIONAL SVCS				32,650.00	

522200 REPAIRS & MAINTENANCE

01561201 522200 -					
Preventative Maintenance: wolfe Fitness Center in order to keep equipment in good working order		4.00	322.00	23,488.00 *	1,288.00
wolfe Center Fitness Center repairs occasionally we have repairs that are needed		1.00	1,000.00		1,000.00
Preventative Maintenance: Pool Pak in order to keep equipment in good working order		4.00	1,250.00		5,000.00
Therapy Pool repairs general repairs and maintenance Therapy Pool		1.00	10,000.00		10,000.00
Sprinter Van and Bus cleaning cleaning of vehicles		4.00	300.00		1,200.00
Digital Mobile screen based on conversations with other dept.		1.00	5,000.00		5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS PROGRAMS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				23,488.00
522320 RENTAL OF EQUIP & VEHICLES				
01561201 522320 -				
Inflatable Movie Screen Rental for Halloween event		1.00	1,499.00	12,983.00 * 1,499.00
CO2 Tank Rental Therapy Pool use to maintain proper pH levels in therapy pool		12.00	81.00	972.00
wolfe Center Copy Machine Rental wolfe Center Copy Machine rental		12.00	251.00	3,012.00
Inflatable Rentals (Halloween, Easter, Bike Rodeo) to enhance the experience at these events		3.00	2,500.00	7,500.00
TOTAL RENTAL OF EQUIP & VEHICLES				12,983.00
523300 ADVERTISING				
01561201 523300 -				
Promotional Items to promote Parks and Rec throughout year		1.00	7,500.00	8,100.00 * 7,500.00
College Football Saturday signs to promote College Football Saturdays		1.00	600.00	600.00
TOTAL ADVERTISING				8,100.00
523500 TRAVEL				
01561201 523500 -				
Revenue Dev. School Year 2 (Jodi) includes lodging, some meals, airfare, transport		1.00	2,430.00	7,060.00 * 2,430.00
Event Management School Year 1 (Ashley) includes lodging, some meals, airfare, transport		1.00	2,430.00	2,430.00
National Council on Aging Conference (Lewis) includes lodging, some meals, airfare, transport		1.00	2,000.00	2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-PARKS PROGRAMS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GRPA Leadership 2 (Ashley) includes transport and meals		1.00	200.00	200.00

TOTAL TRAVEL 7,060.00

523700 EDUCATION & TRAINING

01561201 523700 -				2,450.00 *
Revenue School Year 2 Tuition (Jodi) focuses on revenue development and managment		1.00	800.00	800.00
Event Management Year 1 Tuition (Ashley) focuses on all facets of event management		1.00	800.00	800.00
Council on Aging Conference (Lewis) focuses on active adult aging programming		1.00	500.00	500.00
GRPA Leadership 2 Tuition (Ashley) Leadership development for young professionals		1.00	150.00	150.00
GRPA Programmers Workshop multiple sessions for staff		4.00	50.00	200.00

TOTAL EDUCATION & TRAINING 2,450.00

523800 PROFESSIONAL LICENSES

01561201 523800 -				1,839.00 *
CANVA license allow staff to produce flyers, social media, etc		1.00	399.00	399.00
SWANK Movie license for 3 movies in FY24		3.00	480.00	1,440.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS VENDOR QUANTITY UNIT COST 2024 PROPOSED

TOTAL PROFESSIONAL LICENSES 1,839.00

523850 CONTRACT LABOR

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01561201 523850 -				241,645.00 *
Smyrna Dancers operates dance classes Aug - May		1.00	90,000.00	90,000.00
Smyrna Gymnastics operates gymnastics classes Aug - May		1.00	95,000.00	95,000.00
Park Tae Kwon Do operates Tae Kwon Do July - June		1.00	35,000.00	35,000.00
Santa (Optimist Club) Santa for Santa House (hosted by Optimist Club)		1.00	2,000.00	2,000.00
Juanita Barlow music/piano classes		1.00	5,000.00	5,000.00
Mark Chandler photography classes		1.00	3,000.00	3,000.00
future contract labor classes we are always looking for new program opportunities		1.00	5,000.00	5,000.00
wolfe Center presentations educational speakers for wolfe Center programming		6.00	350.00	2,100.00
Santa Scott Gassman for Home for the Holidays Santa		1.00	345.00	345.00
Santa Stops By Santa Santa for Santa Stops By (8 dates)		1.00	3,600.00	3,600.00
Kim Duggins, music director Home for holidays contacts schools, churches; evening schedule		1.00	600.00	600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS VENDOR QUANTITY UNIT COST 2024 PROPOSED

TOTAL CONTRACT LABOR 241,645.00

531100 GENERAL SUPPLIES & MATERIALS

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
01561201 531100 -					60,490.00 *
Paint & Sips canvases, brushes, decorations		2.00	750.00		1,500.00
Haunted Trails decorations, game prizes, craft supplies		1.00	3,500.00		3,500.00
Girls Night Out bingo cards and stamps, goodie bags, decor		1.00	1,000.00		1,000.00
Ornament Decorating Workshop ornaments, paints, decorating supplies, decor		1.00	750.00		750.00
Drop and Shop crafts, decor		1.00	250.00		250.00
Movie and Toy Building with the Grinch toys to build, grinch suit		1.00	1,000.00		1,000.00
12 cocktails of christmas decorations, prizes		1.00	1,000.00		1,000.00
Galantine's Day Event supplies, decor		1.00	750.00		750.00
Daddy Daughter Dance: Under the Big Top decor, props, give away, crafts, paper products		1.00	8,000.00		8,000.00
Mother Son Nerf Way: Intergalactic Theme decor, props, give away, crafts, paper products		1.00	5,000.00		5,000.00
Easter Egg Hunt: After Dark eggs, craft, decorations		1.00	5,000.00		5,000.00
Bike Rodeo helmets, crafts, decorations		1.00	2,000.00		2,000.00
Teen Social Night decorations, supplies		1.00	500.00		500.00
Home for the Holidays general supplies for this annual event		1.00	1,500.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Santa Stops By goody bag (book, craft, recipe); car decor		1.00	3,000.00		3,000.00
CO2 for wolfe Center Therapy Pool		1.00	2,000.00		2,000.00
Chlorine Briquettes for wolfe Center Therapy Pool		1.00	1,740.00		1,740.00
general supplies to maintain Therapy Pool includes muriatic acid, soda ash, testing reagents		1.00	500.00		500.00
copies at wolfe Center		1.00	2,000.00		2,000.00
office supplies wolfe Center		1.00	2,500.00		2,500.00
janitorial supplies wolfe Center		1.00	4,000.00		4,000.00
wolfe Center program supplies mah johngg, cards, gamess, paper products		1.00	3,000.00		3,000.00
Music in the Park Series (includes sept 30 event) decorations, supplies,		5.00	2,000.00		10,000.00
TOTAL GENERAL SUPPLIES & MATERIALS					60,490.00
531270 ENERGY-GASOLINE/DIESEL					
01561201 531270 -					1,500.00 *
FINANCE RECOMMENDATION: fuel for bus and van various programs and events		1.00	1,500.00		1,500.00
TOTAL ENERGY-GASOLINE/DIESEL					1,500.00
531300 FOOD					
01561201 531300 -					19,000.00 *
Paint & Sips refreshments		2.00	250.00		500.00
Haunted Trails candy		1.00	1,500.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
Ornament Decorating workshop refreshments		1.00	250.00	250.00
Drop and Shop refreshments		1.00	250.00	250.00
Christmas Movie and Toy Building with the Grinch refreshments		1.00	500.00	500.00
12 Cocktails of Christmas food and drinks		1.00	5,000.00	5,000.00
Galantine's Day Event food and drinks		1.00	1,000.00	1,000.00
Daddy Daughter Dance food and drinks		1.00	1,000.00	1,000.00
Mother Son Nerf War food and drinks		1.00	1,000.00	1,000.00
Easter Egg Hunt candy		1.00	1,500.00	1,500.00
Bike Rodeo refreshments		1.00	500.00	500.00
Teen Social Night refreshments		1.00	500.00	500.00
wolfe Center luncheons for members		6.00	400.00	2,400.00
wolfe Center Member Appreciation luncheon for members		1.00	1,500.00	1,500.00
volunteer/staff food for volunteers/staff		8.00	200.00	1,600.00
TOTAL FOOD				19,000.00
531600 SMALL EQUIPMENT				
01561201 531600 -				
Axiom Chest press replacement of 14 yr old machine at wolfe center		1.00	3,766.80	16,483.00 * 3,766.80

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-PARKS PROGRAMS	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Axiom Lat Pull Down replacement of 14 yr old machine at wolfe center		1.00	4,706.20		4,706.20
lobby chairs at wolfe center replacement of 14 year old furniture		6.00	90.00		540.00
lobby side tables at wolfe center replacement of 14 year old furniture		3.00	90.00		270.00
banquet chairs for wolfe center replacement of 14 year old chairs		80.00	90.00		7,200.00
TOTAL SMALL EQUIPMENT					16,483.00
531700 OTHER SUPPLIES					
01561201 531700 - lifeguard shirts therapy pool staff		1.00	250.00		250.00 *
TOTAL OTHER SUPPLIES					250.00
542300 CAP OUTLAY-OFFICE FURN & EQ					
01561201 542300 - Olympian Club Chair Grade G replacement of 14 yr old furniture at wolfe center		6.00	1,809.40		20,215.52 *
Bourne Side Table - laminate top replacement of 14 yr old furniture at wolfe center		3.00	721.04		2,163.12
banquet chairs for wolfe center replacement of 14 yr old furniture at wolfe center		80.00	89.95		7,196.00
TOTAL CAP OUTLAY-OFFICE FURN & EQ					20,215.52
TOTAL GF-PARKS PROGRAMS					448,153.52
GRAND TOTAL					448,153.52

** END OF REPORT - Generated by Landon O'Neal **

POLICE ADMINISTRATION

Function

We, the members of the Smyrna Police Department, are committed to providing the highest quality of police services to the community while at the same time maintaining respect for individual rights and human dignity.

Our primary mission is to maintain social order within prescribed ethical and constitutional limits, while providing professional law enforcement services to all. To attain this, the Department enforces the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. The Department recognizes that no law enforcement agency can operate at its maximum potential without supportive input from the citizens it serves. The Department actively solicits and encourages the cooperation of all citizens to decrease the opportunities for crime and to facilitate the maximum use of resources.

Mission Statement

The mission of the Smyrna Police Department is to create a safer community by delivering superior service through innovation, data driven analytics, and a commitment to community partnerships

Major Goals & Objectives

I. Crime and Motor Vehicle Accident Reduction A primary goal of any law enforcement agency is to ensure the public is as safe as possible. In order to strive to accomplish our public safety goal, the Smyrna Police Department strives to reduce crime and motor vehicle accidents and make our city safer for those who depend on us.

Goal: Implement analysis and selected enforcement to provide measurable effectiveness in the reduction of crime and motor vehicle accidents. Objective: Direct and conduct selective enforcement in high crime and motor vehicle accident areas identified by data driven analysis.

Strategies: A. Collect data B. Develop strategies for enforcement C. Implement strategies

Performance Measures: A. Collect data 1. Utilize the Crime Intelligence Analyst to collect data on specific events; including time of occurrence, location and type of incident through all available resources. 2. Implement and utilize Data Driven Approaches to Crime and Traffic Safety (DDACTS) software to create heat maps and assist in the direction of future directed enforcement. B. Develop strategies for enforcement 1. The Crime Intelligence Analyst will analyze collected data to identify patterns or trends in crime and motor vehicle accidents. 2. The Crime Intelligence Analyst will complete a recommendation to intercept any identified patterns or trends. 3. Documented monthly meetings with key/relevant personnel, including the Crime Intelligence Analyst, will occur to review current patterns and trends and to develop a plan of action for enforcement to intercept and prevent foreseeable incidents. C.

Implement Strategies 1. Fully staff Special Operations Units (STEP, DUI, Task Force) so ample units are available to implement enforcement strategies and plans of action. 2. Strategies and plans of action will

be delegated to appropriate units for implementation. 3. Previous month's, and current, strategy implementation will be reviewed and an analysis will be conducted on the results to determine effectiveness.

II. Professional Development Professional development refers to the continuous developing and improving of skills and practices within the department to provide the best service possible to the community we serve.

Goal: Improve Professional Development within our department. Objectives Continually evaluate internal practices, strengths, and weaknesses to identify opportunities to improve professional development.

Strategies: A. Provide Internal Supervisor Leadership Training B. Maintain State Certification and Standards C. Conduct internal 40 hour training for sworn personnel

Performance Measurements: A. Provide internal supervisor leadership training 1. Create a course curriculum for newly promoted sergeants and lieutenants by the first quarter of 2024. 2. Provide training for newly promoted sergeants and lieutenants within three months of promotion. B. Maintain State Certification and Standards 1. Ensure Certification Manager stays engaged with the Georgia Police Accreditation Coalition and continued education in the process of state certification. Ensure the Certification Manager assesses at least one agency every two months to comply with Georgia Association Chiefs of Police state certification program requirements and stay abreast of best practices in the state. 3. Audit internal practices and compare to current policies and standards to ensure discrepancies are identified and corrected in a timely manner. C. Improve internal training 1. Create a 40 hour annual training course/schedule, which includes all state mandated and state certification training requirements, for sworn personnel by the first quarter of 2024. 2. Create a training course/schedule to ensure all other personnel received training required by state certification by the first quarter of 2024. 3. Complete all mandated training for agency personnel by November 25, 2024.

POLICE ADMIN - 32100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	6,090,432	6,061,082	6,812,111	6,755,051	(57,060)	-0.8%
OTHER OPERATING	1,095,383	1,264,782	1,528,223	1,666,856	138,633	9.1%
TOTAL EXPENDITURES	7,185,815	7,325,864	8,340,334	8,421,907	81,573	1.0%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	106.00	106.00	106.00	106.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - POLICE ADMIN

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01332101	511100		REG/FULL TIME EMPLOYEES	5,575,865	5,439,318	6,268,846	6,128,401	(140,445)	-2.2%
01332101	511300		OVERTIME	129,988	233,244	120,000	200,000	80,000	66.7%
01332101	512200		SOC SEC/FICA CONTRIB	384,579	388,520	423,266	426,650	3,384	0.8%
01332101	512900		OTHER EMPLOYEE BENEFIT	-	-	-	-	-	N/A
01332101	521200		PURCH PROFESSIONAL SVC	70,324	71,045	58,803	41,710	(17,093)	-29.1%
01332101	521300		PURCH TECHNICAL SVCS	69,175	73,263	118,382	109,012	(9,370)	-7.9%
01332101	522200		REPAIRS & MAINTENANCE	317,543	344,538	348,845	610,168	261,323	74.9%
01332101	522320		RENTAL OF EQUIP & VEH	20,773	21,124	25,912	24,000	(1,912)	-7.4%
01332101	523200		COMMUNICATIONS	21,382	52,497	23,989	17,332	(6,657)	-27.7%
01332101	523300		ADVERTISING	-	230	-	5,000	5,000	N/A
01332101	523400		PRINTING & BINDING	2,082	2,149	2,805	3,500	695	24.8%
01332101	523500		TRAVEL	16,009	33,472	50,728	47,940	(2,787)	-5.5%
01332101	523600		DUES & FEES	5,855	6,395	22,862	24,670	1,809	7.9%
01332101	523700		EDUCATION & TRAINING	29,923	65,293	59,810	44,648	(15,162)	-25.4%
01332101	531100		GEN SUPPLIES & MATERIALS	84,477	65,435	126,453	92,287	(34,167)	-27.0%
01332101	531220		ENERGY-NATURAL GAS	8,184	11,687	21,000	21,000	-	0.0%
01332101	531230		ENERGY-ELECTRICITY	96,835	101,078	120,000	120,000	-	0.0%
01332101	531270		ENERGY-GASOLINE/DIESEL	180,339	236,391	270,000	270,000	-	0.0%
01332101	531300		FOOD	2,944	4,834	5,000	5,000	-	0.0%
01332101	531600		SMALL EQUIPMENT	75,250	77,542	103,403	62,935	(40,468)	-39.1%
01332101	531700		OTHER SUPPLIES	94,290	87,483	105,995	99,650	(6,345)	-6.0%
01332101	542100		CAP OUTLAY-MACH & EQUIP	-	-	-	-	-	N/A
01332101	542200		CAP OUTLAY-VEHICLES	-	-	-	-	-	N/A
01332101	542400		CAP OUTLAY-COMPUTERS	-	-	-	-	-	N/A
POLICE ADMIN				7,185,815	7,325,864	8,340,334	8,421,907	81,573	1.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

521200 PURCH PROFESSIONAL SVCS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01332101 521200 -				
Scott Cochran Legal Counsel / Services		1.00	20,000.00	41,710.00 * 20,000.00
Office of the Insurance Commissioner		1.00	120.00	120.00
Background checking service/software Conducting of background investigations for new applicants and hiring		1.00	1,000.00	1,000.00
Cintas	396	1.00	1,440.00	1,440.00
Transunion (TLO) Investigative backgrounds	2140	1.00	2,000.00	2,000.00
Polygraph Services Background investigations		1.00	750.00	750.00
Miscellaneous Shipping Costs		1.00	300.00	300.00
Bank Records		1.00	500.00	500.00
Ten Eight Forensics Blood Draws for criminal and internal investigations		1.00	5,000.00	5,000.00
Sharps Compliance, Inc. Disposal of contaminated materials (bloody clothing, syringes, biohazard materials, etc.)		1.00	600.00	600.00
CID Records Subpoenas Costs of subpoenas for bank, phone, and documents for investigations		1.00	2,000.00	2,000.00
Social Media Archive Social media archival database		1.00	3,000.00	3,000.00
Translation Services Anticipated average costs for translation for persons involved in criminal investigations		1.00	2,000.00	2,000.00
K-9 Vet Services Cost for K-9 flee, tick, and heart guard (addition of 2nd K-9)		2.00	1,500.00	3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

TOTAL PURCH PROFESSIONAL SVCS 41,710.00

521300 PURCH TECHNICAL SVCS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01332101 521300 -			109,011.87 *
PowerDMS Records, training, notification, and instruction documentation	1.00	8,500.00	8,500.00
Central Square Superior Server Migration RMS computer management server upgrade required for current RMS to remain CJIS compliant per IT and requires the upgrading in two areas the system is linked two (cost of one is 4680.00 and the other is 15990.00) to be completed	1.00	20,670.00	20,670.00
Palatine EWI System continuing annual cost	1.00	5,250.00	5,250.00
Laserfiche License Records management	1.00	1,800.00	1,800.00
Guardian Tracking Employee recognition and accountability tracking software	1.00	4,991.00	4,991.00
Central Square Superior RMS annual service fees	1.00	2,667.00	2,667.00
NEC-AFIS Annual service fees for AFIS system	1.00	6,815.32	6,815.32
Crystal Reports Background investigations primarily for background investigations of new hires	1.00	400.00	400.00
Faro License STEP Investigations license required for use for accident reconstruction software	1.00	1,200.00	1,200.00
Faro Update Annual Update of Faro software to remain current with system and its functionality and tech. advances	1.00	302.55	302.55
SOKIA Calibration Accident Reconstruction Investigations annual recalibration cost	1.00	375.00	375.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION					
Crash Data Group annual update Update for current software vehicle information for accident investigations		1.00	1,500.00		1,500.00
Drone Sense Software (Drone Deploy) Reality Capture & Analysis for operation and recording of drones		1.00	4,200.00		4,200.00
Rite Weight Drug Scale Calibration Annual calibration for accuracy of weighing narcotics in investigations		3.00	170.00		510.00
Leads Online Investigative research with upgraded capabilities. The software is legally required for property investigations. The upgrade provides more expansive analysis, alerts and investigative information and links databases and correlates large amounts of information of incidents, offenders, and involved persons with retailers, pawns, and law enforcement investigations at local, state, and US levels. This helps to replace the need of an additional investigator or analyst.		1.00	15,685.00		15,685.00
GIS, Inc. ESRI yearly cost (mapping and crime analysis)		1.00	4,500.00		4,500.00
Clearview AI Suspect identification software. Highly effective software for identifying suspects in incidents where there may only be a video or image of the suspect (BOLOs, Security cameras, etc). Was demonstrated effective in multiple cases previously investigated by our agency. Efficient and cost effective solution for solving all matter of cases and developing leads in very effective manner.		1.00	1,100.00		1,100.00
ROCIC Very expansive research and resource investigative tool annual fee (use of free equipment and all matters of investigative research tools - personnel, court room presentations, in depth background investigations, forensics, analysis, etc.).		1.00	300.00		300.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Cellbrite Forensic phone and digital storage investigations	1.00	4,300.00	4,300.00	4,300.00
Cellhawk Investigations of phones (forensics, cell tower, location, tracking/tracing)	1.00	3,000.00	3,000.00	3,000.00
Palatine In Car EWI Allows the capability to use in-car computers to obtain EWI's (far more efficient and effective capability for officers to not have to return to HQ's to obtain search warrants or criminal warrants; saving time, fuel, and delays in EWI process).	1.00	800.00	800.00	800.00
FileOnQ and DigitalOnQ Evidence and Property management system	1.00	10,546.00	10,546.00	10,546.00
Palatine Electronic Warrant Interchange (EWI). Allows officers to exchange warrants in the field.	1.00	9,600.00	9,600.00	9,600.00
TOTAL PURCH TECHNICAL SVCS			109,011.87	

522200 REPAIRS & MAINTENANCE

01332101 522200 -				610,168.00 *
Diversified Electronics Radio repairs and maintenance continuing service	1.00	3,500.00	3,500.00	
Other undefined repairs Police vehicle maintenance	1.00	115,000.00	115,000.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Axon The current 5 year Axon (In car cameras, Body worn cameras, digital evidence, and Taser contract) expires during FY24 (Jan 1, 2024). A renewed contract has been proposed, with this being the first year annual operating cost and contains the reimbursement for the remaining overlap of the end of the current 5 year agreement. The renewed contract includes continued service and updates to all Axon equipment as well as the addition of recording systems for criminal interviews (both interview rooms), LPR capability for all in-car cameras, and live feed and GPS tracking capabilities of all Body cameras and AI technology.	1.00	475,000.00		475,000.00
Caliber Car Wash Police Vehicle maintenance	1.00	14,000.00		14,000.00
Drone Maintenance Anticipated annual drone maintenance costs	1.00	2,500.00		2,500.00
Ace Watch Dog Service Annual fee for heat alarm in K-9 vehicle	1.00	168.00		168.00

TOTAL REPAIRS & MAINTENANCE 610,168.00

522310 RENTAL OF LAND & BUILDINGS

01332101 522310 - Rental of Training Building Cost to continue use of rental of training building	6573	12.00	5,667.00	68,004.00 *
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TOTAL RENTAL OF LAND & BUILDINGS 68,004.00

522320 RENTAL OF EQUIP & VEHICLES

01332101 522320 - Konica Minolta Copiers Rental of Printer/Copiers		1.00	24,000.00	24,000.00 *
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL RENTAL OF EQUIP & VEHICLES				24,000.00
523200 COMMUNICATIONS				
01332101 523200 -				
Charter Communications		1.00	4,500.00	17,332.00 *
Cable Service				4,500.00
AT&T		12.00	286.00	3,432.00
Mobile Hotspot for CID & Admin phones				
Georgia Technical Authority		1.00	7,000.00	7,000.00
Postage		1.00	2,400.00	2,400.00
TOTAL COMMUNICATIONS				17,332.00
523300 ADVERTISING				
01332101 523300 -				
Advertising		1.00	5,000.00	5,000.00 *
Needed for recruitment of new employees				5,000.00
TOTAL ADVERTISING				5,000.00
523400 PRINTING & BINDING				
01332101 523400 -				
Printing costs		1.00	3,500.00	3,500.00 *
Anticipated annual costs of printing and binding				3,500.00
TOTAL PRINTING & BINDING				3,500.00
523500 TRAVEL				
01332101 523500 -				
GACP Conference		2.00	1,500.00	47,940.28 *
Travel and per diem for Chief and DC to GACP				3,000.00
Opportunity travel		1.00	2,500.00	2,500.00
Anticipated unexpected opportunities for training requiring travel				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION	FBI NA winter and summer meeting. Lodging and per diem for Chief and DC.		2.00	917.00		1,834.00
	Power DMS Conference Obtain updates and get current info for use of Power DMS . Travel and per diem for accreditation manager		1.00	1,216.00		1,216.00
	GALEC Conference Information for performance of duties and services to Police Department and employees Travel and per diem for 3 chaplains		3.00	504.00		1,512.00
	GPSTC meal cards Anticipated annual costs for persons training at GPSTC for food		1.00	8,500.00		8,500.00
	GBI Records conference lodging and per diem		1.00	600.00		600.00
	GPAC annual conference Travel and per diem for accreditation manager to attend annual conference		1.00	950.00		950.00
	GPAC quarterly meetings Travel to quarterly GPAC meetings		1.00	1,300.00		1,300.00
	IA Training Travel for IA policy, practices, and legal updates		5.00	130.00		650.00
	Homicide School Travel and per diem for Detective to attend homicide school		1.00	800.00		800.00
	IALEA Conference Travel Lodging and per diem for crime analyst to attend annual conference		1.00	1,500.00		1,500.00
	CVSA advanced examiners Travel and per diem for certification renewal for advanced examiners		2.00	1,675.00		3,350.00
	Honor Guard Police Week Washington DC Hotel and per diem for Police Week		2.00	2,257.14		4,514.28
	IHIA Symposium Travel and per diem to attend annual IHIA symposium		1.00	1,507.00		1,507.00
	IHIA Homicide Investigation Course Travel and per diem for homicide course		1.00	1,095.00		1,095.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
IAI Conference for Crime Scene Investigators Nashville crime scene investigators conference in Nashville Aug 20 -26	2.00	1,100.00		2,200.00
IPTM Event Data Recorder Training New members need this training to utilize equipment already being used for accident reconstruction vehicle forensics investigation	2.00	844.00		1,688.00
Custom Canine Unlimited new K-9 handler and K-9 training Travel and per diem for training of a new K-9 and handler	1.00	7,472.00		7,472.00
NTOA Team Leader Development Hotel and per diem for NTOA team leader development for 2 officers	1.00	1,095.00		1,095.00
NTOA Training Management and Risk Mitigation Travel and per diem for NTOA Training Management and Risk Mitigation	1.00	657.00		657.00
Safariland Less Lethal Instructor Travel and per diem for Safariland less lethal instructor training	.00	.00		.00
TOTAL TRAVEL				47,940.28
523600 DUES & FEES				
01332101 523600 -				
GACP Dues Dues for Chief, DC, and 2 additional members of command TBD	4.00	125.00		24,670.00 *
FBINA Dues Dues for Chief and DC	2.00	135.00		270.00
IACP Dues for Chief, DC, and 3 members of command in IACP	5.00	195.00		975.00
PERF Dues for Chief	1.00	475.00		475.00
Metropol Dues for Chief	1.00	150.00		150.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-POLICE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
SPIAA Dues Dues for Maj. James		1.00	50.00	50.00
Honorary Commanders Dues for Major Defense		1.00	50.00	50.00
Leadership Cobb Dues for Command member TBD for Leadership Cobb		1.00	50.00	50.00
GACP Agency Certification Fee Dues for agency to remain affiliated		1.00	375.00	375.00
Miscellaneous dues and fees Unexpected or increase in dues not accounted for		1.00	1,000.00	1,000.00
GA Open Records Association Fee Dues for Vernell Scott		1.00	50.00	50.00
GACP Dues For Andrea Boyes		1.00	125.00	125.00
International LE Educators Association Dues for Sgt. Turner and Lt. Owens		2.00	50.00	100.00
National Internal Affairs Association Dues for Lt. Singleton		1.00	50.00	50.00
NCGLEA Dues for Department		97.00	100.00	9,700.00
GA POST dues for agency		97.00	20.00	1,940.00
IAHI Dues Homicide Investigators Association Dues for Pettis and Cramer		2.00	50.00	100.00
CVSA Dues CVSA examiners dues		5.00	100.00	500.00
NIOA Dues PIO Association dues for Maj. Defense		1.00	200.00	200.00
RAD Certification Certification for 7 RAD instructors - Defense, Hudson, Ware, Boyes, Cason, plus 2 TBD		7.00	100.00	700.00
IAI Membership IAI Membership for Eaton, Gifford, and TBD		3.00	80.00	240.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
IAPE Membership Dues IAPE for Gifford and 2TBD	3.00	150.00	450.00
OSHA Certification Certifications for Evidence Technicians Gifford and TBD	3.00	120.00	360.00
Notary Fees Notary Annual Fees for 4 employees of PD	4.00	60.00	240.00
Paulding County Range Fees Firearms training and qualification for officers	24.00	200.00	4,800.00
NATIA Dues Dues for Lt. Singleton to conduct IA investigations	1.00	50.00	50.00
NACVSA Certification Dues 5 CVSA certifications for Eaton, Olivier, James, Houze, and TBD	5.00	100.00	500.00
IAFCI Dues Dues for Wachowiak and Reynolds for fraud investigations	2.00	100.00	200.00
ACFE Dues for Wachowiak for fraud investigations	1.00	200.00	200.00
NAPWDA for K-9 K-9 Annual Certification	2.00	55.00	110.00
K-9 NNDA Certification Annual Certification for 2 K-9	2.00	55.00	110.00
K-9 Legal Updates	1.00	50.00	50.00
TOTAL DUES & FEES			24,670.00

523700 EDUCATION & TRAINING

01332101 523700 -			44,648.00 *
GACP Conference GACP conference for Chief, DC and 2 members of command TBD	4.00	700.00	2,800.00
FBINA winter and Summer Conference FBINA winter and Summer Conference for Chief and DC	2.00	350.00	700.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION					
GALEC		3.00	200.00		600.00
GALEC Conference for 3 Chaplains					
Opportunity Training		1.00	5,000.00		5,000.00
Anticipated but unexpected training					
FBI LEEDA		2.00	600.00		1,200.00
FBI LEEDA training For Maj. Defense and Maj. Harris					
GBI Records Conference		1.00	225.00		225.00
GBI Conference for Vernell Scott for open records updates					
Power DMS Entrust Confenence		1.00	750.00		750.00
Power DMS conference for Boyes					
Taser instructor recertification training		1.00	500.00		500.00
Taser Instructor Training recertification for Lt. Hanson					
Taser Instructor Certification		1.00	500.00		500.00
Taser Instructor Certification for Lt. Owens					
Remedial POST Training		2.00	1,600.00		3,200.00
Fees for recycling students through failed classes at the academy					
IPTM EDR Analysis Course		1.00	795.00		795.00
Training for the use of Event Data recorder used in accident reconstruction					
Miscellaneous IPTM Training		1.00	2,000.00		2,000.00
Training for 2 STEP Officers					
ACTAR Test		1.00	500.00		500.00
Training for STEP Officer					
MATEN		1.00	1,000.00		1,000.00
MATEN meeting to be hosted by Smyrna STEP					
Custom Canine Unlimited		1.00	12,750.00		12,750.00
6 week K-9 Handler course with K-9 purchase					
IHIA Symposium		1.00	515.00		515.00
Symposium for Pettis					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION	IALEA Crime Analyst Conference Training for Crime Analyst Conference for L Lee		1.00	450.00		450.00
	IHIA Advanced Homicide Investigators course Advanced Homicide Investigators for Cramer and Pettis		1.00	425.00		425.00
	Lexis Nexis Cellular Investigations Criminal Investigations Class for Wahcowiak and Reynolds		2.00	1,000.00		2,000.00
	Drone Operators Course Pilot Institute UAS Operators course for 2 operators / Instruction Class sponsored by Pilot Institute		2.00	1,600.00		3,200.00
	Drone Part 107 Pilot Certification Exam Pilot Institute Pilot exam cost for certification for 2 operators		2.00	500.00		1,000.00
	IAI Conference Crime Scene Investigations Conference		2.00	395.00		790.00
	CVSA Advanced Examiner Conference Recertification for 2 Advanced CVSA Analyst		1.00	1,675.00		1,675.00
	Certified Evidence Specialist Exam Test for Evidence Specialist for Gifford		1.00	174.00		174.00
	NTOA Training - SWAT Team Leader Development Continued operator training for team		2.00	765.00		1,530.00
	NTOA Training - Training Management and Risk Mitigation Continued operator training for team		1.00	369.00		369.00
	Columbus State PMP Career Development for UPD supervisors		.00	.00		.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

TOTAL EDUCATION & TRAINING 44,648.00

531100 GENERAL SUPPLIES & MATERIALS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01332101 531100 -			92,286.80 *
Coffee Service	1.00	3,000.00	3,000.00
warehouse Supplies	1.00	3,600.00	3,600.00
Office Depot / Office Max General Office Supplies	1.00	6,500.00	6,500.00
Batteries Plus Miscellaneous batteries	1.00	250.00	250.00
Flex Imaging	1.00	2,400.00	2,400.00
Lamination Services	1.00	1,000.00	1,000.00
Backyard Feed and Seed K-9 food	1.00	750.00	750.00
Printer Paper	1.00	3,000.00	3,000.00
Battery Replacement	1.00	650.00	650.00
Redman RAD suit 2nd Redman suit needed for class instruction and DT	1.00	2,000.00	2,000.00
Mat Tape for DT Mats	7.00	10.00	70.00
General Drug Testing Supplies	1.00	190.60	190.60
GA S/A Evidence Kit Case (13 kits per case) Sexual assault evidence collection kits for anticipated investigations	2.00	75.00	150.00
Miscellaneous property and evidence supplies from Amazon	1.00	405.87	405.87
Nark IIFentanyl Reagent/Meckes Modified Reagent/ Scott Reagent Swabs Sirchie Drug Testing Supplies	6.00	46.54	279.24
Nark II Hemp/CBD Screening test Sirchie Drug Testing Supplies	2.00	74.20	148.40
Evident Cocaine ID Swabs Cocaine ID testing (for residue)	1.00	48.00	48.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION	Duquenois Levine (Sirchie SKU NARK2005) Cannabis testing kit		1.00	21.95		21.95
	Fast Blue B (Sirchie NARK20020) Cannabis testing kit		1.00	21.95		21.95
	Methamphetamine/MDMA Reagent (Sirchie SKU NARK20015) Methamphetamine drug testing		2.00	46.54		93.08
	Scott Reagent Modified (Cocaine HCI, Cocaine Base) (Sirchie SKU NARK2007) Cocaine and cocaine base testing		2.00	46.54		93.08
	Mecke's Modified Reagent (Heroin) (Sirchie SKU NARK20011) Heroin testing		2.00	46.54		93.08
	50 PK- Cocaine Swab Tests (Evident SKU 3827) Cocaine Swabbing		1.00	48.00		48.00
	3" Evidence Sealing Tape Red/Black (#4001R-24) Evident Needed evidence packaging large items		2.00	180.00		360.00
	3" Evidence Sealing Tape Red/Black (#4003R) Evident Needed evidence packaging small items		10.00	15.50		155.00
	250 - 2" x 3" Latent Fingerprints Labels (8114) Evident Latent print lifting		1.00	12.50		12.50
	100 - X-Small Paper Evidence Bags (#5063) Evident Very small item evidence packaging		3.00	49.50		148.50
	100 - Small Paper Evidence Bags (#5060) Evident Small item evidence packaging		3.00	58.50		175.50
	100 - Medium Paper Evidence Bags (#5061) Evident Medium item evidence packaging		5.00	22.50		112.50
	100 - Large Paper Evidence Bags (#5062) Evident Large item evidence packaging		5.00	26.50		132.50
	50 - Jumbo Paper Evidence Bags (#5055-50) Evident Jumbo item evidence packaging		1.00	49.00		49.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR: GF-POLICE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
32 - Stun Cartridge & Darts Containers (402-CEW-32) Storing taser cartridges		1.00	100.00	100.00
25 - Knife Boxes - Blank (4050-BLANK) Storing knives (evidence)		2.00	70.00	140.00
36" Kraft Paper Roll e-1,200' (#5065K) Wrapping evidence for needed to be dried		1.00	110.00	110.00
200 - 18" Tyvek Sleeves (6087) Evidence processing safety gear		1.00	95.00	95.00
Tyvek Boot Covers - 10 Pair (6082-CS) Evidence processing safety gear		2.00	107.00	214.00
1,000 - DNA-PRO Swab Boxes (4083C) Liquid evidence collecting		1.00	240.00	240.00
50 - 1 1/2" x 2" White QuickLIFT Hinge Lifters (#2212W-50) Evident Latent print collecting		1.00	28.00	28.00
50 - 2" x 4" White QuickLIFT Hinge Lifters (#2224W-50) Evident Latent print collecting		1.00	35.00	35.00
50 - 2" x 4" Black QuickLIFT Hinge Lifters (#2224B-50) Evident Latent Print collecting		1.00	35.00	35.00
50 - 4" x 4" White QuickLIFT Hinge Lifters (#2244W-50) Evident Latent Print collecting		1.00	35.00	35.00
Clear 1 1/2" Fingerprint Tape (#2001B) Evident Latent Print collecting		8.00	5.60	44.80
Clear 2" Fingerprint Tape - 25 pack (#2003B-25) Evident Latent Print collecting		1.00	143.00	143.00
Clear 3" Fingerprint Tape (#2045B) Evident Latent Print collecting		8.00	9.50	76.00
Clear 4" Fingerprint Tape (#2047B) Evident Latent print collecting		8.00	11.00	88.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION						
	Rough Surface 1 1/2" Fingerprint Tape with Jar (SKU: 2020R-2) Evident Latent Print collecting		2.00	33.50		67.00
	100 - 3" X 5" white Backing Card (2081W) Evident Latent print collecting		4.00	9.00		36.00
	100 - 4" X 6" white Backing Card (2085W) Evident Latent Print collecting		4.00	11.50		46.00
	100 - 5" X 8" white Backing Card (2082W) Evident Latent print collecting		4.00	15.00		60.00
	100 - 8 1/2" x 11" white Backing Cards (2083W) Evident Latent print collecting		1.00	36.00		36.00
	Iodine Reagent Crystals - Six Ampules (#3609) Evident Latent Fingerprint locating and collecting		2.00	30.00		60.00
	Ninhydrin Fingerprint Reagent -11 oz. Ethanol Aerosol (#3150) Evident Latent Fingerprint locating and collecting		2.00	58.00		116.00
	Ninhydrin Fingerprint Reagent -11 oz. Acetone Aerosol (#3152) Evident Latent Fingerprint locating and collecting		4.00	29.20		116.80
	2 - 7" X 14" Black Gel Lifters (SKU: 2100) Evident Latent Print collecting		2.00	36.00		72.00
	10 - 5" X 7" Black Gel Lifters (2115) Evident Latent Print collecting		2.00	30.00		60.00
	2 - 7" X 14" white Gel Lifters (SKU: 2101) Evident Latent print collecting		4.00	18.00		72.00
	Hexagon OBTI - 24 Tests (3777) Evident Presumption of human blood testing		2.00	109.00		218.00
	Blue Forensic Mini-Kit - 8 oz. (3787) Evident Presumption of blood testing		2.00	55.00		110.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
8 - Foren-Tests Phenolphthalein Blood Test Swabs (3821) Blood evidence collection		1.00	36.50	36.50
100 - Disposable Plastic Tweezers (7061) Evidence collection		1.00	100.00	100.00
Atomic Absorption Analysis Test Kits/10 kits (AAA100) Unknown evidence identifications		2.00	81.30	162.60
Tape Release Agent 1oz (SKU: TRA20) Collecting latent prints off sticky surface		2.00	18.56	37.12
Viper Fiberglass Brush- 25 Pack (#1105-25) Evident Latent Print collecting		1.00	235.00	235.00
Latent-PRO Basic Magnetic applicator - 12 pack (#1006-12) Latent print collecting		1.00	240.00	240.00
Dual Contrast Powder - 2oz - 25 pack (#1035 -25) Evident Latent Print collecting		2.00	64.00	128.00
Dual Contrast Magnetic Fingerprint Powder - 1oz - 12 pack (#1078 -12) Evident Latent Print collecting		1.00	87.00	87.00
SPR Black Fingerprint Reagent - 32 oz premix (#3626) Evident Latent print collecting		1.00	29.00	29.00
SPR White Fingerprint Reagent - 32 oz premix (#3627) Evident Latent print collecting		1.00	29.00	29.00
Crystal Violet 25 gram (SKU: LV502) Fingerprint powder		1.00	8.96	8.96
Sudan Black 30 gram (SKU: LV504) Fingerprint powder		1.00	33.34	33.34
Amido Black 25 gram (LV501) Fingerprint powder		1.00	10.95	10.95
Aqueous Leuco Crystal Violet Kit (SKU: LV509) Fingerprint lifting		1.00	11.61	11.61

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
1110 Labels / PolyPro 3000T / 4"W x 2"L (Box of 4) File on Q Evidence labels for file on Q	4.00	50.00	200.00
ZEB-05555CT11007 - Wax/Resin Ribbon 4.33inx244, 6/CS (for ZD420 Replacement printer and labeling of evidence printer	2.00	53.50	107.00
16 oz spray bottle (#4048 -16) Evident Evidence processing	2.00	7.00	14.00
Cyanocrylate Glue 1 oz (25 pack) Evident Evidence processing fingerprint development	1.00	130.00	130.00
70 mm fuming dishes (100 ct) Evident Evidence processing fingerprint development	1.00	23.00	23.00
Mystaire Isola Filtered Workstation Sup. Air filter for evidence lab annual replacement	1.00	1,279.14	1,279.14
Dual Purpose Safety Filter, MY-ISL36 (MY-5800) Air filter for evidence lab annual replacement	1.00	325.00	325.00
Main Carbon Filter for Hydrocarbons, MY-ISL36 (MY-4004) Air filter for evidence lab annual replacement	1.00	575.00	575.00
Pre-Filters, pkg. of 12 for Isola 36 (MY-PRE-24) Air filter for evidence lab annual replacement	1.00	245.00	245.00
Shipping for filters Air filter for evidence lab annual replacement	1.00	134.14	134.14
300- Coffee Filters used for weighing narcotics	1.00	7.79	7.79
Restore-Agel Number Restore Kit Sirchie Raising hidden / obliterate serial or identifying numbers/characters	1.00	115.28	115.28

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION					
Small Particle Reagent Kit Sirchie Collecting fingerprints (reacts to latent prints)		1.00	173.68		173.68
Iodine Fuming Kit Collecting trace evidence from scenes		1.00	121.58		121.58
DNA/Bio Evidence Collection Kit Sirchie Collecting trace evidence from scenes		1.00	112.94		112.94
Repirator Kit - P100 - Medium (#6190M) Evident Processing toxic/hazardous evidence safety		1.00	115.00		115.00
Distilled Water 1 oz case of 25 (#4088 -25) Evident Collecting blood bio evidence/ swabs		1.00	56.00		56.00
1000 Compact Syringe Evidence Tubes (4026-CM-64) Evident Evidence Collection (liquids)		1.00	176.00		176.00
36-Pipe Evidence Tubes (#402-PET-36) Evident Evidence collection and storage		2.00	130.00		260.00
Lined paint cans (6) Evident Evidence collection and storage		1.00	22.00		22.00
Lined quart cans (6) Evident Evidence collection and storage		1.00	45.00		45.00
Lined gallon cans (2) Evident Evidence collection and storage		1.00	52.00		52.00
2 3/4 lb Shaker Dental Stone -blue (case of 4) Evident Evidence collection (casting)		2.00	55.00		110.00
10 Mixing sticks (#7130) Evident Evidence collection (casting)		1.00	4.00		4.00
Dust & Dirt harderner (#3165) Evident Evidence collection (casting)		1.00	29.00		29.00
Bio-Foam Single Slab (#7015) Evident Evidence collection (casting)		3.00	6.75		20.25
AccuTrans Starter Kit (#7210) Evident Evidence Processing (obtaining tool marks)		1.00	275.00		275.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION					
Photomacrographic Scale (#5120) Evident Evidence documentation (photo scale)		2.00	5.50		11.00
Magnetic Photomacrographic Sacale (#5170) Evident Evidence documentation (photo scale)		3.00	7.50		22.50
White 2" Adhesive Scales (#5088WM) Evident Evidence documentation (photo scale)		1.00	12.00		12.00
12" Large Ruler Scale Tape (#5291) Evident Evidence documentation (photo scale)		1.00	12.00		12.00
Puritan Medical Premium 6" Sterile DNA-Free Standard Cotton Swab w/ Wooden Handle - 25-806 1WC FDNA - Box of 100 Evidence collection		6.00	28.90		173.40
MA-40 Replacement Filter - Single lab air purification filters		3.00	39.99		119.97
5.56 Duty Ammunition We need to issue new duty ammo to officers		1.00	3,418.20		3,418.20
9mm Practice Ammunition we will need ammo for the year to train		1.00	20,900.00		20,900.00
9mm Frangible Ammunition Needed for SWAT roundup and officer survival classes throughout the year		1.00	2,880.00		2,880.00
5.56 Practice Ammunition Ammo for qualification and training		1.00	13,898.50		13,898.50
.308 Hornady Tap 168g Sniper Ammunition Needed for training and duty use		1.00	1,440.00		1,440.00
6 spot practice targets Needed for practice and qualification days		1.00	440.00		440.00
2000 Qualification / Practice Targets (weather resistant) Needed for practice and qualification days		1.00	680.00		680.00
Battery Replacement weapons lights systems batteries replaced anticipated		1.00	590.00		590.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:

GF-POLICE ADMINISTRATION	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
RMR batteries - ECR2032 Need to replace batteries annually		1.00	250.00		250.00
Rifle Optic Batteries - DL1/3N 3v Need to replace these batteries yearly		1.00	250.00		250.00
Streamlight Batteries for weapon ights Needed to replace batteries yearly		2.00	400.00		800.00
Tac Med Kits and Training Kits training and life saving and safeguarding measures		1.00	2,000.00		2,000.00
RTS Tactical rapid deployment IFAK Shield Officer Safety and protection in critical incidents and response		50.00	180.00		9,000.00
5000 qualification practice targets (standard) needed for practice and qualification days		1.00	1,100.00		1,100.00

TOTAL GENERAL SUPPLIES & MATERIALS 92,286.80

531220 ENERGY-NATURAL GAS

01332101 531220 - Gas Service for PD and Training facility		1.00	21,000.00		21,000.00 *
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TOTAL ENERGY-NATURAL GAS 21,000.00

531230 ENERGY-ELECTRICITY

01332101 531230 - Electricity for PD and training facility		1.00	120,000.00		120,000.00 *
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TOTAL ENERGY-ELECTRICITY 120,000.00

531270 ENERGY-GASOLINE/DIESEL

01332101 531270 - Fuel for engines		1.00	270,000.00		270,000.00 *
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL ENERGY-GASOLINE/DIESEL				270,000.00

531300 FOOD				
01332101 531300 -				
Food for miscellaneous events		1.00	5,000.00	5,000.00 *

TOTAL FOOD				5,000.00
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531600 SMALL EQUIPMENT

01332101 531600 -				
Office Chairs Furniture Replacing worn down or broken chairs and furniture		8.00	300.00	62,935.14 *
Crash Data Group Hardware Cables for new vehicle applications		1.00	2,100.00	2,400.00
Flock camera stationary cameras Yearly Fees for current cameras + 2 additional stationary cameras		6.00	2,500.00	15,000.00
Flock mobile cameras Yearly fees for 2 mobile cameras		2.00	3,000.00	6,000.00
Installation of 2 Flock cameras Installation fee for 2 new Flock cameras		2.00	250.00	500.00
Drone replacement Need to replace out of service drone that will not stay calibrated (repair costs exceed cost of updated version - DJI - Mini 3 Pro with DJI RC Smart Controller)		1.00	1,300.00	1,300.00
Drone addition Need additional drone unit for new operator (DJI-Mini 3 Pro with DJI RC Smart Controller)		1.00	1,300.00	1,300.00
Digital Intelligence Computer Forensic Device To be used for mobile and case forensics on computers		1.00	1,500.00	1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-POLICE ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Camera Lenses and external flash system for digital camera To be used for processing scenes, photographing events and development of high quality images for department documentation, advertising, social media, and recruiting.	1.00	1,300.00		1,300.00
Bouncing Imaging 360 Degree Camera Replace aging Throwbot	1.00	5,000.00		5,000.00
Daniel Defense Delta 5.308 weapon System Replacement for left handed rifles	1.00	3,307.00		3,307.00
Setina Car vaults Addition of car vaults for weapons	7.00	1,500.00		10,500.00
Mega Maxx 3 watt Alternate Light System Alternate light source for detecting trace evidene at crime scene	1.00	1,525.50		1,525.50
Intoximeters Dry gas for calibration of intoximeters	2.00	203.25		406.50
K-9 Equipment for training Routine costs with added bite suit, sleeve,	1.00	4,000.00		4,000.00
Stop Sticks Needed to complete outfitting remaining members of uniform patrol	1.00	6,796.14		6,796.14
TOTAL SMALL EQUIPMENT				62,935.14

531700 OTHER SUPPLIES

01332101 531700 -				99,650.00 *
Officer uniform allowance.	1.00	70,000.00		70,000.00
CID Uniform Allowance	1.00	12,000.00		12,000.00
New Officer Uniforms	1.00	10,000.00		10,000.00
Honor Guard uniform upkeep Tailoring, Dry Cleaning, Mending, etc.	1.00	300.00		300.00
Ceremony Items for Honor Guard Flag pole (2), Casket flags (3), HG pins (10), Flag bags (2)	1.00	1,350.00		1,350.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-POLICE ADMINISTRATION	Honor Guard Uniforms New HG needs 3 new members, and each would need a uniform		3.00	1,500.00		4,500.00
	Miscellaneous Equipment for Accident Reconstruction Accident Scene gear (paint, tape, wheels, markers, etc.)		1.00	1,500.00		1,500.00
TOTAL OTHER SUPPLIES						99,650.00
TOTAL GF-POLICE ADMINISTRATION						1,666,856.09
GRAND TOTAL						1,666,856.09

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POLICE – JAIL

Division 33250 is the Police Department's Detention Center which functions as a pretrial holding facility and a detention center to carry out court-ordered sentencing. Our center also accepts pre-trial and sentenced individuals on a contractual basis from nearby agencies.

The Warrants Officer is responsible for providing service to the City of Smyrna Municipal Court. This officer is responsible for court security and transports inmates, and serves warrants issued by the court.

Major Goals & Objectives

- To protect Smyrna citizens by holding arrested subjects and assuring their appearance in court through incarceration or bonding.
- To carry out the sentence of the court.
- Maintain a safe and secure environment for detained individuals.
- Document all intakes, releases, and unusual occurrences.

Performance Measures

- Number of prisoner intakes
- Document population count on a daily, weekly, and yearly basis.
- Audio/Video review
- Number and cost of meals served
- Number of City warrants served

POLICE - JAIL OPERATIONS - 33250

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	906,027	907,722	1,140,473	1,289,280	148,807	13.0%
OTHER OPERATING	168,640	214,000	326,909	310,274	(16,635)	-5.1%
TOTAL EXPENDITURES	1,074,667	1,121,723	1,467,382	1,599,554	132,172	9.0%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	21.50	21.50	22.00	22.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - POLICE - JAIL

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01333201	511100		REG/FULL TIME EMPLOYEES	808,331	789,943	1,014,871	1,172,276	157,405	15.5%
01333201	511101		PART TIME EMPLOYEES	11,239	10,938	17,603	-	(17,603)	-100.0%
01333201	511300		OVERTIME	29,033	48,487	35,000	35,000	-	0.0%
01333201	512200		SOC SEC/FICA CONTRIB	57,424	58,354	72,999	82,004	9,005	12.3%
01333201	521200		PURCH PROFESSIONAL SVC	81,808	82,886	104,465	110,869	6,404	6.1%
01333201	521300		PURCH TECHNICAL SVCS	7,043	9,918	13,400	13,400	-	0.0%
01333201	522200		REPAIRS & MAINTENANCE	10,699	4,332	13,140	13,140	-	0.0%
01333201	523400		PRINTING & BINDING	765	2,005	3,700	3,700	-	0.0%
01333201	523500		TRAVEL	-	-	2,000	2,000	-	0.0%
01333201	523600		DUES & FEES	354	-	850	800	(50)	-5.9%
01333201	523700		EDUCATION & TRAINING	96	2,704	5,000	-	(5,000)	-100.0%
01333201	531100		GEN SUPPLIES & MATERIALS	27,640	38,556	64,407	52,000	(12,407)	-19.3%
01333201	531270		ENERGY-GASOLINE/DIESEL	3,139	5,282	5,700	5,700	-	0.0%
01333201	531300		FOOD	31,774	47,578	95,715	95,715	(0)	0.0%
01333201	531600		SMALL EQUIPMENT	196	7,737	6,000	2,000	(4,000)	-66.7%
01333201	531700		OTHER SUPPLIES	5,126	13,003	12,532	10,950	(1,582)	-12.6%
POLICE - JAIL				1,074,667	1,121,723	1,467,382	1,599,554	132,172	9.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-JAIL OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01333201 521200 -				
Metro Ambulance service to inmates		30.00	240.00	110,868.60 *
Pitts Dental care for inmates		10.00	500.00	7,200.00
Clinical Solutions Medical care for inmates		12.00	500.00	5,000.00
Securus Inmate calling cards		900.00	8.00	6,000.00
GIRMA Inmate Medical		1.00	4,000.00	7,200.00
Onsite Medical - Southern Health		12.00	6,789.05	4,000.00
TOTAL PURCH PROFESSIONAL SVCS				110,868.60

521300 PURCH TECHNICAL SVCS				
01333201 521300 -				
Jail and PD live scan		2.00	6,700.00	13,400.00 *
TOTAL PURCH TECHNICAL SVCS				13,400.00

522200 REPAIRS & MAINTENANCE				
01333201 522200 -				
A&E Maintenance (remote locks) Lock repair and upkeep		1.00	2,000.00	13,140.00 *
Overhead doors and interior locks Anticipated annual repairs and costs		1.00	2,000.00	2,000.00
Exterminator Services Annual costs for pest control		1.00	900.00	900.00
Intoximeter Maintenance		1.00	3,000.00	3,000.00
Grease Trap servicing		1.00	1,240.00	1,240.00
Refrigeration		1.00	2,000.00	2,000.00
Appliance maintenance and repair		1.00	2,000.00	2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-JAIL OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				13,140.00
523400 PRINTING & BINDING				
01333201 523400 -				
Printing of agency forms and packets - notary stamps		1.00	3,200.00	3,700.00 *
Printing Daily Journals		1.00	500.00	500.00
TOTAL PRINTING & BINDING				3,700.00
523500 TRAVEL				
01333201 523500 -				
GPSTC Lodging and meals Training in Forsyth - Intox. All officers will need to be either certified or recertified this year		1.00	2,000.00	2,000.00 *
TOTAL TRAVEL				2,000.00
523600 DUES & FEES				
01333201 523600 -				
Notary Fees		1.00	700.00	800.00 *
American Jail Fees		1.00	100.00	100.00
TOTAL DUES & FEES				800.00
531100 GENERAL SUPPLIES & MATERIALS				
01333201 531100 -				
Peoples Janitorial		1.00	300.00	52,000.00 *
Associated bags Storage and disposal of property		1.00	1,500.00	300.00
warehouse supplies Anticipated annual expenses for general day to day operations by the jail (general supplies).		1.00	20,000.00	1,500.00
				20,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-JAIL OPERATIONS						
	Bob Barker Jail supplies Inmate jail clothing, hygiene, bedding, supplies etc.		1.00	20,000.00		20,000.00
	Coffee		1.00	500.00		500.00
	Office supplies		1.00	2,500.00		2,500.00
	Paper and binding supplies		1.00	2,400.00		2,400.00
	Dishwasher Chemicals		12.00	150.00		1,800.00
	Gas Cylinders for Intoximeter		1.00	3,000.00		3,000.00
TOTAL GENERAL SUPPLIES & MATERIALS						52,000.00
531270 ENERGY-GASOLINE/DIESEL						
01333201	531270 - Fuel for vehicles.		1.00	5,700.00		5,700.00 *
TOTAL ENERGY-GASOLINE/DIESEL						5,700.00
531300 FOOD						
01333201	531300 - Food for inmates.		12.00	7,976.27		95,715.24 *
TOTAL FOOD						95,715.24
531600 SMALL EQUIPMENT						
01333201	531600 - Miscellaneous replacement equipment		1.00	2,000.00		2,000.00 *
TOTAL SMALL EQUIPMENT						2,000.00
531700 OTHER SUPPLIES						
01333201	531700 - Uniforms for Major		1.00	750.00		10,950.00 *
	Court Officer Uniforms		1.00	750.00		750.00
	Chief Jailer Uniforms		1.00	750.00		750.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-JAIL OPERATIONS					
	Uniforms for Detention Officers		18.00	400.00	7,200.00
	Jail Cooks Uniforms		2.00	300.00	600.00
	New Hire Uniforms		2.00	450.00	900.00
TOTAL OTHER SUPPLIES					10,950.00
TOTAL GF-JAIL OPERATIONS					310,273.84
GRAND TOTAL					310,273.84

** END OF REPORT - Generated by Landon O'Neal **

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RECYCLING

Function

Division 45400 represents the cost center for the Recycling Division of the Public Works Department. The Recycling Division is responsible for performing residential curbside recycling and commercial roll cart collection for the citizens of Smyrna. Expenditures within this division relate to personnel and operating costs for the residential and commercial roll cart recycling collection program.

The twelve employees in Recycling are responsible for performing recycling and yard waste pick-ups once per week. This is accomplished by utilizing three recycling trucks. Fiscal Year 2008 represents the first full fiscal year with an adopted budget for this in-house program.

Major Goals & Objectives

- Maintain the City in a sanitary manner through the collection of recycling materials.
- Provide the highest level of collection services at a fair cost to the citizens.
- Encourage recycling in the community to save landfill space and reduce disposal costs.
- Continue to provide an in-house recycling service program.
- Continue curbside collection of used cooking oil and motor oil.

Performance Measures

- Number of residential customers 17,000.
- Number of commercial customers 38 with city roll cart service.

RECYCLING - 45400

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	316,869	274,542	451,762	476,274	24,512	5.4%
OTHER OPERATING	61,434	217,089	165,184	182,245	17,061	10.3%
TOTAL EXPENDITURES	378,303	491,631	616,946	658,519	41,573	6.7%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	12.00	12.00	12.00	12.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - RECYCLING

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01445401	511100		REG/FULL TIME EMPLOYEES	293,332	254,326	416,681	440,725	24,044	5.8%
01445401	511300		OVERTIME	3,406	2,530	6,000	6,000	-	0.0%
01445401	512200		SOC SEC/FICA CONTRIB	20,132	17,686	29,081	29,549	468	1.6%
01445401	522110		PURCH SVC - DISPOSAL	884	36,502	52,800	55,440	2,640	5.0%
01445401	522200		REPAIRS & MAINTENANCE	24,163	28,526	35,605	35,000	(605)	-1.7%
01445401	523200		COMMUNICATIONS	-	-	540	600	60	11.1%
01445401	531100		GEN SUPPLIES & MATERIALS	6,352	3,736	6,247	7,752	1,505	24.1%
01445401	531270		ENERGY-GASOLINE/DIESEL	23,403	32,998	35,000	48,000	13,000	37.1%
01445401	531600		SMALL EQUIPMENT	1,422	6,726	10,000	10,000	-	0.0%
01445401	531700		OTHER SUPPLIES	4,425	2,802	14,179	15,953	1,774	12.5%
RECYCLING				377,518	385,831	615,633	658,519	42,886	7.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-RECYCLABLES COLLECTION

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
522110 PURCH PROP SVC-DISPOSAL			
01445401 522110 -			
Recycle Disposal. Cost of tipping fees with a increase in cost.	12.00	4,620.00	55,440.00 *
			55,440.00
TOTAL PURCH PROP SVC-DISPOSAL			55,440.00

522200 REPAIRS & MAINTENANCE			
01445401 522200 -			
General Vehicle Maintenance. Preventive maintenance (PM) services including but not limited to oil, transmission, differential, fuel, coolant, hydraulics, brakes, tires, repairs on electrical and lighting systems.	1.00	35,000.00	35,000.00 *
			35,000.00
TOTAL REPAIRS & MAINTENANCE			35,000.00

522320 RENTAL OF EQUIP & VEHICLES			
01445401 522320 -			
Truck Rental. Truck rental to ensure routes are completed when other equipment is under repair for an extended amount of time. \$2000.00 a week @ four week minimum.	1.00	8,000.00	8,000.00 *
			8,000.00
TOTAL RENTAL OF EQUIP & VEHICLES			8,000.00

523200 COMMUNICATIONS			
01445401 523200 -			
ATT cell phone service plan. Communication for Foreman. Month pay plan.	12.00	50.00	600.00 *
			600.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-RECYCLABLES COLLECTION

TOTAL COMMUNICATIONS 600.00

523500 TRAVEL

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
01445401 523500 - Solid Waste Association of North America Conference. Learning new trends in the sanitation / recycling industry and networking.	1.00	1,500.00	1,500.00 *

TOTAL TRAVEL 1,500.00

531100 GENERAL SUPPLIES & MATERIALS

01445401 531100 - General supplies for division. Truck wash, paper goods, truck grease, glass cleaner, disinfect, air freshener, trash bags and ECT.	1.00	4,500.00	7,751.50 *
Jaxx-zorb (oil dry). Emergency supply for large hydraulic, motor oil, coolant and fuel spills.	50.00	19.95	997.50
5 gallon cooler. Coolers used to supply cold fluids to crew on trucks.	4.00	36.00	144.00
Gatorade mix. Gatorade mix to help replenish fluids.	1.00	450.00	450.00
Spill kits. Emergency supply spill kit used to catch and clean up hydraulic oil, motor oil, coolant, and fuel spills. Required to be on trucks - MS4.	4.00	165.00	660.00
Office supplies. Pens, paper, markers and ETC.	1.00	1,000.00	1,000.00

TOTAL GENERAL SUPPLIES & MATERIALS 7,751.50

531270 ENERGY-GASOLINE/DIESEL

01445401 531270 - Fuel Diesel/ Gasoline. Increase of budget due to increase of fuel pricing.	1.00	48,000.00	48,000.00 *
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-RECYCLABLES COLLECTION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL ENERGY-GASOLINE/DIESEL				48,000.00
531600 SMALL EQUIPMENT				
01445401 531600 -				
Cart tippers. Replacement of tippers due to wear and tear.		2.00	5,000.00	10,000.00 * 10,000.00
TOTAL SMALL EQUIPMENT				10,000.00
531700 OTHER SUPPLIES				
01445401 531700 -				
Uniform rental per year. Division uniformity and professionalism.		12.00	400.00	15,953.20 * 4,800.00
Boot allotment. PPE / Safety.		12.00	150.00	1,800.00
Gloves. PPE / Safety.		1.00	3,250.00	3,250.00
Rain suits. PPE / Safety Inclement weather.		12.00	110.00	1,320.00
Rain boots. PPE / Safety and Inclement weather.		12.00	36.00	432.00
Safety vest. PPE / Safety.		24.00	5.00	120.00
Back Brace. PPE / Safety.		12.00	9.00	108.00
Cold weather jackets. PPE / Safety and Inclement weather.		12.00	140.00	1,680.00
Summer t-shirts with high visibility. Comfort in warm summer temperatures.		12.00	200.00	2,400.00
Safety glasses. PPE / Safety.		24.00	1.80	43.20
TOTAL OTHER SUPPLIES				15,953.20
TOTAL GF-RECYCLABLES COLLECTION				182,244.70

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
GF-RECYCLABLES COLLECTION				
GRAND TOTAL				182,244.70

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SANITATION

Function

Division 43100 represents the cost center for the Sanitation Division of the Public Works Department. Sanitation is responsible for performing very essential service to the citizens of Smyrna – the removal of garbage and refuse. Expenditures within this account relate to residential and commercial sanitation collection within the City and its subsequent disposal.

The twenty-four employees in Sanitation are responsible for performing garbage, trash and yard waste pickups once a week. This is accomplished by utilizing five garbage trucks, a trash truck, and two knuckle boom trucks. Payments are made to a transfer station company to cover the costs of disposal. Commercial garbage is handled through a contractual agreement with a large garbage collection company.

Major Goals & Objectives

- Maintain the City in a sanitary manner through the collection and disposal of garbage.
- Provide the highest level of collection services at a fair cost to the citizens.
- Continue to provide an in-house sanitation service program.

Performance Measures

- Number of residential customers: 17,000.
- Number of commercial customers 82 with City roll cart service.

SANITATION - 43100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	853,746	848,059	1,088,041	1,155,030	66,989	6.2%
OTHER OPERATING	3,453,780	2,904,481	1,194,136	1,283,122	88,985	7.5%
TOTAL EXPENDITURES	4,307,526	3,752,540	2,282,177	2,438,152	155,975	6.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	24.00	24.00	24.00	24.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - SANITATION

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
01443101	511100		REG/FULL TIME EMPLOYEES	790,606	772,768	995,047	1,057,091	62,044	6.2%
01443101	511300		OVERTIME	10,245	21,417	25,000	25,000	-	0.0%
01443101	512200		SOC SEC/FICA CONTRIB	52,895	53,874	67,994	72,939	4,945	7.3%
01443101	522110		PURCH SVC-DISPOSAL	3,261,350	2,437,305	851,057	927,000	75,943	8.9%
01443101	522200		REPAIRS & MAINTENANCE	94,383	114,701	133,532	126,000	(7,532)	-5.6%
01443101	523200		COMMUNICATIONS	639	862	19,760	9,000	(10,760)	-54.5%
01443101	523400		PRINTING & BINDING	2,418	5,350	8,000	10,500	2,500	31.3%
01443101	523500		TRAVEL	-	-	2,000	2,000	-	0.0%
01443101	523700		EDUCATION & TRAINING	714	2,177	14,080	13,580	(500)	-3.6%
01443101	531100		GEN SUPPLIES & MATERIALS	3,177	7,582	11,043	13,480	2,437	22.1%
01443101	531270		ENERGY-GASOLINE/DIESEL	68,455	98,264	110,000	135,000	25,000	22.7%
01443101	531600		SMALL EQUIPMENT	8,576	23,564	13,300	13,500	200	1.5%
01443101	531700		OTHER SUPPLIES	8,132	12,952	27,072	32,502	5,429	20.1%
SANITATION				4,301,590	3,551,761	2,278,285	2,438,152	159,867	7.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-SANITARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS				
01443101 521200 -				
DOT. Physical	7.00	80.00	560.00	560.00 *
Possible requirements.				

TOTAL PURCH PROFESSIONAL SVCS 560.00

522110 PURCH PROP SVC-DISPOSAL				
01443101 522110 -				
Street sweeping.	12.00	3,000.00	927,000.00	36,000.00 *
Increase in budget due to the increase in pricing of services.				
Residential sanitation tipping fee.	12.00	71,500.00	858,000.00	
Increase in budget due to the increase in pricing for services.				
C&D disposal tipping fee.	12.00	2,750.00	33,000.00	
Increase in budget due to the increase in pricing of services.				

TOTAL PURCH PROP SVC-DISPOSAL 927,000.00

522200 REPAIRS & MAINTENANCE				
01443101 522200 -				
General vehicle maintenance.	1.00	126,000.00	126,000.00	126,000.00 *
Preventive maintenance (PM) services including but not limited to oil, transmission, differential, fuel, coolant, hydraulics, brakes, tires, repairs on electrical and lighting systems.				

TOTAL REPAIRS & MAINTENANCE 126,000.00

523200 COMMUNICATIONS				
01443101 523200 -				
ATT cell phone service plan.	12.00	50.00	9,000.00	600.00 *
Communication for sanitation supervisor monthly service plan.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-SANITARY ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
MIFI box monthly service plan. Mifi boxes for the computers in 4 service trucks to receive work orders remotely.	12.00	200.00		2,400.00
Ipads service plans. Ipad service plan for the new routing system for sanitation and recycling trucks. 9 x 50 monthly x 12 months.	12.00	500.00		6,000.00

TOTAL COMMUNICATIONS 9,000.00

523400 PRINTING & BINDING

01443101 523400 -				10,500.00 *
Door Hangers, cart decals, driver logs and signs. Literature to communicate with citizens.	1.00	7,000.00		7,000.00
Postage. Postage for mail outs and literature for residents.	1.00	3,500.00		3,500.00

TOTAL PRINTING & BINDING 10,500.00

523500 TRAVEL

01443101 523500 -				2,000.00 *
Solid Waste Association of North America Conference. Learning new trends in the sanitation industry and networking.	1.00	1,500.00		1,500.00
CDL training travel and lodging. Travel and lodging for CDL training.	1.00	500.00		500.00

TOTAL TRAVEL 2,000.00

523700 EDUCATION & TRAINING

01443101 523700 -				13,580.00 *
Training for division. Flagging, defense driving, spill retention safety and fort lift safety.	1.00	1,500.00		1,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-SANITARY ADMINISTRATION	Swan membership fees. Solid waste association of north America membership fees.		4.00	270.00		1,080.00
	Swana education and training for Manager. Education and training.		1.00	2,000.00		2,000.00
	CDL. training. CDL Training for new drivers.		2.00	4,500.00		9,000.00
TOTAL EDUCATION & TRAINING						13,580.00

531100 GENERAL SUPPLIES & MATERIALS

01443101 531100 -	General supplies for the division. Truck wash, paper goods, truck grease, glass cleaner, disinfect, air freshener, trash bags and ECT.		1.00	7,500.00		13,480.00 *
	Jaxx-Zorb (Oil Dry) Emergency supply for large spills 100 bags.		100.00	19.95		1,995.00
	Spill kits Emergency spill kits used to catch and clean up hydraulic oil , motor oil, coolant and other hazardous liquid spills. Required to be in the trucks - MS4		5.00	165.00		825.00
	5 Gallon water coolers. Coolers used to supply cold fluids to crews on trucks.		10.00	36.00		360.00
	Gatorade Mix. Gatorade mix to help replenish fluids.		1.00	1,800.00		1,800.00
	Office supplies. Pens, paper, markers and ETC.		1.00	1,000.00		1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
GF-SANITARY ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
TOTAL GENERAL SUPPLIES & MATERIALS					13,480.00
531270 ENERGY-GASOLINE/DIESEL					
01443101 531270 -					
FINANCE RECOMMENDATION: Fuel-Diesel/Gasoline.		1.00	135,000.00	135,000.00	*
Increase of budget due to increase of fuel pricing.				135,000.00	
TOTAL ENERGY-GASOLINE/DIESEL					135,000.00
531600 SMALL EQUIPMENT					
01443101 531600 -					
Cart Tippers.		2.00	5,000.00	13,500.00	*
Replacement of worn out equipment used to dump carts.				10,000.00	
Hand held battery operated equipment.		1.00	1,000.00	1,000.00	
Grinder, drills, replacement batteries, drill bits set, cut off wheels, blades and other equipment used to maintain carts and inground containers.					
Hand Tools.		1.00	2,500.00	2,500.00	
Shovels, pitch forks, push brooms, hammers and other equipment used to maintain daily work for division.					
TOTAL SMALL EQUIPMENT					13,500.00
531700 OTHER SUPPLIES					
01443101 531700 -					
Uniform rental per year.		24.00	420.00	32,501.50	*
Division uniformity and professionalism.				10,080.00	
Boot allotment.		24.00	150.00	3,600.00	
PPE/Safety					
Gloves		1.00	6,000.00	6,000.00	
PPE/Safety					
Rain Suits.		24.00	110.00	2,640.00	
PPE/Safety - Inclement weather.					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
GF-SANITARY ADMINISTRATION	Rain Boots. PPE/Safety- Inclement Weather.		24.00	36.00		864.00
	Safety Vest. PPE/Safety.		100.00	5.00		500.00
	Safety Glasses. PPE/Safety.		50.00	1.75		87.50
	Back Brace. PPE/Safety.		10.00	9.00		90.00
	Cold weather Jacket. PPE/Safety Inclement Weather.		24.00	140.00		3,360.00
	Summer T-Shirt with high visibility. PPE/Comfort		24.00	220.00		5,280.00
TOTAL OTHER SUPPLIES						32,501.50
TOTAL GF-SANITARY ADMINISTRATION						1,283,121.50
GRAND TOTAL						1,283,121.50

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WATER ADMINISTRATION

Function

The Water Administration department is responsible for the billing and collection of water, sewer and sanitation monthly charges. The customer service staff is responsible for more than 15,000 active accounts.

Office staff manages billing, collections, applications for new accounts, completion of work orders for connection and disconnection of service and for meter repair and meter reading checks. Receiving phone calls, handling customer complaints and data entry work are also included in their daily tasks.

The meter services staff in this division is responsible for meter reading, meter repairs, connection of new service, disconnection of existing service, meter checks, meter testing and water checks.

Presently, active delinquent account collections are handled monthly. Inactive collections are part of an on-going procedure provided by City ordinance.

Major Goals & Objectives

- Continue the current program of meter repair and replacement as needed to ensure accurate billings and increase revenues.
- Seamlessly incorporate new water boundary service areas into current operations as new properties are annexed into the City.
- Continue research for new programs that will generate additional revenue assisting with cost containment.
- Continue to provide clean, safe drinking water that meets or exceeds federal and state quality standards.

Performance Measures

- Locate and identify any water meters not currently recognized in our system
- Track and repair water leaks to lower unaccounted water volume
- Continue residential meter dial replacement program to upgrade equipment
- Lower the monthly ratio of water purchased to water sold to less than fifteen percent

WATER ADMIN - 44100

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	273,020	320,980	376,684	394,490	17,806	4.7%
OTHER OPERATING	151,113	154,010	173,003	177,524	4,521	2.6%
TOTAL EXPENDITURES	424,133	474,991	549,687	572,014	22,327	4.1%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	7.00	8.00	8.00	8.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - WATER ADMIN

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
05144101	511100		REG/FULL TIME EMPLOYEES	253,564	298,822	351,199	362,310	11,111	3.2%
05144101	511300		OVERTIME	1,531	1,345	2,000	8,000	6,000	300.0%
05144101	512200		SOC SEC/FICA CONTRIB	17,925	20,745	23,485	24,180	695	3.0%
05144101	521200		PURCH PROFESSIONAL SVC	89,041	104,190	108,000	109,200	1,200	1.1%
05144101	521300		PURCH TECHNICAL SVCS	24,815	7,399	11,050	11,050	-	0.0%
05144101	521450		CREDIT CARD FEES	8,896	11,829	12,000	12,000	-	0.0%
05144101	522200		REPAIRS & MAINTENANCE	5,726	4,291	2,980	3,400	420	14.1%
05144101	522320		RENTAL OF EQUIP & VEH	7,115	8,003	8,800	8,800	-	0.0%
05144101	523200		COMMUNICATIONS	1,995	2,680	2,380	5,428	3,048	128.1%
05144101	523400		PRINTING & BINDING	109	-	3,500	4,000	500	14.3%
05144101	523500		TRAVEL	-	-	1,400	1,400	-	0.0%
05144101	523600		DUES & FEES	150	-	-	-	-	N/A
05144101	523700		EDUCATION & TRAINING	(380)	-	450	450	-	0.0%
05144101	531100		GEN SUPPLIES & MATERIALS	3,034	4,816	4,150	4,150	-	0.0%
05144101	531270		ENERGY-GASOLINE/DIESEL	3,446	8,479	10,000	10,000	-	0.0%
05144101	531600		SMALL EQUIPMENT	2,311	892	5,984	4,786	(1,198)	-20.0%
05144101	531700		OTHER SUPPLIES	54	1,416	2,309	2,860	551	23.9%
05144101	542100		CAP OUTLAY-MACH & EQUIP	-	-	-	-	-	N/A
05144101	542400		CAP OUTLAY-COMPUTERS	4,800	-	-	-	-	N/A
WATER ADMIN				424,133	474,976	549,687	572,014	22,327	4.1%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER ADMINISTRATION

VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
521200 PURCH PROFESSIONAL SVCS				
05144101 521200 -				
Printing and Mailing of Utility Bills It is approximately \$9k a month to process and mail utility bills.	12.00	9,000.00	109,200.00 *	108,000.00
Billing information change Billing info upgrades on bill, Mayor letter inserts, Newsletter inserts or water quality reports	12.00	100.00		1,200.00

TOTAL PURCH PROFESSIONAL SVCS 109,200.00

521300 PURCH TECHNICAL SVCS				
05144101 521300 -				
Annual Master Meter Software (Harmony) Harmony meter info software	1.00	3,250.00	11,050.00 *	3,250.00
Munis or Harmony Enhancements In an effort to increase efficiency, we have been looking at enhancements for this software. It interlinks with Munis and requires assistance from munis. Munis bills by the hour.	1.00	3,000.00		3,000.00
Penn Credit- Collection Service Addition of Penn Credit Collection SVCS to this Account	12.00	400.00		4,800.00

TOTAL PURCH TECHNICAL SVCS 11,050.00

521450 CREDIT CARD FEES				
05144101 521450 -				
Credit Card fees / Debit Credit machines in office Recent charges average 1100.00/ month	12.00	1,000.00	12,000.00 *	12,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL CREDIT CARD FEES				12,000.00
522200 REPAIRS & MAINTENANCE				
05144101 522200 -				
Drive up Drawer Annual Maintenance (Diebold)		1.00	650.00	3,400.00 * 650.00
MISC Maintenance- Postage Meter and Letter Opener Water admin handles the R&M for the postage meter and letter opener that the City Hall utilizes. There is also an old safe presenting problems.		1.00	750.00	750.00
Vehicle Maintenance Miscellaneous vehicle repairs and modifications.		1.00	2,000.00	2,000.00
TOTAL REPAIRS & MAINTENANCE				3,400.00
522320 RENTAL OF EQUIP & VEHICLES				
05144101 522320 -				
Piney Bowes Postage Lease The quarterly payments average \$1300.00 Certified Mail was added FY22 as well		4.00	1,300.00	8,800.00 * 5,200.00
Konica Copier Lease Paper printing used for all receipts/ additional employees using copier/ more work orders the base price for lease is approx.\$90/month. Copies are approx \$100/month.		12.00	300.00	3,600.00
TOTAL RENTAL OF EQUIP & VEHICLES				8,800.00
523200 COMMUNICATIONS				
05144101 523200 -				
Mi-Fi Boxes for field lap top For Meter techs laptops to complete work orders, GIS Mapping to locate meters. 3@ \$45x 12 months		12.00	135.00	5,428.00 * 1,620.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
WATER ADMINISTRATION					
	Cell phone replacement Cost to replace broken or lost cell phones due to work related damage		2.00	50.00	100.00
	Postage for final bills, refund, ETC Monthly Average approx \$150		12.00	150.00	1,800.00
	Cell phones 1-Supervisor, 1- foreman, 2- meter techs		12.00	159.00	1,908.00
TOTAL COMMUNICATIONS					5,428.00
523400 PRINTING & BINDING					
05144101	523400 - MISC Printing Bill Inserts, Door Hangers, Business Cards, Paper for final bills		1.00	1,500.00	4,000.00 * 1,500.00
	Annual water quality report.		1.00	2,500.00	2,500.00
TOTAL PRINTING & BINDING					4,000.00
523500 TRAVEL					
05144101	523500 - Miscellaneous travel and training 2 Employees @ 500.00 each for room and meals		2.00	500.00	1,400.00 * 1,000.00
	Mileage for continuing Education		2.00	200.00	400.00
TOTAL TRAVEL					1,400.00
523700 EDUCATION & TRAINING					
05144101	523700 - Ga Assc of water prof annual workshop 2 employees		2.00	225.00	450.00 * 450.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER ADMINISTRATION

TOTAL EDUCATION & TRAINING 450.00

531100 GENERAL SUPPLIES & MATERIALS

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
05144101 531100 -			4,150.00 *
Copy Paper Due to the copier being used to print all receipts, the cost is higher. additionally, work order printing has increased.	1.00	800.00	800.00
Coffee service Coffee use for Utility billing and first Floor use	1.00	600.00	600.00
Warehouse Supplies utility billing provides supplies for breakroom, Paper Towels, Cups, Water Filters, ETC	1.00	500.00	500.00
Office supplies for 2 employees Addition of 2 working employees. Printer toner, Rubber Stamps for payments, Pens, Pencils, Money Wrappers, coin envelopes, ETC	1.00	1,750.00	1,750.00
Postage Meter Supplies	1.00	500.00	500.00

TOTAL GENERAL SUPPLIES & MATERIALS 4,150.00

531270 ENERGY-GASOLINE/DIESEL

05144101 531270 -			10,000.00 *
Fuel For 4 vehicles Rise in fuel cost, FY22	1.00	10,000.00	10,000.00

TOTAL ENERGY-GASOLINE/DIESEL 10,000.00

531600 SMALL EQUIPMENT

05144101 531600 -			4,786.00 *
Small Hand tools hand tools need to maintain and repair meters for 3 tech	3.00	150.00	450.00
Meter reading equipment antennas, charging wires for reading equipment	1.00	2,500.00	2,500.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
WATER ADMINISTRATION						
	Inner-Tite meter lock keys meter lock keys for barrel locks min of 12 per order		12.00	28.00		336.00
	Credit Card Readers For new CC Processor		3.00	500.00		1,500.00
TOTAL SMALL EQUIPMENT						4,786.00
531700 OTHER SUPPLIES						
05144101	531700 - uniforms boots for meter techs		3.00	150.00		2,860.00 *
	T-Shirts for employees 5-shirts for each employee (Meter Techs and Billing techs)		8.00	100.00		800.00
	Jackets for Utility department Jacket for winter months		130.00	8.00		1,040.00
	Safety vest and PPE Purchased twice a year for 3 employees		2.00	135.00		270.00
	Rain suits PPE for the weather		3.00	100.00		300.00
TOTAL OTHER SUPPLIES						2,860.00
TOTAL WATER ADMINISTRATION						177,524.00
GRAND TOTAL						177,524.00

** END OF REPORT - Generated by Landon O'Neal **

WATER DEBT SERVICE

Function

This division was established as the Debt Service funding mechanism for the Water and Sewer Fund. This fund's purpose was to accumulate financial resources to pay the interest on and redeem those revenue bonds that have been issued for improvements to the Water and Sewer system. The City continues to remain debt free for the maintenance, expansion and operation of the Water System.

Major Goals & Objectives

- N/A

Performance Measures

- N/A

WATER DEBT SERVICE - 15200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	-	-	-	-	-	N/A
OTHER OPERATING	-	-	-	-	-	N/A
TOTAL EXPENDITURES	-	-	-	-	-	N/A

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	0.00	0.00	0.00	0.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - WATER DEBT SERVICE

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
05715201	522320		RENTAL OF EQUIP & VEH	-	-	-	-	-	N/A
05715201	581100		PRINCIPAL - BONDS	-	-	-	-	-	N/A
05715201	582100		INTEREST - BONDS	-	-	-	-	-	N/A
05715201	583000		FISCAL AGENT'S FEES	-	-	-	-	-	N/A
WATER DEBT SERVICE				-	-	-	-	-	N/A

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
WATER DEBT SERVICE	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
522320 RENTAL OF EQUIP & VEHICLES				
05715201 522320 -				.00
TOTAL RENTAL OF EQUIP & VEHICLES				.00
581100 PRINCIPAL-BONDS				
05715201 581100 -				.00
TOTAL PRINCIPAL-BONDS				.00
582100 INTEREST-BONDS				
05715201 582100 -				.00
TOTAL INTEREST-BONDS				.00
583000 FISCAL AGENT'S FEES				
05715201 583000 -				.00
TOTAL FISCAL AGENT'S FEES				.00
TOTAL WATER DEBT SERVICE				.00
GRAND TOTAL				.00

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WATER DISTRIBUTION

Function

Division 44400 represents the cost center for the Water and Sewer Division. The Water-Sewer Division is primarily responsible for ensuring that the city has adequate water and sewer services. The 20 employees that are budgeted here are responsible for maintaining 240.5 miles of water lines and 140 miles of sewer lines. Expenditures budgeted in this account include emergency repairs to lines, the normal maintenance of lines, the installation of water and sewer taps, the operation of lift stations, and the replacement of older infrastructure, enforcement of backflow requirements. Water-Sewer Division is responsible for all related audits set forth through EPA and EPD to ensure the standards of the AWWA safe drinking water act is upheld. Audits consist of AWIA, MNGWD, Sanitary Survey and Water Loss Audit conducted through billing and distribution department.

Major Goals & Objectives

- To provide potable water service to the citizens
- To provide sanitary sewer service to the citizens
- 20% system cleaning and video annually (10% contract & 10% in house)
- Water main inventory including GIS
- Continue sanitary sewer GIS
- Continue FOG (Fats, Oils, Grease) program
- Back Flow Preventer inspection program annually

Performance Measures

- 240.5 Miles of water lines maintained
- 140 Miles of sewer lines maintained
- Active addresses with water service: 15,625
- Active addresses with sewer service: 13,111
- FOG program to ensure restaurants are pumping their grease traps quarterly to ensure grease is not entering into our sewer system and to prevent sewer overflows.
- Back Flow prevention program to ensure our water system is protected from back siphonage.

WATER DISTRIBUTION - 44400

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	745,744	699,198	1,043,091	1,184,552	141,461	13.6%
OTHER OPERATING	5,389,762	5,784,660	4,340,135	4,938,883	598,748	13.8%
TOTAL EXPENDITURES	6,135,507	6,483,858	5,383,226	6,123,435	740,209	13.8%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	20.00	19.00	20.00	20.75

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - WATER DISTRIBUTION

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
05444401	511100		REG/FULL TIME EMPLOYEES	659,640	608,488	921,301	1,012,370	91,069	9.9%
05444401	511101		PART TIME EMPLOYEES	-	-	-	31,200	31,200	N/A
05444401	511300		OVERTIME	36,529	43,541	53,000	65,000	12,000	22.6%
05444401	512200		SOC SEC/FICA CONTRIB	45,571	43,725	64,990	74,282	9,292	14.3%
05444401	512900		OTHER EMPLOYEE BENEFITS	4,005	3,444	3,800	1,700	(2,100)	-55.3%
05444401	521200		PURCH PROFESSIONAL SVC	57,242	40,927	67,831	51,000	(16,831)	-24.8%
05444401	521300		PURCH TECHNICAL SVCS	235,747	283,555	484,455	355,700	(128,755)	-26.6%
05444401	521400		PURCH SOFTWARE	6,022	10,254	10,700	10,700	-	0.0%
05444401	522200		REPAIRS & MAINTENANCE	140,927	89,154	149,500	137,500	(12,000)	-8.0%
05444401	522210		R & M SEWER CLEAN UP	9,643	32,250	25,000	25,000	-	0.0%
05444401	523200		COMMUNICATIONS	8,033	7,050	9,820	9,820	-	0.0%
05444401	523500		TRAVEL	834	3,308	7,000	9,000	2,000	28.6%
05444401	523600		DUES & FEES	1,355	13,352	20,155	19,935	(220)	-1.1%
05444401	523700		EDUCATION & TRAINING	5,128	10,406	27,100	20,950	(6,150)	-22.7%
05444401	531100		GEN SUPPLIES & MATERIALS	101,189	126,156	114,027	105,500	(8,527)	-7.5%
05444401	531220		ENERGY-NATURAL GAS	846	628	1,200	1,200	-	0.0%
05444401	531230		ENERGY-ELECTRICITY	3,517	3,441	4,200	4,200	-	0.0%
05444401	531270		ENERGY-GASOLINE/DIESEL	31,400	37,543	62,484	62,484	-	0.0%
05444401	531600		SMALL EQUIPMENT	23,835	30,677	40,613	41,878	1,265	3.1%
05444401	531700		OTHER SUPPLIES	8,681	7,919	24,051	21,516	(2,535)	-10.5%
05444401	541400		CAP OUTLAY-INFRASTRUCT	-	-	-	-	-	N/A
05444401	542100		CAP OUTLAY-MACH & EQ	-	-	-	-	-	N/A
05444401	561034		DEPRECIATION - INFRA	1,159,389	1,333,782	-	-	-	N/A
05444401	561054		DEPRECIATION - M&E	70,991	73,604	-	-	-	N/A
05444401	561064		DEPRECIATION - VEH	193,409	200,323	-	-	-	N/A
05444401	611016		OPER TRN OUT - WATER CIP	3,330,000	3,446,000	3,292,000	4,061,000	769,000	23.4%
05444401	561044		DEPR-BLDGS-W/S	1,576	1,576	-	-	-	N/A
WATER DISTRIBUTION				6,135,507	6,451,103	5,383,226	6,123,435	740,209	13.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
521200 PURCH PROFESSIONAL SVCS				
05444401 521200 -				
Hep Shots For new employees Hep shots 100 per round 2 rounds per employee x 5 vacant positions		1.00	1,000.00	51,000.00 * 1,000.00
Tree Removal Tree removal during water main breaks and install		1.00	10,000.00	10,000.00
Fats, Oils , and Grease program Contract price for yearly inspection and documentation		1.00	40,000.00	40,000.00
TOTAL PURCH PROFESSIONAL SVCS				51,000.00

521300 PURCH TECHNICAL SVCS				
05444401 521300 -				
GIS Mapping Update GIS water and sewer lines,meters, and new subdivisions		1.00	20,000.00	355,700.00 * 20,000.00
Water Sewer System Designs Designs for projects to be put out to bid. Each design 50,000 dollars. 2 designs this year.		1.00	100,000.00	100,000.00
Water sampling/ Leak detection Monthly test from Cobb County. THAA5's and PFAS testing Leak detection city wide for 10 days to cut down on water loss.		1.00	50,000.00	50,000.00
State of Georgia DNR/EPD mandated drinking water testing State of Georgia DNR/EPD mandated drinking water testing		1.00	14,700.00	14,700.00
Large/ Small meter testing and calibration Mandated by EPD during annual water test, small meter testing and large meter testing AWWA water meters standard requirement.		1.00	25,000.00	25,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
WATER DISTRIBUTION						
	Water Sewer engineering services EPD exclusions of projects, EPD EPA mandated audit assistance, Miscellaneous services, water model upgrades, sewer flow monitoring in sewer model GEMS to ensure capacity in compacted city.		1.00	50,000.00		50,000.00
	water system pressure and leak monitoring This service and program will allow water Distribution, this will include installation in various locations with in the system and setup of monitoring and access. This system will alert key staff if spikes of water usage is noticed. Currently waiting on water bill to the city to come in to check usage on meters or wait on a call from CCMWA to alert us of very high usage on a boundry meter		1.00	96,000.00		96,000.00
TOTAL PURCH TECHNICAL SVCS						355,700.00

521400 PURCH SOFTWARE

05444401	521400 -					10,700.00 *
	Smyrna back flow program. BSI annual fee for software to keep our backflow inventory and testing online portal.		1.00	700.00		700.00
	SLRAT Sewer Sonar Annual fee for software to access sewer system for asset management.		1.00	1,000.00		1,000.00
	Belmont Sewer Lift Station Annual fee for software to upgrade and maintain 4G software along with possible PM's to software.		1.00	3,000.00		3,000.00
	E-Gov software maintenance. Annual maintenance to E-Gov workorder software.		1.00	5,000.00		5,000.00
	Water Leak Detection Device software. Function is to allow staff to pinpoint leaks in the field to cut down on damage to property during location of leaks.		1.00	1,000.00		1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

TOTAL PURCH SOFTWARE 10,700.00

522200 REPAIRS & MAINTENANCE

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
05444401 522200 -			
General Repairs and Maintenance to Water and Sewer Fleet. Preventative maintenance (PM's) services including but not limited to oil, transmission, differential, fuel, coolant, hydraulic, breaks, tires. Repairs on electrical/lighting systems. Installations of accessories (computer mounts, radio, other accessories for equipment or vehicles, major and minor repairs.)	1.00	37,500.00	137,500.00 * 37,500.00
Repairs to locator equipment. Used to locate underground utilities for prevention of damage during utility repairs.	1.00	2,000.00	2,000.00
Sewer Outfall Clearing. Mowing and clearing of sewer outfall areas as preventive maintenance to be able to access sewer main trunk lines (carry majority of the sewage flow). Without this maintenance work it can cause a problem with access to make repairs, maintenance or rehab of sewer lines.	1.00	35,000.00	35,000.00
Large backflow repairs. Public works has a mandated backflow program not only for commercial accounts but for any large backflow for City locations. Commercial size backflow devices 6" or larger, and to include repairs or rebuild and testing fees are \$2,500.00 per device.	1.00	3,000.00	3,000.00
Sewer Camera System R & M Up-keep and maintenance of this system is costly to maintain, camera needs monthly PM's along with many repairs due to hostile environment, gases, replacement parts, etc.	1.00	30,000.00	30,000.00
Water valve and Manhole Installations. Valves at all intersections and starter manholes.	1.00	30,000.00	30,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL REPAIRS & MAINTENANCE				137,500.00
522210 R & M SEWER CLEAN UP				
05444401 522210 -				
Water and Sewer Remediation.		5.00	5,000.00	25,000.00 *
Funds available to remediate property after water main breaks or sewage overflows into a residence. This is an unforeseen occurrence that cannot be fully anticipated.				25,000.00
TOTAL R & M SEWER CLEAN UP				25,000.00
523200 COMMUNICATIONS				
05444401 523200 -				
Verizon Cell Phones		12.00	450.00	9,820.00 *
10 Cell phones for staff for communications during normal working hours as well as after hour calls or emergencies.				5,400.00
MiFi boxes for field computers.		12.00	360.00	4,320.00
For field computers for work orders, GIS mapping of infrastructure during routine and/or emergency work.				
Replacement cell phone costs.		2.00	50.00	100.00
Cost of replacement phone due to on the job damage.				
TOTAL COMMUNICATIONS				9,820.00
523500 TRAVEL				
05444401 523500 -				
Travel and lodging for governmental, EPD, Water Distribution System Operators, Sewer System Collection Operators etc., classes.		1.00	9,000.00	9,000.00 *
Travel, lodging, food, beverage, fuel , etc.				9,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL TRAVEL				9,000.00
523600 DUES & FEES				
05444401 523600 -				
Renewal of State Licenses. Water Distribution System Operator, Water Water Collection Operator, Backflow, NPDES. Total of 12 State Licenses held by staff.		12.00	300.00	19,935.00 * 3,600.00
GRWA Membership Fee Annual membership dues Georgia Rural Water Association.		1.00	900.00	900.00
AWWA Membership dues. 3 WD staff members dues. Bo, Steven and Kristen.		1.00	85.00	85.00
GAWP Membership Dues 8 members Georgia Association of Water Professionals.		7.00	50.00	350.00
Georgia 811 Fees Annual fee to be part of the call before you dig program. This allows the city locating staff to log on to their software and respond and close out tickets called in by other underground utility providers.		1.00	15,000.00	15,000.00
TOTAL DUES & FEES				19,935.00

523700 EDUCATION & TRAINING

05444401 523700 -				
Training and education for renewal of existing professional licenses. Recertification annually.		7.00	500.00	20,950.00 * 3,500.00
Confined Space and Competent Person training. 5 staff members. Mandatory training for 5 staff members. This training is for staff which repair and or maintain excavation sites as well as city sewer and storm drain manholes.		5.00	200.00	1,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
WATER DISTRIBUTION						
	Classes for new water and sewer employees. \$1,250 per person to include, license, class and testing.3 Staff members.		3.00	1,250.00		3,750.00
	CDL training for w/s staff. Commercial Drivers License. For driving class and test per person (2 Staff members).		2.00	4,500.00		9,000.00
	Work Zone, Flagging, NPDES, Trench Safety Training. Mandatory annual training for new and existing w/s employees.		1.00	2,000.00		2,000.00
	Supervisor/Management Training Training for new Supervisors/Managers.		1.00	1,700.00		1,700.00
TOTAL EDUCATION & TRAINING						20,950.00

531100 GENERAL SUPPLIES & MATERIALS

05444401	531100 -					105,500.00 *
	Grass seed, pine and wheat straw. Repairs to landscape after water sewer repair		1.00	10,000.00		10,000.00
	Asphalt, bagged cement, concrete, lumber For water operating supplies for water sewer breaks		1.00	20,000.00		20,000.00
	Manhole hooks, manhole plugs, hydrant parts water sewer preventive maintenance, hydrant repairs		1.00	40,000.00		40,000.00
	Sewer aid, Dye, Smoke bombs water and sewer treatment chemicals, water operating supplies Locate sewer leaks, keep the water to the standards		1.00	7,000.00		7,000.00
	Paper goods, cups, paper towels, toilet paper, hand soap water operating supplies employees hygiene		1.00	10,000.00		10,000.00
	Printing, paper, ink, toners water operating supplies cost is split in each department, this item is water sewer portion		1.00	7,000.00		7,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2024	PROPOSED
Deodorizer, bathroom sprays, track wash, detergent. First aid kits, water operating supplies cost is split for each department this is for water sewer portion		1.00	3,500.00		3,500.00
Rope, chain, string, paint, metal, nails, screws, water operating supplies. Supplies for pulling and moving water pipe, paint for making underground utilities.		1.00	8,000.00		8,000.00
TOTAL GENERAL SUPPLIES & MATERIALS					105,500.00
531220 ENERGY-NATURAL GAS					
05444401 531220 - Natural gas Bill Sewer Pumping Station		12.00	100.00		1,200.00 *
TOTAL ENERGY-NATURAL GAS					1,200.00
531230 ENERGY-ELECTRICITY					
05444401 531230 - Electricity Bill Sewer pumping Station		12.00	350.00		4,200.00 *
TOTAL ENERGY-ELECTRICITY					4,200.00
531270 ENERGY-GASOLINE/DIESEL					
05444401 531270 - unleaded Fuel Price increase of 25% to fuel		12.00	2,291.00		62,484.00 *
diesel fuel Price increase 25% to fuel		12.00	2,916.00		34,992.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

TOTAL ENERGY-GASOLINE/DIESEL 62,484.00

531300 FOOD
05444401 531300 - Food for Birthday Celebration. 1.00 1,500.00 1,500.00 *

TOTAL FOOD 1,500.00

531600 SMALL EQUIPMENT

05444401 531600 - Replacement hose for jet machine 1.00 1,600.00 1,600.00 *
 Hose replaced due to wear and tear
 Automatic flusher 2.00 3,500.00 7,000.00
 water flushing system for water quality
 Gas detector 1.00 1,800.00 1,800.00
 Safety item to enter into manholes and
 confined space entry
 Replacement tools 1.00 2,500.00 2,500.00
 Hand tools used to repair water and
 sewer infrastructure
 Replacement hose for vac truck 1.00 1,800.00 1,800.00
 hose needs replaced due to wear and tear
 Replacement tracks 1.00 4,500.00 4,500.00
 Tracks for TB260 tractor
 Sewer push camera 1.00 10,678.00 10,678.00
 allows sewer crew camera to locate and
 identify problems in sewer pipe without
 digging
 DJI Mavic 3 Classic (DJI RC), Drone 1.00 2,000.00 2,000.00
 with 4/3 CMOS Hasselblad Camera (sewer
 drone)
 this tool is use to tell what outfalls
 need cut or maintained, investigate
 sewer lines where employees are unable
 to walk
 Equipment storage shed enclosure 1.00 10,000.00 10,000.00
 Storage of equipment for water sewer
 department, enclosed with locking door,
 due to the exspense of the equipment

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER DISTRIBUTION

TOTAL SMALL EQUIPMENT 41,878.00

531700 OTHER SUPPLIES

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
05444401 531700 -			21,516.00 *
Boots	21.00	150.00	3,150.00
Work Boots for water sewer employees			
PPE/ Safety			
Uniform services for employees	12.00	600.00	7,200.00
Supervisor polo shirts	1.00	200.00	200.00
for supervisor			
JAXX-ZORP Spill kits	6.00	165.00	990.00
ms4 program			
Employee reflective jackets	21.00	100.00	2,100.00
reflective jacket for winter			
T-Shirts for employee	21.00	100.00	2,100.00
5 shirts per employee to work in during			
summer to stay cooler			
Hip and knee boots	12.00	95.00	1,140.00
PPE Safety item			
PPE Safety glasses	50.00	1.00	50.00
PPE Safety item			
Safety vest	4.00	135.00	540.00
PPE Safety item			
Latex gloves	16.00	160.00	2,560.00
PPE for working in sewer lines			
Brown gloves and blue palm gloves	2.00	155.00	310.00
safety item to help protect employee			
Rain Suits	12.00	98.00	1,176.00
PPE From the weather			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:				
WATER DISTRIBUTION	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL OTHER SUPPLIES				21,516.00
611016 OPER TRANS OUT - 506				
05444401 611016 -				
water CIP transfer out.		1.00	4,061,000.00	4,061,000.00 *
TOTAL OPER TRANS OUT - 506				4,061,000.00
TOTAL WATER DISTRIBUTION				4,938,883.00
GRAND TOTAL				4,938,883.00

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WATER SUPPLY

Function

This division contains appropriations for those line items that are not specifically related to a single division, such as operating transfers, payments to Cobb County for purchase of water and treatment of wastewater, and unforeseen expenses.

Major Goals & Objectives

- Provide adequate funds for the purchase of water and treatment of wastewater, operating transfers, and contingency expenses.

Performance Measures

- Measure certain allocated costs related to Water/Sewer Fund

WATER SUPPLY - 44200

EXPENDITURES	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Difference	% Diff.
TOTAL SALARIES/BENEFITS	528,334	361,383	570,146	551,894	(18,252)	-3.2%
OTHER OPERATING	12,254,940	12,768,869	12,741,134	13,494,829	753,695	5.9%
TOTAL EXPENDITURES	12,783,274	13,130,252	13,311,280	14,046,723	735,443	5.5%

STAFFING	FY21	FY22	FY23	FY24 Recomm
PERSONNEL - FTE	0.00	0.00	0.00	0.00

FY 2024 BUDGET TOTAL EXPENDITURES ACCOUNT DETAIL - WATER SUPPLY

Org	Obj	Proj	Description	FY21 Actual	FY22 Actual	FY23 Revised	FY24 Recomm	FY24/FY23 Diff	% Diff
05144201	512100		GROUP INSURANCE	298,793	168,226	329,400	334,800	5,400	1.6%
05144201	512110		COMM HEALTH NETWORK	6,409	6,436	6,750	6,750	-	0.0%
05144201	512111		PRESCRIPTIONS	38,498	35,564	41,850	37,800	(4,050)	-9.7%
05144201	512400		RETIREMENT CONTRIBS	152,545	116,935	150,876	138,294	(12,582)	-8.3%
05144201	512450		RETIREMENT 401A CONTR	4,477	5,467	7,020	-	(7,020)	-100.0%
05144201	512700		WORKER'S COMPENSATION	27,611	28,755	34,250	34,250	-	0.0%
05144201	523100		INS OTHER THAN EE BEN	37,216	50,669	51,000	62,270	11,270	22.1%
05144201	523200		COMMUNICATIONS	1,923	93	1,441	1,459	18	1.2%
05144201	531210		ENERGY-WATER/SEWERAGE	10,584,690	10,618,741	10,756,193	11,181,000	424,807	3.9%
05144201	574000		BAD DEBTS	(41,088)	337,167	-	-	-	N/A
05144201	611000		OPER TRANS OUT-GEN FUND	1,535,200	1,623,200	1,802,500	2,024,100	221,600	12.3%
05144201	611015		OPER TRANS OUT - VEH REPLC	137,000	139,000	130,000	181,000	51,000	39.2%
WATER SUPPLY				12,783,274	13,130,252	13,311,280	14,046,723	735,443	5.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER SUPPLY

	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
512100 GROUP INSURANCE				
05144201 512100 -	Group insurance	1.00	334,800.00	334,800.00 *
TOTAL GROUP INSURANCE				334,800.00
512110 COMMUNITY HEALTH NETWORK/CHN				
05144201 512110 -	Community Health Partners	1.00	6,750.00	6,750.00 *
TOTAL COMMUNITY HEALTH NETWORK/CHN				6,750.00
512111 PRESCRIPTIONS				
05144201 512111 -	Prescriptions	1.00	37,800.00	37,800.00 *
TOTAL PRESCRIPTIONS				37,800.00
512400 RETIREMENT CONTRIBUTIONS				
05144201 512400 -	Retirement	1.00	138,294.00	138,294.00 *
TOTAL RETIREMENT CONTRIBUTIONS				138,294.00
512700 WORKER'S COMPENSATION				
05144201 512700 -	workers Compensation	1.00	34,250.00	34,250.00 *
TOTAL WORKER'S COMPENSATION				34,250.00
523100 INS OTHER THAN EMP BEN				
05144201 523100 -	Insurance other than EE benefits	1.00	62,270.00	62,270.00 *

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget

ACCOUNTS FOR:
WATER SUPPLY

VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
TOTAL INS OTHER THAN EMP BEN			62,270.00
523200 COMMUNICATIONS			
05144201 523200 -			1,459.00 *
water allocation (6%) for vehicle GPS tracking	1.00	1,459.00	1,459.00
TOTAL COMMUNICATIONS			1,459.00
531210 ENERGY-WATER/SEWERAGE			
05144201 531210 -			11,181,000.00 *
Projected wholesale purchase of water.	1.00	11,181,000.00	11,181,000.00
TOTAL ENERGY-WATER/SEWERAGE			11,181,000.00
579000 CONTINGENCIES			
05144201 579000 -			45,000.00 *
Half-year merit raises, effective January 1 with Council consent.	1.00	15,300.00	15,300.00
Half-year COLA raises, effective with consent from Council.	1.00	29,700.00	29,700.00
TOTAL CONTINGENCIES			45,000.00
611000 OPER TRANS OUT-GEN FUND (101)			
05144201 611000 -			2,024,100.00 *
Transfer-out to reimburse GF budget for w/s expenses otherwise covered by the GF.	1.00	2,024,100.00	2,024,100.00
TOTAL OPER TRANS OUT-GEN FUND (101)			2,024,100.00
611015 OPER TRANS OUT - 612			
05144201 611015 -			181,000.00 *
Transfer to VRF for proportionate share of contributions.	1.00	181,000.00	181,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 2024 FY2024 Operating Budget				
ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2024 PROPOSED
WATER SUPPLY				
TOTAL OPER TRANS OUT - 612				181,000.00
TOTAL WATER SUPPLY				14,046,723.00
GRAND TOTAL				14,046,723.00

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